



City of Las Cruces[®]

PEOPLE HELPING PEOPLE

Council Action and Executive Summary

Item # 4 Ordinance/Resolution# 16-170

For Meeting of _____
(Ordinance First Reading Date)

For Meeting of March 21, 2016
(Adoption Date)

Please check box that applies to this item:

QUASI JUDICIAL LEGISLATIVE ADMINISTRATIVE

TITLE: A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES, ON BEHALF OF THE SOUTHWEST BORDER HIGH INTENSITY DRUG TRAFFICKING AREAS (HIDTA) PROGRAM - NEW MEXICO, TO ACCEPT GRANT MODIFICATION EIGHT FOR GRANT NUMBER G15SN0006A FOR A DECREASE IN THE AMOUNT OF \$51,195.00, FROM THE EXECUTIVE OFFICE OF THE PRESIDENT, OFFICE OF NATIONAL DRUG CONTROL POLICY, TO RATIFY THE MAYOR'S SIGNATURE ON THE GRANT AGREEMENT, AND TO ADJUST THE FY 2016 BUDGET.

PURPOSE(S) OF ACTION:

Accept grant funding decrease.

COUNCIL DISTRICT: N/A		
<u>Drafter/Staff Contact:</u> Michelle K. Belone	<u>Department/Section:</u> Financial Services / Grants Administration	<u>Phone:</u> 541-2716
<u>City Manager Signature:</u>	<i>Daniel Avila</i>	

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:

The City of Las Cruces (City) acts as fiscal agent on behalf of HIDTA for this grant award, as such on February 1, 2016, the City was notified by, HIDTA from the Executive Office of the President, Office of National Drug Control Policy of a decrease to Federal grant funding in the amount of \$51,195.00 under grant number G15SN0006A modification eight. The modification reduces the total grant award to \$1,563,221.00. Grant funds are expressly used to support the Regional Interagency Drug Task Force and the Warren Reese Southern New Mexico High Intensity Drug Trafficking Area Law Enforcement Center for various initiatives as prescribed under the program.

When the City is given funding as the fiduciary agent for HIDTA, it is necessary to get the City Council to accept any grant modifications to the grant funding. The City did not anticipate decreasing the funds when the current fiscal year budget was adopted in May of 2015, the City Council is being requested to authorize an amendment to the budget showing the decrease of these funds.

SUPPORT INFORMATION:

1. Resolution.
2. Exhibit "A", Letter dated January 20, 2016 from the Executive Office of the President, Office of National Drug Control Policy and Grant Agreement for Award Number G15SN0006A.
3. Exhibit "B", Budget Adjustment.

SOURCE OF FUNDING:

Is this action already budgeted?	Yes	<input checked="" type="checkbox"/>	See fund summary below
	No	<input type="checkbox"/>	If No, then check one below:
	<i>Budget Adjustment Attached</i>	<input type="checkbox"/>	Expense reallocated from: _____.
		<input type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)
		<input checked="" type="checkbox"/>	Proposed funding is from fund balance in the Fund .
Does this action create any revenue?	Yes	<input type="checkbox"/>	Funds will be deposited into this fund: _____ in the amount of \$ _____ for FY _____.
	No	<input checked="" type="checkbox"/>	There is no new revenue generated by this action.

BUDGET NARRATIVE

Grant funding was budgeted in Funds 7422 and 7492: Metro Narcotics HIDTA Grant and CLC-HIDTA Grant under project number 13016. Funds will be decreased from Fund 7492 CLC-HIDTA to offset the increased in Funds 7422 and 7492. Modification eight decreases the grant Management and Coordination Infrastructure funding by \$82,673.00 and increases funding for task force overtime, surveillance/investigations, and minor computer equipment by \$31,478.00, for a net decrease of \$51,195.00.

FUND EXPENDITURE SUMMARY:

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
CLC-HIDTA	74000270- 730420- 13016	\$13,478.00	\$13,478.00*	\$0.00	N/A
Metro Narcotics HIDTA Grants	74009110- 610210- 13016	\$12,000.00	\$14,646.98*	\$0.00	N/A
Metro Narcotics HIDTA Grants	74009110- 722242- 13016	\$6,000.00	\$6,000.00*	\$0.00	N/A
CLC-HIDTA	74000210- 610210- 13016	(\$82,673.00)	\$82,673.00*	\$0.00	N/A

*Upon approved budget adjustment.

OPTIONS / ALTERNATIVES:

1. Vote "Yes"; this will accept the grant supplement modification eight for grant award number G15SN0006A, ratify the Mayor's signature on the grant documents, and adjust the FY 2016 budget.
2. Vote "No"; this is not an option as the City acts as fiscal agent for the grant.
3. Vote to "Amend"; this is not an option as the grant funding is specific to approved initiatives as stipulated under the grant agreement between the Executive Office of the President, Office of National Drug Control Policy and HIDTA- New Mexico.
4. Vote to "Table"; this is not an option as the grant award is constrained by a specific period of performance.

REFERENCE INFORMATION:

N/A

RESOLUTION NO. 16-170

A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES, ON BEHALF OF THE SOUTHWEST BORDER HIGH INTENSITY DRUG TRAFFICKING AREAS (HIDTA) PROGRAM - NEW MEXICO, TO ACCEPT GRANT MODIFICATION EIGHT FOR GRANT NUMBER G15SN0006A FOR A DECREASE IN THE AMOUNT OF \$51,195.00, FROM THE EXECUTIVE OFFICE OF THE PRESIDENT, OFFICE OF NATIONAL DRUG CONTROL POLICY, TO RATIFY THE MAYOR'S SIGNATURE ON THE GRANT AGREEMENT, AND TO ADJUST THE FY 2016 BUDGET.

The City Council is informed that:

WHEREAS, on January 20, 2016, the City of Las Cruces was informed from the Executive Office of the President, Office of National Drug Control Policy, of a decrease in funding for HIDTA under grant award number G15SN0006A; and

WHEREAS, modification eight decreases the grant Management and Coordination Infrastructure funding by \$82,673.00 and increases funding for task force overtime, surveillance/investigations, and minor computer equipment by \$31,478.00, for a net decrease of \$51,195.00, bringing the total grant award to \$1,563,221.00; and

WHEREAS, the grant funds are expressly used to support the Regional Interagency Drug Task Force and the Warren Reese Southern New Mexico High Intensity Drug Trafficking Area Law Enforcement Center; and

WHEREAS, the City of Las Cruces acts as fiscal agent for the HIDTA Program - New Mexico, which is the recipient of the grant award.

NOW, THEREFORE, Be it resolved by the governing body of the City of Las Cruces:

(I)

THAT the City of Las Cruces is approved to accept the overall decrease of the grant award in the amount of \$51,195.00, on behalf of the HIDTA Program - New Mexico,

from the Executive Office of the President, Office of National Drug Control Policy under grant number G15SN0006A, Exhibit "A", attached hereto and made part of this resolution.

(II)

THAT the Mayor's signature(s) on the grant documents is hereby ratified.

(III)

THAT the FY 2016 budget is hereby adjusted as designated in Exhibit "B", Budget Adjustment, attached hereto and made part of this resolution.

(IV)

THAT City staff is hereby authorized to do all deeds necessary in the accomplishment of the herein above.

DONE AND APPROVED this _____ day of _____, 20_____.

APPROVED:

Mayor

ATTEST:

City Clerk

(SEAL)

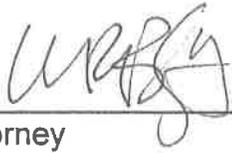
Moved by: _____

Seconded by: _____

VOTE:

Mayor Miyagishima:	_____
Councillor Gandara:	_____
Councillor Smith:	_____
Councillor Pedroza:	_____
Councillor Eakman:	_____
Councillor Sorg:	_____
Councillor Levatino:	_____

APPROVED AS TO FORM:

A handwritten signature in black ink, appearing to be 'W. P. G.', written over a horizontal line.

City Attorney



January 20, 2016

Mayor Ken Miyagishima
City of Las Cruces
700 N. Main St.
Las Cruces, NM 88001-1120

Dear Mayor Miyagishima:

Grant number G15SN0006A has been decreased and now totals \$1,563,221.00.

The original of Modification 8 is enclosed. If you accept this Modification, sign the Modification and return a copy to the Assistance Center in Miami. Keep the original Modification for your file.

All terms and conditions of the original award apply to the Modification. If you have any questions pertaining to this grant award, please feel free to contact Lisa Newton at (202) 395-6639.

Sincerely,

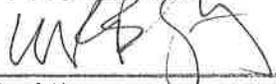
Michael K. Gottlieb

Michael K. Gottlieb
National HIDTA Director

Enclosures

Executive Office of the President Office of National Drug Control Policy		AWARD Grant	Page 1 of 1
1. Recipient Name and Address Mayor Ken Miyagishima City of Las Cruces 700 N. Main St. Las Cruces, NM 88001-1120		4. Award Number: G15SN0006A	
		5. Grant Period: From 01/01/2015 to 12/31/2016	
1A. Subrecipient IRS/Vendor No.	6. Date: 1/20/2016	7. Action	
Subrecipient Name and Address	8. Supplement Number 8	Initial	
		<input checked="" type="checkbox"/> Supplemental	
2A. Subrecipient IRS/Vendor No.:	9. Previous Award Amount:	\$1,614,416.00	
3. Project Title	10. Amount of This Award:	(\$51,195.00)	
	11. Total Award:	\$1,563,221.00	
12. • The above grant is approved subject to such conditions or limitation as are set forth in the original Grant.			
13. Statutory Authority for Grant: Public Law 113-235 / H.R. 83			
AGENCY APPROVAL		RECIPIENT ACCEPTANCE	
14. Typed Name and Title of Approving Official Michael K. Gottlieb National HIDTA Director		15. Typed Name and Title of Authorized Official Ken Miyagishima Mayor	
16. Signature of Approving ONDCP Official <i>Michael K. Gottlieb</i>		17. Signature of Authorized Recipient/Date  2/8/16	
AGENCY USE ONLY			
18. Accounting Classification Code DUNS: 077609279 EIN: 1856000147A2		19. HIDTA AWARD OND1070DB1516XX OND6113 OND2000000000 OC 410001 JID: 47776	

APPROVED AS TO FORM:



 City Attorney

Initiative Cash by HIDTA

FY 2015

Current Budget (net of reprogrammed funds)

HIDTA	Agency Name	Initiative	Cash	Type	Grant
SWB - New Mexico	City of Las Cruces	Fugitive/Violent Offender Task Force	9,860.00	Investigation	G155SN00006A
		Management and Coordination	301,362.00	Administration	G155SN00006A
		NM Forensic Laboratories	58,060.00	Support	G155SN00006A
		NM HIDTA Information Technology	125,653.00	Support	G155SN00006A
		NM HIDTA Training	64,522.00	Support	G155SN00006A
		NM Investigative Support Center	227,863.00	Intelligence	G155SN00006A
		Operation Up the Ladder	386,440.64	Prosecution	G155SN00006A
		Regional Interagency Drug Task Force	347,133.36	Interdiction	G155SN00006A
		SI - Management and Coordination Infrastructure	42,327.00	Administration	G155SN00006A

Agency Total : City of Las Cruces

1,563,221.00

Total

1,563,221.00

Budget Detail

2015 - SWB - New Mexico

Initiative - NM Investigative Support Center

Award Recipient - City of Las Cruces (G15SN0006A)

Resource Recipient - City of Las Cruces

0.0%

Current Budget (net of reprogrammed funds)		(\$51,195.00)
Supplies	Quantity	Amount
Supplies		\$13,478.00
Total Supplies		\$13,478.00
Total Budget		\$13,478.00

Budget Detail

2015 - SWB - New Mexico

Initiative - Regional Interagency Drug Task Force

Award Recipient - City of Las Cruces (G15SN0006A)

Resource Recipient - City of Las Cruces

0.0%

Current Budget (net of reprogrammed funds)		(\$51,195.00)
Overtime	Quantity	Amount
Overtime		\$6,000.00
Total Overtime		\$6,000.00
Other	Quantity	Amount
Other		\$6,000.00
Total Other		\$6,000.00
Total Budget		\$12,000.00

Budget Detail

2015 - SWB - New Mexico

Initiative - Regional Interagency Drug Task Force

Award Recipient - City of Las Cruces (G15SN0006A)

Resource Recipient - New Mexico State Police

0.0%

Current Budget (net of reprogrammed funds)		(\$51,195.00)
Overtime	Quantity	Amount
Overtime		\$6,000.00
Total Overtime		\$6,000.00
Total Budget		\$6,000.00

Budget Detail

2015 - SWB - New Mexico

Initiative - SI - Management and Coordination Infrastructure

Award Recipient - City of Las Cruces (G15SN0006A)

Resource Recipient - City of Las Cruces

0.0%

Current Budget (net of reprogrammed funds)		(\$51,195.00)
Overtime	Quantity	Amount
Overtime		(\$82,673.00)
Total Overtime		(\$82,673.00)
Total Budget		(\$82,673.00)

CITY OF LAS CRUCES

Fund Summary

EXHIBIT "B"

Fund: 7492
DFA: 700

Fund Name: CLC-HIDTA GRANT
DFA Name: Trust and Agency Funds

	2015-16 Budget			%
	Adopted	Adjustment	Amended	Inc. / Dec.
Beginning Balance	\$ 0	0	0	0.00%
Resources				
Revenue	\$ 1,023,608	(69,195)	954,413	-6.76%
Proceeds	0	0	0	0.00%
Transfers In	0	0	0	0.00%
Total Resources	\$ 1,023,608	(69,195)	954,413	-6.76%
Expenditures				
Salaries & Benefits	\$ 0	0	0	0.00%
Operating Costs	0	0	0	0.00%
Capital Outlay	0	0	0	0.00%
Debt Service	0	0	0	0.00%
Grant / Projects	1,023,608	(69,195)	954,413	-6.76%
Transfers Out	0	0	0	0.00%
Total Expenditures	\$ 1,023,608	(69,195)	954,413	-6.76%
Ending Balance	\$ 0	0	0	0.00%

Fund: 7422
DFA: 700

Fund Name: METRO NARCOTICS HIDTA GRANTS
DFA Name: Trust and Agency Funds

	2015-16 Budget			%
	Adopted	Adjustment	Amended	Inc. / Dec.
Beginning Balance	\$ 0	0	0	0.00%
Resources				
Revenue	\$ 614,259	18,000	632,259	2.93%
Proceeds	0	0	0	0.00%
Transfers In	0	0	0	0.00%
Total Resources	\$ 614,259	18,000	632,259	2.93%
Expenditures				
Salaries & Benefits	\$ 0	0	0	0.00%
Operating Costs	0	0	0	0.00%
Capital Outlay	0	0	0	0.00%
Debt Service	0	0	0	0.00%
Grant / Projects	614,259	18,000	632,259	2.93%
Transfers Out	0	0	0	0.00%
Total Expenditures	\$ 614,259	18,000	632,259	2.93%
Ending Balance	\$ 0	0	0	0.00%

BUDGET ADJUSTMENT REQUEST (BAR)

<u>Department and Section</u> HIDTA	45 <u>Permanent or Temporary</u> Temporary	<u>Council/Board Resolution No.</u>
--	--	-------------------------------------

Justification for Request

A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES, ON BEHALF OF THE SOUTHWEST BORDER HIGH INTENSITY DRUG TRAFFICKING AREAS (HIDTA) PROGRAM - NEW MEXICO, TO ACCEPT GRANT MODIFICATION EIGHT FOR GRANT NUMBER G15SN0006A FOR A DECREASE IN THE AMOUNT OF \$51,195, FROM THE EXECUTIVE OFFICE OF THE PRESIDENT, OFFICE OF NATIONAL DRUG CONTROL POLICY, TO RATIFY THE MAYOR'S SIGNATURE ON THE GRANT AGREEMENT AND TO ADJUST THE FY 2016 BUDGET.

MUNIS Comment: GRANT MODIFICATION EIGHT

<u>Prepared by</u> Veronica MacGregor	<u>Phone No.</u> 541-2022	<u>FY to be Adjusted</u> FY 2016	<u>Date</u> 2/22/2016
--	------------------------------	-------------------------------------	--------------------------

Fund	Org	Object	Project	Object Name	Increase \$	Decrease \$
7492	74000260	551015	13016	OFFICE NATL DRUG CONTRL POLICY	13,478	
7492	74000200	551015	13016	OFFICE NATL DRUG CONTRL POLICY		82,673
7492	74000270	730420	13016	MINOR COMPUTER EQUIPMENT	13,478	
7492	74000210	610210	13016	SCHEDULED OVERTIME		82,673
7422	74000090	551015	13016	OFFICE NATL DRUG CONTRL POLICY	18,000	
7422	74009110	610210	13016	SCHEDULED OVERTIME	12,000	
7422	74009110	722242	13016	SURVEILLANCE/INVESTIGATIONS	6,000	
Totals					\$62,956	\$165,346

<i>By signing, I verify balances and accounts are available in MUNIS.</i>			<i>For use by Administration and Office of Mgmt & Budget</i>		
<u>Administrator / Manager</u>	<u>Date</u>	<u>David Dollahon, ACM / CAO</u>	<u>Date</u>	<u>Director</u>	<u>Date</u>
		<u>Daniel Avila, ACM / COO</u>			
For use by Office of Mgmt & Budget			<u>Robert L. Garza, City Manager</u>		
<i>Revised 5/05/2015</i>			<u>Date</u>		
<u>Budget Adjustment Number</u>	<u>Posted By</u>	<u>Date</u>			
Period: JE#			<u>Budget and Grant Manager</u>		<u>Date</u>

2



City of Las Cruces®

PEOPLE HELPING PEOPLE

COUNCIL ACTION AND EXECUTIVE SUMMARY PACKET ROUTING SLIP

For Meeting of _____
(Ordinance First Reading Date)

For Meeting of March 21, 2016
(Adoption Date)

TITLE:

A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES, ON BEHALF OF THE SOUTHWEST BORDER HIGH INTENSITY DRUG TRAFFICKING AREAS (HIDTA) PROGRAM - NEW MEXICO, TO ACCEPT GRANT MODIFICATION EIGHT FOR GRANT NUMBER G15SN0006A FOR A DECREASE IN THE AMOUNT OF \$51,195.00, FROM THE EXECUTIVE OFFICE OF THE PRESIDENT, OFFICE OF NATIONAL DRUG CONTROL POLICY, TO RATIFY THE MAYOR'S SIGNATURE ON THE GRANT AGREEMENT, AND TO ADJUST THE FY 2016 BUDGET.

Purchasing Manager's Request to Contract (PMRC) {Required?} Yes No

DEPARTMENT	SIGNATURE	PHONE NO.	DATE
Drafter/Staff Contact	<i>[Signature]</i>	541-2716	2/26/16
Department Director	<i>Victoria Fedrick</i>	541-2080	2/24/16
Other	<i>[Signature]</i>	528-4200	2/29/16
Assistant City Manager /CAO Management & Budget Manager	<i>David Wellen</i>	541-2107	3/2/2016 2:28:20
Assistant City Manager/COO	<i>[Signature]</i>	541-2271	3/2/16
City Attorney	<i>[Signature]</i>	541-2128	10 MAR 2016
City Clerk	<i>[Signature]</i>	541-2116	3-10-16