



City of Las Cruces
PEOPLE HELPING PEOPLE

Council Action and Executive Summary

Item # 8 Ordinance/Resolution# 16-118

For Meeting of _____
(Ordinance First Reading Date)

For Meeting of December 07, 2015
(Adoption Date)

Please check box that applies to this item:

QUASI JUDICIAL LEGISLATIVE ADMINISTRATIVE

TITLE: A RESOLUTION APPROVING AGREEMENT BETWEEN THE FEDERAL BUREAU OF INVESTIGATION AND THE CITY OF LAS CRUCES, ON BEHALF OF ITS POLICE DEPARTMENT, TO ACCEPT FUNDING TO COVER POLICE OFFICER OVERTIME EXPENSES AS RELATED TO THE ORGANIZED CRIME DRUG ENFORCEMENT TASK FORCES, TO RATIFY THE CITY MANAGER'S SIGNATURE ON THE AGREEMENT AND TO APPROVE A BUDGET ADJUSTMENT TO THE FY 2016 APPROVED BUDGET.

PURPOSE(S) OF ACTION:

Accept grant funding.

COUNCIL DISTRICT: ALL		
<u>Drafter/Staff Contact:</u> Michelle K. Belone	<u>Department/Section:</u> Financial Services / Grants Administration	<u>Phone:</u> 541-2716
<u>City Manager Signature:</u>		

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:

The Federal Bureau of Investigation (FBI) has requested that the City of Las Cruces (City), on behalf of its Police Department, enter into an agreement to provide funding to the City to cover overtime salary expenses associated with specific operations conducted in accordance with the Federal Organized Crime Drug Enforcement Task Forces (OCDETF) Program.

The agreement is specific to operations conducted in a definite time frame from October 1, 2015 to September 30, 2016 with a reimbursable budget of \$10,000.00 to conduct operations under this agreement.

SUPPORT INFORMATION:

1. Resolution.
2. Exhibit "A", OCDETF Agreement dated October 1, 2015 to September 30, 2016.
3. Exhibit "B", Budget Adjustment.

(Continue on additional sheets as required)

SOURCE OF FUNDING:

Is this action already budgeted?	Yes	<input type="checkbox"/>	See fund summary below
	No	<input checked="" type="checkbox"/>	If No, then check one below:
	<i>Budget Adjustment Attached</i>	<input type="checkbox"/>	Expense reallocated from: _____
		<input checked="" type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)
		<input type="checkbox"/>	Proposed funding is from fund balance in the Fund.
Does this action create any revenue?	Yes	<input checked="" type="checkbox"/>	Funds will be deposited into this fund: <u>2400</u> in the amount of <u>\$10,000.00</u> for FY16.
	No	<input type="checkbox"/>	There is no new revenue generated by this action.

BUDGET NARRATIVE

Grant funds will be budgeted in Fund: 2400, Police in the amount of \$10,000.00 under project code 37517. Billing for reimbursement will occur after approved operations are conducted and actual figures based on payroll reports are generated.

FUND EXPENDITURE SUMMARY:

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
Police	24147460-610210-37517	\$10,000.00	\$10,000.00*	\$0.00	N/A

*Upon approved budget adjustment.

OPTIONS / ALTERNATIVES:

1. Vote "Yes"; this will allow the City to accept the grant funds, will ratify the City Manager's signature on the reimbursement agreement and will approve the budget adjustment.
2. Vote "No"; this will reject the grant award and could negatively affect future grant awards from the FBI.
3. Vote to "Amend"; this is not an option as grant funding is specific to approved initiatives as stipulated under the accepted grant proposal.
4. Vote to "Table"; this is not an option as the grant award is constrained by a specific period of performance.

REFERENCE INFORMATION:

N/A

RESOLUTION NO. 16-118

A RESOLUTION APPROVING AGREEMENT BETWEEN THE FEDERAL BUREAU OF INVESTIGATION AND THE CITY OF LAS CRUCES, ON BEHALF OF ITS POLICE DEPARTMENT, TO ACCEPT FUNDING TO COVER POLICE OFFICER OVERTIME EXPENSES AS RELATED TO THE ORGANIZED CRIME DRUG ENFORCEMENT TASK FORCES, TO RATIFY THE CITY MANAGER'S SIGNATURE ON THE AGREEMENTS AND TO APPROVE A BUDGET ADJUSTMENT TO THE FY 2016 APPROVED BUDGET.

The City Council is informed that:

WHEREAS, the Federal Bureau of Investigation (FBI) has requested that the City of Las Cruces, on behalf of its Police department, enter into agreement; and

WHEREAS, the agreement provide grant funding to cover overtime expenses as related to police officer participation in operations conducted under the Federal Organized Crime Drug Enforcement Task Forces Program; and

WHEREAS, the agreement is specific to operations conducted in a definite time frame from October 1, 2015 to September 30, 2016 with a reimbursable budget of \$10,000.00 to conduct operations under this agreement.

NOW, THEREFORE, Be it resolved by the governing body of the City of Las Cruces:

(I)

THAT the City of Las Cruces is approved to enter into agreement with the FBI to provide police officer overtime salary reimbursement as approved under the Federal Organized Crime Drug Enforcement Task Forces program.

(II)

THAT the City Manager's signature is ratified on the reimbursement agreement, Exhibit "A" attached hereto and made part of this resolution.

(III)

THAT the FY 2016 budget is adjusted as prescribed in the Budget Adjustment, Exhibit "B", attached hereto and made part of this resolution.

(IV)

THAT City staff is hereby authorized to do all deeds necessary in the accomplishment of the herein above.

DONE AND APPROVED this _____ day of _____, 20_____.

APPROVED:

Mayor

ATTEST:

City Clerk

(SEAL)

Moved by: _____

Seconded by: _____

VOTE:

Mayor Miyagishima:	_____
Councillor Gandara:	_____
Councillor Smith:	_____
Councillor Pedroza:	_____
Councillor Eakman:	_____
Councillor Sorg:	_____
Councillor Levatino:	_____

APPROVED AS TO FORM:



City Attorney

**ORGANIZED CRIME DRUG ENFORCEMENT TASK FORCES
FY 2016 Agreement
FOR THE USE OF THE STATE AND LOCAL
OVERTIME AND AUTHORIZED EXPENSE/STRATEGIC INITIATIVE PROGRAM**

Federal Tax Identification #: 85-6000147

DC#: R-32-

[Handwritten initials]

Amount Requested:
\$ ~~15,000.00~~ 10,000⁰⁰

Number of Officers Listed: 2

OCDETF Investigation / Strategic Initiative
Number: SW-NML-0314

Operation
Name: Busted & Blue

From: October 1, 2015
Beginning Date of Agreement

To: September 30, 2016
Ending Date of Agreement

Federal Agency Investigations:
Number: 245D-AQ-5638297

State or Local Agency

Narcotics Supervisor: Sergeant Jeremy Story

Telephone Number: (575) 635-9054

E-mail Address: jstory@las-cruces.org

Fax # (if applicable): _____

State or Local Agency Name and Address:
Las Cruces Police Department
217 E Picacho
Las Cruces, NM 88001

Sponsoring Federal Agency(ies):
FBI Albuquerque, Las Cruces RA

Sponsoring Federal Agency
Group/Squad Supervisor: SSA Shannon Enochs

Telephone Number: (575) 526-2351

E-mail Address: shannon.enochs@ic.fbi.gov

Please provide the name, telephone number, e-mail address, and fax number for the administrative or financial staff person at the State or Local Agency, who is directly responsible for the billing on the Reimbursement Request:

Name: Laurie Padilla-Nunley

Telephone Number: (575) 528-4135

E-mail Address: lpadilla-nunley@las-cruces.org

Fax # (if applicable): _____

This Agreement is between the above named State or Local Law Enforcement Agency and the Organized Crime Drug Enforcement Task Forces (OCDETF) Program. This Agreement shall be effective when signed by an authorized State or Local Agency official, the sponsoring Federal Agency Special Agent-In-Charge, the sponsoring Agency Regional OCDETF Coordinator, the Assistant United States Attorney Regional OCDETF Director, and the OCDETF Executive Office.

1. It is agreed that the State or Local Law Enforcement officers named on this Agreement will assist in OCDETF Investigations, Strategic Initiatives and prosecutions as set forth in the Organized Crime Drug Enforcement Task Forces State and Local Overtime and Authorized Expense/Strategic Initiative Programs, Policies and Procedures Manual, Fiscal Year 2016.
2. No individual Agreement with a State or Local department may exceed \$25,000, and the cumulative amount of OCDETF State and Local overtime monies that may be expended on a single OCDETF Investigation or Strategic Initiative in a single fiscal year may not exceed \$50,000 without express prior approval from the OCDETF Executive Office. The OCDETF Executive Office will entertain requests to exceed these funding levels in particular cases. Please submit a written request including justification approved by the AUSA Regional Director to the OCDETF Budget Officer/Deputy Budget Officer when seeking to exceed the above stated funding levels.
3. Each Reimbursable Agreement will be allowed no more than six (6) modifications per year. In addition, if the funds for a particular Agreement are completely deobligated with the intention of closing that Agreement, it will not count as a modification for purposes of this policy. These amendments must be transmitted by a memorandum approved and signed by the AUSA Regional OCDETF Director or designee for the region and sent to the OCDETF Executive Office.
4. If an Agreement does not have any activity during the last ninety (90) days, the funds shall automatically be deobligated. The OCDETF Executive Office will assist with the monitoring of the aging Agreements. Further, if a State or Local Agency indicates that it is no longer performing work under a particular Agreement, the State and Local Overtime and Authorized Expense/Strategic Initiative Programs, Policies and Procedures Manual requires that a modification memorandum identifying the amount to be deobligated be submitted to the OCDETF Executive Office as soon as possible after determining that no work is being performed.
5. The State and Local Law Enforcement Agency must provide billing estimates or activity on a quarterly basis.

6. The State or Local Law Enforcement Agency agrees to provide experienced drug Law Enforcement officers who are identified in this Agreement to work on the specified OCDETF Investigation or Strategic Initiative. Any change in Law Enforcement officers assigned must be agreed to by all approving officials.
7. Officers who are not deputized shall possess no Law Enforcement authority other than that conferred by virtue of their position as a commissioned officer of their parent Agency.
8. Officers who are deputized may possess Federal Law Enforcement authority as specified by the Agency affording the deputation.
9. Any State or Local officers assigned to an OCDETF Investigation or Strategic Initiative in accordance with this Agreement are not considered Federal employees and do not take on the benefits of Federal employment by virtue of their participation in the Investigation or Strategic Initiative.
10. OCDETF and the sponsoring Federal Law Enforcement Agency(ies) for the approved OCDETF Investigation or Strategic Initiative will provide to the assigned State/Local officers the clerical, operational and administrative support that is mutually agreed to by the parties in this Agreement.
11. Officers assigned to OCDETF Investigations or Strategic Initiatives should work full-time on the Investigation(s) or Strategic Initiative(s) in order to be paid overtime. In order to satisfy the "full-time" expectation, a Law Enforcement officer should work forty (40) hours per week or eight (8) hours per day on a single or multiple OCDETF Investigation(s) or Strategic Initiative(s). Any established exceptions or waivers to this definition shall be requested by the Regional Coordination Group and attached as Addendum A to the Agreement. [The parent State or Local Agency must pay the base salary of its officers. In the event officers must work overtime on an OCDETF Investigation or Strategic Initiative, the OCDETF Program will reimburse the parent State or Local Law Enforcement Agency for a limited amount of those overtime costs.] The Agency is responsible for paying its Law Enforcement officer(s) for their overtime, travel and per diem expenses. To ensure proper and complete utilization of OCDETF overtime and expense allocations, reimbursement claims must be submitted monthly on the OCDETF Reimbursement Request Form. The OCDETF Executive Office may refuse payment on any reimbursement request that is not submitted to the OCDETF Regional Coordination Group within thirty (30) days of the close of the month in which the overtime was worked.
12. It is the responsibility of the State & Local Agency to retain and have available for inspection sufficient supporting documentation for all regular hours and overtime hours worked towards a specific OCDETF case. Officers' timesheets must reflect work towards a specific OCDETF case and must be reviewed and signed by an authorized State & Local official.

13. Analysis of reimbursement claims by the Regional Coordination Group may result in a modification of the obligation of funds contained within this Agreement as well as the time period covered. The Agency affected by any such modification will receive a memo notifying them of the changes.
14. Overtime payments, including all other non-OCDETF Federal sources (such as Safe Streets, HIDTA, IRS, ICE, FEMA, etc.) may not, on an annual per person basis, exceed 25% of the current approved Federal salary rate in effect at the time the overtime is performed. The State or Local Agency is responsible for ensuring that this annual payment is not exceeded. The Executive Assistant/OCDETF Program Specialist will monitor these payments via MIS and communicate to the Federal Agency Regional OCDETF Coordinators who provide status updates to any officer approaching the threshold.
15. The overtime log must be attached to the reimbursement request when submitting the monthly invoices. The Sponsoring Federal Agency Supervisory Special Agent and the State or Local official authorized to approve the Reimbursement Request must certify that only authorized expenses are claimed, the regular hours requirement is satisfied, and that overtime has not exceeded 25% of the current Federal salary rate in effect at the time the overtime was worked.
16. Under no circumstances will the State or Local Agency charge any indirect costs for the administration or implementation of this Agreement.
17. The State or Local Agency shall maintain complete and accurate records and accounts of all obligations and expenditures of funds under this Agreement for a period of six (6) years and in accordance with generally accepted accounting principles to facilitate inspection and auditing of such records and accounts.
18. The State or Local Agency shall permit examination and auditing by representatives of the OCDETF Program, the sponsoring Federal Agency(ies), the U.S. Department of Justice, the Comptroller General of the United States, and/or any of their duly-authorized agents and representatives, of any and all records, documents, accounts, invoices, receipts, or expenditures relating to this Agreement. Failure to provide proper documentation will limit State or Local Law Enforcement Agencies from receiving OCDETF funding in the future.
19. The State or Local Agency will comply with Title VI of the Civil Rights Act of 1964 and all requirements applicable to OCDETF Agreements pursuant to the regulations of the Department of Justice (*see, e.g.*, 28 C.F.R. Part 42, Subparts C and G; 28 C.F.R. 50.3 (1991)) relating to discrimination on the grounds of race, color, sex, age, national origin or handicap.

20. This Agreement may be terminated by any of the parties by written notice to the other parties ten (10) business days prior to termination. Billing for outstanding obligations shall be received by OCDETF within thirty (30) days of the notice of termination.
21. The Debt Collection Improvement Act of 1996 requires that most payments made by the Federal government, including vendor payments, must be made by electronic funds transfer (EFT). In accordance with the act, all OCDETF reimbursement payments will be issued via EFT. All participating State and Local Agencies must complete and submit the attached EFT form. The OCDETF Executive Office must receive one EFT form from each participating Agency or police department prior to processing their reimbursement payments. In certain circumstances the OCDETF Executive Office may make exceptions for Agencies that are unable to accept this form of payment, however, such Agencies must include written justification in the addendum of each new Agreement.
22. All changes made to the original Agreement must be approved by the OCDETF Executive Office and initialed by the Executive Assistant/OCDETF Program Specialist of the Regional Coordination Group making the revision. The AUSA Regional OCDETF Director or designee must initial all funding changes.
23. The Regional Coordination Group is responsible for identifying and implementing any additional policy requirements, as needed, for its specific region. Those regional policies will be documented in the Addendum B and attached to the approved Agreement. The Agencies are agreeing to adhere to these additional requirements and must have written approval by the Regional Coordination Group for any exceptions to the regional policies.

This Agreement is not a contract or obligation to commit Federal funds in the maximum amounts projected. Funding allocations for the time period set forth and agreed to herein represent projections only and are based upon consultation between the sponsoring Federal Agency and the State or Local Law Enforcement Agency. They are, therefore, subject to modification by OCDETF based upon the progress and needs of the OCDETF Investigation or Strategic Initiative. Additionally, resources are contingent upon the availability of funds per the approval and signature of the OCDETF Executive Office obligating authority. The OCDETF Executive Office will approve and certify that all the terms and conditions of the Agreement have been met.

Each Agreement must be approved and signed by a State or Local Law Enforcement Agency official who has supervisory authority over, and is authorized to assign, the participating Law Enforcement officers to the OCDETF Investigation or Strategic Initiative.

Approved By: 1 Daniel Avela 9/30/15
Authorized State or Local Official Title Date

for Robert Garza

Approved By: [Signature] 20 Oct 15
Sponsoring Federal Agency Special Agent in Charge or Designee Date

Approved By: _____
Sponsoring Agency Regional OCDETF Coordinator Date

Approved By: _____
Assistant United States Attorney Regional OCDETF Director Date

Funds are encumbered for the State/Local Agency overtime costs and authorized expense/Strategic Initiative Programs specified above. **Subject to availability of funds.**

Funds Certified: _____
OCDETF Executive Office Date

Approving Official: _____
OCDETF Executive Office Date

APPROVED AS TO FORM:

[Signature]
City Attorney

Law Enforcement Sensitive



U.S. Department of Justice

United States Attorney
 Organized Crime Drug Enforcement Task Forces
 Southwest Region

1000 Louisiana, Suite 2300
 Houston, TX 77002

713-567-9000
 Fax: 713-718-3307

Sergeant Jeremy Story
 Las Cruces Police Department
 P.O. Box 20000
 Las Cruces, NM 88004

October 29, 2015

Subject: Organized Crime Drug Enforcement Task Forces (OCDETF) State and Local Overtime and Authorized Expense Agreement for Fiscal Year 2016

Dear Sergeant Story:

The Southwest Region OCDETF Regional Coordination Group has approved an OCDETF Agreement for the Las Cruces Police Department under the following terms:

OCDETF Case #:	SW-NM-0314	BUSTED & BLUE
Dates of the Agreement:	10/01/2015 through 09/30/2016 (Fiscal 2016)	
Funding Amount:	\$ 10,000.00	
Sponsoring Federal Agency:	FBI	

At no time should your State or Local agency exceed the approved funding noted above.

**Please note that the approved funding amount may be less than the amount originally submitted to the Regional Coordination Group.

Initial funding allocations represent projections only and therefore are subject to modification by the Regional Coordination Group based upon the progress and needs of the OCDETF investigation. Federal government accounting policy requires all open obligations be reviewed and validated at the end of each quarter; therefore if no costs have been incurred within 90 days of the date of the agreement all funding could automatically be de-obligated unless an extension has been requested and has been granted in writing by the sponsoring Agency Regional OCDETF Coordinator.

If additional funding or agreement modifications are necessary, a written request must be submitted by the sponsoring Agency Regional OCDETF Coordinator to the Assistant U.S. Attorney (AUSA) Regional OCDETF Director prior to incurring any overtime and/or expenses. The sponsoring Federal agency and State or Local agency will be notified in writing on the status of the request. Any supplemental funding will be contingent upon availability of funds.

Law Enforcement Sensitive

OCDETF Agreement for Fiscal Year 2016

A reimbursement request will not be deemed "submitted" unless it is completely and accurately prepared. Reimbursement requests must be submitted within 30 days of overtime worked. The requests must be approved and signed by the sponsoring Federal agency prior to being forwarded to the U.S. Attorney's office. All requests without the proper signatures will be returned. Approved funds that do not have properly submitted reimbursement requests submitted on a timely basis will be de-obligated by the committee to meet other financial responsibilities.

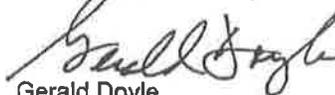
The State or Local agency is responsible for ensuring and monitoring overtime payments. These payments may not, on an annual per person basis, exceed \$17,548.00 (increased to 25% of a GS-12 Step 1 Federal salary rate in effect for fiscal year beginning October 2015). The field office of the sponsoring Federal agency and the sponsoring Agency Regional OCDETF Coordinator will also monitor these payments, as stated in section 14 of the agreement. Without approval from the Regional Coordination Group and the grant of a waiver from the OCDETF Executive Office in Washington D.C. an agency may not be reimbursed in excess of \$25,000.00 on any OCDETF investigation in a given year.

Reimbursement requests which are not submitted for payment in a timely manner are subject to availability of funds.

If you have any questions, please do not hesitate to contact your sponsoring Agency Regional OCDETF Coordinator Mike Johnson at 713-936-8330.

Very truly yours,

Kenneth Magidson
United States Attorney



Gerald Doyle
OCDETF Regional Director
Southwest Region

ORGANIZED CRIME DRUG ENFORCEMENT TASK FORCES
STATE OR LOCAL LAW ENFORCEMENT OFFICERS
ASSIGNED TO PARTICIPATE IN THE STATE AND
LOCAL OVERTIME AND AUTHORIZED EXPENSE/STRATEGIC
INITIATIVE PROGRAMS

State or Local Agency: Las Cruces Police Department

OCDETF Investigation / Strategic Initiative Number: SW-NML-0314

The Law Enforcement officers listed below will assist with the above identified OCDETF Investigation or Strategic Initiative. Any modification of the list of Law Enforcement officers must be agreed to in writing by all of the parties to this Agreement, made a part of the Agreement, and forwarded to the OCDETF Executive Office.

	<u>NAME</u>	<u>TITLE/RANK</u>	<u>DOB</u>
1.	Horacio Rivera	Gang Officer/Officer	1/16/67
2.	Samuel Austin	Gang Officer/Officer	3/22/89
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

Addendum A

Definition of "Full-Time Participation" Exemption

The Southwest Region Coordination Group includes in the definition of "full time participation" as the State/Local Enforcement Officer working the same hours on the assigned investigation (s) as that of the case agent. Some regular hours **MUST** be worked before overtime will be reimbursed.

Any Other Exceptions or Justifications

There maybe exceptions granted for special circumstances for one-time events such as canine searches, aerial surveillance, etc. All special circumstances **MUST** be approved in writing via email by Regional Coordination Group prior to use. If special circumstances are **NOT** approved in advance, the exception will not be granted.

Any other exemptions/exceptions must be pre-approved by the Regional Agency Coordinator.

Addendum B

Identification of Additional Policy Requirements

STATE AND LOCAL OVERTIME AGREEMENTS FOR STRATEGIC INITIATIVE FUNDING REQUESTS

Note: The following ONLY pertains to Strategic Initiative Funding Requests

State and Local agencies acknowledge that all proposed expenditures requested under State and Local Overtime funds are conditioned upon the Southwest Regional Coordination Group (RCG) approval concurrent with any pre-approval process by the OCDETF Executive Office before funding is initiated.

Furthermore, the requesting State and Local agencies acknowledge that any approval process from the State and Local Overtime funds are considered reimbursable expenditures.

Any State and Local agency seeking Strategic Initiative Funding should initially contact the federal agency point of contact. The federal agency point of contact will coordinate further responses with the RCG.

**ACH VENDOR/MISCELLANEOUS PAYMENT
ENROLLMENT FORM**

PAYEE/COMPANY INFORMATION

Name: City of Las Cruces	
Address: 700 N Main	
Las Cruces, NM 88001	
Taxpayer ID Number: 85-6000147	
Contact Person Name: Tom C. Stripplina	Telephone Number: (575) 541-2041

FINANCIAL INSTITUTION INFORMATION

Bank Name: Wells Fargo N.A.
Nine-Digit ABA Routing Transit Number: 121000248
Depositor Account Number: 4121948350
Type of Account: (checking/savings) Checking

Please return with the Reimbursable Agreement

The Debt Collection Improvement Act of 1996 requires that most payments made by the Federal government, including vendor payments, must be made by electronic funds transfer (EFT). A benefit of receiving payments by EFT is that your funds are directly deposited to your account at a financial institution and are available to you on the date of payment.

If you have any question regarding the delivery of remittance information, please contact the financial institution (bank) where your account is held.

If you have any question on the completion of this form, please contact the OCDETF State and Local EFT Coordinator at 202-514-1860

To inquire about a bill please contact: <https://www.ipp.gov/>

CITY OF LAS CRUCES

Fund Summary

EXHIBIT "B"

Fund: 2400
DFA: 218

Fund Name: POLICE FUND
DFA Name: Intergovernmental Grants

	2015-16 Budget			%
	Adopted	Adjustment	Amended	Inc. / Dec.
<i>Beginning Balance</i>	\$ 0	0	0	0.00%
Resources				
Revenue	\$ 123,654	10,000	133,654	8.09%
Proceeds	0	0	0	0.00%
Transfers In	0	0	0	0.00%
Total Resources	\$ 123,654	10,000	133,654	8.09%
Expenditures				
Salaries & Benefits	\$ 0	0	0	0.00%
Operating Costs	0	0	0	0.00%
Capital Outlay	0	0	0	0.00%
Debt Service	0	0	0	0.00%
Grant / Projects	123,654	10,000	133,654	8.09%
Transfers Out	0	0	0	0.00%
Total Expenditures	\$ 123,654	10,000	133,654	8.09%
<i>Ending Balance</i>	\$ 0	0	0	0.00%

BUDGET ADJUSTMENT REQUEST (BAR)

<u>Department and Section</u> Police/Grants	138 <u>Permanent or Temporary</u> Temporary	<u>Council/Board Resolution No.</u>
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Justification for Request

A RESOLUTION APPROVING AGREEMENTS BETWEEN THE FEDERAL BUREAU OF INVESTIGATION AND THE CITY OF LAS CRUCES, ON BEHALF OF ITS POLICE DEPARTMENT, TO ACCEPT FUNDING TO COVER POLICE OFFICER OVERTIME EXPENSES AS RELATED TO THE ORGANIZED CRIME DRUG ENFORCEMENT TASK FORCES, TO RATIFY THE CITY MANAGER'S SIGNATURE ON THE AGREEMENTS AND TO APPROVE A BUDGET ADJUSTMENT TO THE FY 2016 APPROVED BUDGET.

MUNIS Comment: TO ACCEPT FBI FUNDING

<u>Prepared by</u> Veronica MacGregor	<u>Phone No.</u> 541-2022	<u>FY to be Adjusted</u> FY 2016	<u>Date</u> 11/13/2015
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Fund	Org	Object	Project	Object Name	Increase \$	Decrease \$
2400	24140210	551007	37517	FEDERAL BUREAU OF INVESTIGATIO	10,000	
2400	24147460	610210	37517	SCHEDULED OVERTIME	10,000	
Totals					\$20,000	\$0

<i>By signing, I verify balances and accounts are available in MUNIS.</i>			<i>For use by Administration and Office of Mgmt & Budget</i>		
<u>Administrator / Manager</u>	<u>Date</u>	<u>Mark A. Winson, ACM / CAO</u>	<u>Date</u>	<u>Director</u>	<u>Date</u>
		<u>Daniel Avila, ACM / COO</u>			
For use by Office of Mgmt & Budget			<u>Robert L. Garza, City Manager</u>		
<i>Revised 5/05/2015</i>					
<u>Budget Adjustment Number</u>	<u>Posted By</u>	<u>Date</u>	<u>Budget and Grant Manager</u>		<u>Date</u>
Period: JE#					



City of Las Cruces[®]

PEOPLE HELPING PEOPLE

COUNCIL ACTION AND EXECUTIVE SUMMARY PACKET ROUTING SLIP

For Meeting of _____
 (Ordinance First Reading Date)

For Meeting of December 07, 2015
 (Adoption Date)

TITLE: A RESOLUTION APPROVING AGREEMENT BETWEEN THE FEDERAL BUREAU OF INVESTIGATION AND THE CITY OF LAS CRUCES, ON BEHALF OF ITS POLICE DEPARTMENT, TO ACCEPT FUNDING TO COVER POLICE OFFICER OVERTIME EXPENSES AS RELATED TO THE ORGANIZED CRIME DRUG ENFORCEMENT TASK FORCES, TO RATIFY THE CITY MANAGER'S SIGNATURE ON THE AGREEMENT AND TO APPROVE A BUDGET ADJUSTMENT TO THE FY 2016 APPROVED BUDGET.

Purchasing Manager's Request to Contract (PMRC) {Required?} Yes No

DEPARTMENT	SIGNATURE	PHONE NO.	DATE
Drafter/Staff Contact Michelle K. Belone		541-2716	11-5-15
Police Department Chief Jaime Montoya		541-4736	11/2/15
Finance Department Victoria Fredrick		541-2080	11/13/15
Management & Budget Manager Robert Lundien		541-2107	11/13/15
Assistant City Manager /CAO Mark Winson		541-2100	11/20/15
Assistant City Manager/COO Daniel Avila		541-2100	11/23/15
City Attorney Wm. "Rusty" Babington		541-2128	26 Nov 2015
Interim City Clerk Linda Lewis		541-2116	12-1-15