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City of Las Cruces[®]
 PEOPLE HELPING PEOPLE

Council Action and Executive Summary

Item # 24

Ordinance/Resolution#14-15-138

For Meeting of _____
 (Ordinance First Reading Date)

For Meeting of April 6, 2015
 (Adoption Date)

Please check box that applies to this item:

QUASI JUDICIAL

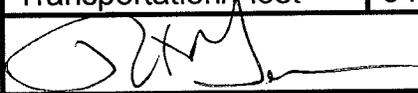
LEGISLATIVE

ADMINISTRATIVE

TITLE: A RESOLUTION AUTHORIZING AN INDEFINITE QUANTITY AND INDEFINITE COST PRICE AGREEMENT FOR FLEET VEHICLE REPAIRS AND PARTS WITH BORDER INTERNATIONAL TRUCKS OF LAS CRUCES, NEW MEXICO.

PURPOSE(S) OF ACTION:

Approve agreement.

COUNCIL DISTRICT: N/A		
<u>Drafter/Staff Contact:</u> Leeann DeMouche	<u>Department/Section:</u> Transportation/Fleet	<u>Phone:</u> 541-2596
<u>City Manager Signature:</u>		

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:

The Fleet Services Section (Fleet) of the Transportation Department currently utilizes the services of Border International Trucks of Las Cruces, New Mexico for parts and repairs to City fleet vehicles and heavy equipment for warranty issues and diagnostic problems that are beyond Fleet's expertise.

Las Cruces Municipal Code, Chapter 24, Article IX, Section 24-346 – Authority for Cooperative Procurement, allows the City to utilize contracts from other entities. Utilization of these contracts is currently the most effective and cost efficient manner for staff to procure supplies and services for the operational needs of the City.

Border International Trucks provides reduced pricing based on Statewide Price Agreement No. 10-000-00-00077, which is managed through the City of Las Cruces Purchasing Section. The estimated total expenditures for these services for FY 2015 will exceed the purchasing approval threshold of \$75,000.00 and therefore requires City Council approval. As such, staff is requesting approval from City Council to enter into an agreement with Border International Trucks as outlined on the attached Exhibit "A", Purchasing Managers Request to Contract Form.

(Continue on additional sheets as required)

SUPPORT INFORMATION:

1. Resolution.
2. Exhibit "A", Purchasing Manager's Request to Contract Form.

SOURCE OF FUNDING:

Is this action already budgeted?	Yes	<input checked="" type="checkbox"/>	See fund summary below
	No	<input type="checkbox"/>	If No, then check one below:
	<i>Budget Adjustment Attached</i>	<input type="checkbox"/>	Expense reallocated from: _____
	<input type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)	
	<input type="checkbox"/>	Proposed funding is from fund balance in the _____ Fund.	
Does this action create any revenue?	Yes	<input type="checkbox"/>	Funds will be deposited into this fund: _____ in the amount of \$ _____ for FY _____.
	No	<input checked="" type="checkbox"/>	There is no new revenue generated by this action.

BUDGET NARRATIVE

N/A

FUND EXPENDITURE SUMMARY:

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
Various	Various	Various	Various	Various	Various

OPTIONS / ALTERNATIVES:

1. Vote "Yes"; this action will authorize an indefinite quantity and indefinite cost price agreement for parts and repairs to City fleet vehicles and heavy equipment with Border International Trucks of Las Cruces, New Mexico.
2. Vote "No"; this action will not authorize the agreement. Without this agreement, the City's budget will be negatively affected as the cost for parts and repairs to City fleet vehicles and heavy equipment would increase as procurements would have to be made with other vendors whose costs are higher.
3. Vote "Amend"; this action could modify the Resolution to reflect City Council's request.
4. Vote "Table"; this action could postpone consideration of the Resolution and City Council could direct staff accordingly. This delay will negatively affect the City's budget as the cost for parts and repairs to City fleet vehicles and heavy equipment would increase as procurements would have to be made with other vendors whose costs are higher.

(Continue on additional sheets as required)

REFERENCE INFORMATION:

The resolution(s) and/or ordinance(s) listed below are only for reference and are not included as attachments or exhibits.

N/A

(Continue on additional sheets as required)

RESOLUTION NO. 14-15-138

A RESOLUTION AUTHORIZING AN INDEFINITE QUANTITY AND INDEFINITE COST PRICE AGREEMENT FOR FLEET VEHICLE REPAIRS AND PARTS WITH BORDER INTERNATIONAL TRUCKS OF LAS CRUCES, NEW MEXICO.

The City Council is informed that:

WHEREAS, the City utilizes the services of Border International Trucks of Las Cruces, New Mexico for parts and repairs to City fleet vehicles and heavy equipment for warranty issues and diagnostic problems that are beyond Fleet's expertise; and

WHEREAS, Border International Trucks provides reduced pricing based on Statewide Price Agreement No. 10-000-00-00077 which is managed through the City of Las Cruces Purchasing Section; and

WHEREAS, staff is requesting approval from City Council to enter into an agreement with Border International Trucks.

NOW, THEREFORE, Be it resolved by the governing body of the City of Las Cruces:

(I)

THAT the indefinite quantity and indefinite cost price agreement, attached hereto as Exhibit "A", with Border International Trucks of Las Cruces, New Mexico.

(II)

THAT the Purchasing Manager is authorized to contract with Border International Trucks of Las Cruces, New Mexico as outlined in the signed Exhibit "B", Purchasing Manager's Request to Contract Form.

(III)

THAT City staff is hereby authorized to do all deeds necessary in the

accomplishment of the herein above.

DONE AND APPROVED this _____ day of _____, 20____.

APPROVED:

Mayor

ATTEST:

City Clerk

(SEAL)

Moved by: _____

Seconded by: _____

APPROVED AS TO FORM:



City Attorney

VOTE:

Mayor Miyagishima:	_____
Councillor Silva:	_____
Councillor Smith:	_____
Councillor Pedroza:	_____
Councillor Small:	_____
Councillor Sorg:	_____
Councillor Levatino:	_____

