



City of Las Cruces®

PEOPLE HELPING PEOPLE

Council Action and Executive Summary

Item # 6 Ordinance/Resolution# 16-159

For Meeting of _____
(Ordinance First Reading Date)

For Meeting of February 16, 2016
(Adoption Date)

Please check box that applies to this item:

QUASI JUDICIAL

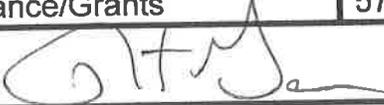
LEGISLATIVE

ADMINISTRATIVE

TITLE: A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES (CITY), ON BEHALF OF ITS SENIOR PROGRAMS, TO ACCEPT A GRANT FROM THE STOCKER FOUNDATION IN THE AMOUNT OF \$4,737.50, FOR THE MUNSON CENTER, TO RATIFY THE CITY MANAGER'S SIGNATURE ON THE TERMS AND CONDITIONS OF FUNDING AGREEMENT, AND TO AMEND THE CITY'S ADOPTED FY2016 BUDGET.

PURPOSE(S) OF ACTION:

To accept grant, ratify City Manager's signature, and adjust budget.

COUNCIL DISTRICT: ALL		
<u>Drafter/Staff Contact:</u> Amy Johnson Bassford	<u>Department/Section:</u> Finance/Grants	<u>Phone:</u> 575-541-2281
<u>City Manager Signature:</u>		

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:

When the City is given funding, it is necessary to get the City Council to accept the funds as well as the conditions that are associated with the grant of funding. The City of Las Cruces (City), on behalf of the Senior Programs department, was awarded grant funding through The Stocker Foundation for senior programming at the Munson Center in the amount of \$4,737.50. The City did not anticipate receiving the funds when the current fiscal year budget was adopted in May of 2015. The City Council is being requested to authorize the acceptance of the grant.

The Stocker Foundation is a family foundation headquartered in Ohio that gives grants to programs located in the cities/towns where family members reside. No grant application was submitted for this award. The City was chosen to receive this based on the recommendation of one of Stocker Foundation's board members who lives here in Las Cruces, who was impressed by the services provided at the Munson Center.

The City's Senior Programs will utilize the funds for food for the Congregate Meal Program at the Munson Center during the remainder of FY2016. No matching funds are required with this award. A budget adjustment is necessary to add the grant award to the City's adopted FY2016 budget.

(Continue on additional sheets as required)

SUPPORT INFORMATION:

1. Resolution.
2. Exhibit "A", Grant Contract.
3. Exhibit "B", Budget Adjustment.

SOURCE OF FUNDING:

Is this action already budgeted?	Yes	<input type="checkbox"/>	See fund summary below
	No	<input checked="" type="checkbox"/>	If No, then check one below:
	<i>Budget Adjustment Attached</i>	<input type="checkbox"/>	Expense reallocated from: _____
		<input checked="" type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)
		<input type="checkbox"/>	Proposed funding is from fund balance in the _____ Fund.
Does this action create any revenue?	Yes	<input checked="" type="checkbox"/>	Funds will be deposited into this fund: <u>2761</u> in the amount of <u>\$4,737.50</u> for FY 2016.
	No	<input type="checkbox"/>	There is no new revenue generated by this action.

BUDGET NARRATIVE

The Stocker Foundation has sent a check for the full amount of the grant, \$4,737.50 for FY2016. These funds will be deposited in Fund 2761, Other Operating Grants, to be used to purchase food for the Congregate Meal Program.

FUND EXPENDITURE SUMMARY:

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
Other Operating Grants	27205270-730620-36004	\$4,737.50	\$4,737.50*	\$0.00	N/A

*Pending approved budget adjustment.

OPTIONS / ALTERNATIVES:

1. Vote "Yes"; this will authorize the City to accept the funding from the Stocker Foundation, ratify the City Manager's signature on the grant contract, and adjust the City's adopted FY2016 budget.
2. Vote "No"; this will prevent the City from accepting the grant funds.
3. Vote to "Amend"; this could affect the timeline of the grant-funded program implementation.
4. Vote to "Table"; this could prevent the City from completing the grant-funded program.

(Continue on additional sheets as required)

REFERENCE INFORMATION:

N/A

(Continue on additional sheets as required)



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COUNCIL ACTION AND EXECUTIVE SUMMARY PACKET ROUTING SLIP

For Meeting of _____
 (Ordinance First Reading Date)

For Meeting of February 16, 2016
 (Adoption Date)

TITLE: A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES (CITY), ON BEHALF OF ITS SENIOR PROGRAMS, TO ACCEPT A GRANT FROM THE STOCKER FOUNDATION IN THE AMOUNT OF \$4,737.50, FOR THE MUNSON CENTER, TO RATIFY THE CITY MANAGER'S SIGNATURE ON THE TERMS AND CONDITIONS OF FUNDING AGREEMENT, AND TO AMEND THE CITY'S ADOPTED FY2016 BUDGET.

Purchasing Manager's Request to Contract (PMRC) {Required?} Yes No

DEPARTMENT	SIGNATURE	PHONE NO.	DATE
Grants & Contracts Amy Johnson Bassford	<i>[Signature]</i>	541-2281	1/13/16
Community & Cultural Services David Dollahon	<i>[Signature]</i>	541-3060	1/14/2016
Finance Victoria Fredrick	<i>[Signature]</i>	541-2080	1/13/16
Management & Budget Manager Robert Coleman	<i>[Signature]</i>	541-2107	1/19/2016
Assistant City Manager /CAO Mark Winson		541-2100	
Assistant City Manager/COO Daniel Avila	<i>[Signature]</i>	541-2271	1-26-16
City Attorney Wm "Rusty" Babbington	<i>[Signature]</i>	541-2128	3 FEB 2016
Interim City Clerk Linda Lewis	<i>[Signature]</i>	541-2115	2-4-16

RESOLUTION NO. 16-159

A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES (CITY), ON BEHALF OF ITS SENIOR PROGRAMS, TO ACCEPT A GRANT FROM THE STOCKER FOUNDATION IN THE AMOUNT OF \$4,737.50, FOR THE MUNSON CENTER, TO RATIFY THE CITY MANAGER'S SIGNATURE ON THE TERMS AND CONDITIONS OF FUNDING AGREEMENT, AND TO AMEND THE CITY'S ADOPTED FY2016 BUDGET.

The City Council is informed that:

WHEREAS, the Stocker Foundation has awarded the City a grant in the amount of \$4,737.50 for Senior Programs; and

WHEREAS, the funds are designated for senior programming at the Munson Center; and

WHEREAS, Senior Programs will utilize the funding for food for the Congregate Meal Program.

NOW, THEREFORE, Be it resolved by the governing body of the City of Las Cruces:

(I)

THAT the City is authorized to accept the grant award from the Stocker Foundation in the amount of \$4,737.50, as shown in Exhibit "A", attached hereto and made part of this Resolution.

(II)

THAT the City Council does hereby ratify the City Manager's signature on the Grant Contract.

(III)

THAT the City's FY2016 Adopted Budget is hereby adjusted as reflected in Exhibit "B", attached hereto and made a part of this Resolution.

(IV)

THAT the City staff is hereby authorized to do all deeds necessary in the accomplishment of the herein above.

DONE AND APPROVED this _____ day of _____, 20____.

APPROVED:

Mayor

ATTEST:

City Clerk

(SEAL)

Moved by _____

Seconded by _____

VOTE:

Mayor Miyagishima: _____

Councillor Gandara: _____

Councillor Smith: _____

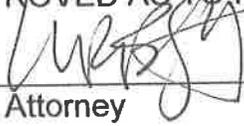
Councillor Pedroza: _____

Councillor Eakman: _____

Councillor Sorg: _____

Councillor Levatino: _____

APPROVED AS TO FORM:



City Attorney

THE STOCKER FOUNDATION

Grant Contract

Date Approved: Thursday, December 17, 2015

Docket No.: 2015-162

Organization: City of Las Cruces/Munson Center

Grant Amount: \$4,737.50

Project Title: Munson Center, Senior Programs

1. This grant is for the specific purpose(s) described in your grant proposal and project budget. Any variation from the budget/purpose must have the prior written approval of The Stocker Foundation.

2. All funds not expended for the purposes agreed upon by the Grantee and the Foundation must be returned. ~~Funds also must be returned if Grantee loses its 501(c)(3) tax exemption from the Internal Revenue Code of 1954, as amended.~~ *It is understood that Grantee is a home-rule municipality.*

3. Equipment or property purchased with grant funds remains the property of the grantee as long as it is used for the specific purposes for which the grant was approved. If the purpose changes or the Grantee should go out of existence, the equipment or property shall revert to the Foundation, only to the extent of the amount of grant funds provided by the Foundation. If such property or equipment is sold, the proceeds of the sale shall become the property of the Foundation immediately, only to the extent of the amount of grant funds provided by the Foundation.

4. No part of the grant funds will be used to carry on propaganda, or otherwise attempt to influence legislation or to influence the outcome of any specific public election, or to carry on, directly or indirectly, any voter registration drive, or for any purpose which is not religious, charitable, scientific, or educational.

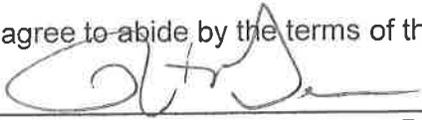
5. Grantee will acknowledge support from The Stocker Foundation in its news releases, publicity, and printed materials about the grant program.

6. Grantee will submit a final report at the conclusion of the grant project that will include an evaluation of the results of the project and an explanation of how grant funds were used. *If available or applicable an audited financial statement should accompany the final report.* Copies of news releases and publicity are to be included in the final report.

7. Unless otherwise stipulated in writing, this grant is made with the understanding that the Foundation has made no commitment to provide additional support for this project.

8. GRANTEE WILL RETURN ONE COPY OF THE SIGNED GRANT CONTRACT IMMEDIATELY.

We agree to abide by the terms of this grant contract:



Signature of Executive Director or Project Director

Robert Garza

Print or Type Name

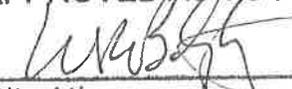
1-12-15

Date

City Manager

Title

APPROVED AS TO FORM: *AS MODIFIED*



City Attorney

CITY OF LAS CRUCES

Fund Summary

EXHIBIT "B"

Fund: 2761

Fund Name: OTHER OPERATING GRANTS

DFA: 218

DFA Name: Intergovernmental Grants

	2015-16 Budget			%
	Adopted	Adjustment	Amended	Inc. / Dec.
<i>Beginning Balance</i>	\$ 21,848	(21,848)	0	-100.00%
Resources				
Revenue	\$ 11,303	4,738	16,041	41.92%
Proceeds	0	0	0	0.00%
Transfers In	0	0	0	0.00%
Total Resources	\$ 11,303	4,738	16,041	41.92%
Expenditures				
Salaries & Benefits	\$ 0	0	0	0.00%
Operating Costs	0	0	0	0.00%
Capital Outlay	0	0	0	0.00%
Debt Service	0	0	0	0.00%
Grant / Projects	11,303	4,738	16,041	41.92%
Transfers Out	0	0	0	0.00%
Total Expenditures	\$ 11,303	4,738	16,041	41.92%
<i>Ending Balance</i>	\$ 21,848	(21,848)	0	-100.00%

BUDGET ADJUSTMENT REQUEST (BAR)

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Department and Section Community & Cultural Services/Senior Programs	Permanent or Temporary Temporary	Council/Board Resolution No.	
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Justification for Request

A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES (CITY), ON BEHALF OF ITS SENIOR PROGRAMS, TO ACCEPT A GRANT FROM THE STOCKER FOUNDATION IN THE AMOUNT OF \$4,737.50, FOR THE MUNSON CENTER, TO RATIFY THE CITY MANAGER'S SIGNATURE ON THE TERMS AND CONDITIONS OF FUNDING AGREEMENT, AND TO AMEND THE CITY'S ADOPTED FISCAL YEAR 2016 BUDGET.

MUNIS Comment:

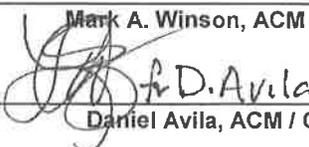
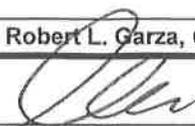
Veronica MacGregor

541-2022

FY 2016

Prepared by	Phone No.	FY to be Adjusted	Date
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Fund	Org	Object	Project	Object Name	Increase \$	Decrease \$
2761	27200010	592001	36004	OTHER REVENUE	4,738	
2761	27205270	730620	36004	USDA COMMODITIES	4,738	
Totals					\$9,476	\$0

<i>By signing, I verify balances and accounts are available in MUNIS.</i>			<i>For use by Administration and Office of Mgmt & Budget</i>		
Administrator / Manager	Date		Mark A. Winson, ACM / CAO	Date	
Director	Date		 Daniel Avila, ACM / COO	1-26-16	Date
For use by Office of Mgmt & Budget <i>Revised 5/05/2015</i>			Robert L. Garza, City Manager	Date	
Budget Adjustment Number	Posted By	Date	 Budget and Grant Manager	Date	
Period:	JE#				