



City of Las Cruces®

PEOPLE HELPING PEOPLE

Council Action and Executive Summary

Item # 17Ordinance/Resolution# 16-071For Meeting of _____
(Ordinance First Reading Date)For Meeting of September 21, 2015
(Adoption Date)

Please check box that applies to this item:

 QUASI JUDICIAL LEGISLATIVE ADMINISTRATIVE

TITLE: A RESOLUTION ACCEPTING INCENTIVE FUNDING IN THE AMOUNT OF \$15,690.00 FROM THE NORTH CENTRAL NEW MEXICO ECONOMIC DEVELOPMENT DISTRICT (NCNMEDD) NON-METRO AREA AGENCY ON AGING (NMAAA) AND TO ADJUST THE CITY'S ADOPTED FY2016 BUDGET.

PURPOSE(S) OF ACTION:

To accept funding and adjust budget.

COUNCIL DISTRICT: ALL		
Drafter/Staff Contact: Elizabeth Vega	Department/Section: Community and Cultural Services/Senior Programs	Phone: 575-528-3001
City Manager Signature:		

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:

The City of Las Cruces and the North Central New Mexico Economic Development, Non-Metro Area Agency on Aging (NMAAA) have partnered together for numerous years to provide valuable services to area seniors aged sixty and over with funding stemming from the Federal Older Americans Act. Since the City's Senior Programs provided quality service and exceeded goals outlined in the agreement with NMAAA in FY2015, an additional \$15,690.00 was awarded to the City's Senior Programs for program-related uses.

The \$15,690.00 in additional funding will be used to purchase supplies for the homecare program and food for the congregate meals program. A budget adjustment is necessary to include the additional funding in the City's adopted FY2016 budget.

SUPPORT INFORMATION:

1. Resolution.
2. Exhibit "A", NMAAA Award Letter.
3. Exhibit "B", Budget Adjustment.

SOURCE OF FUNDING:

Is this action already budgeted?	Yes	<input type="checkbox"/>	See fund summary below
	No	<input checked="" type="checkbox"/>	If No, then check one below:
	<i>Budget Adjustment Attached</i>	<input type="checkbox"/>	Expense reallocated from: _____
		<input checked="" type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)
		<input type="checkbox"/>	Proposed funding is from fund balance in the _____ Fund.
Does this action create any revenue?	Yes	<input checked="" type="checkbox"/>	Funds will be deposited into this fund: <u>2171</u> in the amount of <u>\$15,690.00</u> for <u>FY2016</u> .
	No	<input type="checkbox"/>	There is no new revenue generated by this action.

BUDGET NARRATIVE

Grant funds will be deposited into Fund #2171 (Older Americans Act) under project numbers 3616A and 3616D to be used by Senior Programs to provide client services. Senior Programs' expects to expend all funds in this fiscal year, as they have done in past fiscal years. These, however, are just projected expenditures and any additional budget adjustments will be handled appropriately through the governing body.

FUND EXPENDITURE SUMMARY:

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
Older Americans Act	21205160-730610-3616A	\$4,847.00	\$4,847.00*	\$0.00	N/A
Older Americans Act	21205160-730110-3616D	\$10,843.00	\$10,843.00*	\$0.00	N/A

* pending adjustment

OPTIONS / ALTERNATIVES:

- Vote "Yes"; this will accept incentive funds from the NMAAA in the amount of \$15,690.00.
- Vote "No"; and the funds will be returned to NMAAA, potentially negatively impacting services to the public provided by Senior Programs.
- Vote to "Amend"; this will require direction from City Council to staff.
- Vote to "Table"; the funds need to be accepted as soon as possible to begin drawing down funds.

(Continue on additional sheets as required)

REFERENCE INFORMATION:

N/A

RESOLUTION NO. 16-071

A RESOLUTION ACCEPTING INCENTIVE FUNDING IN THE AMOUNT OF \$15,690.00 FROM THE NORTH CENTRAL NEW MEXICO ECONOMIC DEVELOPMENT DISTRICT (NCNMEDD) NON-METRO AREA AGENCY ON AGING (NMAAA) AND TO ADJUST THE CITY'S ADOPTED FY2016 BUDGET.

The City Council is informed that:

WHEREAS, the North Central New Mexico Economic Development District (NCNMEDD), Non-Metro Area Agency on Aging (NMAAA) is a granting agency that provides funding to the City of Las Cruces (City) for programs that support core services to qualifying senior clients; and

WHEREAS, the NMAAA notified the City that it had exceeded FY2015 contracted levels of service for home delivered meals and homecare as reflected in the award letter marked Exhibit "A"; and

WHEREAS, the NMAAA has awarded the City \$15,690.00, a one-time incentive funding award, for exceeding levels of service and to be used in support of Senior Programs' nutrition and homecare programs for FY2016.

NOW, THEREFORE, Be it resolved by the governing body of the City of Las Cruces:

(I)

THAT the City is authorized to accept an incentive award from the NMAAA for FY2016 in the amount of \$15,690.00, as shown in Exhibit "A", attached hereto and made part of this Resolution.

(II)

THAT the FY2016 adopted budget is hereby adjusted as reflected in Exhibit "B", attached hereto and made a part of this Resolution.

(III)

THAT City staff is hereby authorized to do all deeds necessary in the accomplishment of the herein above.

DONE AND APPROVED this _____ day of _____, 20_____.

APPROVED:

ATTEST:

Mayor

City Clerk

VOTE:

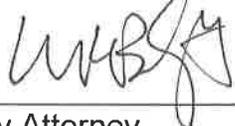
Mayor Miyagishima:	_____
Councillor Silva:	_____
Councillor Smith:	_____
Councillor Pedroza:	_____
Councillor Small:	_____
Councillor Sorg:	_____
Councillor Levatino:	_____

(SEAL)

Moved by _____

Seconded by _____

APPROVED AS TO FORM:



City Attorney



3900 Paseo Del Sol
Santa Fe, New Mexico 87507

August 21, 2015

To: City of Las Cruces
From: Jenny Martinez, Community Service Director
Re: One Time Incentive EOY Funds

Congratulations for exceeding service units!

Your program is being awarded incentive funds in the amount of \$15,690 for exceeding meals and respite. A total of \$10,843 is being awarded in State funds and a total of \$4,847 in Title IIIC1 Federal Funds.

These funds are to be utilized for enhancing and/or expanding services through – out your community.

It is not necessary to amend your current contract for these funds. We are requiring you to reflect these funds on your financial statement and budget.

If you have any questions, don't hesitate to contact me at 505-395-2675 or jennym@ncnmedd.com.

CITY OF LAS CRUCES
Fund Summary

FUND	DIVISION		FUND TYPE	
Older Americans Act Fund 2171	Community & Cultural Services		Special Revenue Funds	
	2014-15 Prelim Actual	2015-16 Adopted	2015-16 Adjustment	2015-16 Adjusted
RESOURCES				
Beginning Balance	\$ 0	0	0	0
Revenues				
Charges For Services	187,299	180,500	0	180,500
Miscellaneous Revenues	0	0	0	0
Federal Grants	209,882	212,793	4,847	217,640
State Grants	350,191	353,828	10,843	364,671
Operating Transfers In	3,748	0	0	0
Total Revenues	<u>751,120</u>	<u>747,121</u>	<u>15,690</u>	<u>762,811</u>
TOTAL RESOURCES	<u>\$ 751,120</u>	<u>747,121</u>	<u>15,690</u>	<u>762,811</u>
Expenditures				
Community & Cultural Services				
3615A - CONGREGATE 111C1	298,925	0	0	0
3615B - HOME DELIVERED 111C2	342,181	0	0	0
3615D - HOME CARE	45,639	0	0	0
3615F - CAREGIVER SUPPORT 111E	62,375	0	0	0
3615G - GRANDPARENTS	2,000	0	0	0
3616A - CONGREGATE 111C1	0	316,283	4,847	321,130
3616B - HOME DELIVERED 111C2	0	319,986	0	319,986
3616D - HOME CARE	0	46,477	10,843	57,320
3616F - CAREGIVER SUPPORT 111E	0	62,375	0	62,375
3616G - GRANDPARENTS	0	2,000	0	2,000
Total Expenditures	<u>\$ 751,120</u>	<u>747,121</u>	<u>15,690</u>	<u>762,811</u>
Accrual Adjustments		0	0	0
ENDING BALANCE	<u>\$ 0</u>	<u>0</u>	<u>0</u>	<u>0</u>

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BUDGET ADJUSTMENT REQUEST

Department and Section Community and Cultural Services/ Senior Programs	Permanent or Temporary Temporary	Council/Board Action Required?	(Yes or No)	Yes
		Council/Board Resolution No.		

Reason for Request

To adjust congregate and homecare grant budgets to reflect incentive funding from Non-Metro Area Agency on Aging.

Liz Vega Prepared by	x3001 Phone No.	FY2016 FY to be Adjusted	08/31/15 Date
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Fund	Org	Object	Project	Object Name	Increase \$	Decrease \$
2171	21200010	551027	3616A	US OAA GRANT	4,847	
2171	21200010	552017	3616D	SW NM AAA	10,843	
2171	21205160	730610	3616A	PROGRAM FOOD	4,847	
2171	21205160	730110	3616D	SUPPLIES GEN	10,843	
Totals					\$31,380	\$0

<i>By signing, I verify balances and accounts are available in MUNIS.</i>			<i>For use by Administration and Office of Mgmt & Budget</i>		
Administrator/Manager:		9/1/15	ACM / CAO		
Printed Name:	Sonia Saldana	Date		Mark A. Winson	Date
Director:		9/1/2015	ACM / COO		
Printed Name:	David Dollahon	Date		Daniel Avila	Date
<i>For use by Office of Mgmt & Budget</i>			City Manager:		
				Robert L. Garza	Date
Budget Adjustment Number	Posted By	Date	Budget & Research Administrator		Date



City of Las Cruces®

PEOPLE HELPING PEOPLE

COUNCIL ACTION AND EXECUTIVE SUMMARY PACKET ROUTING SLIP

For Meeting of _____
 (Ordinance First Reading Date)

For Meeting of September 21, 2015
 (Adoption Date)

TITLE:

A RESOLUTION ACCEPTING INCENTIVE FUNDING IN THE AMOUNT OF \$15,690.00 FROM THE NORTH CENTRAL NEW MEXICO ECONOMIC DEVELOPMENT DISTRICT (NCNMEDD) NON-METRO AREA AGENCY ON AGING (NMAAA) AND TO ADJUST THE CITY'S ADOPTED FY2016 BUDGET.

Purchasing Manager's Request to Contract (PMRC) {Required?} Yes No

DEPARTMENT	SIGNATURE	PHONE NO.	DATE
Drafter – Elizabeth Vega, Senior Programs	<i>Elizabeth Vega</i>	528-3001	
Community and Cultural Services Director	<i>David Wilson</i>	528-3060	9/1/2015
Finance Director/Grant Manager		541-2280	
Assistant City Manager/CAO	<i>[Signature]</i>	541-2018	9-3-15
Management & Budget Manager	<i>[Signature]</i>	541-2107	9/2/15
Assistant City Manager/COO	<i>[Signature]</i>	541-2651	9/8/15
City Attorney	<i>[Signature]</i>	541-2128	10 Sept 2015
Interim City Clerk	<i>[Signature]</i>	541-2115	9-11-15