



City of Las Cruces®

PEOPLE HELPING PEOPLE

Council Action and Executive Summary

Item # 7Ordinance/Resolution# 17-088For Meeting of _____
(Ordinance First Reading Date)For Meeting of November 7, 2016
(Adoption Date)

Please check box that applies to this item:

 QUASI JUDICIAL LEGISLATIVE ADMINISTRATIVE

TITLE: A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES (CITY) TO ACCEPT A GRANT AWARD; TO RATIFY THE CITY MANAGER'S OR MAYOR'S SIGNATURE ON THE CONTRACT AGREEMENT; AND TO AMEND THE CITY'S ADOPTED FY2017 BUDGET AND, AS APPLICABLE, THE FY2017 CAPITAL IMPROVEMENT PLAN (CIP) FOR THE FOLLOWING: PROJECT NAME: THE SOUTHWEST BORDER HIGH INTENSITY DRUG TRAFFICKING AREAS (HIDTA) PROGRAM; GRANT AWARD #G15SN0006A; GRANTING AGENCY: EXECUTIVE OFFICE OF THE PRESIDENT OFFICE OF NATIONAL DRUG CONTROL POLICY; TOTAL GRANT AWARD OF \$46,786.00.

PURPOSE(S) OF ACTION:

To accept grant agreements and adjust the City budget and CIP, as applicable.

COUNCIL DISTRICT: ALL		
<u>Drafter/Staff Contact:</u> Michelle K. Belone	<u>Department/Section:</u> Finance/Grants	<u>Phone:</u> 575-541-2716
<u>City Manager Signature:</u>		

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:

The City relies on grant funding for many of the critical programs provided each year for the residents of Las Cruces. Grant funding awards are received throughout the fiscal year and are not budgeted during the normal fiscal year budgeting process. Funds are not budgeted until the City has received a grant award agreement due to the unpredictable nature of funding levels and timing. Also, it is necessary for City Council to accept the funds as well as the conditions that are associated with the grant funding.

The Grants staff works with City department personnel to process the grant agreements when provided notice by the granting agency and to ensure the departments are able to meet the conditions of the grant award. The nature of grant funding agreements is similar in most cases; therefore, the grant agreements listed in Exhibit "A" of this proposed resolution can be accepted together.

(Continue on additional sheets as required)

The request for City Council is to: 1) accept all the grant agreements listed in Exhibit "A"; and 2) amend the budget showing receipt of these new funds for the current fiscal year (FY2017). Additionally, the City is required to maintain a CIP that lists all capital improvement projects that City Council has authorized on the City's behalf. This action will, therefore, also approve the addition of any of the grant agreements which involve capital improvements to the current FY2017 CIP, as necessary. Once accepted these funds will be used by the departments listed in Exhibit "A" for the scope of work as defined by each grant agreement.

SUPPORT INFORMATION:

1. Resolution.
2. Exhibit "A", Listing of Grant Agreements to be accepted.
3. Exhibit "B", Budget Adjustment.
4. Exhibit "C, Grant Agreement.

SOURCE OF FUNDING:

Is this action already budgeted?	Yes	<input checked="" type="checkbox"/>	See fund summary below
	No	<input type="checkbox"/>	If No, then check one below:
	<i>Budget Adjustment Attached</i>	<input type="checkbox"/>	Expense reallocated from: _____
		<input type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)
		<input type="checkbox"/>	Proposed funding is from fund balance in the _____ Fund.
Does this action create any revenue?	Yes	<input type="checkbox"/>	Funds will be deposited into this fund: in the amount of ____ for FY____.
	No	<input checked="" type="checkbox"/>	There is no new revenue generated by this action.
See Exhibit "B"			

BUDGET NARRATIVE

Grant funding was budgeted for Fund 7492: HIDTA-CLC under project number 10304. Modification twelve decreases the grant management and coordination infrastructure funding by \$46,786.00, which has been allocated to another initiative.

FUND EXPENDITURE SUMMARY:

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
HIDTA-CLC	79400000-599100-10304	\$46,786.00	\$116,554.00*	\$69,768.00	Expenses per grant program, by HIDTA.

* Pending approved budget adjustment.

OPTIONS / ALTERNATIVES:

1. Vote "Yes"; this will approve the resolution to accept the grant agreements presented and adjust the City's FY2017 budget and FY2017 CIP, as applicable.
2. Vote "No"; this will not approve the resolution to accept the grant agreements presented and return the funds to the granting agency.
3. Vote to "Amend"; will delay the process of spending the grant funds within the predetermined grant schedule and require direction to staff.
4. Vote to "Table"; this will impact the implementation of the grant agreements, the City department's ability to utilize the funds and return the grant funds will be returned to the granting agency.

REFERENCE INFORMATION:

N/A



City of Las Cruces®

PEOPLE HELPING PEOPLE

COUNCIL ACTION AND EXECUTIVE SUMMARY PACKET ROUTING SLIP

For Meeting of _____
 (Ordinance First Reading Date)

For Meeting of November 7, 2016
 (Adoption Date)

TITLE: A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES (CITY) TO ACCEPT A GRANT AWARD; TO RATIFY THE CITY MANAGER'S OR MAYOR'S SIGNATURE ON THE CONTRACT AGREEMENT; AND TO AMEND THE CITY'S ADOPTED FY2017 BUDGET AND, AS APPLICABLE, THE FY2017 CAPITAL IMPROVEMENT PLAN (CIP) FOR THE FOLLOWING: PROJECT NAME: THE SOUTHWEST BORDER HIGH INTENSITY DRUG TRAFFICKING AREAS (HIDTA) PROGRAM; GRANT AWARD #G15SN0006A; GRANTING AGENCY: EXECUTIVE OFFICE OF THE PRESIDENT OFFICE OF NATIONAL DRUG CONTROL POLICY; TOTAL GRANT AWARD OF (\$46,786.00).

Purchasing Manager's Request to Contract (PMRC) {Required?} Yes No

DEPARTMENT	SIGNATURE	PHONE NO.	DATE
Drafter/Staff Contact	<i>[Signature]</i>	541-2716	10/1/16
Department Director	<i>[Signature]</i>	5204790	10/7/16
Other			
Assistant City Manager /CAO Management & Budget Manager	<i>[Signature]</i>	541-2042 541-2022	10/11/16 10/10/16
Assistant City Manager/COO	<i>[Signature]</i>		10/14/16
City Attorney	<i>[Signature]</i>	Ext 2128	10/18 18 OCT 2016
City Clerk	<i>[Signature]</i>	x 2115	10-20-16

RESOLUTION NO. 17-088

A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES (CITY) TO ACCEPT A GRANT AWARD; TO RATIFY THE CITY MANAGER'S OR MAYOR'S SIGNATURE ON THE CONTRACT AGREEMENT; AND TO AMEND THE CITY'S ADOPTED FY2017 BUDGET AND, AS APPLICABLE, THE FY2017 CAPITAL IMPROVEMENT PLAN (CIP) FOR THE FOLLOWING: PROJECT NAME: THE SOUTHWEST BORDER HIGH INTENSITY DRUG TRAFFICKING AREAS (HIDTA) PROGRAM; GRANTING AGENCY: EXECUTIVE OFFICE OF THE PRESIDENT OFFICE OF NATIONAL DRUG CONTROL POLICY; TOTAL GRANT AWARD OF (\$46,786.00).

The City Council is informed that:

WHEREAS, the City has received notice of grant awards for various City departments; and

WHEREAS, these grants will be used as designated in the scope of work and within the specified time period as shown in the attached grant agreements; and

WHEREAS, all future modifications for HIDTA grants allow for the Mayor to approve adjustments as stated.

NOW, THEREFORE, Be it resolved by the governing body of the City of Las Cruces:

(I)

THAT the City hereby accepts all the grant agreements as shown in the Grant Acceptance Summary, Exhibit "A", attached hereto and made part of this Resolution.

(II)

THAT the City Manager's or Mayor's signature, as required by the granting agency, is hereby ratified on the attached grant agreements, as shown in Exhibit "C", attached hereto and made a part of this Resolution.

(III)

THAT the FY2017 adopted budget is hereby amended, as shown in Exhibit "B",

attached hereto and made part of this Resolution.

(IV)

THAT the City staff is hereby authorized to do all deeds necessary in the accomplishment of the herein above.

DONE AND APPROVED this _____ day of _____, 20____.

APPROVED:

Mayor

ATTEST:

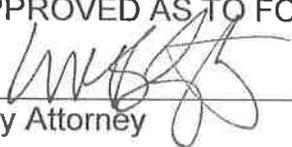
City Clerk

(SEAL)

Moved by _____

Seconded by _____

APPROVED AS TO FORM:



City Attorney

VOTE:

Mayor Miyagishima:	_____
Councillor Gandara:	_____
Councillor Smith:	_____
Councillor Pedroza:	_____
Councillor Eakman:	_____
Councillor Sorg:	_____
Councillor Levatino:	_____

GRANT ACCEPTANCE SUMMARY

Exhibit #: C

Grant Title: The Southwest Border High Intensity Drug Trafficking Areas (HIDTA)

Department: Police

Grant/Agreement #: G15SN0006A

Grant Type: Federal Operating

Granting Agency: Executive Office of the President Office of National Drug Control Policy

Grant Amount: -\$ 46,786.00

Cash Match Amount: \$ 0.00

Total Grant Project Amount: -\$ 46,786.00

In-Kind Match Amount: \$ 0.00

Grant Start Date: 01/01/2015

Grant End Date: 12/31/2016

Grant Agreement Signer Authority: City Manager Mayor

CIP Project Amendment Needed: Yes No

Use of Funds Description:

On July 13, 2016, the City was notified by HIDTA from the Executive Office of the President Office of National Drug Control Policy of a decrease to Federal grant funding in the amount of \$46,786.00 for management and coordination to award to another initiative under grant number G15SN0006A, modification twelve decrease of funding will be awarded an initiative outside of the City. The modification decreases the total grant award from \$1,517,680.00 to \$1,470,894.00.

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CITY OF LAS CRUCES
BUDGET ADJUSTMENT REQUEST
BUDGET FISCAL YEAR 2016-17

Exhibit "B"

	7492 HIVTA-CLC 2016-17			
	Original Budget	Amended Budget	Req. Adjustment	Adjusted Budget
RESOURCES				
Beginning Balance	\$ 0	0	0	0
Revenues				
Municipal Gross Receipts Tax	0	0	0	0
Public Safety Gross Receipts Tax	0	0	0	0
Hold Harmless Replacement GRT	0	0	0	0
State-Shared Gross Receipts Tax	0	0	0	0
Environmental Gross Receipts Tax	0	0	0	0
County Environmental Gross Receipts Tax	0	0	0	0
Gasoline Tax	0	0	0	0
Cigarette Tax	0	0	0	0
Lodgers Tax	0	0	0	0
Property Taxes	0	0	0	0
Payment In Lieu of Property Tax	0	0	0	0
Franchise Fees	0	0	0	0
Payment In Lieu of Franchise Fees	0	0	0	0
Licenses, Fees & Permits	0	0	0	0
Convention Center Fee	0	0	0	0
Auto License - State Shared	0	0	0	0
Fines & Forfeitures	0	0	0	0
Charges For Services	0	0	0	0
Natural Gas Sales - Commodity	0	0	0	0
Motor Pool Maintenances Charges	0	0	0	0
Fuel Charges	0	0	0	0
Intergovernmental	0	0	0	0
Investment Income	0	0	0	0
Miscellaneous Revenues	0	0	0	0
Federal Grants	1,218,211	1,033,259	(46,786)	986,473
State Grants	0	0	0	0
Local Grants	0	0	0	0
Debt Service	0	0	0	0
Operating Transfers In	0	0	0	0
Total Revenues	1,218,211	1,033,259	(46,786)	986,473
TOTAL RESOURCES	\$ 1,218,211	1,033,259	(46,786)	986,473
Expenditures				
General Government	0	0	0	0
Legislative	0	0	0	0
Municipal Court	0	0	0	0
City Manager	0	0	0	0
Legal	0	0	0	0
Las Cruces Police Department	0	0	0	0
Las Cruces Fire Department	0	0	0	0
Utilities	0	0	0	0
Administrative	0	0	0	0
Human Resources	0	0	0	0
Financial Services	0	0	0	0
Information Technology	0	0	0	0
Operations	0	0	0	0
Transportation	0	0	0	0
Parks & Recreation	0	0	0	0
Community Development	0	0	0	0
Community & Cultural Services	0	0	0	0
Public Works	0	0	0	0
Metro Narcotics	1,218,211	1,033,259	(46,786)	986,473
Legislative Reserve	0	0	0	0
Operating Transfers Out	0	0	0	0
Total Expenditures	\$ 1,218,211	1,033,259	(46,786)	986,473
Accrual Adjustments	0	0	0	0
ENDING BALANCE	\$ 0	0	0	0

BUDGET ADJUSTMENT REQUEST (BAR)

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<u>Department and Section</u>	<u>Permanent or Temporary</u>		
Metro Narcotics	Temporary	<u>Council/Board Resolution No.</u>	

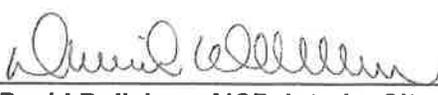
Justification for Request

A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES TO ACCEPT A GRANT AWARD; TO RATIFY THE CITY MANAGER'S OR MAYOR'S SIGNATURE ON THE CONTRACT AGREEMENT; AND TO AMEND THE CITY'S ADOPTED FISCAL YEAR 2017 BUDGET AND, AS APPLICABLE, THE FY 2017 CAPITAL IMPROVEMENT PLAN FOR THE FOLLOWING:
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MUNIS Comment: HIDTA MODIFICATION #12

<u>Prepared by</u>	<u>Phone No.</u>	<u>FY to be Adjusted</u>	<u>Date</u>
Veronica MacGregor	541-2022	FY 2017	10/10/2016

Fund	Org	Object	Project	Object Name	Increase \$	Decrease \$
7492	79400000	599100	10304	FEDERAL GRANTS		46,786
7492	79400000	601110	10304	SCHEDULED OVERTIME		46,786
Totals					\$0	\$93,572

<i>By signing, I verify balances and accounts are available in MUNIS.</i>			<i>For use by Administration and Office of Mgmt & Budget</i>		
<u>Administrator / Manager</u>	<u>Date</u>	<u>Audrey Evins, CPA, CFA, Interim ACM/CAO</u>	<u>Date</u>		
<u>Director</u>	<u>Date</u>	<u>Daniel Avila, PE, ACM/COO</u>	<u>Date</u>		
For use by Office of Mgmt & Budget <i>Revised 6/20/2016</i>				<u>10/27/2016</u>	
			David Dollahon, AICP, Interim City Manager	<u>Date</u>	
<u>Budget Adjustment Number</u>	<u>Posted By</u>	<u>Date</u>			
Period:	JE#		Budget and Grant Manager	<u>Date</u>	

Executive Office of the President Office of National Drug Control Policy		AWARD Grant	Page 1 of 1
1. Recipient Name and Address Mayor Ken Miyagishima City of Las Cruces 700 N. Main St. Las Cruces, NM 88001-1120		4. Award Number: G15SN0006A	
		5. Grant Period: From 01/01/2015 to 12/31/2016	
1A. Subrecipient IRS/Vendor No.	6. Date: 7/13/2016	7. Action	
Subrecipient Name and Address	8. Supplement Number 12	Initial	
		<input checked="" type="checkbox"/> Supplemental	
2A. Subrecipient IRS/Vendor No.:	9. Previous Award Amount:	\$1,517,680.00	
3. Project Title	10. Amount of This Award:	(\$46,786.00)	
	11. Total Award:	\$1,470,894.00	
12. • The above grant is approved subject to such conditions or limitation as are set forth in the original Grant.			
13. Statutory Authority for Grant: Public Law 113-235 / H.R. 83			
AGENCY APPROVAL		RECIPIENT ACCEPTANCE	
14. Typed Name and Title of Approving Official Michael K. Gottlieb National HIDTA Director		15. Typed Name and Title of Authorized Official Ken Miyagishima Mayor	
16. Signature of Approving ONDCP Official <i>Michael K. Gottlieb</i>		17. Signature of Authorized Recipient/Date <i>[Signature]</i> 9/23/16	
AGENCY USE ONLY			
18. Accounting Classification Code DUNS: 077609279 EIN: 1856000147A2		19. HIDTA AWARD OND1070DB1516XX OND6113 OND2000000000 OC 410001 JID: 50701	

APPROVED AS TO FORM.

[Signature]
City Attorney

Initiative Cash by HIDTA

FY 2015

Current Budget (net of reprogrammed funds)

HIDTA	Agency Name	Initiative	Cash	Type	Grant
SWB - New Mexico	City of Las Cruces	Fugitive/Violent Offender Task Force	9,860.00	Investigation	G15SN0006A
		Management and Coordination	251,362.00	Administration	G15SN0006A
		NM Forensic Laboratories	58,060.00	Support	G15SN0006A
		NM HIDTA Information Technology	108,551.00	Support	G15SN0006A
		NM HIDTA Training	64,522.00	Support	G15SN0006A
		NM Investigative Support Center	227,863.00	Intelligence	G15SN0006A
		Operation Up the Ladder	403,542.64	Prosecution	G15SN0006A
		Regional Interagency Drug Task Force	347,133.36	Interdiction	G15SN0006A
		SI - Management and Coordination Infrastructure	0.00	Administration	G15SN0006A
Agency Total : City of Las Cruces			1,470,894.00		

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Total

1,470,894.00

Budget Detail

2015 - SWB - New Mexico

Initiative - Management and Coordination

Award Recipient - City of Las Cruces (G15SN0006A)

Resource Recipient - City of Las Cruces

Indirect Cost: 0.0%

Current Budget (net of reprogrammed funds)		(\$46,786.00)
Overtime	Quantity	Amount
Overtime		(\$46,786.00)
Total Overtime		(\$46,786.00)
Total Budget		(\$46,786.00)