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City of Las Cruces[®]
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Council Action and Executive Summary

Item # 15 Ordinance/Resolution # 09-10-424 Council District:

For Meeting of November 16, 2009
 (Adoption Date)

TITLE: A RESOLUTION APPROVING EXTENSION OF YEARS THREE AND FOUR OF A FOUR YEAR CONTRACT WITH ENTERPRISE LEASING WEST OF ALBUQUERQUE, NM FOR VEHICLE RENTAL SERVICES. THE CONTRACT IS AN INDEFINITE QUANTITY, INDEFINITE COST PRICE AGREEMENT WITH ANY AND ALL RELATED PURCHASES CONDITIONED UPON APPROVED BUDGETS.

PURPOSE(S) OF ACTION: To extend a contract award for Vehicle Rental Services

Name of Drafter: <i>Jennifer Martin</i>		Department: Finance/Purchasing		Phone: 575-541-2517	
Department	Signature	Phone	Department	Signature	Phone
Originating Department	<i>Munch</i>	541-2042	Budget	<i>[Signature]</i>	2300
			Assistant City Manager	<i>[Signature]</i>	2271
Legal	<i>[Signature]</i>	2128	City Manager	<i>[Signature]</i>	3076

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:

In June 2007, the City of Las Cruces Purchasing Department solicited proposals from qualified firms for a vehicle rental price agreement. This agreement is needed by City personnel to procure vehicles for travel on City business.

An original contract was awarded by City Council on October 15, 2007 for one (1) year with the option to renew for three (3) additional one (1) year terms provided the pricing, terms and conditions remain the same. Enterprise Leasing has agreed to renew the agreement.

SUPPORT INFORMATION:

Fund Name / Account Number	Amount of Expenditure	Budget Amount
Various		

1. Resolution 09-10-424
2. Exhibit "A": Purchasing Manager's Request for Contract
3. Resolution 07-08-010
4. Vendor Extension Acceptance Memorandum

(Continue on additional sheets as required)

OPTIONS / ALTERNATIVES:

- 1. Vote "Yes". This will allow departments to utilize funding for vehicle rental services for business trips.**
- 2. Vote "No". This action will reject the departmental funding for vehicle rental services.**
- 3. Modify the Resolution and provide direction to staff.**

RESOLUTION NO: 09-10-424

A RESOLUTION APPROVING EXTENSION OF YEARS THREE AND FOUR OF A FOUR YEAR CONTRACT WITH ENTERPRISE LEASING WEST OF ALBUQUERQUE, NM FOR VEHICLE RENTAL SERVICES. THE CONTRACT IS AN INDEFINITE QUANTITY, INDEFINITE COST PRICE AGREEMENT WITH ANY AND ALL RELATED PURCHASES CONDITIONED UPON APPROVED BUDGETS.

The City Council of the City of Las Cruces is informed that:

WHEREAS, in June of 2007, the City of Las Cruces Purchasing Section solicited proposals from qualified firms to provide the City with vehicle rental services; and

WHEREAS, this agreement is needed by the City personnel traveling to various cities within the United States; and

WHEREAS, an original contract was awarded by City Council on October 15, 2007 for one (1) year with the option to renew for three (3) additional one (1) year terms provided the pricing, terms and conditions remain unchanged; and

WHEREAS, Enterprise Leasing has agreed to renew the agreement.

NOW THEREFORE, Be it resolved by the governing body of the City of Las Cruces that:

(I)

THE extension of the contract for vehicle rental services pricing agreement is hereby approved for Enterprise Leasing West of Albuquerque, New Mexico.

(II)

THE City staff is hereby authorized to do all deeds necessary in the accomplishments of the herein above.

DONE AND APPROVED this _____ day of _____, 2009.

By _____
Mayor

ATTEST:

City Clerk

(SEAL)

Moved by: _____

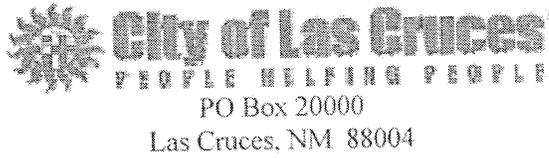
Seconded by: _____

Vote:

Mayor Miyagishima:	_____
Councillor Silva:	_____
Councillor Connor:	_____
Councillor Pedroza:	_____
Councillor Small:	_____
Councillor Sorg:	_____
Councillor Thomas:	_____

APPROVED AS TO FORM:

City Attorney



October 26, 2009

Enterprise Leasing West
4740 Pan American Blvd
Albuquerque, NM 87109
ATTENTION: Jorge Figueroa

Reference: Second Year Extension of a possible four year contract from Original
#07-08-010 Vehicle Car Rental

Dear Mr. Figueroa;

The City of Las Cruces would like to exercise our renewal option.

Please indicate below if this is agreeable under the same terms and conditions.

If I do not hear from you by October 28, 2009, I will assume you do not wish to participate.

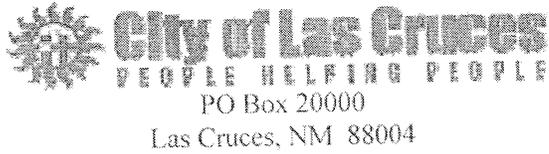
If you have any questions regarding this matter please call me at (575) 541-2520.

Sincerely,

Bertha Chavira
City of Las Cruces Buyer

<input checked="" type="checkbox"/> I will extend pricing.	<input type="checkbox"/> I do not wish to extend pricing.
Print name: <u>KEVIN HILL</u>	E-mail: <u>KEVIN.L.HILL@CMLC.NM</u>
Signed: <u>[Signature]</u>	Title: <u>VICE PRESIDENT</u>

Return this form to fax number 575.541.2526.



Contract Extension

Pursuant to Section 14, EXTENSION, CHANGES AND AMENDMENTS of the Professional Services Agreement (PSA) between the City of Las Cruces (City) and Enterprise Leasing West (Contractor), The City and Contractor agree to extend the term of this Agreement for a period of one year, to begin _____ and terminate October 14, 2010.

All other terms of the Agreement will remain the same.

Enterprise Leasing West

✓ Date: 10/27/09
Signature
Kevin Hill Vice President
Printed Name/Title

CITY OF LAS CRUCES

_____ Date: _____
Robert Telles,
Purchasing Manager

RESOLUTION NO: 07-08-010

A RESOLUTION AWARDING THE FIRST YEAR OF A POSSIBLE FOUR YEAR CONTRACT TERM FOR VEHICLE RENTAL SERVICES PROVIDED BY ENTERPRISE LEASING WEST OF ALBUQUERQUE, NM IN THE AMOUNT NECESSARY, PROVIDED DEPARTMENTS HAVE FUNDING FOR THE REQUESTED VEHICLE RENTALS, EXCLUDING NEW MEXICO GROSS RECEIPTS TAX.

The City Council of the City of Las Cruces is informed that:

WHEREAS, in June of 2007, the City of Las Cruces Purchasing Section solicited proposals from qualified firms to provide the City with vehicle rental services; and

WHEREAS, this agreement is to exercise the first year of a possible four year contract for vehicle rental services; and

WHEREAS, funding will come from various departments as vehicle rental services are identified and services are utilized.

NOW THEREFORE, Be it resolved by the governing body of the City of Las Cruces that:

(I)

THE City Council hereby awards vehicle rental services pricing agreement to Enterprise Leasing West of Albuquerque, New Mexico.

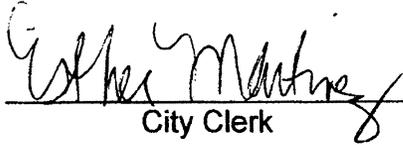
(II)

THE City staff is hereby authorized to do all deeds necessary in the accomplishments of the herein above.

DONE AND APPROVED this 15th day of October, 2007.


Mayor William Mattiace

ATTEST:


City Clerk

Moved by: Connor

Seconded by: Archuleta

Vote:

Mayor Mattiace:	<u>Aye</u>
Councillor Fietze:	<u>Aye</u>
Councillor Connor:	<u>Aye</u>
Councillor Archuleta:	<u>Aye</u>
Councillor Trowbridge:	<u>Aye</u>
Councillor Jones:	<u>Aye</u>
Councillor Miyagishima:	<u>Aye</u>

APPROVED AS TO FORM:


City Attorney

CITY OF LAS CRUCES

PURCHASING MANAGER'S REQUEST TO CONTRACT

For Meeting of: November 16, 2009

Resolution No.: 09-10-424

**Existing Contract Purchase For
Vehicle Rental PA**

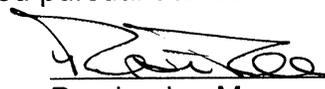
The Las Cruces City Council is provided the following information concerning this request:

BID/RFP SOLICITATION INFORMATION:

- 1. Original Bid/RFP & Due Date: **RFP #07-08-010/ June 28, 2007**
- 2. Description of Bid/RFP: **Vehicle Rental**
- 3. Number of Original Responses **One (1)**
- 4. Existing Contract Expiration Date: **October 14, 2009**
- 5. Last Contract Renewal by Council: **Resolution No. 08-09-441/ October 20, 2008**
- 6. Using Department: **Purchasing Department**
- 7. Current Award Recommendation To: **Enterprise Leasing West
Of Albuquerque, NM**
- 8. Total Award Amount (includes any tax and contingency) **Indefinite Quantity
Indefinite Cost**
- 9. Contract Duration: **Through October 14, 2011**

PROCUREMENT CODE COMPLIANCE:

The City of Las Cruces Procurement Code was administered in the conduct of this procurement and approval to purchase is hereby requested pursuant to **Section 24-316**.


 Purchasing Manager

11/30/09
 Date

CONFIRMATION OF FUND ENCUMBRANCE:

REQUISITION NUMBER:	Various
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