

# City of Las Cruces®

PEOPLE HELPING PEOPLE

## Council Action and Executive Summary

Item # 13 Ordinance/Resolution# 16-038

For Meeting of \_\_\_\_\_  
(Ordinance First Reading Date)

For Meeting of August 17, 2015  
(Adoption Date)

Please check box that applies to this item:

QUASI JUDICIAL       LEGISLATIVE       ADMINISTRATIVE

**TITLE:** A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES ON BEHALF OF ITS BRANIGAN CULTURAL CENTER, TO ACCEPT A GRANT AWARD IN THE AMOUNT OF \$10,000.00 FROM THE NATIONAL ENDOWMENT FOR THE HUMANITIES/AMERICAN LIBRARY ASSOCIATION (NEH/ALA), LATINO-AMERICANS: 500 YEARS OF HISTORY GRANT; TO RATIFY THE CITY MANAGER'S SIGNATURE ON THE GRANT ACCEPTANCE FORM; AND TO ADJUST THE FY2016 BUDGET.

**PURPOSE(S) OF ACTION:**

To accept the grant award, ratify City Manager's signature, and adjust the City budget.

<b>COUNCIL DISTRICT: ALL</b>		
<b><u>Drafter/Staff Contact:</u></b> Amy Johnson Bassford	<b><u>Department/Section:</u></b> Finance/Grants	<b><u>Phone:</u></b> 575-541-2281
<b><u>City Manager Signature:</u></b>		

**BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:**

The City of Las Cruces submitted and was awarded grant funding from the National Endowment for the Humanities/American Library Association (NEH/ALA) for FY2016 to host public programming related to "Latino-Americans: 500 Years of History." Branigan Cultural Center will use funding to present the film series "Latino Americans: 500 Years of History" and associated lectures, oral histories, and workshops beginning in September 2015 through June 2016.

The grant funds are to assist with programming expenses. All public programs will be led by a humanities scholars engaging a diverse audience through discussions about Latino-Americans in a national context as well as their rich history in and around Las Cruces and New Mexico.

The proposed resolution authorizes acceptance of the grant, ratification of the City Manager's signature on the grant award notice, and amends the FY2016 budget. The grant requires no match from the City.

**SUPPORT INFORMATION:**

1. Resolution.
2. Exhibit "A", Grant Acceptance Form.
3. Exhibit "B", Budget Adjustment.

**SOURCE OF FUNDING:**

<b>Is this action already budgeted?</b>	Yes	<input type="checkbox"/>	See fund summary below
	No	<input checked="" type="checkbox"/>	If No, then check one below:
	<i>Budget Adjustment Attached</i>	<input type="checkbox"/>	Expense reallocated from: _____
		<input checked="" type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)
		<input type="checkbox"/>	Proposed funding is from fund balance in the _____ Fund.
<b>Does this action create any revenue?</b>	Yes	<input checked="" type="checkbox"/>	Funds will be deposited into this fund: <u>2761</u> in the amount of <u>\$10,000.00</u> for FY <u>2016</u> .
	No	<input type="checkbox"/>	There is no new revenue generated by this action.

**BUDGET NARRATIVE**

Grant funds of \$10,000.00 will be deposited into Fund 2761 National Endowment for the Humanities under project number 22019 to be used by Branigan Cultural Center in support of the Latino-Americans: 500 Years of History program.

**FUND EXPENDITURE SUMMARY:**

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
National Endowment for the Humanities	27205150-722190-22019	\$10,000.00	\$10,000.00*	\$0.00	None

\* Pending approved budget adjustment.

**OPTIONS / ALTERNATIVES:**

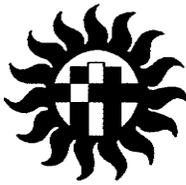
1. Vote "Yes"; this will accept grant funds from NEH/ALA and adjust the FY 2016 budget.
2. Vote "No"; this will impact Branigan Cultural Center and keep them from fully implementing Latino-Americans: 500 Years of History program.
3. Vote to "Amend"; this will delay the process of spending the grant funds within the pre-determined grant schedule.

(Continue on additional sheets as required)

4. Vote to "Table"; this will impact the Branigan Cultural Center's ability to implement the Latino-Americans: 500 Years of History" program before grant funds revert.

**REFERENCE INFORMATION:**

N/A



# City of Las Cruces®

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## COUNCIL ACTION AND EXECUTIVE SUMMARY PACKET ROUTING SLIP

For Meeting of \_\_\_\_\_  
(Ordinance First Reading Date)

For Meeting of August 17, 2015  
(Adoption Date)

**TITLE:** A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES ON BEHALF OF THE BRANIGAN CULTURAL CENTER, TO ACCEPT A GRANT AWARD IN THE AMOUNT OF \$10,000.00 FROM THE NATIONAL ENDOWMENT FOR THE HUMANITIES/AMERICAN LIBRARY ASSOCIATION (NEH/ALA), LATINO-AMERICANS: 500 YEARS OF HISTORY GRANT; TO RATIFY THE CITY MANAGER'S SIGNATURE ON THE GRANT ACCEPTANCE FORM; AND TO ADJUST THE FY2016 BUDGET.

Purchasing Manager's Request to Contract (PMRC) {Required?} Yes  No

DEPARTMENT	SIGNATURE	PHONE NO.	DATE
Drafter/Staff Contact Amy Johnson Bassford		541-2281	7/27/15
Finance Department Victoria Fredrick		541-2080	7/27/15
Community & Cultural Services David Dollahon		528-3060	7/27/2015
Management & Budget Manager Robert Lundien		541-2107	7/29/15
Assistant City Manager /CAO Mark Winson		541-2100	7/29/15
Assistant City Manager/COO Daniel Avilla		541-2271	7/29/15
City Attorney Wm. "Rusty" Babington		541-2128	8 August 2015
Interim City Clerk Linda Lewis		541-2115	8/7/15

**RESOLUTION NO. 16-038**

**A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES ON BEHALF OF THE BRANIGAN CULTURAL CENTER, TO ACCEPT A GRANT AWARD IN THE AMOUNT OF \$10,000.00 FROM THE NATIONAL ENDOWMENT FOR THE HUMANITIES/AMERICAN LIBRARY ASSOCIATION (NEH/ALA), LATINO-AMERICANS: 500 YEARS OF HISTORY GRANT; TO RATIFY THE CITY MANAGER'S SIGNATURE ON THE GRANT ACCEPTANCE FORM; AND TO ADJUST THE FY2016 BUDGET.**

The City Council is informed that:

**WHEREAS**, the City of Las Cruces submitted a grant application to National Endowment for the Humanities/American Library Association (NEH/ALA) for programming expenses related to the "Latino-Americans: 500 Years of History" exhibit; and

**WHEREAS**, the City, on behalf of Branigan Cultural Center, received notice of a grant award from NEH/ALA for the amount of \$10,000.00, with no match requirement for programming expenses related to the exhibit; and

**WHEREAS**, the period of performance for the grant agreement is July 1, 2015 through June 30, 2016.

**NOW, THEREFORE**, Be it resolved by the governing body of the City of Las Cruces:

**(I)**

**THAT** the City of Las Cruces hereby accepts a grant award in the amount of \$10,000.00, on behalf of the Branigan Cultural Center from the NEH/ALA for the Latino-Americans: 500 Years of History grant as stated in the grant award package, as shown in Exhibit "A" attached hereto and made part of this resolution.

**(II)**

**THAT** the City Manager's signature on the grant is hereby ratified.

**(III)**

**THAT** the City's FY2016 budget is adjusted as indicated in Exhibit "B", attached

hereto and make part of this resolution.

(IV)

THAT City staff is hereby authorized to do all deeds necessary in the accomplishment of the herein above.

DONE AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

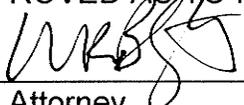
(SEAL)

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

VOTE:  
Mayor Miyagishima: \_\_\_\_\_  
Councillor Silva: \_\_\_\_\_  
Councillor Smith: \_\_\_\_\_  
Councillor Pedroza: \_\_\_\_\_  
Councillor Small: \_\_\_\_\_  
Councillor Sorg: \_\_\_\_\_  
Councillor Levatino: \_\_\_\_\_

APPROVED AS TO FORM:

  
\_\_\_\_\_  
City Attorney

**Latino Americans: 500 Years of History  
Grant Acceptance Form – Due June 19, 2015**

Please sign and return this form immediately to authorize payment of grant funds. Email, fax or mail Grant Acceptance Form to arrive no later than Friday, June 19 to:

American Library Association  
Public Programs Office  
Attention: Samantha Oakley  
50 E. Huron / Chicago, IL 60611  
Fax: 312-280-5759  
Email: [soakley@ala.org](mailto:soakley@ala.org)

Sign below to indicate your understanding and acceptance of the \$10,000 grant guidelines posted at <https://apply.ala.org/latinoamericans/guidelines>, including:

- All programs will be completed during the July 1, 2015 – June 30, 2016 grant term, according to grant guidelines.
- A minimum of two scholar-led viewing and discussion programs featuring episodes of the LATINO AMERICANS documentary will be hosted.
- A minimum of four additional public programs that relate to Latino American history and culture will be hosted.
- Credit will be given to funders in all program and publicity materials using the following credit line: *Latino Americans: 500 Years of History*, a public programming initiative produced by the National Endowment for the Humanities (NEH) and the American Library Association (ALA), is part of an NEH initiative, *The Common Good: The Humanities in the Public Square*.
- Funds received will be used to support the program activities described in your grant application.
- To update your program schedule, speakers, or other information, please log on at <https://apply.ala.org/latinoamericans/home> after July 1. Substantive changes to original program plans must be sent to [publicprograms@ala.org](mailto:publicprograms@ala.org) and approved in writing.
- An online final report must be submitted to ALA. Instructions for report completion will be sent under separate cover.
- NOTE: By accepting this award, your organization agrees to allow ALA and NEH to use the program plans described in your proposal for promotional purposes. To opt out of this, email [publicprograms@ala.org](mailto:publicprograms@ala.org).

ALA PPO Grant # LA104780 (see ALA email message for your grant #)

Name of Organization (check will be made payable to the organization as listed below):

City of Las Cruces

Signature, Project Director:



Signature, Organization Director:



APPROVED AS TO FORM:

  
\_\_\_\_\_  
City Attorney

**CITY OF LAS CRUCES**  
**Fund Summary**

FUND	DIVISION		FUND TYPE	
State Operating Grants Fund 2760	Various		Special Revenue Funds	
	2014-15 Prelim Actual	2015-16 Adopted	2015-16 Adjustment	2015-16 Adjusted
<b>RESOURCES</b>				
Beginning Balance	\$ 0	0	0	0
<b>Revenues</b>				
State Grants	18,451	25,000	10,000	35,000
Operating Transfers In	0	0	0	0
<b>Total Revenues</b>	<u>18,451</u>	<u>25,000</u>	<u>10,000</u>	<u>35,000</u>
<b>TOTAL RESOURCES</b>	<u>\$ 18,451</u>	<u>25,000</u>	<u>10,000</u>	<u>35,000</u>
<b>Expenditures</b>				
Parks & Recreation				
30635 - LC TREE STEWARDS PROGRAM	0	0	0	0
30639 - FY15 HEALTHY KIDS HEALTHY COMMUNITY	0	25,000	0	25,000
Community & Cultural Services				
21014 - STATE LIBRARY AID FY14	0	0	0	0
21015 - STATE LIBRARY AID FY15	9,783	0	0	0
22016 - GROUND UP XXVI GRANTS FY14	0	0	0	0
22017 - MUSEUM OF ART 2015	0	0	0	0
22019 - NEH/ALA LATINO AMERICAN 500 YEARS	0	0	10,000	10,000
25003 - NM HIST ADVISORY BOARD GRANT FY14	0	0	0	0
Las Cruces Fire Department				
33019 - NMDOH FY15 TRAUMA SYSTEM	8,668	0	0	0
Operating Transfers Out	0	0	0	0
<b>Total Expenditures</b>	<u>\$ 18,451</u>	<u>25,000</u>	<u>10,000</u>	<u>35,000</u>
Accrual Adjustments		0	0	0
<b>ENDING BALANCE</b>	<u>\$ 0</u>	<u>0</u>	<u>0</u>	<u>0</u>