



City of Las Cruces®

PEOPLE HELPING PEOPLE

Council Action and Executive Summary

Item # 30Ordinance/Resolution# 16-080For Meeting of _____
(Ordinance First Reading Date)For Meeting of September 21, 2015
(Adoption Date)

Please check box that applies to this item:

 QUASI JUDICIAL LEGISLATIVE ADMINISTRATIVE

TITLE: A RESOLUTION ESTABLISHING AN AD HOC COMMITTEE TO ASSIST IN DEVELOPING CRITERIA FOR A HISTORIC PRESERVATION ORDINANCE, AND AUTHORIZING THE MAYOR TO APPOINT MEMBERS TO THE AD HOC COMMITTEE IN ACCORDANCE WITH THIS RESOLUTION AND CHAPTER TWO OF THE LAS CRUCES MUNICIPAL CODE, 1997, AS AMENDED.

PURPOSE(S) OF ACTION:

Establish an ad hoc committee.

COUNCIL DISTRICT: N/A		
<u>Drafter/Staff Contact:</u> Andy Hume	<u>Department/Section:</u> Community Development / Planning & Neighborhood Services	<u>Phone:</u> 528-3048
<u>City Manager Signature:</u>		

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:

On November 10, 2014, staff provided an update during the City Council Work Session regarding the status of historic preservation in Las Cruces. The update included the current City plans and ordinances, existing national and state recognized historic and cultural places, and recently completed projects.

At a follow-up work session held on June 8, 2015, staff presented milestones of the progress of historic preservation, as well as details of previous work to establish a historic preservation ordinance. Then, a group called the Historic Preservation Coalition also made a presentation. They outlined goals for the City Council to consider such as adopting a historic preservation ordinance, appointing a historic preservation commission, developing a historic preservation guidebook, and applying to become a Certified Local Government.

The purpose of this Resolution is to create a Historic Preservation Ad Hoc Committee. This committee would continue the work of the Historic Preservation Coalition and provide recommendations on the goals noted above.

SUPPORT INFORMATION:

1. Resolution.
2. Exhibit "A", Historic Preservation Ad Hoc Committee.

SOURCE OF FUNDING:

Is this action already budgeted? N/A	Yes	<input type="checkbox"/>	See fund summary below	
	No	<input type="checkbox"/>	If No, then check one below:	
	Budget Adjustment Attached	<input type="checkbox"/>	Expense reallocated from: _____	
	<input type="checkbox"/>	<input type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)	
			<input type="checkbox"/>	Proposed funding is from fund balance in the _____ Fund.
Does this action create any revenue? N/A	Yes	<input type="checkbox"/>	Funds will be deposited into this fund: _____ in the amount of \$ _____ for FY _____.	
	No	<input type="checkbox"/>	There is no new revenue generated by this action.	

BUDGET NARRATIVE

N/A

FUND EXPENDITURE SUMMARY:

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
N/A	N/A	N/A	N/A	N/A	N/A

OPTIONS / ALTERNATIVES:

1. Vote "Yes"; this action will establish the Historic Preservation Ad Hoc Committee.
2. Vote "No"; this action will deny establishing the Historic Preservation Ad Hoc Committee.
3. Vote to "Amend"; this action would modify the Resolution and provide further direction to staff.
4. Vote to "Table"; this action will delay establishing the Historic Preservation Ad Hoc Committee.

REFERENCE INFORMATION:

1. N/A

RESOLUTION NO. 16-080

A RESOLUTION ESTABLISHING AN AD HOC COMMITTEE TO ASSIST IN DEVELOPING CRITERIA FOR A HISTORIC PRESERVATION ORDINANCE, AND AUTHORIZING THE MAYOR TO APPOINT MEMBERS TO THE AD HOC COMMITTEE IN ACCORDANCE WITH THIS RESOLUTION AND CHAPTER TWO OF THE LAS CRUCES MUNICIPAL CODE, 1997, AS AMENDED.

The City Council is informed that:

WHEREAS, at their work session held on June 8, 2015, City Council gave consensus to explore city-wide historic preservation opportunities; and

WHEREAS, the ad hoc committee will work with staff in determining the criteria for a historic preservation ordinance that will be brought to the Planning and Zoning Commission for recommendation to the City Council.

NOW THEREFORE, Be it resolved by the governing body of the City of Las Cruces:

(I)

THAT a Historic Preservation Ad Hoc Committee is hereby established.

(II)

THAT the Mayor of the City of Las Cruces is hereby authorized to appoint the members of the Historic Preservation Ad Hoc Committee in accordance with Sections 2-188 (a) and (b) and 2-1071 (a) and (b) of Chapter 2 of the Las Cruces Municipal Code, as amended, with the membership and duties as outlined in Exhibit "A," attached hereto and made part of this Resolution.

(III)

THAT the Historic Preservation Ad Hoc Committee shall conclude its duties following final consideration of its recommendations to the City Council.

(IV)

THAT City staff is hereby authorized to do all deeds necessary in the accomplishment of the herein above.

DONE AND APPROVED this _____ day of _____ 20__.

APPROVED:

Mayor

ATTEST:

City Clerk

(SEAL)

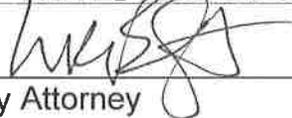
Moved by: _____

Seconded by: _____

VOTE:

Mayor Miyagishima:	_____
Councillor Silva:	_____
Councillor Smith:	_____
Councillor Pedroza:	_____
Councillor Small:	_____
Councillor Sorg:	_____
Councillor Levatino:	_____

APPROVED AS TO FORM:



City Attorney

Historic Preservation Ad Hoc Committee

Organization

The Historic Preservation Ad Hoc Committee shall elect a chair and vice-chair and shall hold said positions until replacement or vacancy requires election of officers or upon completion of Committee duties.

Meetings

The Committee shall hold regular meetings as deemed necessary in the accomplishment of assigned duties, but at minimum said meetings shall occur no less than once per month.

Voting

Actions by the Committee shall be determined by a majority vote of the seated committee membership.

Residency Requirements

Member residency shall be in accordance with section 2-1071(a) of the Las Cruces Municipal Code: "Ad hoc boards are to be established by resolution of the city council. Ad hoc board members appointed by the city shall comply with division 1 of this article, unless stated otherwise. Ad hoc board members are not required to meet the qualifications provisions established by subsection (a) of section 2-188. Due to the existential nature of ad hoc boards, convicted felons may be appointed to these boards, when appropriate."

Membership (19 members)

The Committee shall be comprised of one representative from:

- Las Esperanzas, Inc.
- North Mesquite Neighborhood
- Alameda Depot Neighborhood Organization
- Mesilla Valley Preservation, Inc.
- Downtown Las Cruces Partnership
- Las Cruces Association of Realtors
- Greater Las Cruces Chamber of Commerce
- Hispanic Chamber de Las Cruces
- Green Chamber of Commerce
- Las Cruces Home Builders Association

And:

- A representative chosen by each Councilor, plus one at-large member chosen by the Mayor. The chosen individual need not reside in the district represented.

- Councilors from Districts 1 and 2 (Ex officio, non-voting)

Duties

Based on existing Comprehensive Plan policy, the Committee shall assist City staff in developing criteria for a city-wide historic preservation ordinance for consideration by both recommending and approving bodies.

Said ordinance would address issues such as, but not limited to:

- Comprehensive protection and preservation of historic structures in Las Cruces
- Establishing and empowering a preservation commission
- Establishing local historic districts
- Design guidelines/standards
- Determining procedures for seeking permits related to historic structures, such as alternations, adaptive reuse, new construction, demolition, etc.

As part of the proposed recommendations to the City, the Committee shall prepare a summary of the budgetary requirements that a preservation ordinance and preservation commission may incur.

The Committee shall also prepare suggestions for an educational outreach effort to inform the citizenry about the various aspects of historic preservation.

In developing criteria for said ordinance, the Committee shall consider any and all regulatory requirements in effect and should consider any legal opinions expressed on related matters.

Powers

The Committee shall only serve as a recommending body. The Committee's recommended proposal will be forwarded by City staff to the Planning and Zoning Commission for recommendation to City Council.



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COUNCIL ACTION AND EXECUTIVE SUMMARY PACKET ROUTING SLIP

For Meeting of _____
(Ordinance First Reading Date)

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TITLE:

A RESOLUTION ESTABLISHING AN AD HOC COMMITTEE TO ASSIST IN DEVELOPING CRITERIA FOR A HISTORIC PRESERVATION ORDINANCE, AND AUTHORIZING THE MAYOR TO APPOINT MEMBERS TO THE AD HOC COMMITTEE IN ACCORDANCE WITH THIS RESOLUTION AND CHAPTER TWO OF THE LAS CRUCES MUNICIPAL CODE, 1997, AS AMENDED.

Purchasing Manager's Request to Contract (PMRC) {Required?} Yes No

DEPARTMENT	SIGNATURE	PHONE NO.	DATE
Community Development Staff Contact		528-3048	9/4/15
Department Director		528-3067	9-8-15
Other			
Assistant City Manager /CAO Management & Budget Manager		541-2078 541-2106	9/4/15 9/10/15
Assistant City Manager/COO			9/12/15
City Attorney		Ext 2128	14 Sept 2015
City Clerk - Interim		x2116	9/14/15