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**City of Las Cruces**<sup>®</sup>  
 PEOPLE HELPING PEOPLE

**Council Action and Executive Summary**

Item # 7 Ordinance/Resolution# 14-15-159

For Meeting of \_\_\_\_\_  
 (Ordinance First Reading Date)

For Meeting of May 18, 2015  
 (Adoption Date)

Please check box that applies to this item:

QUASI JUDICIAL       LEGISLATIVE       ADMINISTRATIVE

**TITLE:** A RESOLUTION APPROVING AN INDEFINITE COST, INDEFINITE QUANTITY CONTRACT PURCHASE FOR RENEWAL OF CISCO SMARTNET SUPPORT FROM CDW-GOVERNMENT OF CHICAGO, IL VIA COOPERATIVE EDUCATIONAL SERVICES PRICE AGREEMENT NO. 2014004-204125 MWI SUBJECT TO ANNUAL RENEWALS AND APPROVED BUDGETS.

**PURPOSE(S) OF ACTION:**

To approve a price agreement renewal.

<b>COUNCIL DISTRICT:</b> N/A		
<b><u>Drafter/Staff Contact:</u></b> Steve Lithgow	<b><u>Department/Section:</u></b> Information Technology /Infrastructure Services	<b><u>Phone:</u></b> 575-541-3056
<b><u>City Manager Signature:</u></b>		

**BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:**

The Information Technology Department uses Cisco equipment to provide voice and network services to City of Las Cruces (City) staff. It is necessary that a support contract with Cisco be in place, in order to obtain technical support, system updates and advanced replacement of failed hardware. This support contract is purchased annually to provide coverage for key equipment within the City network. This support contract will need to be in place as long as the City uses Cisco equipment for voice and data services.

As such, staff is requesting approval from City Council to renew an existing contract purchase for Cisco SmartNet support with CDW-Government of Chicago, IL via Cooperative Educational Services Price Agreement No. 2014-004 204-125 MWI on an indefinite cost and indefinite quantity basis, subject to annual renewals and approved budget appropriations.

**SUPPORT INFORMATION:**

1. Resolution.
2. Exhibit "A", Purchasing Manager's Request for Contract.

(Continue on additional sheets as required)

3. Attachment "A", Sales Quotation.

**SOURCE OF FUNDING:**

<b>Is this action already budgeted?</b>	Yes	<input checked="" type="checkbox"/>	See fund summary below
	No	<input type="checkbox"/>	If No, then check one below:
	<i>Budget Adjustment Attached</i>	<input type="checkbox"/>	Expense reallocated from:
		<input type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)
		<input type="checkbox"/>	Proposed funding is from fund balance in the _____ Fund.
<b>Does this action create any revenue?</b>	Yes	<input type="checkbox"/>	Funds will be deposited into this fund: _____ in the amount of \$ _____ for FY _____.
	No	<input checked="" type="checkbox"/>	There is no new revenue generated by this action.

**BUDGET NARRATIVE**

N/A
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**FUND EXPENDITURE SUMMARY:**

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
General	10240030-721124	\$79,937.27	\$79,937.61	\$0.34	Other hardware maintenance expenses.
General	10240030-721125	\$26,359.73	\$50,336.73	\$23,977.00	Other software maintenance expenses.

**OPTIONS / ALTERNATIVES:**

- Vote "Yes"; this will approve the existing contract purchase for renewal for Cisco SmartNet support with CDW-Government of Chicago, IL via Cooperative Educational Services Price Agreement No. 2014-004 204-125 MWI on an indefinite cost and indefinite quantity basis, subject to annual renewals and approved budget appropriations.
- Vote "No"; this will not approve the contract renewal. Without this contract the City's budget will be negatively affected as these services will have to be made with other vendors whose costs are higher.
- Vote to "Amend"; staff will proceed as directed by City Council.

(Continue on additional sheets as required)

4. Vote to "Table"; this action will cause the City to be without support for existing Cisco voice and network equipment. This delay will negatively affect the City's budget as these services will have to be made with other vendors whose costs are higher.

**REFERENCE INFORMATION:**

The resolution(s) and/or ordinance(s) listed below are only for reference and are not included as attachments or exhibits.

N/A

**RESOLUTION NO. 14-15-159**

**A RESOLUTION APPROVING AN INDEFINITE COST, INDEFINITE QUANTITY CONTRACT PURCHASE FOR RENEWAL OF CISCO SMARTNET SUPPORT FROM CDW-GOVERNMENT OF CHICAGO, IL VIA COOPERATIVE EDUCATIONAL SERVICES PRICE AGREEMENT NO. 2014004-204125 MWI SUBJECT TO ANNUAL RENEWALS AND APPROVED BUDGETS.**

The City Council is informed that:

**WHEREAS**, the Information Technology Department uses Cisco equipment to provide voice and data services to City of Las Cruces (City) staff and utilizes the services of CDW-Government of Chicago, IL for support for Cisco equipment and to provide coverage for key equipment within the City network; and

**WHEREAS**, it is necessary that a support contract with Cisco be in place in order to obtain technical support, software updates, and advanced replacement of failed hardware; and

**WHEREAS**, this support contract will need to be in place as long as the City uses Cisco equipment for voice and data services; and

**WHEREAS**, staff is requesting approval from City Council to renew an existing contract purchase with CDW-Government of Chicago, IL on an indefinite cost and indefinite quantity basis, subject to annual renewals and approved budget appropriations.

**NOW, THEREFORE**, Be it resolved by the governing body of the City of Las Cruces:

**(I)**

**THAT** the renewal of the existing contract purchase on an indefinite cost and indefinite quantity basis, for Cisco SmartNet support with CDW-Government of Chicago,

IL via Cooperative Educational Services Price Agreement No. 2014-004 204-125 MWI is hereby approved, subject to annual renewals and approved budget appropriations.

(II)

THAT the Purchasing Manager is authorized to contract with CDW-Government Chicago, IL as outlined in the signed Purchasing Managers Request to Contract Form, Exhibit "A", attached hereto and made part of this resolution.

(III)

THAT City staff is hereby authorized to do all deeds necessary in the accomplishment of the herein above.

DONE AND APPROVED on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

(SEAL)

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

VOTE:

Mayor Miyagishima: \_\_\_\_\_  
Councillor Silva: \_\_\_\_\_  
Councillor Smith: \_\_\_\_\_  
Councillor Pedroza: \_\_\_\_\_  
Councillor Small: \_\_\_\_\_  
Councillor Sorg: \_\_\_\_\_  
Councillor Levatino: \_\_\_\_\_

APPROVED AS TO FORM:

  
\_\_\_\_\_  
City Attorney

# CITY OF LAS CRUCES

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## PURCHASING MANAGER'S REQUEST TO CONTRACT

For Meeting of: May 18, 2015

Resolution No.: 14-15-159

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### Existing Contract Purchase For Renewal of Cisco Smartnet Support

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The Las Cruces City Council is provided the following information concerning this request:

#### RFP/BID SOLICITATION INFORMATION:

- |   |                                   |
|---|-----------------------------------|
| 1. Existing Contract Issuer                         | Cooperative Educational Services  |
| 2. Contract Number:                                 | 2014-004 204-125 MWI              |
| 3. Contract Expiration Date:                        | February 28, 2016                 |
| 4. Description:                                     | Renewal of Cisco Smartnet Support |
| 5. Using Department:                                | Information Technology            |
| 6. Current Award Recommendation To:                 | CDW-Government of Chicago, IL     |
| 7. Award Amount (includes any tax and contingency): | Indefinite Cost / Quantity        |
| 8. Projected Completion Date:                       | N/A                               |
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#### PROCUREMENT CODE COMPLIANCE:

The City of Las Cruces Procurement Code was administered in the conduct of this procurement and approval to purchase is hereby requested pursuant to **Section 24-316**.


14-24-15  
 Purchasing Manager Date

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#### CONFIRMATION OF FUND ENCUMBRANCE:

REQUISITION OR PURCHASE ORDER NUMBER:	15102846
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CDWG.com | 800.594.4239

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OE400SPS

## SALES QUOTATION

QUOTE NO.	ACCOUNT NO.	DATE
GCNG535	1433051	4/17/2015

**BILL TO:**  
CITY OF LAS CRUCES  
PO BOX 20000  
DISBURSEMENTS

Accounts Payable  
LAS CRUCES , NM 88004-9002

Customer Phone #575.541.2000

**SHIP TO:**  
CITY OF LAS CRUCES  
Attention To: JAMES ALSTON  
PO BOX 20000  
DISBURSEMENTS

LAS CRUCES , NM 88004-9002  
Contact: JAMES ALSTON

Customer P.O. # GCNG535 QUOTE

ACCOUNT MANAGER		SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
PETER MCGEE 877.708.8009		ELECTRONIC DISTRIBUTION	Net 30 Days-Govt State/Local	STATE
QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	1504550	CISCO SMARTNET 8X5XNBD Mfg#: CON-SNT-1-50K Contract: New Mexico CES 2014004 204125 MWI Electronic distribution - NO MEDIA	40,275.00	40,275.00
1	1504605	CISCO SMARTNET IPS SVC AR NBD Mfg#: CON-SU1-1-5K Contract: New Mexico CES 2014004 204125 MWI Electronic distribution - NO MEDIA	2,840.00	2,840.00
1	3492041	CISCO SMARTNET ESS SW SUPP UPGR Mfg#: CON-ECMU-1-100K Contract: New Mexico CES 2014004 204125 MWI Electronic distribution - NO MEDIA	63,182.00	63,182.00
		SUBTOTAL		106,297.00
		FREIGHT		0.00
		TAX		0.00
				US Currency

**TOTAL** 106,297.00

CDW Government  
230 North Milwaukee Ave.  
Vernon Hills, IL 60061

Fax: 847.371.7753

**Please remit payment to:**  
CDW Government  
75 Remittance Drive  
Suite 1515  
Chicago, IL 60675-1515