

City of Las Cruces®

PEOPLE HELPING PEOPLE

Council Action and Executive Summary

Item # 10 Ordinance/Resolution# 09-10-386 Council District: All City

For Meeting of December 7, 2009

(Adoption Date)

TITLE:

A RESOLUTION AWARDING PRICE AGREEMENTS FOR THE SENIOR NUTRITION PROGRAM TO CREAMLAND DAIRIES LLC, OF EL PASO, TX; SHAMROCK FOODS COMPANY OF ALBUQUERQUE, NM; SYSCO NEW MEXICO OF ALBUQUERQUE, NM AND U.S. FOODSERVICE OF ALBUQUERQUE, NM, FOR FISCAL YEAR 2009/2010 FOR A BUDGETED AMOUNT NOT TO EXCEED \$299,353, FOR THE PERIOD JANUARY 1, 2010 THROUGH JUNE 30, 2010.

PURPOSE(S) OF ACTION: A resolution to award a bid for the Senior Nutrition Program Food Bid Price Agreement in an amount not to exceed \$299,353, for the period January 1 through June 30, 2010.

Name of Drafter: Shelley Modell <i>Shelley Modell</i>		Department: Public Services/Senior Programs		Phone: 528-3000	
Department	Signature	Phone	Department	Signature	Phone
Originating Department	<i>[Signature]</i>	528-3477	Budget	<i>[Signature]</i>	2300
			Assistant City Manager	<i>[Signature]</i>	2271
Legal	<i>[Signature]</i>	2118	City Manager	<i>[Signature]</i>	2076

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:

The Public Services Department Senior Programs Section received food bids for the Senior Nutrition Program in November 2009. The bids cover all food items, with the exception of produce and bread, purchased for congregate and home delivered meals for senior citizens. The meals are served Monday through Friday at Munson Senior Center, Henry Benavidez, Mesilla Park, and the East Side Community Centers and delivered to homebound seniors. In addition, frozen weekend meals are prepared for homebound and other "at-risk" seniors.

The primary consideration for selection of vendors was based on the lowest unit price. The successful bidders were Creamland Dairies LLC of El Paso, TX; Shamrock Foods Co., of Albuquerque, NM; Sysco New Mexico of Albuquerque, NM; and U.S. Foodservice of Albuquerque, NM. The amount of expenditure for this agreement will not exceed the budgeted amount of \$299,353.72, for the period January 1, 2010 through June 30, 2010.

(Continue on additional sheets as required)

SUPPORT INFORMATION:

Fund Name / Account Number	Amount of Expenditure	Budget Amount
Congregate/21205030-730610-30600	\$147,021	\$147,021
USDA Commodities-Congregate 21205090-730620-30600	\$23,416	\$23,416
Home Delivered/21205040-730610-30600	\$59,580	\$ 59,580
USDA Commodities-Home Delivered 21205100-730620-30600	\$34,908	\$34,908
Federal Stimulus Congregate 29205010-3060A	\$11,975	\$11,975
Federal Stimulus Home Delivered 29200010-3060B	\$17,962	\$17,962
Senior Citizens A&G--Administration/ 10205060-610101-30610	\$4,491	\$4,491

1. Resolution.
2. Exhibit "A"—Purchasing Manager Request to Contract.
3. Exhibit "B"—Senior Programs' Acceptance Memo.

OPTIONS / ALTERNATIVES:

1. If approved, the funding will be used to purchase program food for the Congregate and Home Delivered Meals Program for the period January 1 through June 30, 2010.
2. If not approved, the Nutrition Program will operate at a reduced level of service and/or suspend meal services.
3. Council may direct modification of the contracts and/or provide staff with alternate direction for meal services.

RESOLUTION NO. 09-10-386

A RESOLUTION AWARDED PRICE AGREEMENTS FOR THE SENIOR NUTRITION PROGRAM TO CREAMLAND DAIRIES LLC, OF EL PASO, TX; SHAMROCK FOODS COMPANY OF ALBUQUERQUE, NM; SYSCO NEW MEXICO OF ALBUQUERQUE, NM AND U.S. FOODSERVICE OF ALBUQUERQUE, NM, FOR FISCAL YEAR 2009/2010 FOR A BUDGETED AMOUNT NOT TO EXCEED \$299,353, FOR THE PERIOD JANUARY 1, 2010 THROUGH JUNE 30, 2010.

The City Council is informed that:

WHEREAS, the Public Services Department Senior Programs Section received food bids in November 2009 for the Senior Nutrition Program; and

WHEREAS, these bids cover all food items, with the exception of produce and bread, purchased for congregate and home delivered meals for senior citizens; and

WHEREAS, the successful bidders, based on the lowest unit prices are: Creamland Dairies LLC, of El Paso, TX; Shamrock Foods Co., of Albuquerque, NM; Sysco New Mexico of Albuquerque, NM; and U.S. Foodservice of Albuquerque, NM; and

WHEREAS, award is conditional on a budgeted amount of \$299,353 for the period January 1, 2010, through June 30, 2010.

NOW, THEREFORE, Be it resolved by the governing body of the City of Las Cruces:

(I)

THAT the bid for the Senior Nutrition Program food bid for the Senior Nutrition Program Food Bid price agreement is hereby awarded to Creamland Dairies LLC, of El Paso, TX; Shamrock Foods Co., of Albuquerque, NM; Sysco New Mexico of Albuquerque, NM; and U.S. Foodservice of Albuquerque, NM, for a budgeted amount of

Resolution No. 09-10-386 , con't.
Page 2

\$299,353 for the period January 1, 2010, through June 30, 2010, designated as Exhibit "A," attached hereto and made a part of this Resolution.

(II)

THAT City staff is hereby authorized to do all deeds necessary in the accomplishment of the herein above.

DONE AND APPROVED this _____ day of _____ , 2009.

APPROVED:

(SEAL)

Mayor

ATTEST:

VOTE:

City Clerk

Mayor Miyagishima: _____
Councillor Silva: _____
Councillor Connor: _____
Councillor Pedroza: _____
Councillor Small: _____
Councillor Sorg: _____
Councillor Thomas: _____

Moved by: _____

Seconded by: _____

APPROVED AS TO FORM:



City Attorney

CITY OF LAS CRUCES

PURCHASING MANAGER'S REQUEST TO CONTRACT

For Meeting of: December 7, 2009

Resolution No.: 09-10-386

**Contract Purchase For
Senior Food Supplies Price Agreement**

The Las Cruces City Council is provided the following information concerning this request:

BID SOLICITATION INFORMATION:

- 1. Bid Due Date: **October 14, 2009**
- 2. Description: **Senior Food Supplies**
- 3. Using Department: **Public Services/Senior Programs**
- 4. Number of Responses Received: **Four (4)**
- 5. Recommended Award(s) To: **Creamland Dairies LLC, of El Paso, TX,
Shamrock Foods Company, Sysco New Mexico, and U. S. Foodservice,
of Albuquerque, NM**
- 6. Total Award Amount (includes any tax and contingency): **\$299,353.00**
- 7. Contract Duration: **Six (6) Months**

LOCAL PREFERENCE FACTOR

Local Preference Factor Applied Per LCMC §24-100	No	<input checked="" type="checkbox"/>	LCMC §24-100 not applicable to this solicitation
	Yes	<input type="checkbox"/>	Made A Difference To Bid Awards(s)
		<input type="checkbox"/>	Made No Difference To Bid Award(s)

PROCUREMENT CODE COMPLIANCE:

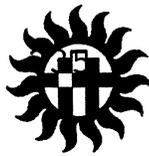
The City of Las Cruces Procurement Code was administered in the conduct of this procurement and approval to purchase is hereby requested pursuant to **Section 24-91**.


Purchasing Manager

11/13/09
Date

CONFIRMATION OF FUND ENCUMBRANCE:

REQUISITION or PURCHASE ORDER NUMBER:	Various
---------------------------------------	----------------



City of Las Cruces

INTER-DEPARTMENTAL MEMORANDUM

Date: November 10, 2009
To: City of Las Cruces Purchasing Department
Thru: Shelley Modell, Administrator *Shelley Modell*
Thru: Mike Simone, Nutrition Manager *Lina Guadian for Mike Simone*
From: Lina Guadian, Food Services Supervisor *LG*
Subject: Abstract of Bid 09-10-386 Food Bid, Senior Nutrition Program
File No: NP 09-112

This memo serves to document that we have reviewed the above referenced Food Bid and made the decision to award this bid to the following vendors as listed:

1. Creamland Dairies LLC, dba Prices Creameries 600 N. Piedras El Paso, TX 79903 (915) 565-2711

The following item numbers are awarded:

251,252,253,254,256,257,259,261

2. Shamrock Foods Co. 2 Shamrock way Las Cruces NM 88005 Phone (800) 326-5571 FAX (602)477-6446.

The following item numbers are awarded:

1,2,3,6,7,10,12,13,18,19,21,22,25,27,28,30,32,33,35,39,43,47,52,53,54,56,59,62,65,66,70,73,74,78,84
 85,86,89,93,95,96,97,112,114,116,117,120,123,124,125,126,127,129,130,136,137,138,140,141,142,143
 144,145,146,148,153,157,162,163,166,168,169,172,173,174,175,176,177,179,180,182,185,188,189,192
 194,195,199,200,208,209,210,215,216,217,218,219,220,222,223,224,225,227,228,230,232,233,234,235
 236,237,238,239,240,241,242,243,244,245,246,247,248,249,255,269,270,272,273,274,275,276,277,278
 279,280,283,284,285,286,287,288,289,291,292,293,294,295,298,299,300,301,304,305,307,309,310
 311,312,313,319,324,325,327,329,333,337,338,340,345,348,355

3. Sysco New Mexico 601 Commanche Rd. Albuquerque, NM 87107 Phone: (505) 761-1634 Fax (505)761-7834

The following item numbers are awarded:

4,5,8,9,11,14,15,16,17,20,23,29,31,34,36,37,38,40,41,42,44,45,48,50,55,57,58,60,61,63,64,67,68,69,71
72,75,76,77,79,80,81,82,83,87,88,90,91,92,98,99,100,101,102,103,104,105,106,107,108,109,110,111,
113,115,119,122,128,131,132,133,134,135,139,147,150,151,152,154,155,156,158,159,160,161,164,165
167,170,171,178,181,183,184,186,187,190,191,193,196,197,198,201,202,203,204,206,207,213,214
221,229,250,258,260,262,263,265,266,267,268,271,281,282,290,296,302,303,306,314,315,316,317,
318,320,322,323,326,330,331,332,336,339,341,342,343,344,346,347,349,350,351,352,353,354,356

4. Us Foodservice 5600 2nd St. Albuquerque, NM 87107 Phone: (575) 496-0785 Fax (575) 993-5323

The following item numbers are awarded:

24,26,46,49,51,94,118,121,149,205,211,212,226,231,264,297,308,321,328,334,335

The decision to award these bids is to provide meals for our senior citizens at our 4 center meal sites, Munson Senior Center, Benavidez Community Center, Mesilla Park Center and Eastside Community Center.