



City of Las Cruces®

PEOPLE HELPING PEOPLE

Council Action and Executive Summary

Item # 5Ordinance/Resolution# 17-022For Meeting of _____
(Ordinance First Reading Date)For Meeting of August 15, 2016
(Adoption Date)

Please check box that applies to this item:

 QUASI JUDICIAL LEGISLATIVE ADMINISTRATIVE

TITLE: A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES, ON BEHALF OF ITS KEEP LAS CRUCES BEAUTIFUL (KLCB) PROGRAM TO ACCEPT A GRANT AWARD IN THE AMOUNT OF \$21,500.00 FROM THE NEW MEXICO TOURISM DEPARTMENT, FOR THE FY 2017 NEW MEXICO CLEAN AND BEAUTIFUL GRANT PROGRAM, TO RATIFY THE CITY MANAGER'S SIGNATURE ON THE GRANT AGREEMENT, AND TO ADJUST THE FY2017 BUDGET.

PURPOSE(S) OF ACTION:

Accept grant funding.

COUNCIL DISTRICT: ALL		
<u>Drafter/Staff Contact:</u> Michelle K. Belone	<u>Department/Section:</u> Financial Services / Grants Administration	<u>Phone:</u> 541-2716
<u>City Manager Signature:</u>		

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:

The City of Las Cruces (City) KLCB, who partners with the Police Department (PD) Codes Unit, received a grant award in the amount of \$21,500.00 from the New Mexico Tourism Department. Grant funding is authorized under the NM Clean and Beautiful Grant Program, and requires an in-kind and monetary match.

The City did not anticipate receiving these funds when the current fiscal year budget was adopted in May of 2016. The purpose of this Resolution is to obtain City Council approval to accept the grant funding, to ratify the City Manager's signature on the grant agreement, and to authorize an adjustment to the FY2017 budget.

Grant funding will be used by KLCB for litter and weed eradication, beautification and graffiti eradication, litter prevention education, and the promotion of recycling throughout the City. This initiative is a collaborative effort between PD Codes Unit, the Parks and Recreation, Las Cruces Public Schools (LCPS), South Central Solid Waste Authority, New Mexico State University, Doña Ana Community College and a number of community organizations and volunteers.

(Continue on additional sheets as required)

Grant funding will be used to satisfy the following project objectives:

- Litter (Control, Prevention and Eradication) and/or Weed Eradication: by engaging neighborhood associations to partner in beautifying neighborhoods through the Neighborhood Pride Zones and by utilizing community service workers to clean litter and weeds on public property.
- Beautification: by collaborating with LCPS, Parks and Recreation and community organizations to engage volunteers to beautify public spaces through the Tree Steward Volunteer Program and the Adopt a Spot Program.
- Graffiti Eradication: by partnering with PD Codes Unit for quick reporting and abatement of all reported graffiti and by community art as a tool to abate graffiti under the KLCB Mural Beautification Program.
- Education: by joining with LCPS, New Mexico State University and Doña Ana Community College to provide prevention education and build a spirit of community service for youths through after school programs, school assemblies, fairs and a variety of social media and electronic means.
- Recycling: by partnering with South Central Solid Waste Authority and LCPS to promote waste reduction and recycling in LCPS schools by educating youth through school assemblies, training in Waste in Place for elementary school teachers and staff; and by promoting and participating in America Recycles Day.

The period of performance for the grant is from July 1, 2016 through June 30, 2017.

SUPPORT INFORMATION:

1. Resolution.
2. Exhibit "A", Litter Control and Beautification Grant Agreement.
3. Exhibit "B", Budget Adjustment.

SOURCE OF FUNDING:

Is this action already budgeted?	Yes	<input type="checkbox"/>	See fund summary below
	No	<input checked="" type="checkbox"/>	If No, then check one below:
	<i>Budget Adjustment Attached</i>	<input type="checkbox"/>	Expense reallocated from: _____
		<input checked="" type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)
		<input type="checkbox"/>	Proposed funding is from fund balance in the Fund.
Does this action create any revenue?	Yes	<input checked="" type="checkbox"/>	Funds will be deposited into this fund: <u>2410</u> in the amount of <u>\$21,500.00</u> for <u>FY17</u> .
	No	<input type="checkbox"/>	There is no new revenue generated by this action.

BUDGET NARRATIVE

Grant funds will be budgeted in Fund 2410: Keep Las Cruces Beautiful, under Project Code 11513: KLCB FY 17.

FUND EXPENDITURE SUMMARY:

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
Keep Las Cruces Beautiful	25215001-701000-11513	\$4,700.00	\$4,700.00*	\$0.00	N/A
Keep Las Cruces Beautiful	25215001-701040-11513	\$2,400.00	\$2,400.00*	\$0.00	N/A
Keep Las Cruces Beautiful	25215001-721060-11513	\$600.00	\$600.00*	\$0.00	N/A
Keep Las Cruces Beautiful	25215001-721080-11513	\$11,400.00	\$11,400.00*	\$0.00	N/A
Keep Las Cruces Beautiful	25215001-760000-11513	\$2,400.00	\$2,400.00*	\$0.00	N/A

*Upon approved budget adjustment.

OPTIONS / ALTERNATIVES:

1. Vote "Yes"; this will allow the City, to accept the grant funds from the New Mexico Tourism Department, ratify the City Manager's signature on the grant agreement, and adjust the FY 2017 budget.
2. Vote "No"; this will reject the grant award and could negatively affect future grant awards from the New Mexico Clean and Beautiful Grant Program.
3. Vote to "Amend"; this is not an option as grant funding is specific to approved initiatives as stipulated under the accepted grant proposal.
4. Vote to "Table"; this is not an option as the grant award is constrained by a specific period of performance.

REFERENCE INFORMATION:

N/A



City of Las Cruces[®]

PEOPLE HELPING PEOPLE

COUNCIL ACTION AND EXECUTIVE SUMMARY PACKET ROUTING SLIP

For Meeting of _____
 (Ordinance First Reading Date)

For Meeting of August 15, 2016
 (Adoption Date)

TITLE: A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES, ON BEHALF OF ITS KEEP LAS CRUCES BEAUTIFUL (KLCB) PROGRAM TO ACCEPT A GRANT AWARD IN THE AMOUNT OF \$21,500.00 FROM THE NEW MEXICO TOURISM DEPARTMENT, FOR THE FY 2017 NEW MEXICO CLEAN AND BEAUTIFUL GRANT PROGRAM, TO RATIFY THE CITY MANAGER'S SIGNATURE ON THE GRANT AGREEMENT, AND TO ADJUST THE FY2017 BUDGET.

Purchasing Manager's Request to Contract (PMRC) {Required?} Yes No

DEPARTMENT	SIGNATURE	PHONE NO.	DATE
Drafter/Staff Contact	<i>[Signature]</i>	541-2716	7/20/16
Department Director	<i>[Signature]</i>	541-2080	7/20/16
Other	<i>[Signature]</i>	541-2580	7/22/16
Assistant City Manager /CAO Management & Budget Manager	<i>[Signature]</i>	541-2078 541-2107	7/25/2016 7-23-16
Assistant City Manager/COO	<i>[Signature]</i>	541-2271	7-26-16
<small>ACTING</small> City Attorney	<i>[Signature]</i>	541-2128	7-27-16
City Clerk	<i>[Signature]</i>	82115	8-5-16

RESOLUTION NO. 17-022

A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES, ON BEHALF OF ITS KEEP LAS CRUCES BEAUTIFUL (KLCB) PROGRAM TO ACCEPT A GRANT AWARD IN THE AMOUNT OF \$21,500.00 FROM THE NEW MEXICO TOURISM DEPARTMENT, FOR THE FY 2017 NEW MEXICO CLEAN AND BEAUTIFUL GRANT PROGRAM, TO RATIFY THE CITY MANAGER'S SIGNATURE ON THE GRANT AGREEMENT, AND TO ADJUST THE FY2017 BUDGET.

The City Council is informed that:

WHEREAS, the City of Las Cruces (City), received a grant award in the amount of \$21,500.00 to support the KLCB Program; from the New Mexico Tourism Department; and

WHEREAS, the grant award is offered under the FY2017 New Mexico Clean and Beautiful Grant Program; and

WHEREAS, grant funds will be used to support the Police Department (PD) Codes Unit, KLCB litter control and beautification initiatives; and

WHEREAS, KLCB initiatives, as approved under the grant program, include litter and weed eradication, beautification and graffiti eradication, litter prevention education, and the promotion of recycling throughout the City; and

WHEREAS, KLCB under the approved grant award, collaborates with the Police Department Codes Unit, Parks and Recreation, Las Cruces Public Schools, South Central Solid Waste Authority, New Mexico State University, Doña Ana Community College, and a number of community organizations and volunteers.

NOW, THEREFORE, Be it resolved by the governing body of the City of Las Cruces:

(I)

THAT the City is authorized to accept grant funding from New Mexico Tourism Department in the amount of \$21,500.00, for expenses related to the KLCB litter control

and beautification initiatives.

(II)

THAT the City Manager's signature is hereby ratified on the grant agreement; Exhibit "A", attached hereto and made part of this resolution.

(III)

THAT the FY2017 adopted budget is adjusted as outlined in the budget adjustment, Exhibit "B", attached hereto and made part of this resolution.

(IV)

THAT City staff is hereby authorized to do all deeds necessary in the accomplishment of the herein above.

DONE AND APPROVED this _____ day of _____, 20_____.

APPROVED:

Mayor

ATTEST:

City Clerk

(SEAL)

Moved by: _____

Seconded by: _____

APPROVED AS TO FORM:

City Attorney

VOTE:

Mayor Miyagishima:	_____
Councillor Gandara:	_____
Councillor Smith:	_____
Councillor Pedroza:	_____
Councillor Eakman:	_____
Councillor Sorg:	_____
Councillor Levatino:	_____

Grant No.: 17-418-6002-0029

**LITTER CONTROL & BEAUTIFICATION
GRANT AGREEMENT**

THIS AGREEMENT, entered into between the State of New Mexico, New Mexico Tourism Department, "Department" and the City of Las Cruces, "Public Entity". Department and Public Entity each a "Party" and collectively "Parties".

RECITALS

The purpose of the "New Mexico Litter Control and Beautification Act," NMSA 1978, § 67-16-1 et. seq., "Act," is to control litter by authorizing the Department to eliminate litter from New Mexico to the maximum practical extent through a State-coordinated plan of education, control, prevention, and elimination;

The Act, NMSA 1978, § 67-16-12, provides that the Department may allocate up to fifty percent (50%) of the funds generated annually by the Act to local governments to establish and sustain local Keep America Beautiful system programs;

The Act provides that the Department may allocate up to sixty percent (60%) of fees generated annual to local governments to establish a youth employment program to aid in litter control and beautification projects;

The Public Entity is a local government as defined under the Act;

Exhibit 1, Grant Award Distribution are incorporated by reference; and

The Parties hereto intend to fulfill the requirements of the Act through this Agreement.

THEREFORE, pursuant to the Act, the Parties agree as follows:

SECTION ONE- The Department

A. The Department shall:

1. Allocate funds generated by the Act and pay to the Public Entity an amount not to exceed \$21,500 ("Funds") to establish or sustain a local Keep America Beautiful system program; and/or to fund a youth employment program to aid in litter control and beautification projects as stipulated in Exhibit 1.

2. Reimburse Funds on a quarterly basis, quarters are designated as: July through September; October through December; January through March; and April through June.

3. Not disburse any Funds until the Public Entity submits proper written documentation of its expenditures.

4. Allow the Public Entity to request reallocation of Funds between the program resources allocation to the youth employment allocation, based on the Public Entity's need to support local youth interests. Provided the request is in writing, submitted before request for reimbursement and includes specific reference to line items from which Funds will be debited, information about how those Funds will be spent, where the Funds will be credited and any other information requested by the Department.

5. Amend the Public Entity's budget if the Department approves a written request to amend.

SECTION TWO- The Public Entity

A. The Public Entity shall:

1. Perform and complete the Litter Control, Graffiti Eradication, Beautification, Recycling, and related community programs, projects and events as in furtherance of the statewide Keep America Beautiful system programs, pursuant to the Act, and as set forth in Exhibit 1.

2. Spend the Funds allocated as required by, and according to, the provisions of the Act, the applicable rules and regulations of the Department, and this Agreement. The Public Entity shall only expend Funds allocated under this Agreement on equipment, projects, promotional programs, services, education and other matters, only if they are related to litter prevention, elimination, control programs, beautification, and recycling.

3. Complete online reimbursement requests on or before the tenth (10th) calendar day after the end of each quarter, EXCEPT FOR THE FOURTH QUARTER. Public Entity must submit its final requests for reimbursement for the fourth quarter submitted no later than June tenth (10th), except for request on reimbursement for youth employment, which Public Entity may submit by July third (3rd). The first page of all reimbursement requests must be printed, signed and returned to Department no more than five (5) days following each of the above deadlines.

4. Include the following in its requests for reimbursement to the Department:
- a. A detailed accounting of expenditures of all Funds allocated and paid by line item;
 - b. Copies of the detailed Public Entity purchase documents, receipts and proof of payment for equipment, materials, or supplies purchased, (including model and serial numbers, if any);
 - c. Copies of the payroll for youth employees;
 - d. A Final Performance and Accounting Report as defined below, must accompany all fourth quarter requests; and
 - e. Any other information required by the Department.

5. Make reallocation requests in writing to the Department pursuant Section 1 (A)(5), prior to submitting the request for reimbursement.

6. Keep accounting records for the Litter Control, Graffiti, Beautification, Recycling, and related community programs and submit an accounting and performance report to the Department with its final request for reimbursement.

7. Include the following in its Final Performance and Accounting Report:
- a. An accounting of expenditures of all Funds by line item;
 - b. A certification that Public Entity used purchased equipment only for the purpose of fulfilling this Agreement and for no other purpose;
 - c. A detailed summary of accomplishments towards the objectives and goals of the program;
 - d. Any other information necessary to explain the program accomplishments; and
 - e. Any other information required by the Department.

8. Use the equipment purchased in whole or part with the Funds only for the anti-litter and beautification purposes as required by the Act.

9. Not assign or transfer any interest in this Agreement including any claims or money due or that may become due under this Agreement.

10. Not subcontract any portion of the services to be performed, or programs to be fulfilled and accomplished, or consultants to be hired, under this Agreement without prior written approval of the Department.

11. Maintain detailed records documenting the date, time, and nature of services rendered and the progress of programs undertaken and understands that these records shall be subject to inspection by the Department, the Department of Finance and Administration, and the New Mexico State Auditor. The Department shall have the right to audit billings both before and after payment; payment under this Agreement shall not foreclose the right of the Department to recover excessive payment.

12. Not currently have and not acquire any interest, direct or indirect, that would cause a conflict of interest in any manner or degree in relation to the performance or services required under this Agreement.

13. Release the Department, its officers, and employees, and the State of New Mexico as provided for by law from all liabilities, claims and obligations whatsoever arising from or under this Agreement.

14. Not purport to bind the Department or the State of New Mexico to any obligation not assumed herein, unless Public Entity has written authority to do so, and then only within the strict limits of that authority.

B. A Public Entity's illegal or unauthorized expenditures under this Agreement shall constitute a debt to the State of New Mexico, owed by Public Entity. In the case of such debt, the

Parties agree that the Department may elect to withhold or recover Funds from the Public Entity, its successors, or assignees or recover through appropriate legal action.

SECTION THREE- General Obligations

A. The Parties shall adhere to the requirements set forth in Department's Litter Control and Beautification Grant Requirements Rule for grant approval, allocation, and reporting.

B. Direct costs of travel or per diem incurred by the Public Entity shall be the sole responsibility of the Public Entity. A Public Entity may propose and request direct and separate travel reimbursement, in advance, for cost associated with conferences, trainings, workshops or other meetings that directly benefit attendees in relationship to the programs they implement and oversee with Funds received under this Agreement. Reimbursement requests for direct costs of travel or per diem for one attendee per conference, etc. *must be* accompanied by a written report including the following items: (1) an evaluation of each session attended, (2) one key learning from each and, (3) at least three (3) ideas for how to incorporate those concepts into future initiatives. Receipts submitted without the proper documentation demonstrating conference attendance will not be reimbursed.

C. Equipment purchased with Funds that has a service life longer than this Agreement shall be used for agreed upon purposes for the length of that equipment's service life. Before the Department reimburses the Public Entity's expenses for such equipment purchased for more than one thousand dollars (\$1,000.00), the Parties shall agree and specify its expected service life based on the kind of equipment, amount of anticipated use, service that will be performed, and the equipment's normal service life.

1. If upon termination or expiration of this Agreement the Public Entity has any property acquired pursuant to this Agreement, then Public Entity shall only dispose of it as directed by Department.

D. The Public Entity's failure to submit reimbursement requests by the protocol delineated on or before the dates outlined in SECTION TWO for the first three quarters will result in a penalty assessed on the invoice equal to ten percent (10%) of the total invoice submitted for that quarter. PUBLIC ENTITIES' REQUESTS RECEIVED AFTER THE FOURTH QUARTER DEADLINES OUTLINED IN SECTION TWO WILL NOT BE PAID.

E. The Public Entity and its agents and employees are independent contractors fulfilling their obligations to Department under this Agreement and are not employees of the State of New Mexico. Public Entity and its agents and employees shall not accrue leave, retirement, insurance, bonding, use of State vehicles, or any other benefits afforded to the employees of the State of New Mexico as a result of this Agreement.

F. Any unexpended or unencumbered balance upon termination of this Agreement allocated by the Department will revert back to the Department.

SECTION FOUR- Amendment

A. This Agreement shall not be altered, changed or amended except by a written instrument, executed by both Parties.

B. All properly submitted and approved reallocations for Funds do not require a formal amendment to this Agreement, provided the Department does not increase Public Entity's allocation.

SECTION FIVE- Appropriation

A. The Department reserves the right to terminate this Agreement if Funds appropriated by the Legislature are insufficient to fulfill its obligations under this Agreement.

B. The Department's decision as to whether Funds under the Act are sufficient for fulfillment of this Agreement shall be final.

SECTION SIX – Term and Termination

A. This Agreement shall not take effect until executed by the Parties hereto. This Agreement shall terminate on **June 30, 2017**, unless terminated pursuant to the following paragraphs of this Section.

B. The Department may terminate this Agreement if Public Entity fails to commence program activities by the end of the second quarter of the fiscal year or have a plan to complete program activities by the last day of the tenth (10th) month of the fiscal year, if Public Entity fails to communicate its intentions or does not comply with this Agreement as determined by the Department.

C. Either Party may terminate this Agreement with thirty (30) days written notice to the other Party. By such termination, neither Party may nullify obligations already incurred for performance or failure to perform for the programs rendered prior to the date of termination of the Agreement. However, neither Party shall have any obligation to perform services or make payment for services or specified programs rendered after such date of termination.

SECTION SEVEN – Integration

This Agreement incorporates all the agreements, covenants, and understandings between the Parties hereto concerning the subject matter hereof. No prior agreements or understanding, verbal or otherwise, of the Parties or their agents shall become valid or enforceable unless embodied in this Agreement.

SECTION EIGHT – Controlling Law

The laws of the State of New Mexico shall govern this Agreement. The Parties agree that the District Courts of the State of New Mexico have jurisdiction over any lawsuits brought by either Party to enforce its rights hereunder. Venue shall be in Santa Fe County, New Mexico.

SECTION NINE – Intent Of Agreement

This Agreement is not intended by any of the provisions or any part of the Agreement to create in the public, or any member thereof, a third party beneficiary; nor is it intended to authorize anyone not a party to this Agreement to maintain a suit(s) for wrongful death(s), bodily and/or personal injury, damage(s) to property(ties), and/or any other claims(s) whatsoever pursuant to the provisions of this Agreement.

SECTION TEN – New Mexico Tort Claims Act

By entering into this Agreement, neither Party shall be responsible for liability incurred as a result of the other Party's acts or omissions in connection with this Agreement. Any liability incurred in connection with this Agreement is subject to the immunities and limitations of the New Mexico Tort Claims Act, NMSA 1978, §§ 41-4-1 to -14. This Section is intended only to define the liabilities between the Parties hereto and it is not intended to modify, in any way, the Parties' liabilities as governed by common law or the New Mexico Tort Claims Act. Public Entity and its "public employees," as defined in the New Mexico Tort Claims Act, do not waive sovereign immunity, do not waive any defenses, and/or do not waive any limitation of liability pursuant to law. No provision in this Agreement modifies and/or waives any provisions of the New Mexico Tort Claims Act.

SECTION ELEVEN – Equal Opportunity Compliance

Public Entity shall abide by all Federal and State laws, rules, and regulations pertaining to equal employment opportunity. In accordance with all such laws and rules and regulations, Public Entity shall assure that no person in the United States shall, on the grounds of race, religion, color, national origin, ancestry, sex, sexual preference, age or handicap, be excluded from employment with or participation in, be denied the benefits, or be otherwise subjected to discrimination under, any program or activity performed under this Agreement. If Public Entity is found to have failed to comply with these requirements during the term of this Agreement, Public Entity shall take appropriate steps to correct these deficiencies.

SECTION TWELVE – Civil Rights Laws And Regulation Compliance

Public Entity shall comply with all Federal, State, and local laws and ordinances applicable to the work called for herein. Public Entity further agrees to operate under and be controlled by Title VI and Title VII of the Civil Rights Act of 1964, the Age Discrimination Employment Act, the Americans with Disabilities Act of 1990, and the New Mexico Human Rights Act.

[The remainder of this page is intentionally left blank.]

The Parties have executed this Agreement as of the date of execution by the Department.

New Mexico Tourism Department

By: Rebecca Latham
Rebecca Latham,
Cabinet Secretary

Date: 6/9/16

Public Entity

By: [Signature]

Date: 5-11-16

Title: City Manager

APPROVED AS TO FORM:

[Signature]
City Attorney

55
CITY OF LAS CRUCES
BUDGET ADJUSTMENT REQUEST
BUDGET FISCAL YEAR 2016-17

EXHIBIT "B"

	2410 KEEP LAS CRUCES BEAUTIFUL			
	2016-17			
	Original Budget	Amended Budget	Req. Adjustment	Adjusted Budget
RESOURCES				
Beginning Balance	\$ 204	204	0	204
Revenues				
Municipal Gross Receipts Tax	0	0	0	0
Public Safety Gross Receipts Tax	0	0	0	0
Hold Harmless Replacement GRT	0	0	0	0
State-Shared Gross Receipts Tax	0	0	0	0
Environmental Gross Receipts Tax	0	0	0	0
County Environmental Gross Receipts Tax	0	0	0	0
Gasoline Tax	0	0	0	0
Cigarette Tax	0	0	0	0
Lodgers Tax	0	0	0	0
Property Taxes	0	0	0	0
Payment In Lieu of Property Tax	0	0	0	0
Franchise Fees	0	0	0	0
Payment In Lieu of Franchise Fees	0	0	0	0
Licenses, Fees & Permits	0	0	0	0
Convention Center Fee	0	0	0	0
Auto License - State Shared	0	0	0	0
Fines & Forfeitures	0	0	0	0
Charges For Services	0	0	0	0
Natural Gas Sales - Commodity	0	0	0	0
Motor Pool Maintenances Charges	0	0	0	0
Fuel Charges	0	0	0	0
Intergovernmental	0	0	0	0
Investment Income	0	0	0	0
Miscellaneous Revenues	0	0	0	0
Federal Grants	0	0	0	0
State Grants	0	0	0	0
Local Grants	31,000	31,000	(9,500)	21,500
Debt Service	0	0	0	0
Operating Transfers In	0	0	0	0
Total Revenues	31,000	31,000	(9,500)	21,500
TOTAL RESOURCES	\$ 31,204	31,204	(9,500)	21,704
Expenditures				
General Government	0	0	0	0
Legislative	0	0	0	0
Municipal Court	0	0	0	0
City Manager	0	0	0	0
Legal	0	0	0	0
Las Cruces Police Department	0	0	0	0
Las Cruces Fire Department	0	0	0	0
Utilities	0	0	0	0
Administrative	0	0	0	0
Human Resources	0	0	0	0
Financial Services	0	0	0	0
Information Technology	0	0	0	0
Operations	0	0	0	0
Transportation	0	0	0	0
Parks & Recreation	31,000	31,000	(9,500)	21,500
Community Development	0	0	0	0
Community & Cultural Services	0	0	0	0
Public Works	0	0	0	0
Legislative Reserve	0	0	0	0
Operating Transfers Out	0	0	0	0
Total Expenditures	\$ 31,000	31,000	(9,500)	21,500
Accrual Adjustments	0	0	0	0
ENDING BALANCE	\$ 204	204	0	204

BUDGET ADJUSTMENT REQUEST (BAR)

56

<u>Department and Section</u> Parks & Recreation/Youth Services	<u>Permanent or Temporary</u> Temporary	<u>Council/Board Resolution No.</u>

Justification for Request

A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES, ON BEHALF OF ITS KEEP LAS CRUCES BEAUTIFUL PROGRAM TO ACCEPT A GRANT AWARD IN THE AMOUNT OF \$21,500 FROM THE NEW MEXICO TOURISM DEPARTMENT, FOR THE FY 2017 NEW MEXICO CLEAN AND BEAUTIFUL GRANT PROGRAM, RATIFY THE CITY MANAGER'S SIGNATURE ON THE GRANT AGREEMENT, AND TO ADJUST THE FISCAL YEAR 2017 BUDGET.

MUNIS Comment: ACCEPT FY 2017 KLCB GRANT

Veronica MacGregor	541-2022	FY 2017	7/6/2016
Prepared by	Phone No.	FY to be Adjusted	Date

Fund	Org	Object	Project	Object Name	Increase \$	Decrease \$
2410	25215001	599300	10421	LOCAL & OTHER GRANTS		31,000
2410	25215001	701000	10421	SUPPLIES GENERAL		13,300
2410	25215001	701040	10421	ADVERTISING		3,300
2410	25215001	721060	10421	MEMBERSHIP & DUES		600
2410	25215001	721080	10421	PURCHASED SERVICES GENERAL		11,400
2410	25215001	760000	10421	TRAVEL		2,400
2410	25215001	599300	11513	LOCAL & OTHER GRANTS	21,500	
2410	25215001	701000	11513	SUPPLIES GENERAL	4,700	
2410	25215001	701040	11513	ADVERTISING	2,400	
2410	25215001	721060	11513	MEMBERSHIP & DUES	600	
2410	25215001	721080	11513	PURCHASED SERVICES GENERAL	11,400	
2410	25215001	760000	11513	TRAVEL	2,400	
Totals					\$43,000	\$62,000

<i>By signing, I verify balances and accounts are available in MUNIS.</i>			<i>For use by Administration and Office of Mgmt & Budget</i>		
Administrator / Manager		Date	David Dollahon, ACM / CAO		Date
Director		Date	Loretta Reyes, Interim ACM / COO		Date
For use by Office of Mgmt & Budget <i>Revised 6/20/2016</i>			Daniel Avila, Interim City Manager		Date
<u>Budget Adjustment Number</u>	<u>Posted By</u>	<u>Date</u>	Budget and Grant Manager		Date
Period:	JE#				