



City of Las Cruces®

PEOPLE HELPING PEOPLE

Council Action and Executive Summary

Item # 29Ordinance/Resolution# 16-079For Meeting of _____
(Ordinance First Reading Date)For Meeting of September 21, 2015
(Adoption Date)

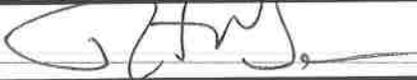
Please check box that applies to this item:

 QUASI JUDICIAL LEGISLATIVE ADMINISTRATIVE

TITLE: A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES (CITY) TO FORMALLY ACCEPT GRANT FUNDING IN THE AMOUNT OF \$1,594,643.00 FROM THE U.S. DEPARTMENT OF TRANSPORTATION, FEDERAL TRANSIT ADMINISTRATION (U.S. DOT/FTA), TO OBLIGATE A LOCAL MATCH AMOUNT OF \$1,441,143.00 FOR VARIOUS OPERATIONS EXPENSES RELATED TO ROADRUNNER TRANSIT, TO RATIFY THE EXECUTED GRANT AWARD, AND TO ADJUST THE FY2016 BUDGET.

PURPOSE(S) OF ACTION:

Accept funding, ratify the executed grant award, and adjust the FY2016 budget.

COUNCIL DISTRICT: All		
Drafter/Staff Contact: Amy Johnson Bassford	Department/Section: Financial Services / Grants Administration	Phone: 541-2281
City Manager Signature:		

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:

The U.S. Department of Transportation, Federal Transit Administration (U.S. DOT/FTA) has awarded the City of Las Cruces (City), on behalf of the Transit Section, federal formula grant funding in the amount of \$1,594,643.00 to be used for various operations and capital expenses for RoadRUNNER Transit. There is a \$1,441,143.00 local match requirement. The total cost for RoadRUNNER Transit operations and capital expenses as proposed to and approved by U.S. DOT/FTA is \$3,035,786.00.

In the initial FY2016 budget, the Transit Section budgeted a portion of the anticipated award based on the local match available in Transit fund #5920. With this actual award, staff is requesting a budget adjustment to increase the FY2016 budgeted grant funds in fund #5921 by \$165,610.00; and to increase the local match funds in fund #5920 by \$143,829.00.

By approving this resolution, Council will ratify the acceptance of the entire FTA grant and approve FY2016 budget adjustments.

SUPPORT INFORMATION:

1. Resolution.
2. Exhibit "A", Grant Agreement.
3. Exhibit "B", Budget Adjustment.

SOURCE OF FUNDING:

Is this action already budgeted?	Yes	<input type="checkbox"/>	See fund summary below
	No	<input checked="" type="checkbox"/>	If No, then check one below:
	<i>Budget Adjustment Attached</i>	<input type="checkbox"/>	Expense reallocated from:
		<input checked="" type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)
		<input type="checkbox"/>	Proposed funding is from fund balance in the Fund.
Does this action create any revenue?	Yes	<input checked="" type="checkbox"/>	Funds will be deposited into this fund: <u>5921</u> in the amount of <u>\$165,610.00</u> for <u>FY2016</u> .
	No	<input type="checkbox"/>	There is no new revenue generated by this action.

BUDGET NARRATIVE

Funds for this grant are currently established in the 5921 Transit Fund under project number 24116, and this action will increase it by \$165,610.00. Match funds for this grant are currently established in the 5920 Transit Fund under project number 24116 and this action will increase it by \$143,829.00.

FUND EXPENDITURE SUMMARY:

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
Transit	Various	\$1,594,643.00*	\$1,594,643.00*	\$0	None

*Upon approved budget adjustment.

OPTIONS / ALTERNATIVES:

1. Vote "Yes"; this will allow the City of Las Cruces to formally accept grant funding from the U.S. DOT/FTA and will adjust the FY2016 budget.
2. Vote "No"; this is not an option as the federal grant funding is awarded to cover operations expenses for RoadRUNNER Transit.
3. Vote to "Amend"; this is not an option as funding is specific to approved expenditures as stipulated under the U.S. DOT/FTA program.

4. Vote to "Table"; this is not an option as funding is constrained by a specific period of performance.

REFERENCE INFORMATION:

N/A

RESOLUTION NO. 16-079

A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES (CITY) TO FORMALLY ACCEPT GRANT FUNDING IN THE AMOUNT OF \$1,594,643.00 FROM THE U.S. DEPARTMENT OF TRANSPORTATION, FEDERAL TRANSIT ADMINISTRATION (U.S. DOT/FTA), TO OBLIGATE A LOCAL MATCH AMOUNT OF \$1,441,143.00 FOR VARIOUS OPERATIONS EXPENSES RELATED TO ROADRUNNER TRANSIT, TO RATIFY THE EXECUTED GRANT AWARD, AND TO ADJUST THE FY2016 BUDGET.

The City Council is informed that:

WHEREAS, the U.S. Department of Transportation, Federal Transit Administration (U.S. DOT/FTA) has awarded the City of Las Cruces (City), on behalf of the Transit Section, \$1,594,643.00 in federal grant funding for RoadRUNNER Transit operations expenses; and

WHEREAS, there is a local match of \$1,441,143.00 required; and

WHEREAS, this action will adjust the FY2016 budget with an increase of \$165,610.00 to the RoadRUNNER Transit budget for operations and capital expenses.

NOW, THEREFORE, Be it resolved by the governing body of the City of Las Cruces:

(I)

THAT the City will ratify the execution of the acceptance of the grant award in the amount of \$1,594,643.00 from the U.S. DOT/FTA, as shown in Exhibit "A", attached hereto and made part of this resolution.

(II)

THAT the required match of \$1,441,143.00 is hereby obligated as per grant requirements.

(III)

THAT the City's FY2016 budget is hereby adjusted as outlined in Exhibit "B",

attached hereto and made part of this resolution.

(IV)

THAT City staff is hereby authorized to do all deeds necessary in the accomplishment of the herein above.

DONE AND APPROVED this _____ day of _____, 20_____.

APPROVED:

Mayor

ATTEST:

City Clerk

(SEAL)

VOTE:
Mayor Miyagishima: _____
Councillor Silva: _____
Councillor Smith: _____
Councillor Pedroza: _____
Councillor Small: _____
Councillor Sorg: _____
Councillor Levatino: _____

Moved by: _____

Seconded by: _____

APPROVED AS TO FORM:



City Attorney

DOT**FTA**

U.S. Department of Transportation

Federal Transit Administration

Application

Recipient ID:	1580
Recipient Name:	CITY OF LAS CRUCES
Project ID:	NM-90-X135-00
Budget Number:	1 - Budget Approved
Project Information:	5307 funds for City FY16 and FY17

Part 1: Recipient Information

Project Number:	NM-90-X135-00
Recipient ID:	1580
Recipient Name:	CITY OF LAS CRUCES
Address:	700 N Main St , LAS CRUCES, NM 88001 3512
Telephone:	(575) 541-2500
Facsimile:	(575) 541-2545

Union Information

Recipient ID:	1580
Union Name:	STEELWORKERS UNION
Address 1:	
Address 2:	
City:	, 00000 0000
Contact Name:	
Telephone:	() -
Facsimile:	() 0-0000
E-mail:	
Website:	

Recipient ID:	1580
Union Name:	UNITED STEELWORKERS OF AMERICA, AFL-CIO/CLC
Address 1:	1880 N. Solano

Address 2:	
City:	Las Cruces, NM 88001
Contact Name:	David Carrillo
Telephone:	(505) -52-3-94
Facsimile:	
E-mail:	dlcarrillo@las-cruces.org
Website:	

Part 2: Project Information

Project Type:	Grant	Gross Project Cost:	\$3,035,787
Project Number:	NM-90-X135-00	Adjustment Amt:	\$0
Project Description:	5307 funds for City FY16 and FY17	Total Eligible Cost:	\$3,035,787
Recipient Type:	City	Total FTA Amt:	\$1,594,643
FTA Project Mgr:	Tony Ogboli 817-978-0566	Total State Amt:	\$0
Recipient Contact:	Michael Bartholomew 575-541-2537	Total Local Amt:	\$1,441,144
New/Amendment:	None Specified	Other Federal Amt:	\$0
Amend Reason:	Initial Application	Special Cond Amt:	\$0
Fed Dom Asst. #:	20507	Special Condition:	None Specified
Sec. of Statute:	5307-2A	S.C. Tgt. Date:	None Specified
State Appl. ID:	None Specified	S.C. Eff. Date:	None Specified
Start/End Date:	Jul. 01, 2015 - Jun. 30, 2018	Est. Oblig Date:	None Specified
Recvd. By State:	Jul. 31, 2015	Pre-Award Authority?:	Yes
EO 12372 Rev:	Not Applicable	Fed. Debt Authority?:	No
Review Date:	None Specified	Final Budget?:	No
Planning Grant?:	NO		
Program Date (STIP/UPWP/FTA Prm Plan) :	Apr. 10, 2015		
Program Page:	11 and 13		
Application Type:	Electronic		
Supp. Agreement?:	Yes		
Debt. Delinq. Details:			

Urbanized Areas

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UZA ID	UZA Name
353520	LAS CRUCES, NM

Congressional Districts

State ID	District Code	District Official
35	2	Stevan Pearce

Project Details

The City of Las Cruces would like to obligate \$1,594,643 of FFY15 5307 apportionment, which is the 10/12 funding currently authorized by Congress, in the following amounts:

- Operations \$1,200,645
- Acquire Shop equipment - \$12,000. This would be for updating and replacing outdated shop equipment and to acquire equipment that will perform other vehicle maintenance functions.
- Rolling stock: \$381,998. This will be toward the purchase of 2 replacement heavy duty fixed route buses. The vehicles being replaced would have a useful life of at least 14 years by the time the replacements are received (estimated to be in 2018). If Congress releases the remaining 2/10 of the FFY2015 funding (est. \$318,929) this grant would be amended to add the additional funds to this scope of work so that two buses could be purchased.

Operating assistance will be used for the City fiscal budget year of July 1, 2015 to June 30, 2016 with any balance being used in the City's FY17 July 1 2016 - June 30, 2017).

A copy of the current New Mexico STIP is attached to this request in TEAM and this project is shown on page 11 and 13 as projects TL00010 and TL00013 respectively.

The bulk of operating expenses go to staff salaries and benefits. However, there are potential contracting opportunities that would involve this grant as noted below. This information is also provided as an attachment to this grant request:

- Vehicle Parts (includes tires) - \$300,000
- Major vehicle servicing - \$90,000
- Vehicle Cleaning Contract - \$110,000
- Security for intermodal center \$70,000
- Bus Schedule Printing - \$15,000
- Janitorial Services - \$30,000
- Uniforms for drivers - \$16,000
- Minor office equipment and supplies - \$14,000
- Minor tools for vehicle maintenance (floor jacks, compressors, etc.)

The local funding match for this grant comes the City's General Fund and Gas Tax Fund.

Note: When this application is viewed in the Print View format in TEAM, the incorrect fax number for the recipient and all of the information for the union is populated incorrectly. The correct information is in the recipient information in TEAM.

- Mike Bartholomew

Earmarks

No information found.

Security

Yes – We will expend 1% or more of the 5307 funds in this grant application for security purposes. Please list security-related projects in the project budget and summarize them in the non-add scope code 991.

Part 3: Budget

Project Budget

	Quantity	FTA Amount	Tot. Elig. Cost
<u>SCOPE</u>			
300-00 OPERATING ASSISTANCE	0	\$1,200,645.00	\$2,401,290.00
<u>ACTIVITY</u>			
30.09.01 UP TO 50% FEDERAL SHARE	0	\$1,200,645.00	\$2,401,290.00
<u>SCOPE</u>			
111-00 BUS - ROLLING STOCK	5	\$381,998.00	\$619,497.00
<u>ACTIVITY</u>			
11.12.02 BUY REPLACEMENT 35-FT BUS	2	\$381,998.00	\$449,410.00
11.12.15 BUY REPLACEMENT VAN	3	\$0.00	\$170,087.00
<u>SCOPE</u>			
114-00 BUS: SUPPORT EQUIP AND FACILITIES	0	\$12,000.00	\$15,000.00
<u>ACTIVITY</u>			
11.42.06 ACQUIRE - SHOP EQUIPMENT	0	\$12,000.00	\$15,000.00
Estimated Total Eligible Cost:			\$3,035,787.00
Federal Share:			\$1,594,643.00
Local Share:			\$1,441,144.00

OTHER (Scopes and Activities not included in Project Budget Totals)

	Quantity	FTA Amount	Tot. Elig. Cost
<u>SCOPE</u>			
991-00 SECURITY EXPENDITURES	0	\$12,747.00	\$25,494.00
<u>ACTIVITY</u>			
30.09.01 UP TO 50% FEDERAL SHARE	0	\$12,747.00	\$25,494.00

SOURCES OF FEDERAL FINANCIAL ASSISTANCE

UZA ID	Accounting Classification	FPC	FY	SEC	Previously Approved	Amendment Amount	Total
353520	2015.25.90.91.2	00	2015	90	\$0.00	\$393,998.00	\$393,998.00
353520	2015.25.90.91.2	04	2015	90	\$0.00	\$1,200,645.00	\$1,200,645.00
Total Previously Approved:							\$0.00
Total Amendment Amount:							\$1,594,643.00
Total from all Funding Sources:							\$1,594,643.00

Alternative Fuel Codes

11.12.02	BUY REPLACEMENT 35-FT BUS	Diesel Fuel
11.12.15	BUY REPLACEMENT VAN	Gasoline

Extended Budget Descriptions

30.09.01	UP TO 50% FEDERAL SHARE	0	\$1,200,645.00	\$2,401,290.00
Operating funding for the City's FY2016 and possibly some of FY2017.				
11.12.02	BUY REPLACEMENT 35-FT BUS	2	\$381,998.00	\$449,410.00
<p>This project will be to replace 2 heavy-duty year 2004 35-foot fixed route buses that will have exceeded their useful life by the time the replacements are received. It is anticipated that the replacements would not arrive until 2018 due to the long turn-around time in building heavy duty buses. The buses would be replaced with a similar size and useful life cycle as the existing buses. The year 2004 buses that would be replaced are defined as large heavy-duty transit buses in Circular 5010.D (page IV-17) and will have at least 12 years of service or 500,000 revenue miles by the time they are replaced; they would be replaced with similar duty buses. The intent is to amend this grant later with remainder of funds that that would be used/available later(est. \$645,770). That balance would go toward this project scope so that it would realistically fund 2 buses.</p>				
11.12.15	BUY REPLACEMENT VAN	3	\$0.00	\$170,087.00
<p>In 2012, The City of Las Cruces purchased three (3) paratransit vehicles under FTA Grant, NM-04-0017. During the 2013 triennial review it was determined that this was an invalid procurement. To reconcile this, the agreement with the FTA is that the City will purchase three more vehicles, one for each of the next three years, using 100% City funds, but procure them as if they were being procured as a federally funded project. The amount of the invalid contract from 2012 was \$170,087; FTA's share was \$141, 172 (83%) and the City's share was \$28,915 (15%).</p> <p>To track this restitution, Laura Wallace of FTA Region VI asked that this be added to our next 5307 project. For tracking this restitution to FTA, the purchase of these three vehicles is being set up in this grant as a \$170,087 project for 3 paratransit vehicles that has 0% FTA funds. Once the new vehicles are received, FTA interest in the vehicles will be transferred from the vehicles acquired by the invalid purchase in 2012 to these new vehicles</p>				

that will be purchase with 100% local funds.

The three paratransit vehicles that will be purchased under this project will be to replace thee (3) year 2010 paratransit vehicles that will have reached their useful life by the time the replacement vehicles arrive. The vehicles being replaced are light-duty vehicles as defined in Circular 5010.D (page IV-18) and will have at least 4 years of service and over 100,000 miles in revenue service. They will be replaced with similar light-duty paratransit vans.

11.42.06	ACQUIRE - SHOP EQUIPMENT	0	\$12,000.00	\$15,000.00
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This project is to acquire updated and new shop equipment for the transit maintenance shop.

30.09.01	UP TO 50% FEDERAL SHARE	0	\$12,747.00	\$25,494.00
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The City of Las Cruces will expend at least 1% of these grant funds to procure security services for the intermodal center. These services will be procured under the operating scope of the grant.

Changes since the Prior Budget

No information found.

Part 4. Milestones

30.09.01	UP TO 50% FEDERAL SHARE	0	\$1,200,645	\$2,401,290
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	<u>Milestone Description</u>	<u>Est. Comp. Date</u>
1.	Initial Expenditure	Sep. 01, 2015
	This will be for the City's FY15 FTA operating funding (July 1, 2014 - June 30, 2015). Any balance in this project at the end of that fiscal year will be used first in the City's FY17 year (July 1, 2016 - June 30, 2017).	
2.	Final Expenditure	Sep. 15, 2016
	Operating funding for city FY2013.	

11.12.02	BUY REPLACEMENT 35-FT BUS	2	\$381,998	\$449,410
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	<u>Milestone Description</u>	<u>Est. Comp. Date</u>
1.	RFP/IFB OUT FOR BID	Jan. 31, 2016
	The project would be to replace two (2) heavy duty buses that are anticipated to exceed their useful life in 2016. Due to the longer lead times required in receiving the replacements, the older buses won't actually be replaced until 2018 when they are 14 years old.	
	This project is only partially being funded by this grant request. We are anticipating amending this grant to fund the remainder of this project when	

	the one-third balance of the 2015 formula appropriation is authorized by Congress (estimated federal funding of \$645,770).	
	When this project is fully funded, the City will first explore identifying any qualified piggybacking opportunities. If none are found, the City will then prepare specifications for the buses and go out for bid.	
2.	ID PIGGYBACK OPPORTUNITY	Jan. 31, 2016
3.	CONTRACT AWARDED	Mar. 31, 2016
4.	FIRST VEHICLE DELIVERED	Jun. 01, 2018
5.	ALL VEHICLES DELIVERED	Jun. 01, 2018
6.	CONTRACT COMPLETE	Jun. 30, 2018

11.12.15 BUY REPLACEMENT VAN 3 \$0 \$170,087

	<u>Milestone Description</u>	<u>Est. Comp. Date</u>
1.	RFP/IFB OUT FOR BID	Jan. 31, 2016
	As noted in the project budget the City is buying 3 paratransit vans with 100% City funds as repayment for 3 vehicles that were procured in 2012 through an invalid procurement. There will be one van purchase in each of the next 3 City fiscal years.	
2.	ID Piggyback Opportunity	Jan. 31, 2016
3.	CONTRACT AWARDED	Mar. 31, 2016
4.	FIRST VEHICLE DELIVERED	Sep. 30, 2016
5.	ALL VEHICLES DELIVERED	Jun. 30, 2018
6.	CONTRACT COMPLETE	Jun. 30, 2018

11.42.06 ACQUIRE - SHOP EQUIPMENT 0 \$12,000 \$15,000

	<u>Milestone Description</u>	<u>Est. Comp. Date</u>
1.	Acquire Quotes	Jan. 02, 2016
	This project is to acquire updated and new shop equipment for the transit maintenance shop.	
2.	Order Equipment	Feb. 01, 2016
3.	Receive Equipment	Jun. 30, 2016
4.	Contract Complete	Jun. 30, 2016

30.09.01 UP TO 50% FEDERAL SHARE 0 \$12,747 \$25,494

	<u>Milestone Description</u>	<u>Est. Comp. Date</u>
1.	start date	Jul. 01, 2015

2. Final Expenditure

Sep. 15, 2016

Part 5. Environmental Findings

300901 UP TO 50% FEDERAL SHARE	0	\$1,200,645	\$2,401,290
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Finding No. 1 - Class II(c)

C04 - Planning and Administrative Activity

Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

111202 BUY REPLACEMENT 35-FT BUS	2	\$381,998	\$449,410
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Finding No. 1 - Class II(c)

C07 - Acquisition, Maintenance of Vehicles / Equipment

Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

300901 UP TO 50% FEDERAL SHARE	0	\$12,747	\$25,494
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Finding No. 1 - Class II(c)

C04 - Planning and Administrative Activity

Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

111215 BUY REPLACEMENT VAN	3	\$0	\$170,087
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Finding No. 1 - Class II(c)

C07 - Acquisition, Maintenance of Vehicles / Equipment

Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or

II.	Inactive Fleet			
	A. Other	0	0	0
	B. Pending Disposal	0	0	0
	C. Total (A+B)	0	0	0
III.	Total (I.C and II.C)	7	1	8

Other reflect staff and maintenance shop vehicles.

Paratransit

		<u>Before</u>	<u>Change</u>	<u>After</u>
I.	Active Fleet			
	A. Peak Requirement	16	0	16
	B. Spares	4	0	4
	C. Total (A+B)	20	0	20
	D. Spare Ratio (B/A)	25.00%	0.00%	25.00%
II.	Inactive Fleet			
	A. Other	0	0	0
	B. Pending Disposal	0	0	0
	C. Total (A+B)	0	0	0
III.	Total (I.C and II.C)	20	0	20

We are requesting to replace 2 aging fixed route heavy-duty year 2004 heavy duty buses with funding from this grant. It would not increase or decrease our Fleet size.

Part 7. FTA Comments

General Review

Comment Title:	New Comment
Comment By:	Tony Ogboli
Date Created:	Jul. 10, 2015
Date Updated:	None Specified
Ref Section:	Unknown
Comment:	This grant meets all planning and environmental requirements.

Comments to DOL

Comment Title:	New Comment
Comment By:	Tony Ogboli
Date Created:	Jul. 10, 2015

Date Updated:	None Specified
Ref Section:	Unknown
Comment:	<p>The Federal Transit Administration's (FTA) projected timetable for acting upon the subject grant is 35 days from the date of this application. In order to meet the timetable, Department of Labor certification is requested not later than two weeks prior to that date. Please establish a time schedule for negotiations pursuant to 29 DFR 215.3(d). Based on the time deadlines in the 12/7/95, DOL guidelines, please advise us of the 49 USC sec 5333(b) terms and conditions for inclusion in the grant contract.</p> <p>Person to notify at FTA: Tony Ogboli, Community Planner 819 Taylor Street Room 8A36 Forth Worth, TX 79102 Phone 817-978-0566 tony.ogboli@dot.gov</p> <p>Grantee Contact: Mike Bartholomew, RoadRUNNER Transit Administrator City of Las Cruces, NM Phone (575) 541-2500 MBartholomew@las-cruces.org</p>

Part 8: Results of Reviews

The reviewer did not find any errors

Part 9: Agreement

**UNITED STATES OF AMERICA
DEPARTMENT OF TRANSPORTATION
FEDERAL TRANSIT ADMINISTRATION**

**GRANT AGREEMENT
(FTA G-21, October 1, 2014)**

On the date the authorized U.S. Department of Transportation, Federal Transit Administration (FTA) official's electronic signature is entered for this Grant Agreement, FTA has Awarded Federal assistance in support of the Project described below. Upon Execution of this Grant Agreement by the Grantee named below, the Grantee affirms this FTA Award, and enters into this Grant Agreement with FTA. The following documents are incorporated by reference and made part of this Grant Agreement:

- (1) "Federal Transit Administration Master Agreement," FTA MA(21), October 1, 2014, <http://www.fta.dot.gov/documents/21-Master.pdf>,
- (2) The Certifications and Assurances applicable to the Project that the Grantee has selected and provided to FTA, and
- (3) Any Award notification containing special conditions or requirements, if issued.

FTA OR THE FEDERAL GOVERNMENT MAY WITHDRAW ITS OBLIGATION TO PROVIDE FEDERAL ASSISTANCE IF THE GRANTEE DOES NOT EXECUTE THIS GRANT AGREEMENT WITHIN 90 DAYS FOLLOWING THE DATE OF THIS FTA AWARD SET FORTH HEREIN.

FTA AWARD

FTA hereby awards a Federal grant as follows:

Project No: NM-90-X135-00

Grantee: CITY OF LAS CRUCES

Citation of Statute(s) Authorizing Project: 49 USC 5307 - (MAP 21) Urbanized Area Formula (FY2013 and forward)

Estimated Total Eligible Cost (in U.S. Dollars): \$3,035,787

Maximum Total FTA Amount Awarded (in U.S. Dollars): \$1,594,643

Amount of This FTA Award (in U.S. Dollars): \$1,594,643

Maximum Percentage(s) of FTA Participation:

Percentages of Federal participation are based on amounts included in the Approved Project Budget, modified as set forth in the text following the Project Description.

U.S. Department of Labor Certification of Public Transportation Employee Protective Arrangements:

Original Project Certification Date: 8/19/2015

Project Description:

5307 funds for City FY16 and FY17

The Project Description includes information describing the Project within the Project Application submitted to FTA, and the Approved Project Budget, modified by any additional statements displayed in this Grant Agreement, and, to the extent FTA concurs, statements in other documents including Attachments entered into TEAM-Web.

Awarded By:
Mrs. Gail Lyssy
Deputy Regional Administrator
FEDERAL TRANSIT ADMINISTRATION
U.S. DEPARTMENT OF TRANSPORTATION
08/26/2015

EXECUTION OF GRANT AGREEMENT

Upon full execution of this Grant Agreement by the Grantee, the Effective Date will be the date FTA or the Federal Government awarded Federal assistance for this Grant Agreement.

By executing this Grant Agreement, the Grantee intends to enter into a legally binding agreement in which the Grantee:

- (1) Affirms this FTA Award,
- (2) Adopts and ratifies all of the following information it has submitted to FTA:
 - (a) Statements,
 - (b) Representations,
 - (c) Warranties,
 - (d) Covenants, and
 - (e) Materials,
- (3) Consents to comply with the requirements of this FTA Award, and
- (4) Agrees to all terms and conditions set forth in this Grant Agreement.

By executing this Grant Agreement, I am simultaneously executing any Supplemental Agreement that may be required to effectuate this Grant Agreement.

Executed by:
Mr. Mike Bartholomew
Transit Director
CITY OF LAS CRUCES
09/02/2015

-- Page 1 --

UNITED STATES OF AMERICA
DEPARTMENT OF TRANSPORTATION
FEDERAL TRANSIT ADMINISTRATION

SUPPLEMENTAL AGREEMENT
(Attachment to FTA G-21, October 1, 2014)

It is the practice of the Federal Transit Administration to enter into a formal agreement with the Designated Recipient for projects that the Designated Recipient does not carry out directly. Under this Grant Agreement, the Grant Recipient is not the Designated Recipient. Therefore, the Designated Recipient hereby agrees to permit the Grant Recipient under this Grant Agreement to receive and dispense the Federal assistance funds described in this Grant Agreement. The Designated Recipient further agrees that the Grant Recipient shall assume all responsibilities set forth in this Grant Agreement.

The Federal Government and the Grant Recipient under this Grant Agreement hereby agree that the Designated Recipient is not in any manner subject to or responsible for the terms and conditions of this Grant Agreement and is a party to this Grant Agreement only to assign the right to receive and dispense Federal funds to the Grant Recipient as described above.

Mrs. Gail Lyssy
Deputy Regional Administrator
FEDERAL TRANSIT ADMINISTRATION
U.S. DEPARTMENT OF TRANSPORTATION

Designated Recipient:
Mr. David Harris
Transit Section Manager
NEW MEXICO DEPARTMENT OF TRANSPORTATION

Grant Recipient:
Mr. Mike Bartholomew
Transit Director
CITY OF LAS CRUCES
09/02/2015

NM-90-X135-00 Quarterly Narrative Report

Apr. 01, 2015 through Jun. 30, 2015

As Of Sep. 02, 2015

(DRAFT)

No MS/P Report , No FFR

Part 1: Recipient Information

Project Number:	NM-90-X135-00
Recipient ID:	1580
Recipient Name:	CITY OF LAS CRUCES
Address:	700 N Main St , LAS CRUCES, NM 88001 3512
Telephone:	(575) 541-2500
Facsimile:	(575) 541-2545

Part 2: Project Information

Project No:	NM-90-X135-00
Brief Desc:	5307 funds for City FY16 and FY17
FTA Project Mgr:	Tony Ogboli 817-978-0566
Start/End Date:	Jul. 01, 2015 - Jun. 30, 2018
Gross Project Cost:	\$3,035,787
Adjustment Amt:	\$0
Total Eligible Cost:	\$3,035,787
Total FTA Amt:	\$1,594,643
Total State Amt:	\$0
Total Local Amt:	\$1,441,144
Other Federal Amt:	\$0

Part 3: Federal Financial Report

Financial Status

	<u>Previous</u>	<u>This Period</u>	<u>Cumulative</u>
A. Federal Cash on Hand at Beginning of Period			\$0
B. Federal Cash Receipts			\$0

C. Federal Cash Disbursements			\$0
D. Federal Cash on Hand at End of Period			\$0
E. Total Federal Funds Authorized			\$0
F. Federal Share of Expenditures	\$0	\$0	\$0
G. Recipient Share of Expenditures	\$0	\$0	\$0
H. Total Expenditures(F + G)	\$0	\$0	\$0
I. Federal Share of Unliquidated Obligations			\$0
J. Recipient Share of Unliquidated Obligations			\$0
K. Total Unliquidated Obligations(I + J)			\$0
L. Total Federal Share (F + I)			\$0
M. Unobligated Balance of Federal Funds (E - L)			\$0
N. Total Recipient Share Required			\$0
O. Remaining Recipient Share to be provided N - (G + J)			\$0
P. Federal Program Income on Hand at Beginning of Period			\$0
Q. Total Federal Program income earned			\$0
R. Federal Program income expended in accordance with the deduction alternative			\$0
S. Federal Program income expended in accordance with the addition alternative			\$0
T. Federal Program income expended on allowable Transit Capital and Operating expenses			\$0
U. Federal Unexpended Program income (P + Q - R or s or T)			\$0

Indirect Expense

Type	N/A
Rate	0.00%
Base	\$0
Amount Charged	\$0
Federal Share	\$0

Part 4. Milestone/Progress Report

No Milestone Report

CITY OF LAS CRUCES

Fund Summary

EXHIBIT "B"

Fund: 2810
DFA: 216

Fund Name: GAS TAX STREET MAINTENANCE
DFA Name: Municipal Street

	2015-16 Budget			%
	Adopted	Adjustment	Amended	Inc. / Dec.
Beginning Balance	\$ 32,292	15,580	47,872	48.25%
Resources				
Revenue	\$ 1,482,860	0	1,482,860	0.00%
Transfers In	0	0	0	0.00%
Total Resources	\$ 1,482,860	0	1,482,860	0.00%
Expenditures				
Salaries & Benefits	\$ 423,051	0	423,051	0.00%
Operating Costs	170,950	0	170,950	0.00%
Transfers Out	709,301	117,000	826,301	16.50%
Total Expenditures	\$ 1,303,302	117,000	1,420,302	8.98%
Ending Balance	\$ 211,850	(101,420)	110,430	-47.87%

Fund: 5920
DFA: 500

Fund Name: TRANSIT OPERATING
DFA Name: Transit

	2015-16 Budget			%
	Adopted	Adjustment	Amended	Inc. / Dec.
Beginning Balance	\$ 155,937	25,966	181,903	16.65%
Resources				
Revenue	\$ 365,350	0	365,350	0.00%
Transfers In	1,655,000	117,000	1,772,000	7.07%
Total Resources	\$ 2,020,350	117,000	2,137,350	5.79%
Expenditures				
Operating Costs	49,609	0	49,609	0.00%
Grant / Projects	2,125,678	143,829	2,269,507	6.77%
Transfers Out	0	0	0	0.00%
Total Expenditures	\$ 2,175,287	143,829	2,319,116	6.61%
Ending Balance	\$ 1,000	(863)	137	-86.30%

CITY OF LAS CRUCES

Fund Summary

Fund: 5921

Fund Name: TRANSIT GRANTS

DFA: 500

DFA Name: Transit

	2015-16 Budget			%
	Adopted	Adjustment	Amended	Inc. / Dec.
<i>Beginning Balance</i>	\$ 3,257	0	3,257	0.00%
Resources				
Revenue	\$ 3,580,185	168,864	3,749,049	4.72%
Transfers In	0	0	0	0.00%
Total Resources	\$ 3,580,185	168,864	3,749,049	4.72%
Expenditures				
Grant / Projects	3,583,442	165,610	3,749,052	4.62%
Transfers Out	0	0	0	0.00%
Total Expenditures	\$ 3,583,442	165,610	3,749,052	4.62%
<i>Ending Balance</i>	\$ 0	3,254	3,254	0.00%



City of Las Cruces[®]

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COUNCIL ACTION AND EXECUTIVE SUMMARY PACKET ROUTING SLIP

For Meeting of _____
(Ordinance First Reading Date)

For Meeting of September 21, 2015
(Adoption Date)

TITLE: A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES (CITY) TO FORMALLY ACCEPT GRANT FUNDING IN THE AMOUNT OF \$1,594,643.00 FROM THE U.S. DEPARTMENT OF TRANSPORTATION, FEDERAL TRANSIT ADMINISTRATION (U.S. DOT/FTA), TO OBLIGATE A LOCAL MATCH AMOUNT OF \$1,441,143.00 FOR VARIOUS OPERATIONS EXPENSES RELATED TO ROADRUNNER TRANSIT, TO RATIFY THE EXECUTED GRANT AWARD, AND TO ADJUST THE FY2016 BUDGET.

Purchasing Manager's Request to Contract (PMRC) {Required?} Yes No

DEPARTMENT	SIGNATURE	PHONE NO.	DATE
Drafter/Staff Contact Amy Johnson Bassford		541-2281	9/3/15
Transportation Director David Maestas		541-2559	9-3-15
Finance Department Victoria Fredrick		541-2080	9/3/15
Management & Budget Manager Robert Lundien		541-2106	9/3/15
Assistant City Manager /CAO Mark Winson		541-2100	9-3-15
Assistant City Manager/COO Daniel Avilla		541-2271	9-8-15
City Attorney Wm. "Rusty" Babington		541-2128	9 Sept 2015
Interim City Clerk Linda Lewis		541-2115	9-11-15