



# City of Las Cruces®

PEOPLE HELPING PEOPLE

## Council Action and Executive Summary

Item # 26

Ordinance/Resolution#14-15-140

For Meeting of \_\_\_\_\_  
(Ordinance First Reading Date)

For Meeting of April 6, 2015  
(Adoption Date)

**TITLE:** A RESOLUTION AUTHORIZING AN INDEFINITE QUANTITY AND INDEFINITE COST PRICE AGREEMENT FOR TIRES, TUBES AND RELATED SERVICES WITH MESILLA VALLEY TYRE OF LAS CRUCES, NEW MEXICO FOR A PERIOD UP TO FOUR (4) YEARS SUBJECT TO ANNUAL RENEWALS AND APPROVED BUDGET APPROPRIATIONS.

**PURPOSE(S) OF ACTION:**

Approved agreement.

<b>COUNCIL DISTRICT:</b> N/A		
<b><u>Drafter/Staff Contact:</u></b> Leeann DeMouche	<b><u>Department/Section:</u></b> Transportation/Fleet	<b><u>Phone:</u></b> 541-2596
<b><u>City Manager Signature:</u></b>		

**BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:**

The Fleet Services Section (Fleet) of the Transportation Department currently purchases tires, tubes and related services from Mesilla Valley Tyre of Las Cruces, New Mexico for parts and repairs to City owned vehicles, trailers, and equipment.

Las Cruces Municipal Code, Chapter 24, Article IX, Section 24-346 – Authority for Cooperative Procurement, allows the City to utilize contracts from other entities. Utilization of these contracts is currently the most effective and cost efficient manner for staff to procure supplies and services for the operational needs of the City.

Mesilla Valley Tyre provides reduced pricing based on Statewide Price Agreement No. 20-000-000-00083A, which is managed through the City of Las Cruces Purchasing Section. The estimated total expenditures for these services for FY 2015 will exceed the purchasing approval threshold of \$75,000.00 and therefore requires City Council approval.

As such, staff is requesting approval from City Council to enter into an agreement with Mesilla Valley Tyre on an as-needed basis for a period of up to four (4), subject to annual renewals and approved budget appropriations.

**SUPPORT INFORMATION:**

1. Resolution.

(Continue on additional sheets as required)

2. Exhibit "A", Purchasing Manager's Request to Contract Form.

**SOURCE OF FUNDING:**

<b>Is this action already budgeted?</b>	Yes	<input checked="" type="checkbox"/>	See fund summary below
	No	<input type="checkbox"/>	If No, then check one below:
		<input type="checkbox"/>	Expense reallocated from:
		<input type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)
		<input type="checkbox"/>	Proposed funding is from fund balance in the _____ Fund.
<b>Does this action create any revenue?</b>	Yes	<input type="checkbox"/>	Funds will be deposited into this fund: _____ in the amount of _____ for FY _____.
	No	<input checked="" type="checkbox"/>	There is no new revenue generated by this action.

**BUDGET NARRATIVE**

N/A
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**FUND EXPENDITURE SUMMARY:**

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
Various	Various	Various	Various	Various	Various

**OPTIONS / ALTERNATIVES:**

- Vote "Yes"; this action will authorize an indefinite quantity and indefinite cost price agreement for the purchase of tires, tubes and related services from Mesilla Valley Tyre of Las Cruces, New Mexico on an as-needed basis for a period of up to four (4) years, subject to annual renewals and approved budget appropriations.
- Vote "No"; this action will not authorize the agreement. Without this agreement, the City's budget will be negatively affected as the cost for the purchase of tires, tubes and related services would increase as procurements would have to be made with other vendors whose costs are higher. This also involves a safety issue as most of the tires purchased are for transit buses. Mixing tire types, especially on vehicles that transport citizens could be hazardous.
- Vote "Amend"; this action could modify the Resolution to reflect City Council's request.
- Vote "Table"; this action could postpone consideration of the Resolution and City Council could direct staff accordingly. This delay will negatively affect the City's budget as the cost

(Continue on additional sheets as required)

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**REFERENCE INFORMATION:**

The resolution(s) and/or ordinance(s) listed below are only for reference and are not included as attachments or exhibits.

N/A

**RESOLUTION NO. 14-15-140**

**A RESOLUTION AUTHORIZING AN INDEFINITE QUANTITY AND INDEFINITE COST PRICE AGREEMENT FOR TIRES, TUBES AND RELATED SERVICES WITH MESILLA VALLEY TYRE OF LAS CRUCES, NEW MEXICO FOR A PERIOD UP TO FOUR (4) YEARS SUBJECT TO ANNUAL RENEWALS AND APPROVED BUDGET APPROPRIATIONS.**

The City Council is informed that:

**WHEREAS**, the City purchases tires, tubes, and related services for parts and repairs to City owned vehicles, trailers, and equipment from Mesilla Valley Tyre of Las Cruces, New Mexico; and

**WHEREAS**, Mesilla Valley Tyre provides reduced pricing based on Statewide Price Agreement No. 20-000-000-00083A which is managed through the City of Las Cruces Purchasing Section; and

**WHEREAS**, staff is requesting approval from City Council to enter into an agreement with Mesilla Valley Tyre on an as-needed basis for a period of up to four (4) years, subject to annual renewals and approved budget appropriations.

**NOW, THEREFORE**, be it resolved by the governing body of the City of Las Cruces:

**(I)**

**THAT** the indefinite quantity and indefinite cost price agreement with Mesilla Valley Tyre of Las Cruces, New Mexico is hereby approved on an as-needed basis, for a period up to four (4) years, subject to annual renewals and approved budget appropriations.

**(II)**

**THAT** the Purchasing Manager is authorized to contract Mesilla Valley Tyre of Las Cruces, New Mexico as outlined in the signed Exhibit "A", Purchasing Manager's Request

to Contract Form.

(III)

THAT City staff is hereby authorized to do all deeds necessary in the accomplishment of the herein above.

DONE AND APPROVED on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

(SEAL)

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

VOTE:

- Mayor Miyagishima: \_\_\_\_\_
- Councillor Silva: \_\_\_\_\_
- Councillor Smith: \_\_\_\_\_
- Councillor Pedroza: \_\_\_\_\_
- Councillor Small: \_\_\_\_\_
- Councillor Sorg: \_\_\_\_\_
- Councillor Levatino: \_\_\_\_\_

APPROVED AS TO FORM:

  
\_\_\_\_\_  
City Attorney

