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City of Las Cruces[®]
 PEOPLE HELPING PEOPLE

Council Action and Executive Summary

Item # 24 Ordinance/Resolution# 09-10-449 Council District: 1-6

For Meeting of December 21, 2009

(Adoption Date)

TITLE: A RESOLUTION AWARDING THE PURCHASE OF A PORTABLE STORM DRAIN CAMERA INSPECTION SYSTEM TO GREEN EQUIPMENT COMPANY OF SAN ANTONIO, TX IN THE AMOUNT OF \$70,718.44.

PURPOSE(S) OF ACTION: Purchase a portable storm drain camera system.

| | | | | | |
|---|--------------------|------------------------------------|------------------------|---------------------------|--------------|
| Name of Drafter: Nancy Montoya <i>Nancy Montoya</i> | | Department: Public Works | | Phone: 528-3171 | |
| Department | Signature | Phone | Department | Signature | Phone |
| Originating Department | <i>[Signature]</i> | 3333 | Budget | <i>[Signature]</i> | 2300 |
| | | | Assistant City Manager | <i>[Signature]</i> | 2271 |
| Legal | <i>[Signature]</i> | 2128 | City Manager | <i>[Signature]</i> | 2076 |

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:

The Public Works Department-Engineering Services Section has the need for a Portable Storm Drain Camera Inspection System (PSDCIS). The PSDCIS will be used to facilitate yearly storm drain inspections and the location of lost storm drain facilities. It is important for the City to have an accurate inventory and an accurate map of its underground storm drain facilities. This information is vital to the design of roadway projects and for marking storm drain facilities as part of the New Mexico One Call system.

The City will use the PSDCIS to do yearly inspections on the storm drain system, as needed, and to do final inspections on new storm drain systems being dedicated to the City as part of a new subdivision. These yearly inspections help identify possible pipe obstructions and pipes, inlet structures, or manholes in need of repair or replacement. Annual inspections are required by the National Flood Insurance Program's (NFIP) -Community Rating System (CRS) Program. These inspections are a CRS activity for which the City receives points toward maintaining a community rating. By completing this activity and myriad of others the City has achieved a Class 6 community rating. Receiving good ratings in the CRS Program enable residents with a Flood Insurance Policy to get a reduction from 5% to 45%. Currently, with the Class 6 community rating, City residents with a Flood Insurance Policy are receiving a 20% reduction.

Additionally, there are several lost Storm Drain (SD) manholes and SD Pipelines throughout the City. Many of these storm drain facilities have been covered over with asphalt or are older storm drain systems for which we have limited information. Although the City may have an idea of an approximate location for some of these facilities, the City really needs to find and know where these facilities are located so that they can be inventoried and mapped. This PSDCIS will be a very important and useful tool and an asset to the Public Works Department.

This purchase will be made utilizing the Houston Galveston Area Council Cooperative Purchasing Program (HGACBUY). This program offers many contracts covering a variety of products and services. By allowing the City of Las Cruces to "piggyback" off of these contracts, the city saves time and money by allowing a faster purchase time frame.

The Public Works/Engineering Services Section requests approval from the City Council to purchase the Portable Storm Drain Camera Inspection System (PSDCIS) from Green Equipment Co., Inc. of San Antonio, Texas in the amount of \$70,718.44 and to adjust the Fiscal Year 09/10 budget.

SUPPORT INFORMATION:

1. Purchasing Manager's Request to Contract Form, Exhibit "A".
2. Green Equipment Co., Inc. Quote, Exhibit "B".

| Fund Name / Account Number | Amount of Expenditure | Budget Amount |
|---|------------------------------|----------------------|
| Flood Control Major Equipment 4400-44806020-851200 | \$70,718.44 | \$70,718.44 |

OPTIONS / ALTERNATIVES:

1. Vote "YES". This action will approve the purchase of the portable storm drain camera inspection system (PSDCIS) from Green Equipment Co, Inc. of San Antonio, TX in the amount of \$70,718.44 and the requested budget adjustment. The City will now be able to perform underground storm drain facility inspections and will be able to locate lost storm drain facilities. This will facilitate more accurate inspections and a more accurate storm drain map.
2. Vote "NO". This action will deny the proposed purchase. The City will have to continue to perform a visual inspection of the storm drain system from street level and will have to continue to approximate the location of lost storm drain facilities. This will affect the City's ability to provide accurate locations of our storm drain system and could prevent the City from performing proper maintenance to the storm drain system.
3. Modify the resolution.
4. Table the resolution and provide alternative direction to staff.

RESOLUTION NO. 09-10-449

A RESOLUTION AWARDING THE PURCHASE OF A PORTABLE STORM DRAIN CAMERA INSPECTION SYSTEM TO GREEN EQUIPMENT COMPANY OF SAN ANTONIO, TX IN THE AMOUNT OF \$70,718.44.

The City Council of the City of Las Cruces is informed that:

WHEREAS, the Public Works Department-Engineering Services Section has the need for a Portable Storm Drain Camera Inspection System (PSDCIS); and

WHEREAS, the PSDCIS will be used to facilitate yearly storm drain inspections and locate lost storm drain facilities; and

WHEREAS, the PSDCIS will also be used for final inspections on new storm drain systems being dedicated to the City as part of a new subdivision; and

WHEREAS, by performing yearly inspections, the City meets requirements for the National Flood Insurance Program (NFIP) Community Rating System (CRS) Program; and

WHEREAS, the inspections are a CRS Program activity for which the City receives points toward maintaining a community rating. The City of Las Cruces is currently a Class 6 community; and

WHEREAS, receiving a favorable community rating has afforded the residents of the City a 20% reduction on flood insurance policies; and

WHEREAS, the purchase will be made utilizing pricing from the Houston Galveston Area Council Cooperation Purchasing Program (HGACBUY); and

WHEREAS, the HGACBUY offers many contracts covering a variety of products and services. The City saves time and money by "piggybacking" off of these contracts.

NOW, THEREFORE, be it resolved by the governing body of the City of Las Cruces:

(I)

THAT the purchase of the Portable Storm Drain Camera Inspection System (PSDCIS) from Green Equipment Company of San Antonio, TX in the amount of \$70,718.44 is hereby approved.

(II)

THAT City staff is hereby authorized to do any and all deeds necessary in the accomplishment of the herein above.

DONE AND APPROVED this _____ day of _____, 2009.

APPROVED:

Mayor

(SEAL)

ATTEST:

CITY CLERK

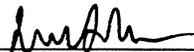
VOTE:

Moved by: _____

Seconded by: _____

| | |
|---------------------|-------|
| Mayor Miyagishima: | _____ |
| Councillor Silva: | _____ |
| Councillor Connor: | _____ |
| Councillor Pedroza: | _____ |
| Councillor Small: | _____ |
| Councillor Sorg: | _____ |
| Councillor Thomas: | _____ |

APPROVED AS TO FORM:



City Attorney

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CITY OF LAS CRUCES

PURCHASING MANAGER'S REQUEST TO CONTRACT

For Meeting of: December 21, 2009

Resolution No.:09-10-449

**Existing Contract Purchase For
Portable Storm Drain Camera Inspection System**

The Las Cruces City Council is provided the following information concerning this request:

RFP/BID SOLICITATION INFORMATION:

- 1. Existing Contract Issuer **Houston Galveston Area Council Cooperative
Purchasing Program (HGACBUY)**
 - 2. Contract Number: **SC01-08**
 - 3. Contract Expiration Date: **December 31, 2009**
 - 4. Description: **Portable Storm Drain Camera Inspection System**
 - 5. Using Department: **Public Works**
 - 6. Current Award Recommendation To: **Green Equipment Company of San Antonio, TX**
 - 7. Award Amount (includes any tax and contingency): **\$70,718.44**
 - 8. Contract Duration: **One Time Purchase**
-

PROCUREMENT CODE COMPLIANCE:

The City of Las Cruces Procurement Code was administered in the conduct of this procurement and approval to purchase is hereby requested pursuant to **Section 24-316**.


 Purchasing Manager

11/30/09
 Date

CONFIRMATION OF FUND ENCUMBRANCE:

| | |
|---------------------------------------|-----------------|
| REQUISITION OR PURCHASE ORDER NUMBER: | 10101650 |
|---------------------------------------|-----------------|



CONTRACT PRICING WORKSHEET
For Standard Equipment Purchases

Contract No.:

SC01-08

Date Prepared:

11/19/2009

This Form must be prepared by Contractor and given to End User. End User issues PO to Contractor, and MUST also fax a copy of PO, together with completed Pricing Worksheet, to H-GAC @ 713-993-4548. Please type or print legibly.

| | | | |
|-----------------|---------------------|--------------|--------------------------|
| Buying Agency: | City of Las Cruces | Contractor: | Green Equipment Company |
| Contact Person: | Pam Davis | Prepared By: | Greg A. Guy |
| Phone: | 575-541-2527 | Phone: | 210-860-5042 |
| Fax: | | Fax: | 512-346-0208 |
| Email: | PamD@las-cruces.org | Email: | GregGuy@greenequipco.com |

| | | | |
|---------------|------|--------------|---|
| Product Code: | E009 | Description: | Envirosight Rovver 222 Portable Zoom System |
|---------------|------|--------------|---|

| | |
|---|-------------|
| A. Product Item Base Unit Price Per Contractor's H-GAC Contract: | \$64,500.00 |
|---|-------------|

B. Published Options - Itemize below - Attach additional sheet if necessary - Include Option Code in description if applicable
(Note: Published Options are options which were submitted and priced in Contractor's bid.)

| Description | Cost | Description | Cost |
|---|----------|---|--------|
| 1. E-000-0035-00 Top Manhole Roller - Aluminum frame and rubber wheel with bearings protects cable from manhole top cover edge and reduces friction to improve crawler performance. | \$327.07 | | |
| 2. E-000-0036-00 Tyger Tail for Manhole bottom cable protection - 2" diameter rubber sleeve to protect cable from manhole bottom pipe entry. | \$66.62 | | |
| | | Subtotal From Additional Sheet(s): | |
| | | Subtotal B: | 393.69 |

C. Unpublished Options - Itemize below - Attach additional sheet if necessary
(Note: Unpublished options are items which were not submitted and priced in Contractor's bid.)

| Description | Cost | Description | Cost |
|--|------------|---|------------|
| 1. E-200-4050-02 Meter Patch Cable Assembly Black GORE cable (CCU to Reel) W/Conn. | \$1,588.75 | 6. Generator - Honda EU2000i Super Quiet | \$1,159.00 |
| 2. DVD Player/Recorder | \$175.00 | 7. 10/7KDL RD7000 DL Locator | \$1,648.00 |
| 3. 13" LCD TV Monitor | \$225.00 | 8. 10/RD7K8KBAG RD7000 Soft Bag | \$134.00 |
| 4. Pelican Style Case for 225 Crawlerr | \$205.00 | Subtotal From Additional Sheet(s): | |
| 5. Pelican Style Case for Monitor & DVD Player | \$265.00 | Subtotal C: | 5399.75 |

| | | |
|---|--|----|
| Check: Total cost of Unpublished Options (C) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B). | For this transaction the percentage is: | 8% |
|---|--|----|

D. Total Cost before any other applicable Charges, Trade-Ins, Allowances, Discounts, Etc. (A+B+C)

| | | | | | | |
|-------------------|---|--------------------------|----------|---|-------------|----------|
| Quantity Ordered: | 1 | X Subtotal of A + B + C: | 70293.44 | = | Subtotal D: | 70293.44 |
|-------------------|---|--------------------------|----------|---|-------------|----------|

E. Other Charges, Trade-Ins, Allowances, Discounts, Etc.

| Description | Cost | Description | Cost |
|-------------|----------|--------------------|------|
| Shipping | \$425.00 | | |
| | | Subtotal E: | 425 |

| | | | |
|-----------------------|-----------|---------------------------------------|----------|
| Delivery Date: | 18-Dec-09 | F. Total Purchase Price (D+E): | 70718.44 |
|-----------------------|-----------|---------------------------------------|----------|