



443
City of Las Cruces[®]
 PEOPLE HELPING PEOPLE

Council Action and Executive Summary

Item # 25 Ordinance/Resolution# 17-065

For Meeting of _____
 (Ordinance First Reading Date)

For Meeting of October 3, 2016
 (Adoption Date)

Please check box that applies to this item:

QUASI JUDICIAL LEGISLATIVE ADMINISTRATIVE

TITLE: A RESOLUTION APPOINTING A CITY MANAGER.

PURPOSE(S) OF ACTION:

To appoint a City Manager.

COUNCIL DISTRICT: N/A		
<u>Drafter/Staff Contact:</u> Monica Campbell	<u>Department/Section:</u> Legal/City Attorney	<u>Phone:</u> 541-2128
<u>City Manager Signature:</u>		

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:

The City of Las Cruces ("City") entered into a contract with The Mercer Group ("Mercer"), a management consulting firm, to conduct an executive search for a City Manager. Applications were submitted to Mercer. Following review of the submissions Mercer determined candidates which met the requirements of the City.

Interviews were held on September 7, 2016, and follow up interviews were held on September 19, 2016. The City Council determined that Stuart Ed and Dan Biles each meet the requirements of City Manager.

It is recommended that the City Council appoint a City Manager. It is also recommended that the City Council allow staff to negotiate a two-year employment agreement for the new City Manager. The new City Manager's start date will be included in the negotiated terms and conditions.

SUPPORT INFORMATION:

1. Resolution.

SOURCE OF FUNDING:

Is this action already budgeted?	Yes	<input checked="" type="checkbox"/>	See fund summary below
	No	<input type="checkbox"/>	If No, then check one below:
	<i>Budget Adjustment Attached</i>	<input type="checkbox"/>	Expense reallocated from: _____
		<input type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)
		<input type="checkbox"/>	Proposed funding is from fund balance in the _____ Fund.
Does this action create any revenue? N/A	Yes	<input type="checkbox"/>	Funds will be deposited into this fund: _____ in the amount of \$_____ for FY__.
	No	<input type="checkbox"/>	There is no new revenue generated by this action.

BUDGET NARRATIVE

N/A

FUND EXPENDITURE SUMMARY:

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
General	1000-13000000-601050	To be negotiated	\$158,532.00	To be determined	City Manager's salary

OPTIONS / ALTERNATIVES:

1. Vote "Yes"; this will approve the appointment of a City Manager.
2. Vote "No"; this will leave the City Manager position vacant.
3. Vote to "Amend"; this would allow the City Council to modify the Resolution.
4. Vote to "Table"; and provide further direction to staff.

REFERENCE INFORMATION:

The resolution(s) and/or ordinance(s) listed below are only for reference and are not included as attachments or exhibits.

N/A.



City of Las Cruces[®]

PEOPLE HELPING PEOPLE

COUNCIL ACTION AND EXECUTIVE SUMMARY PACKET ROUTING SLIP

For Meeting of _____
(Ordinance First Reading Date)

For Meeting of _____

October 3, 2016
(Adoption Date)

TITLE:

A RESOLUTION APPOINTING A CITY MANAGER.

Purchasing Manager's Request to Contract (PMRC) {Required?} Yes No

DEPARTMENT	SIGNATURE	PHONE NO.	DATE
Drafter/Staff Contact	<i>Monica Comstock</i>	541-2128	9/20/16
Department Director	<i>WBF</i>	541-2128	28 Sept 2016
Other			
Assistant City Manager /CAO Management & Budget Manager	<i>Andrew Macgregor</i>	541-2100 541-2107	9/21/16 9/21/16
Assistant City Manager/COO	<i>Daniel Arida</i>	541-2271	9/22/16
City Attorney	<i>WBF</i>	541-2128	21 Sept 2016
City Clerk	<i>Dee Davis</i>	541-2115	9-23-16

RESOLUTION NO. 17-065

A RESOLUTION APPOINTING A CITY MANAGER.

The City Council is informed that:

WHEREAS, the City of Las Cruces ("City") entered into a contract with The Mercer Group ("Mercer"), a management consulting firm, to conduct an executive search for a City Manager; and

WHEREAS, Mercer's review of applications submitted for the City Manager position determined the candidates who met the City's requirements; and

WHEREAS, interviews were held on September 7, 2016 and follow up interviews were held on September 19, 2016; and

WHEREAS, the City Council determined that Stuart Ed and Dan Biles each meet the requirements for City Manager; and

WHEREAS, it is recommended that the City Council appoint a City Manager; and

WHEREAS, it is the wish of the City Council to allow staff to negotiate a two-year employment agreement for the new City Manager. The start date for the new City Manager will be included in the negotiated terms and conditions of the employment agreement.

NOW, THEREFORE, Be it resolved by the governing body of the City of Las Cruces:

(I)

THAT the City Council appoints _____ as City Manager.

(II)

THAT staff will negotiate a two-year employment agreement for the new City

Manager with a start date to be included in the terms and conditions of the employment agreement.

(III)

THAT City staff is hereby authorized to do all deeds necessary in the accomplishment of the herein above.

DONE AND APPROVED this _____ day of _____, 20__.

APPROVED:

Mayor

ATTEST:

City Clerk

(SEAL)

Moved by: _____

Seconded by: _____

VOTE:

Mayor Miyagishima:	_____
Councillor Gandara:	_____
Councillor Smith:	_____
Councillor Pedroza:	_____
Councillor Eakman:	_____
Councillor Sorg:	_____
Councillor Levatino:	_____

APPROVED AS TO FORM:



City Attorney