

City of Las Cruces®

PEOPLE HELPING PEOPLE

Council Action and Executive Summary

Item # 12 Ordinance/Resolution# 16-037

For Meeting of _____
(Ordinance First Reading Date)

For Meeting of August 17, 2015
(Adoption Date)

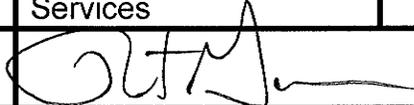
Please check box that applies to this item:

QUASI JUDICIAL LEGISLATIVE ADMINISTRATIVE

TITLE: A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES TO ACCEPT GRANT FUNDING FOR UP TO FIVE YEARS FOR A SHELTER PLUS CARE (S+C) GRANT FROM THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD). THE RESOLUTION FURTHER AUTHORIZES THE CITY TO PURSUE RENEWAL AGREEMENTS WITH OR TRANSFER TO THE SPONSORING AGENCY AND INCORPORATION OF THE GRANT FUNDS FOR FUTURE CITY BUDGETS, AS APPLICABLE.

PURPOSE(S) OF ACTION:

Approve the acceptance of grant funding.

COUNCIL DISTRICT: ALL		
<u>Drafter/Staff Contact:</u> Natalie Green	<u>Department/Section:</u> Community Development/Planning and Neighborhood Services	<u>Phone:</u> 528-3086
<u>City Manager Signature:</u> 		

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:

The City of Las Cruces (City) identified within its 2011-2015 Consolidated Plan as one of its five strategic goals to assist special needs populations with social services and housing needs, with a specific objective to continue funding housing programs and increase affordable housing opportunities for special needs populations, including the homeless. As part of this effort, the City, in partnership with the Mesilla Valley Community of Hope (MVCH), has received funds from the U.S. Department of Housing and Urban Development (HUD) in the form of a Continuum of Care Permanent Supportive Housing/Shelter Plus Care Grant totaling \$88,815.00. The grant funds will provide tenant-based rental assistance for approximately 11 disabled, homeless individuals and families in scattered sites throughout the City.

MVCH, as the program sponsor, is required to provide case management, rental assistance, supportive services and client follow-up to ensure the individuals are working toward self-

sufficiency. City staff will create and execute the necessary sub-agreements with MVCH for the implementation of the program on the City's behalf.

The City has agreed to be the grantee and fiscal agent until such time that the grant can be transferred to MVCH. The City, as grantee, will have limited involvement in the actual operation of the program's implementation and the City will not receive any administrative expenses or fees for our efforts. As the fiscal agent, program staff will ensure program compliance with the applicable federal regulations. City staff will work with MVCH and HUD to transition this grant to MVCH when possible.

The resolution, if approved, would authorize the City's acceptance of the grant funds, continue reporting and renewals for up to five years (if necessary) and transfer/transition the grant to MVCH.

SUPPORT INFORMATION:

1. Resolution.
2. Exhibit "A", Grant Agreement.
3. Exhibit "B", Budget Adjustment.

SOURCE OF FUNDING:

Is this action already budgeted?	Yes	<input type="checkbox"/>	See fund summary below
	No	<input checked="" type="checkbox"/>	If No, then check one below:
	<i>Budget Adjustment Attached</i>	<input type="checkbox"/>	Expense reallocated from:
		<input checked="" type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)
		<input type="checkbox"/>	Proposed funding is from fund balance in the _____ Fund.
Does this action create any revenue?	Yes	<input checked="" type="checkbox"/>	Funds will be deposited into this fund: <u>2010</u> in the amount of <u>\$88,815.00</u> for FY <u>2016</u> .
	No	<input type="checkbox"/>	There is no new revenue generated by this action.

BUDGET NARRATIVE

Grant funds in the amount of \$88,815.00 will be deposited into Fund 2010 HUD Programs, under project number 12002, for the Continuum of Care Permanent Supportive Housing/ Shelter Plus Care Rental Assistance Program.

FUND EXPENDITURE SUMMARY:

Fund Name(s)	Account Number(s)	Expenditure -Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
HUD Project 2010	20184100-722190-12002	\$88,815.00*	\$88,815.00*	\$0.00	N/A

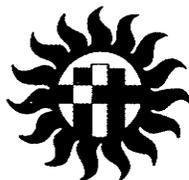
* Pending approved budget adjustment.

OPTIONS / ALTERNATIVES:

1. Vote "Yes"; this will approve the resolution for the acceptance of the grant funding from HUD for implementation of the Continuum of Care Permanent Supportive Housing/Shelter Plus Care Grant thereby providing tenant-based rental assistance units to assist with the rental housing needs for the disabled homeless.
2. Vote "No"; this will deny the resolution to approve the acceptance of funding and the implementation of the Continuum of Care Permanent Supportive Housing/Shelter Plus Care Grant thereby not providing tenant-based rental assistance units to assist with the rental housing needs for the disabled homeless.
3. Vote to "Amend"; this modification would be at the City Council's discretion and provide direction to staff.
4. Vote to "Table"; and direct staff accordingly.

REFERENCE INFORMATION:

1. N/A



City of Las Cruces®

PEOPLE HELPING PEOPLE

15

COUNCIL ACTION AND EXECUTIVE SUMMARY PACKET ROUTING SLIP

For Meeting of _____
(Ordinance First Reading Date)

For Meeting of August 17, 2015
(Adoption Date)

TITLE:

A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES TO ACCEPT GRANT FUNDING FOR UP TO FIVE YEARS FOR A SHELTER PLUS CARE (S+C) GRANT FROM THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD). THE RESOLUTION FURTHER AUTHORIZES THE CITY TO PURSUE RENEWAL AGREEMENTS WITH OR TRANSFER TO THE SPONSORING AGENCY AND INCORPORATION OF THE GRANT FUNDS FOR FUTURE CITY BUDGETS, AS APPLICABLE.

Purchasing Manager's Request to Contract (PMRC) {Required?} Yes No

DEPARTMENT	SIGNATURE	PHONE NO.	DATE
Drafter/Staff Contact	<i>Matali-C</i>	528-3086	7/30/15
Department Director	<i>W. Weir</i>	528-3067	7-31-15
Other			
Assistant City Manager /CAO Management & Budget Manager	<i>M. [Signature]</i>	541-2078	8/3/15
	<i>[Signature]</i>	541-2106	8-3-15
Assistant City Manager/COO	<i>Daniel Arula</i>		8/5/15
City Attorney	<i>WRB [Signature]</i>	EXT 2128	6 August 2015
City Clerk - Interim	<i>[Signature]</i>	x2115	8/7/15

RESOLUTION NO. 16-037

A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES TO ACCEPT GRANT FUNDING FOR UP TO FIVE YEARS FOR A SHELTER PLUS CARE (S+C) GRANT FROM THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD). THE RESOLUTION FURTHER AUTHORIZES THE CITY TO PURSUE RENEWAL AGREEMENTS WITH OR TRANSFER TO THE SPONSORING AGENCY AND INCORPORATION OF THE GRANT FUNDS FOR FUTURE CITY BUDGETS, AS APPLICABLE.

The City Council is informed that:

WHEREAS, the City of Las Cruces (City) applied for and was approved to receive funds from the U.S. Department of Housing and Urban Development (HUD) in the form of a Continuum of Care Permanent Supportive Housing / Shelter Plus Care (S+C) Grant totaling \$88,815.00; and

WHEREAS, the funds are to provide tenant-based rental assistance to the disabled homeless population of Las Cruces; and

WHEREAS, the City will partner with Mesilla Valley Community of Hope (MVCH) as the program sponsor providing the rental assistance, case management and supportive services; and

WHEREAS, the City will serve as the fiscal agent of the grant funds, as well as ensure program compliance with applicable federal regulations; and

WHEREAS, the annual grant renewal process is part of HUD's annual Notification of Funding Availability (NoFA) and must be submitted through the Continuum of Care Plan (CoC) process for the State of New Mexico; and

WHEREAS, it is proposed the City will submit an amendment to HUD to transfer its role as grantee and fiscal agent to MVCH as soon as possible, should they reach the required capacity to manage and maintain the grant; and

WHEREAS, the need for this grant and funding is recognized in the City's 2011-

population with social service and housing needs, including continuing to fund housing programs and increase affordable housing opportunities for special needs populations, including the homeless.

NOW, THEREFORE, Be it resolved by the governing body of the City of Las Cruces:

(I)

THAT the grant agreement in the amount of \$88,815.00 from HUD for implementation of the Continuum of Care Permanent Supportive Housing/Shelter Plus Care Grant, as shown in Exhibit "A," attached hereto and made part of this resolution, is hereby approved.

(II)

THAT the City staff is hereby authorized to create and execute the necessary sub-agreements with MVCH for the implementation of this project on the City's behalf.

(III)

THAT the Assistant City Manager/COO is authorized to sign said agreements on the City's behalf, without further consideration by the City Council.

(IV)

THAT City staff is authorized to accept funding for annual renewals for a period not to exceed five years.

(V)

THAT the FY 2016 adopted budget is hereby adjusted as reflected in Exhibit "B," attached hereto and made a part of this resolution.

(VI)

THAT should City staff, HUD, and MVCH determine that there is sufficient

capacity for MVCH to assume full responsibility of this grant, City staff is hereby authorized to do all deeds necessary in order to transfer said grant from the City to MVCH, including but not limited to executing necessary documents and providing necessary technical support and guidance to ensure the continued success of the grant.

(VII)

THAT City staff is hereby authorized to do all deeds necessary in the accomplishment of the herein above.

DONE AND APPROVED this _____ day of _____ 20____.

APPROVED:

Mayor

ATTEST:

City Clerk

(SEAL)

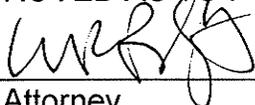
Moved by: _____

Seconded by: _____

VOTE:

- Mayor Miyagishima: _____
- Councillor Silva: _____
- Councillor Smith: _____
- Councillor Pedroza: _____
- Councillor Small: _____
- Councillor Sorg: _____
- Councillor Levatino: _____

APPROVED AS TO FORM:



City Attorney

Recipient: The City of Las Cruces
Address: PO Box 20000, Las Cruces, NM 88004
Tax ID#: 85-6000147 **DUNS#:** 07-760-9279
Project Location: Las Cruces, New Mexico
Contact Person: Vera Zamora, Housing and Neighborhood Services Manager
Email address: vzamora@las-cruces.org
Phone: (575) 528-3194 **Fax:** (575) 528-3101

AMENDMENT TO GRANT AGREEMENT
SHELTER PLUS CARE PROGRAM

This Amendment to Grant Agreement is made by and between the United States Department of Housing and Urban Development (HUD) and the City of Las Cruces, (the Recipient), of PO Box 20000, Las Cruces, NM 88004.

RECITALS

1. HUD and Eastern Regional Housing Authority entered into a Grant Agreement dated December 20, 2010, and amended December 21, 2010, having Grant No. NM0047C6B010900.
2. Grant NM0047C6B010900 will be assigned to a new recipient, the City of Las Cruces for the remainder of the grant period August 1, 2015 through September 30, 2016.
3. The grant component is hereby changed from Project-Based Rental Assistance (PRA) to Tenant-based Rental Assistance (TRA).
4. HUD's total amended funding obligation is \$88,815 for 11 units of TRA, including 8% for administration.
5. Amended match amount is \$82,236 with a monthly amount of \$5,874. Match is calculated based on 100% of the TRAS.
6. New application is attached.

This Amendment to Grant Agreement constitutes the entire agreement of the parties as to amendment of the Grant Agreement and will become effective only upon the execution hereof by all parties. The remaining terms of the Grant Agreement remain in full force and effect.

The parties, on the dates set forth below their respective signatures, hereby execute this Amendment to Grant Agreement, as follows:

**UNITED STATES OF AMERICA
Department of Housing and Urban Development**

By: The Secretary

By: _____
(Signature) (Date)

(Leticia Ibarra)

(Director)

RECIPIENT

By: _____
(Authorized signatory) (Date)

(Print name of authorized signatory)

(Print title of authorized signatory)

APPROVED AS TO FORM:


City Attorney

CITY OF LAS CRUCES
Fund Summary

FUND	DIVISION		FUND TYPE	
HUD Projects Fund 2010	Community Development		Special Revenue Funds	
	2014-15 Prelim Actual	2015-16 Adopted	2015-16 Adjustment	2015-16 Adjusted
RESOURCES				
Beginning Balance	\$ 0	0	0	0
Revenues				
Federal Grants	38,909	0	88,815	0
Operating Transfers In	0	0	0	0
Total Revenues	38,909	0	88,815	0
TOTAL RESOURCES	\$ 38,909	0	88,815	0
Expenditures				
Community Development				
12002 - HUD SHELTER PLUS CARE	0	0	88,815	0
12005 - NEIGHBORHOOD STABILIZATION PROG	38,909	0	0	0
12006 - HUD SHELTER PLUS CARE	0	0	0	0
12007 - HUD SUPPORTIVE HOUSING 2009	0	0	0	0
12008 - HUD - BEDI MONAS	0	0	0	0
Operating Transfers Out	0	0	0	0
Total Expenditures	\$ 38,909	0	88,815	0
Accrual Adjustments	0	0	0	0
ENDING BALANCE	\$ 0	0	0	0

