



City of Las Cruces[®]

PEOPLE HELPING PEOPLE

Council Action and Executive Summary

Item # 9 Ordinance/Resolution# 16-160

For Meeting of _____

For Meeting of February 16, 2016

(Ordinance First Reading Date)

(Adoption Date)

Please check box that applies to this item:

QUASI JUDICIAL

LEGISLATIVE

ADMINISTRATIVE

TITLE: A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES POLICE DEPARTMENT TO ACCEPT \$1,125,000.00 IN GRANT FUNDING FROM THE U.S. DEPARTMENT OF JUSTICE, COMMUNITY ORIENTED POLICING SERVICES (COPS) FOR THE RECOVERY ACT: FY 2015 COPS HIRING PROGRAM (CHP) GRANT.

PURPOSE(S) OF ACTION:

To accept grant funding.

COUNCIL DISTRICT: N/A		
Drafter/Staff Contact: Michelle K. Belone	Department/Section: Financial Services / Grants Administration	Phone: 541-2716
City Manager Signature:		

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:

When the City is given funding from the U.S. Department of Justice, it is necessary to get the City Council to accept the funds as well as the conditions that are associated with the grant of funding. The City of Las Cruces (City), on behalf of the Las Cruces Police Department (LCPD), was awarded grant #2015UMWX0052 funding through the U.S. Department of Justice, COPS in the amount of \$1,125,000.00, with a local match of \$574,169.00. The City did not anticipate receiving the funds when the current fiscal year budget was adopted in May of 2015. The City Council is being requested to authorize the acceptance of the grant and defer the grant funding which will be included in the FY17 budget.

COPS through the American Recovery and Reinvestment Act, will provide funding directly to law enforcement agencies to hire, and/or rehire career law enforcement officers in an effort to create and preserve jobs, and to increase community policing capacity and crime-prevention efforts.

The LCPD requested funding for nine officers. This program covers a 48 month period. The COPS funding will cover 75% of the entry level salaries and benefits over the 36 months beginning on the grant award date of September 1, 2015. The estimated cost for salaries, benefits for the 48

(Continue on additional sheets as required)

month period is \$1,699,169.00. The COPS grant will cover \$1,125,000.00 of these costs. The City's match is \$574,169.00 over the 48 period which includes the salaries and benefits for the last 12 months of the grant period plus the costs of unallowable items (uniforms and equipment) and any salary or benefit costs over entry level.

The required match will come from the general fund and be dependent on approval of future budgets. Funds for this program will not be utilized until FY17.

SUPPORT INFORMATION:

1. Resolution.
2. Exhibit "A", Grant Award Memo.

SOURCE OF FUNDING:

Is this action already budgeted? N/A	Yes	<input type="checkbox"/>	See fund summary below
	No	<input type="checkbox"/>	If No, then check one below:
	<i>Budget Adjustment Attached</i>	<input type="checkbox"/>	Expense reallocated from: _____.
		<input type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)
		<input type="checkbox"/>	Proposed funding is from fund balance in the Fund.
Does this action create any revenue? N/A	Yes	<input type="checkbox"/>	Funds will be deposited into this fund: in the amount of for .
	No	<input type="checkbox"/>	There is no new revenue generated by this action.

BUDGET NARRATIVE

N/A

FUND EXPENDITURE SUMMARY:

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
N/A	N/A	N/A	N/A	N/A	N/A

OPTIONS / ALTERNATIVES:

1. Vote "Yes"; this will accept U.S Department of Justice COPS grant funds with which, LCPD will hire nine (9) officers.
2. Vote "No"; this will not allow LCPD to hire nine (9) officers and funding will be returned.

3. Vote to "Amend"; this is not an option as the grant award is specific to approved grantee as stipulated under the grant agreement between the U.S. Department of Justice COPS and the City on behalf of the LCPD.
4. Vote to "Table"; this is not an option as the grant award is constrained by a specific period of performance.

REFERENCE INFORMATION:

N/A



City of Las Cruces[®]

PEOPLE HELPING PEOPLE

4

COUNCIL ACTION AND EXECUTIVE SUMMARY PACKET ROUTING SLIP

For Meeting of _____
(Ordinance First Reading Date)

For Meeting of February 16, 2016
(Adoption Date)

TITLE: A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES POLICE DEPARTMENT TO ACCEPT \$1,125,000.00 IN GRANT FUNDING FROM THE U.S. DEPARTMENT OF JUSTICE, COMMUNITY ORIENTED POLICING SERVICES (COPS) FOR THE RECOVERY ACT: FY 2015 COPS HIRING PROGRAM (CHP) GRANT.

Purchasing Manager's Request to Contract (PMRC) {Required?} Yes No

DEPARTMENT	SIGNATURE	PHONE NO.	DATE
Drafter/Staff Contact Michelle K. Belone		541-2716	1-5-16
Police Department Chief Jaime Montoya		541-4736	1/6/16
Financial Services Victoria Fredrick		541-2080	1/6/16
Management & Budget Manager Robert Lundien		541-2106	1/6/16
Assistant City Manager /CAO Mark Winson		541-2100	1/6/16
Assistant City Manager/COO Daniel Avila		541-2100	1/23/16
City Attorney Wm. R. Babington		541-2128	22 Jan 2016
Interim City Clerk Linda Lewis		541-2116	2-1-16

RESOLUTION NO. 16-160**A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES POLICE DEPARTMENT TO ACCEPT \$1,125,000.00 IN GRANT FUNDING FROM THE U.S. DEPARTMENT OF JUSTICE, COMMUNITY ORIENTED POLICING SERVICES (COPS) FOR THE RECOVERY ACT: FY 2015 COPS HIRING PROGRAM (CHP) GRANT.**

The City Council is informed that:

WHEREAS, the City of Las Cruces Police Department is committed to enhancing the quality-of-life of the citizens they are sworn to protect and reducing criminal activity in the City by maintaining a visible and cooperative partnership with the community; and

WHEREAS, the U.S. Department of Justice, Community Oriented Policing Services is making available \$1,125,000.00 in grant funding to the City of Las Cruces for nine (9) police officers; and

WHEREAS, the Las Cruces Police Department recognizes that community policing is the key component of a partnership we build with our citizens.

NOW, THEREFORE, Be it resolved by the governing body of the City of Las Cruces:

(I)

THAT the City of Las Cruces accept \$1,125,000.00 in Recovery Act COPS Hiring Program grant funds on behalf of the Las Cruces Police Department for nine (9) police officers for entry-level salaries and benefits for 36 months from the U.S. Department of Justice, Community Oriented Policing Services (COPS) as per letter dated October 1, 2015; Exhibit "A", attached hereto and made part of this resolution.

(II)

THAT the City of Las Cruces will provide a local match of \$574,169.00 in local funds over the life of the grant to fund the unallowable costs, increased salary and benefits above entry-level funding, funding to retain the officers for 12 months at the completion

of the grant, per grant requirements; and will be based on approval of future budgets.

(III)

THAT City staff is hereby authorized to do all deeds necessary in the accomplishment of the herein above.

DONE AND APPROVED this _____ day of _____, 20_____.

APPROVED:

Mayor

ATTEST:

City Clerk

(SEAL)

Moved by: _____

Seconded by: _____

VOTE:

Mayor Miyagishima:	_____
Councillor Gandara:	_____
Councillor Smith:	_____
Councillor Pedroza:	_____
Councillor Eakman:	_____
Councillor Sorg:	_____
Councillor Levatino:	_____

APPROVED AS TO FORM:



City Attorney



344

U.S. DEPARTMENT OF JUSTICE
OFFICE OF COMMUNITY ORIENTED POLICING SERVICES

COPS

145 N Street, N.E., Washington, DC 20530

October 1, 2015

City Manager Robert Garza
Las Cruces Police Department
City Administration P. O. Box 20000
Las Cruces, NM 88004

Chief of Police Jaime Montoya
Las Cruces Police Department
217 E Picacho Street P. O. Box 20000
Las Cruces, NM 88004

Subject: COPS Hiring Program Grant# 2015UMWX0052
ORI#: NM00701

Dear City Manager Garza and Chief of Police Montoya:

Congratulations on your agency's award for 9 officer position(s) and \$1,125,000.00 in federal funds over a three-year grant period under the 2015 COPS Hiring Program (CHP). The local cash match required for this award will be \$574,169.00. Your agency may use CHP grant funding to hire new officers or rehire officers who have been laid off, or are scheduled to be laid off on a specific future date, as a result of local budget reductions, on or after the official grant award start date. Please note that any changes to the awarded hiring categories require an official review and approval by the COPS Office.

A list of conditions that apply to your grant is included on your grant Award Document and Award Document Supplement, if applicable. A limited number of agencies may be subject to an Additional Award Notification as a result of an ongoing federal civil rights investigation or other grant review or audit of your agency by the Department of Justice. If applicable to your agency, the Additional Award Notification is included at the end of this letter and is incorporated by reference as part of this letter. In addition, a limited number of agencies may be subject to Special Conditions as a result of high risk designation or other unique circumstances. If applicable to your agency, these Special Conditions will be found in an Award Document Supplement in your award package. You should read and familiarize yourself with these conditions. **To officially accept your grant, the award document must be signed electronically via the Account Access link on the COPS website at <http://www.cops.usdoj.gov> within 90 days from the date of this letter.**

The official start of your grant is September 1, 2015. Therefore, you can be reimbursed for allowable and approved expenditures made on or after this date. Please carefully review the Financial Clearance Memorandum (FCM) included in your award package to determine your approved budget, as some of your requested items may not have been approved by the COPS Office during the budget review process, and grant funds may only be used for approved items. The FCM will specify the final award amount, and will also identify any disallowed costs.

Supplemental online award information for 2015 COPS CHP grantees can be found at <http://www.cops.usdoj.gov/Default.asp?Item=2367>. We strongly encourage you to visit this site immediately to access a variety of important and helpful documents that will assist you with the implementation of your grant, including the 2015 CHP Grant Owner's Manual, which specifies the programmatic and financial terms, conditions, and requirements of your grant. In addition, the above website link includes the forms and instructions necessary to begin drawing down funds for your grant. Please print out a copy of your application and maintain it with your grant file records.

Once again, congratulations on your 2015 CHP award. If you have any questions about your grant, please do not hesitate to call your Grant Program Specialist through the COPS Office Response Center at 1.800.421.6770.

Sincerely,

Ronald L. Davis
Director



Memorandum

COPS Hiring Program (CHP)

To: Chief of Police Jaime Montoya
Las Cruces Police Department

Re: COPS Hiring Program Financial Clearance Memo
A financial analysis of budgeted costs has been completed. Costs under this award appear reasonable, allowable, and consistent with existing guidelines. Exceptions / Adjustments are noted below.

ORI #: NM00701

Grant #: 2015UMWX0052

Total Officers Awarded: 9

	Year 1 – Approved Costs Per Entry-level Officer	Year 2 – Approved Costs Per Entry-level Officer	Year 3 – Approved Costs Per Entry-level Officer
Base Salary Information:	\$37,086.40	\$43,676.38	\$45,703.23
Fringe Benefits	\$18,999.35	\$21,174.31	\$22,156.93
Social Security:	\$0.00	\$0.00	\$0.00
Medicare:	\$537.75	\$633.31	\$662.70
Health Insurance:	\$8,589.21	\$10,115.45	\$10,584.87
Life Insurance:	\$155.76	\$183.44	\$191.95
Vacation:	\$0.00	\$0.00	\$0.00
Sick Leave:	\$0.00	\$0.00	\$0.00
Retirement:	\$6,860.98	\$6,879.03	\$7,198.26
Worker's Compensation:	\$74.17	\$87.35	\$91.41
Unemployment Insurance:	\$2,299.36	\$2,707.94	\$2,833.60
Other Costs:	\$482.12	\$567.79	\$594.14
Total Per Year:	\$56,085.75	\$64,850.69	\$67,860.16

Officer Costs:

Project Costs Per Officer:		Grand Total Project Costs:	
Salaries and Fringe Benefits:	\$188,797.00	Salaries and Fringe Benefits:	\$1,699,169.00
Federal Share:	\$125,000.00	Federal Share:	\$1,125,000.00
Applicant Share:	\$63,797.00	Applicant Share:	\$574,169.00

Waiver Granted: No

Budget Cleared Date: 09/22/2015

Overall Comments:

A financial analysis of budget costs has been completed, and this Financial Clearance Memorandum (FCM) reflects the amount of federal funds awarded to your agency for officer salaries and approved benefits. Please note that the salary and benefit costs requested in your original application may have been updated or corrected from the original version submitted to COPS. You should carefully review your FCM. The FCM contains the final officer salary and fringe benefit categories and amounts for which your agency was approved. You will note that some costs may have been adjusted or removed. Your agency may only be reimbursed for the approved cost categories that are documented within the FCM. Fringe benefits already reflected in the base salary may not be drawn down individually under Fringe Benefits.

