



City of Las Cruces®

PEOPLE HELPING PEOPLE

Council Action and Executive Summary

Item # 3 Ordinance/Resolution# 17-097

For Meeting of _____
(Ordinance First Reading Date)

For Meeting of November 21, 2016
(Adoption Date)

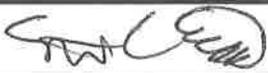
Please check box that applies to this item:

QUASI JUDICIAL LEGISLATIVE ADMINISTRATIVE

TITLE: A RESOLUTION AMENDING THE CITY OF LAS CRUCES FY2017 BUDGET RELATED TO FUNDS 7422 AND 7492 RELATED TO THE SOUTHWEST HIGH INTENSITY DRUG TRAFFICKING AREA (HIDTA).

PURPOSE(S) OF ACTION:

To combine funds budget as applicable.

COUNCIL DISTRICT: ALL		
<u>Drafter/Staff Contact:</u> Maria Villa	<u>Department/Section:</u> Finance/Accounting	<u>Phone:</u> 541-2085
<u>City Manager Signature:</u>		

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:

The City has two existing funds for the Southwest High Intensity Drug Trafficking Area (HIDTA), specifically Fund 7422 Metro Narcotics HIDTA Grants and Fund 7492 HIDTA-CLC. The two funds were previously created for the City's portion of HIDTA funds that come to the City's Police Department and the other funds were a result of the City assuming fiduciary responsibility for the remaining HIDTA initiatives from another local government. The funds can be combined with no negligible impact to reporting for clarity, concision and accuracy of information. The combination of these two funds also meets Governmental Accounting Standards Board (GASB) and General Accepted Accounting Practices (GAAP) regulations.

A meeting was conducted which included Metro Narcotics, HIDTA and City representatives. It was agreed that for reporting purposes the combination of the two funds would be in the best interest of the City and the agencies. Consequently, City staff is requesting City Council approval to move the revenues and expenditures currently in Fund 7422 Metro Narcotics HIDTA Grants to Fund 7492 HIDTA-CLC.

SUPPORT INFORMATION:

1. Resolution.
2. Exhibit "A", Budget Adjustment.

(Continue on additional sheets as required)

SOURCE OF FUNDING:

Is this action already budgeted?	Yes	<input type="checkbox"/>	See fund summary below
	No	<input checked="" type="checkbox"/>	If No, then check one below:
	<i>Budget Adjustment Attached</i>	<input checked="" type="checkbox"/>	Expense reallocated from: Fund 7422
		<input type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)
		<input type="checkbox"/>	Proposed funding is from fund balance in the _____ Fund.
Does this action create any revenue?	Yes	<input type="checkbox"/>	Funds will be deposited into this fund: _____ in the amount of _____ for FY _____.
	No	<input checked="" type="checkbox"/>	There is no new revenue generated by this action.

BUDGET NARRATIVE

N/A

FUND EXPENDITURE SUMMARY:

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
HIDTA-CLC	Various	\$1,654,055.00	\$1,654,055.00*	\$0.00	N/A

* Pending approved budget adjustment.

OPTIONS / ALTERNATIVES:

1. Vote "Yes"; this action will approve amending the FY2017 budget related to moving the revenues and expenses currently in Fund 7422 Metro Narcotics HIDTA Grants to Fund 7492 HIDTA-CLC.
2. Vote "No"; this action will not approve amending the FY2017 budget related to moving the revenues and expenses currently in Fund 7422 Metro Narcotics HIDTA Grants to Fund 7492 HIDTA-CLC.
3. Vote to "Amend"; this action could modify the Resolution and will delay the process of combining Fund 7422 Metro Narcotics HIDTA Grants and Fund 7492 HIDTA-CLC.
4. Vote to "Table"; this action will impact the reporting processes for both funds.

REFERENCE INFORMATION:

N/A



City of Las Cruces®

PEOPLE HELPING PEOPLE

COUNCIL ACTION AND EXECUTIVE SUMMARY PACKET ROUTING SLIP

For Meeting of _____
(Ordinance First Reading Date)

For Meeting of November 21, 2016
(Adoption Date)

TITLE: A RESOLUTION AMENDING THE CITY OF LAS CRUCES FY2017 BUDGET RELATED TO FUNDS 7422 AND 7492 RELATED TO THE SOUTHWEST HIGH INTENSITY DRUG TRAFFICKING AREA (HIDTA).

Purchasing Manager's Request to Contract (PMRC) {Required?} Yes No

DEPARTMENT	SIGNATURE	PHONE NO.	DATE
Drafter/Staff Contact	<i>Mull</i>	2085	10/24/16
Department Director	<i>Diana Fedor</i>	541-2080	10/21/16
Other			
Assistant City Manager /CAO Management & Budget Manager	<i>Andrew Mulla</i>	8042 2085	10/25/16 10/24/16
Assistant City Manager/COO	<i>Daniel</i>		10/25/16
City Attorney	<i>[Signature]</i>	EXT 2128	27 Oct 2016
City Clerk	<i>[Signature]</i>	22115	11-10-16

RESOLUTION NO. 17-097**A RESOLUTION AMENDING THE CITY OF LAS CRUCES FY2017 BUDGET RELATED TO FUNDS 7422 AND 7492 RELATED TO THE SOUTHWEST HIGH INTENSITY DRUG TRAFFICKING AREA (HIDTA).**

The City Council is informed that:

WHEREAS, the City has two existing funds for the Southwest High Intensity Drug Trafficking Area (HIDTA), specifically Fund 7422 Metro Narcotics HIDTA Grants and Fund 7492 HIDTA-CLC; and

WHEREAS, the two funds were previously created for the City's portion of HIDTA funds that come to the City's Police Department and other funds were a result of the City assuming fiduciary responsibility for the remaining HIDTA initiative from another local government; and

WHEREAS, these funds can be combined with no negligible impact to reporting for clarity, concision and accuracy of information; and

WHEREAS, the combination of these funds meet Governmental Accounting Standards Board (GASB) and Generally Accepted Accounting Practices (GAAP) regulations; and

WHEREAS, Metro Narcotics, HIDTA, and City staff agree that for reporting purposes, it is in the best interest of the City and the agencies to combine the two funds.

NOW, THEREFORE, Be it resolved by the governing body of the City of Las Cruces:

(I)

THAT the City Council hereby approves moving the revenues and expenses currently in Fund 7422 Metro Narcotics HIDTA Grants to Fund 7492 HIDTA-CLC.

(II)

THAT the FY2017 budget is hereby adjusted as shown in Exhibit "A", Budget Adjustment, attached hereto and made part of this Resolution.

(III)

THAT City staff is hereby authorized to do all deeds necessary in the accomplishment of the herein above.

DONE AND APPROVED this _____ day of _____, 20_____.

APPROVED:

Mayor

ATTEST:

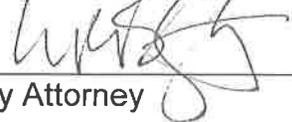
City Clerk

(SEAL)

Moved by _____

Seconded by _____

APPROVED AS TO FORM:



City Attorney

VOTE:

Mayor Miyagishima: _____
Councillor Gandara: _____
Councillor Smith: _____
Councillor Pedroza: _____
Councillor Eakman: _____
Councillor Sorg: _____
Councillor Levatino: _____

CITY OF ³²LAS CRUCES
 BUDGET ADJUSTMENT REQUEST
 BUDGET FISCAL YEAR 2016-17

Exhibit "A"

	7422 METRO NARCOTICS HIDTA GRANTS			
	Original Budget	Amended Budget	Req. Adjustment	Adjusted Budget
RESOURCES				
Beginning Balance	\$ 0	0	0	0
Revenues				
Municipal Gross Receipts Tax	0	0	0	0
Public Safety Gross Receipts Tax	0	0	0	0
Hold Harmless Replacement GRT	0	0	0	0
State-Shared Gross Receipts Tax	0	0	0	0
Environmental Gross Receipts Tax	0	0	0	0
County Environmental Gross Receipts Tax	0	0	0	0
Gasoline Tax	0	0	0	0
Cigarette Tax	0	0	0	0
Lodgers Tax	0	0	0	0
Property Taxes	0	0	0	0
Payment In Lieu of Property Tax	0	0	0	0
Franchise Fees	0	0	0	0
Payment In Lieu of Franchise Fees	0	0	0	0
Licenses, Fees & Permits	0	0	0	0
Convention Center Fee	0	0	0	0
Auto License - State Shared	0	0	0	0
Fines & Forfeitures	0	0	0	0
Charges For Services	0	0	0	0
Natural Gas Sales - Commodity	0	0	0	0
Motor Pool Maintenances Charges	0	0	0	0
Fuel Charges	0	0	0	0
Intergovernmental	0	0	0	0
Investment Income	0	0	0	0
Miscellaneous Revenues	0	0	0	0
Federal Grants	619,051	620,796	(620,796)	0
State Grants	0	0	0	0
Local Grants	0	0	0	0
Debt Service	0	0	0	0
Operating Transfers In	0	0	0	0
Total Revenues	619,051	620,796	(620,796)	0
TOTAL RESOURCES	\$ 619,051	620,796	(620,796)	0
Expenditures				
General Government	0	0	0	0
Legislative	0	0	0	0
Municipal Court	0	0	0	0
City Manager	0	0	0	0
Legal	0	0	0	0
Las Cruces Police Department	0	0	0	0
Las Cruces Fire Department	0	0	0	0
Utilities	0	0	0	0
Administrative	0	0	0	0
Human Resources	0	0	0	0
Financial Services	0	0	0	0
Information Technology	0	0	0	0
Operations	0	0	0	0
Transportation	0	0	0	0
Parks & Recreation	0	0	0	0
Community Development	0	0	0	0
Community & Cultural Services	0	0	0	0
Public Works	0	0	0	0
Metro Narcotics	619,051	620,796	(620,796)	0
Legislative Reserve	0	0	0	0
Operating Transfers Out	0	0	0	0
Total Expenditures	\$ 619,051	620,796	(620,796)	0
Accrual Adjustments	0	0	0	0
ENDING BALANCE	\$ 0	0	0	0

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CITY OF LAS CRUCES
BUDGET ADJUSTMENT REQUEST
BUDGET FISCAL YEAR 2016-17

Exhibit "A" cont.

	7492 HIDTA-CLC 2016-17			
	Original Budget	Amended Budget	Req. Adjustment	Adjusted Budget
RESOURCES				
Beginning Balance	\$ 0	0	0	0
Revenues				
Municipal Gross Receipts Tax	0	0	0	0
Public Safety Gross Receipts Tax	0	0	0	0
Hold Harmless Replacement GRT	0	0	0	0
State-Shared Gross Receipts Tax	0	0	0	0
Environmental Gross Receipts Tax	0	0	0	0
County Environmental Gross Receipts Tax	0	0	0	0
Gasoline Tax	0	0	0	0
Cigarette Tax	0	0	0	0
Lodgers Tax	0	0	0	0
Property Taxes	0	0	0	0
Payment In Lieu of Property Tax	0	0	0	0
Franchise Fees	0	0	0	0
Payment In Lieu of Franchise Fees	0	0	0	0
Licenses, Fees & Permits	0	0	0	0
Convention Center Fee	0	0	0	0
Auto License - State Shared	0	0	0	0
Fines & Forfeitures	0	0	0	0
Charges For Services	0	0	0	0
Natural Gas Sales - Commodity	0	0	0	0
Motor Pool Maintenances Charges	0	0	0	0
Fuel Charges	0	0	0	0
Intergovernmental	0	0	0	0
Investment Income	0	0	0	0
Miscellaneous Revenues	0	0	0	0
Federal Grants	1,218,211	1,033,259	620,796	1,654,055
State Grants	0	0	0	0
Local Grants	0	0	0	0
Debt Service	0	0	0	0
Operating Transfers In	0	0	0	0
Total Revenues	1,218,211	1,033,259	620,796	1,654,055
TOTAL RESOURCES	\$ 1,218,211	1,033,259	620,796	1,654,055
Expenditures				
General Government	0	0	0	0
Legislative	0	0	0	0
Municipal Court	0	0	0	0
City Manager	0	0	0	0
Legal	0	0	0	0
Las Cruces Police Department	0	0	0	0
Las Cruces Fire Department	0	0	0	0
Utilities	0	0	0	0
Administrative	0	0	0	0
Human Resources	0	0	0	0
Financial Services	0	0	0	0
Information Technology	0	0	0	0
Operations	0	0	0	0
Transportation	0	0	0	0
Parks & Recreation	0	0	0	0
Community Development	0	0	0	0
Community & Cultural Services	0	0	0	0
Public Works	0	0	0	0
Metro Narcotics	1,218,211	1,033,259	620,796	1,654,055
Legislative Reserve	0	0	0	0
Operating Transfers Out	0	0	0	0
Total Expenditures	\$ 1,218,211	1,033,259	620,796	1,654,055
Accrual Adjustments	0	0	0	0
ENDING BALANCE	\$ 0	0	0	0

BUDGET ADJUSTMENT REQUEST (BAR)

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<u>Department and Section</u> Metro/HIDTA	<u>Permanent or Temporary</u> Permanent		
		<u>Council/Board Resolution No.</u>	

Justification for Request

A RESOLUTION AMENDING THE CITY OF LAS CRUCES FY 2017 BUDGET RELATED TO FUNDS 7422 AND 7492 RELATED TO THE SOUTHWEST HIGH INTENSITY DRUG TRAFFICKING AREA (HIDTA).

MUNIS Comment: COMBINE FUNDS 7422 & 7492

Veronica MacGregor

541-2022

FY 2017

10/20/2016

Prepared by

Phone No.

FY to be Adjusted

Date

Fund	Org	Object	Project	Object Name	Increase \$	Decrease \$
7422	79300002	599100	10304	FEDERAL GRANTS		1,745
7422	79300002	599100	11540	FEDERAL GRANTS		619,051
7422	79300002	601010	10304	CLASSIFIED		1,247
7422	79300002	601010	11540	CLASSIFIED		55,691
7422	79300002	601110	10304	SCHEDULED OVERTIME		3
7422	79300002	601110	11540	SCHEDULED OVERTIME		67,161
7422	79300002	601120	11540	FICA MEDICARE		808
7422	79300002	601130	11540	FICA SOCIAL SECURITY		3,453
7422	79300002	601140	10304	PERA		484
7422	79300002	601140	11540	PERA		8,660
7422	79300002	601160	11540	DENTAL INS		724
7422	79300002	601170	11540	HEALTH INS		10,478
7422	79300002	601180	11540	WORKERS COMPENSATION		20
7422	79300002	601230	11540	LIFE AND DISABILITY INS		140
7422	79300002	601260	11540	RETIREMENT HEALTH CARE INS		1,114
7422	79300002	701000	11540	SUPPLIES GENERAL		5,606
7422	79300002	711200	10304	TELEPHONE & CELL PHONES		11
7422	79300002	711200	11540	TELEPHONE & CELL PHONES		7,060
7422	79300002	721110	11540	SURVEILLANCE/INVESTIGATIONS		30,000
7422	79300002	741000	11540	BUILDING RENTALS		425,000
7422	79300002	760000	11540	TRAVEL		2,136
7422	79300002	760400	11540	REGISTRATION/CONFERENCE FEES		1,000
7492	79400002	599100	10304	FEDERAL GRANTS	1,745	
7492	79400002	599100	11540	FEDERAL GRANTS	619,051	
7492	79400002	601010	10304	CLASSIFIED	1,247	
7492	79400002	601010	11540	CLASSIFIED	55,691	
7492	79400002	601110	10304	SCHEDULED OVERTIME	3	
7492	79400002	601110	11540	SCHEDULED OVERTIME	67,161	
7492	79400002	601120	11540	FICA MEDICARE	808	

7492	79400002	601130	11540	FICA SOCIAL SECURITY	3,453	
7492	79400002	601140	10304	PERA	484	
7492	79400002	601140	11540	PERA	8,660	
7492	79400002	601160	11540	DENTAL INS	724	
7492	79400002	601170	11540	HEALTH INS	10,478	
7492	79400002	601180	11540	WORKERS COMPENSATION	20	
7492	79400002	601230	11540	LIFE AND DISABILITY INS	140	
7492	79400002	601260	11540	RETIREMENT HEALTH CARE INS	1,114	
7492	79400002	701000	11540	SUPPLIES GENERAL	5,606	
7492	79400002	711200	10304	TELEPHONE & CELL PHONES	11	
7492	79400002	711200	11540	TELEPHONE & CELL PHONES	7,060	
7492	79400002	721110	11540	SURVEILLANCE/INVESTIGATIONS	30,000	
7492	79400002	741000	11540	BUILDING RENTALS	425,000	
7492	79400002	760000	11540	TRAVEL	2,136	
7492	79400002	760400	11540	REGISTRATION/CONFERENCE FEES	1,000	
Totals					\$1,241,592	\$1,241,592

<i>By signing, I verify balances and accounts are available in MUNIS.</i>			<i>For use by Administration and Office of Mgmt & Budget</i>		
Administrator / Manager		Date	Audrey Evins, CPA, CFA, Interim ACM/CAO		Date
Director		Date	Daniel Avila, PE, ACM/COO		Date
For use by Office of Mgmt & Budget <i>Revised 6/20/2016</i>			David Dollahon, AICP, Interim City Manager		Date
<u>Budget Adjustment Number</u>	<u>Posted By</u>	<u>Date</u>	Budget and Grant Manager		Date
Period:	JE#				