



# City of Las Cruces®

PEOPLE HELPING PEOPLE

## Council Action and Executive Summary

Item # 13Ordinance/Resolution# 17-079For Meeting of \_\_\_\_\_  
(Ordinance First Reading Date)For Meeting of October 17, 2016  
(Adoption Date)

Please check box that applies to this item:

 QUASI JUDICIAL LEGISLATIVE ADMINISTRATIVE

**TITLE:** A RESOLUTION DESIGNATING A VOTING DELEGATE AND ALTERNATE(S) TO ATTEND THE ANNUAL BUSINESS MEETING OF THE NATIONAL LEAGUE OF CITIES ON SATURDAY, NOVEMBER 19, 2016, IN PITTSBURGH, PENNSYLVANIA

**PURPOSE(S) OF ACTION:**

To designate a voting delegate and alternate(s).

<b>COUNCIL DISTRICT:</b> N/A		
<b><u>Drafter/Staff Contact:</u></b> Linda Lewis	<b><u>Department/Section:</u></b> Legal/City Clerk	<b><u>Phone:</u></b> 541-2115
<b><u>City Manager Signature:</u></b>		

**BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:**

The National League of Cities (NLC) is requesting that all municipalities officially designate a voting delegate and alternate(s) for the 2016 Congress of Cities and Exposition. The voting delegate must pick up the City's voting card at the Ask NLC Booth before the Annual Business Meeting and must be present at the Annual Business Meeting to cast the City's vote.

The voting delegate and alternate(s) do not have to be elected officials. However, they should be registered and plan on attending the conference.

The voting delegate will cast a vote on behalf of the municipality during the Annual Business Meeting, which will be held Saturday, November 19, 2016, in Pittsburgh, Pennsylvania.

**SUPPORT INFORMATION:**

1. Resolution.
2. Exhibit "A", 2016 Credentials Form.
3. Attachment "A", Letter from NLC.

(Continue on additional sheets as required)

**SOURCE OF FUNDING:**

Is this action already budgeted?  N/A	Yes	<input type="checkbox"/>	See fund summary below
	No	<input type="checkbox"/>	If No, then check one below:
	<i>Budget Adjustment Attached</i>	<input type="checkbox"/>	Expense reallocated from: _____
		<input type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)
		<input type="checkbox"/>	Proposed funding is from fund balance in the _____ Fund.
Does this action create any revenue?  N/A	Yes	<input type="checkbox"/>	Funds will be deposited into this fund: _____ in the amount of \$ _____ for FY _____.
	No	<input type="checkbox"/>	There is no new revenue generated by this action.

**BUDGET NARRATIVE**

N/A

**FUND EXPENDITURE SUMMARY**

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
N/A	N/A	N/A	N/A	N/A	N/A

**OPTIONS / ALTERNATIVES:**

1. Vote "Yes"; this will approve the resolution without appointing a voting delegate and alternate(s).
2. Vote "No"; the City of Las Cruces would not have a voting delegate and alternate(s) to represent the City of Las Cruces during the NLC's Annual Business Meeting.
3. Vote to "Amend"; this action amends and approves the resolution by appointing a voting delegate and alternate(s) to represent the City of Las Cruces during the NLC's Annual Business Meeting.
4. Vote to "Table"; this resolution may be tabled to no later than November 3, 2016. The deadline to submit the completed form is November 4, 2016.

**REFERENCE INFORMATION:**

N/A.



# City of Las Cruces<sup>®</sup>

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## COUNCIL ACTION AND EXECUTIVE SUMMARY PACKET ROUTING SLIP

For Meeting of \_\_\_\_\_  
 (Ordinance First Reading Date)

For Meeting of October 17, 2016  
 (Adoption Date)

TITLE:

A RESOLUTION DESIGNATING A VOTING DELEGATE AND ALTERNATE(S) TO ATTEND THE ANNUAL BUSINESS MEETING OF THE NATIONAL LEAGUE OF CITIES ON SATURDAY, NOVEMBER 19, 2016, IN PITTSBURGH, PENNSYLVANIA.

Purchasing Manager's Request to Contract (PMRC) {Required?}    Yes     No

DEPARTMENT	SIGNATURE	PHONE NO.	DATE
Drafter/Staff Contact		541-2115	10-7-16
Department Director		541-2128	7 Oct 2016
Other			
Assistant City Manager /CAO Management & Budget Manager		541-2078 541-2107	
Assistant City Manager/COO		541-2271	
City Attorney		541-2128	7 OCT 2016
City Clerk		541-2115	10-7-16

**RESOLUTION NO. 17-079****A RESOLUTION DESIGNATING A VOTING DELEGATE AND ALTERNATE(S) TO ATTEND THE ANNUAL BUSINESS MEETING OF THE NATIONAL LEAGUE OF CITIES ON SATURDAY, NOVEMBER 19, 2016, IN PITTSBURGH, PENNSYLVANIA.**

The City Council is informed that:

**WHEREAS**, the City of Las Cruces is a member of the National League of Cities;

and

**WHEREAS**, as a direct member city, the City of Las Cruces is entitled to vote at the Annual Business Meeting, which will be held on Saturday, November 19, 2016, in Pittsburgh, Pennsylvania; and

**WHEREAS**, to be eligible to cast a City's vote, a voting delegate and alternate delegate(s) must be officially designated by the City using the enclosed Credentials Form, Exhibit "A"; and

**WHEREAS**, the voting delegate must pick up the City's voting card at the Ask NLC Booth before the Annual Business Meeting and must be present at the Annual Business Meeting to cast the City's vote; and

**WHEREAS**, \_\_\_\_\_ will represent the City of Las Cruces as the voting delegate and \_\_\_\_\_ will represent the City as the alternate delegate(s).

**NOW THEREFORE**, Be it resolved by the governing body of the City of Las Cruces:

(I)

**THAT** the City of Las Cruces shall provide representation at the National League of Cities Annual Business Meeting to be held Saturday, November 19, 2016, in Pittsburgh, Pennsylvania.

(II)

THAT \_\_\_\_\_ will serve as the voting delegate and \_\_\_\_\_ will serve as the alternate delegate(s) at the National League of Cities Annual Business Meeting as indicated in Exhibit "A".

(III)

THAT City staff is hereby authorized to do all deeds necessary in the accomplishment of the herein above.

DONE AND APPROVED this \_\_\_\_\_ day of October, 2016.

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

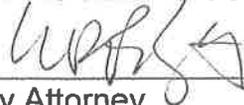
\_\_\_\_\_  
City Clerk

(SEAL)

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

APPROVED AS TO FORM:

  
\_\_\_\_\_  
City Attorney

VOTE:

Mayor Miyagishima:	_____
Councillor Gandara:	_____
Councillor Smith:	_____
Councillor Pedroza:	_____
Councillor Eakman:	_____
Councillor Sorg:	_____
Councillor Levatino:	_____

**Linda Lewis**

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**From:** Stephanie Osborn <Osborn@nlc.org> on behalf of NLC Membership <membership@nlc.org>  
**Sent:** Thursday, October 13, 2016 7:34 AM  
**To:** NLC Membership  
**Subject:** Action Needed: Your City's NLC Voting Credentials

Dear NLC Member,

The National League of Cities Annual Business Meeting will be held on Saturday, November 19, 2016, at the conclusion of the NLC City Summit (formerly Congress of Cities and Exposition) in Pittsburgh. As an NLC direct member city, your city is entitled to vote at this meeting. Based on population as of the 2010 Census, each member city casts between one and twenty votes, as follows:

POPULATION	VOTES
Under 50,000	1 vote
50,000 – 99,999	2 votes
100,000 – 199,999	4 votes
200,000 – 299,999	6 votes
300,000 – 399,999	8 votes
400,000 – 499,999	10 votes
500,000 – 599,999	12 votes
600,000 – 699,999	14 votes
700,000 – 799,999	16 votes
800,000 – 899,999	18 votes
900,000 and above	20 votes

To be eligible to cast a city's vote(s), a voting delegate and/or alternate(s) must be officially designated by the city, and the city's membership in NLC must be up to date. NLC bylaws prohibit voting by proxy. We have identified you as the point of contact for your city. Please designate your city's voting delegate and/or alternate(s) by completing the online credentials form by Friday, November 4, 2016.

Click [here](#) complete the online form. Once submitted, we will send you an email confirmation for your records.

**VERY IMPORTANT!** At the City Summit, the voting delegate must pick up the city's voting card at the Ask NLC Booth before the Annual Business Meeting and must be present at the Annual Business Meeting to cast the city's vote(s). The Ask NLC Booth will be open during scheduled times throughout the City Summit.

Thank you for your membership and your support of the National League of Cities. Please contact us at [Membership@nlc.org](mailto:Membership@nlc.org) or 202-626-3100 if you have questions or need assistance.

Clarence E. Anthony  
 Executive Director/CEO  
 National League of Cities

**Email Address \***

Please provide your email address so that we can validate it in our system and send you a confirmation.

Your answer

**Name of Alternate A**

Your answer

**Name of Alternate B**

Your answer

**Name of Person Submitting the Form \***

Your answer

**Title of Person Submitting the Form \***

Your answer

**Comments**

Your answer

**SUBMIT**

Never submit passwords through Google Forms.



# Request Voting Credentials

Please complete this online form to request your city or town's voting credentials for the NLC Annual Business Meeting on November 19, 2016 in Pittsburgh. Voting delegates may pick up credentials at the City Summit starting Tuesday afternoon, Nov. 15. Credentials must be obtained no later than Saturday, Nov. 19, at 2:30pm.

Questions? Please send a message to [Membership@nlc.org](mailto:Membership@nlc.org). Thank you!

\* Required

**City \***

Your answer

**State \***

Your answer

**Name of Voting Delegate \***

Your answer

