

RESOLUTION NO. 17-030

A RESOLUTION APPOINTING AN INTERIM CITY MANAGER.

The City Council is informed that:

WHEREAS, on May 16, 2016 the City Council appointed Daniel Avila as the Interim City Manager effective May 28, 2016; and

WHEREAS, Mr. Avila was appointed for a period not to exceed three (3) months, and that period will expire on August 28, 2016 and his appointment can be extended past the initial three-month period; and

WHEREAS, to maintain the continuity of municipal operations it is recommended that the City Council appoint an Interim City Manager to begin an assignment on August 29, 2016; and

WHEREAS, the assignment will be for a period not to exceed three (3) months but can be extended by mutual agreement of the City Council and Interim City Manager; and

WHEREAS, the appointment of an Interim City Manager will terminate automatically with the appointment of a new City Manager; and

WHEREAS, a temporary salary increase is generally provided for interim assignments.

NOW, THEREFORE, Be it resolved by the governing body of the City of Las Cruces:

(I)

THAT the City Council appoints _____ as Interim City Manager.

(II)

THAT _____ will receive a temporary salary increase between five percent (5%) and ten percent (10%).

(III)

THAT City staff is hereby authorized to do all deeds necessary in the accomplishment of the herein above.

DONE AND APPROVED this _____ day of _____, 20__.

APPROVED:

Mayor

ATTEST:

City Clerk

(SEAL)

VOTE:

Mayor Miyagishima:	_____
Councillor Gandara:	_____
Councillor Smith:	_____
Councillor Pedroza:	_____
Councillor Eakman:	_____
Councillor Sorg:	_____
Councillor Levatino:	_____

Moved by: _____

Seconded by: _____

APPROVED AS TO FORM:



City Attorney



City of Las Cruces[®]

PEOPLE HELPING PEOPLE

COUNCIL ACTION AND EXECUTIVE SUMMARY PACKET ROUTING SLIP

For Meeting of _____
(Ordinance First Reading Date)

For Special Meeting of August 22, 2016
(Adoption Date)

TITLE: A RESOLUTION APPOINTING AN INTERIM CITY MANAGER.

Purchasing Manager's Request to Contract (PMRC) {Required?} Yes No

DEPARTMENT	SIGNATURE	PHONE NO.	DATE
Drafter/Staff Contact	<i>Monica Campbell</i>	541-2128	8-16-16
Department Director	<i>[Signature]</i>	541-2128	16 August 2016
Other			
Assistant City Manager /CAO Management & Budget Manager	<i>[Signature]</i> <i>[Signature]</i>	541-2100 541-2107	8/16/2016 8/16/16
Assistant City Manager/COO	<i>[Signature]</i>	541-2271	8/16/16
City Attorney	<i>[Signature]</i>	541-2128	16 August 2016
City Clerk	<i>[Signature]</i>	541-2115	8-17-16



City of Las Cruces[®]

PEOPLE HELPING PEOPLE

Council Action and Executive Summary

Item # _____ Ordinance/Resolution# _____

For Meeting of _____
(Ordinance First Reading Date)

For Special Meeting of August 22, 2016
(Adoption Date)

Please check box that applies to this item:

QUASI JUDICIAL

LEGISLATIVE

ADMINISTRATIVE

TITLE: A RESOLUTION APPOINTING AN INTERIM CITY MANAGER.

PURPOSE(S) OF ACTION:

To appoint an Interim City Manager.

COUNCIL DISTRICT: N/A		
<u>Drafter/Staff Contact:</u> Monica Campbell	<u>Department/Section:</u> Legal/City Attorney	<u>Phone:</u> 541-2128
<u>City Manager Signature:</u>		

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:

On May 16, 2016 the City Council appointed Daniel Avila as the Interim City Manager effective May 28, 2016. Mr. Avila was appointed for a period not to exceed three (3) months, and that period will expire on August 28, 2016.

To maintain the continuity of municipal operations it is recommended that the City Council appoint an Interim City Manager. Interim assignments are generally for a period of six (6) months or less, although they can be extended when necessary. This assignment will be for a period not to exceed three (3) months. The interim appointment will terminate automatically with the appointment of a new City Manager.

A temporary adjustment to the Interim City Manager's compensation of between five percent (5%) and ten percent (10%) would be in line with other similar situations in the City workforce. All other terms and conditions of employment would remain in place for the assigned Assistant City Manager.

SUPPORT INFORMATION:

1. Resolution.

(Continue on additional sheets as required)

SOURCE OF FUNDING:

Is this action already budgeted?	Yes	<input checked="" type="checkbox"/>	See fund summary below
	No	<input type="checkbox"/>	If No, then check one below:
	<i>Budget Adjustment Attached</i>	<input type="checkbox"/>	Expense reallocated from: _____
		<input type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)
		<input type="checkbox"/>	Proposed funding is from fund balance in the _____ Fund.
Does this action create any revenue? N/A	Yes	<input type="checkbox"/>	Funds will be deposited into this fund: _____ in the amount of \$ _____ for FY__.
	No	<input type="checkbox"/>	There is no new revenue generated by this action.

BUDGET NARRATIVE

Funding for this temporary compensation adjustment is contained in the FY2017 budget as salary savings.

FUND EXPENDITURE SUMMARY:

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
Various	Various	Various	Various	Various	Various

OPTIONS / ALTERNATIVES:

1. Vote "Yes"; this will approve the appointment of an Interim City Manager.
2. Vote "No"; this will leave the City Manager position vacant.
3. Vote to "Amend"; this would allow the City Council to modify the Resolution.
4. Vote to "Table"; and provide further direction to staff.

REFERENCE INFORMATION:

The resolution(s) and/or ordinance(s) listed below are only for reference and are not included as attachments or exhibits.

1. Resolution No. 16-226.

(Continue on additional sheets as required)