City of Las Cruces®
PEOPLE HELPING PEOPLE

Council Action and Executive Summary

Item # 3 **Ordinance/Resolution#** 15-154

For Meeting of _____ (Ordinance First Reading Date)

For Meeting of March 2, 2015 (Adoption Date)

Please check box that applies to this item:

☐ QUASI JUDICIAL ☐ LEGISLATIVE ☒ ADMINISTRATIVE

TITLE: **A RESOLUTION FOR THE CITY OF LAS CRUCES ON BEHALF OF ITS POLICE DEPARTMENT TO ACCEPT THE BALANCE OF A SUB-GRANT AWARD IN THE AMOUNT OF $20,932.56, FROM THE NEW MEXICO DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT THROUGH DOÑA ANA COUNTY, AND TO APPROVE AN ADJUSTMENT TO THE FY 2015 BUDGET.**

PURPOSE(S) OF ACTION:

Accept grant funding.

COUNCIL DISTRICT: All		
Drafter/Staff Contact: Robin L. Rice	**Department/Section:** Financial Services / Grants Administration	**Phone:** 541-2281
City Manager Signature:		

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:

The City of Las Cruces, on behalf of its Police Department, entered into a Memorandum of Agreement (MOA) with the Doña Ana County Sheriff's Office (DASO), August 12, 2014, as approved in Resolution 15-071, providing LCPD federal grant sub-award funding offered by the New Mexico Department of Homeland Security and Emergency Management through the 2013 State Homeland Security Operation Stonegarden Grant Program.

LCPD is requesting approval to accept the balance of the grant award in the amount of $20,932.56, bringing the total award amount to $63,235.92, as indicated in the previously City Council approved MOA with DASO.

Grant funding will be reimbursed quarterly through DASO, based on LCPD submitting and receiving an NMDHSEM approved Operations Order prior to executing support operations and utilizing the funds. The grant funds will be used to cover police officer overtime and fringe benefits, and mileage expenses as related to Las Cruces Police Officer participation in operations as approved by DASO, and NMDHSEM.

(Continue on additional sheets as required)

Federal grant funding under this agreement expires August 31, 2015.

SUPPORT INFORMATION:

1. Resolution.
2. Exhibit "A", Second, Third and Fourth Quarter Operations Funding.
3. Exhibit "B", Budget Adjustment.

SOURCE OF FUNDING:

Is this action already budgeted?			
	Yes	☐	See fund summary below
	No	☒	If No, then check one below:
	Budget Adjustment Attached	☐	Expense reallocated from:____
		☒	Proposed funding is from a new revenue source (i.e. grant; see details below)
		☐	Proposed funding is from fund balance in the Fund.
Does this action create any revenue?			
	Yes	☐	Funds will be deposited into this fund: __in the amount of ___for FY__.
	No	☒	There is no new revenue generated by this action.

BUDGET NARRATIVE

Grant funds will be budgeted in Fund: 2400, Police Fund in the amount of $20,932.56 under project code 37318. Drawdown will occur as overtime and fringe benefits expenses, and mileage expenses are incurred as prescribed under the grant agreement.

FUND EXPENDITURE SUMMARY:

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
Police Fund Scheduled Overtime	24147460-610210-37318	$15,360.00	$15,360.00*	$0.00	N/A
Police Fund FICA Medicare	24147460-620220-37318	$222.72	$222.72*	$0.00	N/A
Police Fund MP Fuel	24147460-721132-37318	$5,349.84	$5,349.84*	$0.00	N/A

*Upon approved budget adjustment.

(Continue on additional sheets as required)

OPTIONS / ALTERNATIVES:

1. Vote "Yes"; this will allow the City to accept the grant funds and will approve the budget adjustment.
2. Vote "No"; this will reject the grant funding and could negatively affect future grant awards from DASO.
3. Vote to "Amend"; this is not an option as grant funding is specific to approved initiatives as stipulated under the accepted grant proposal.
4. Vote to "Table"; this is not an option as the grant award is constrained by a specific period of performance.

REFERENCE INFORMATION:

The resolution(s) and/or ordinance(s) listed below are only for reference and are not included as attachments or exhibits.

1. Resolution No. 15-071.

(Continue on additional sheets as required)

RESOLUTION NO. 15-154

A RESOLUTION FOR THE CITY OF LAS CRUCES ON BEHALF OF ITS POLICE DEPARTMENT TO ACCEPT THE BALANCE OF A SUB-GRANT AWARD IN THE AMOUNT OF $20,932.56, FROM THE NEW MEXICO DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT THROUGH DOÑA ANA COUNTY, AND TO APPROVE AN ADJUSTMENT TO THE FY 2015 BUDGET.

The City Council is informed that:

WHEREAS, the City of Las Cruces, on behalf of its Police Department, entered into a Memorandum of Agreement with Doña Ana County to receive grant funding as approved by the New Mexico Department of Homeland Security and Emergency Management; and

WHEREAS, the Police Department will receive $20,932.56 in funding for the second, third and fourth quarters of FY15, which will bring the total grant funding to $63,235.92; and

WHEREAS, grant funding will be used to cover police office overtime, fringe benefits expenses, and mileage expenses as approved by Doña Ana County; and

WHEREAS, the period of performance for this funding is from January 1, 2015 through August 31, 2015.

NOW, THEREFORE, Be it resolved by the governing body of the City of Las Cruces:

(I)

THAT the City of Las Cruces, on behalf of its Police Department, is approved to accept the balance of federal sub-grant funding in the amount of $20,932.56 from Doña Ana County, as outlined in Exhibit "A" attached and hereto and made part of this resolution.

(II)

THAT the City's FY 2015 adopted budget is adjusted as outlined in the budget adjustment, Exhibit "B" attached hereto and made part of this resolution.

(III)

THAT City staff is hereby authorized to do all deeds necessary in the accomplishment of the herein above.

DONE AND APPROVED this _____ day of _____, 20_____.

APPROVED:

_____
Mayor

ATTEST:

_____
City Clerk

(SEAL)

VOTE:
Mayor Miyagishima: _____
Councillor Silva: _____
Councillor Smith: _____
Councillor Pedroza: _____
Councillor Small: _____
Councillor Sorg: _____
Councillor Levatino: _____

Moved by:_____

Seconded by:_____

APPROVED AS TO FORM:

_____
City Attorney

Exhibit A

STONE GARDEN GRANT EMW—2013-SS-00152-S01-DASO									
FY 2015									
Total Grant Funding Amount: 63,235.92									
Period of Performance: September 1, 2014-August 31, 2015									
Ops Order	Overtime	Fringe	Equipment	Fuel	Maintenance	Mileage	Travel	Total	Balance
1	$7,680.00	$111.36	$33,000.00			$1,512.00		$42,303.36	$20,932.56
2	$5,760.00	$ 83.52				$1,512.00		$ 7,355.52	$13,577.04
3	$4,800.00	$ 69.60				$1,918.62		$ 6,788.22	$ 6,788.82
4	$4,800.00	$ 69.60				$1,919.22		$ 6,788.82	$.00

STONE GARDEN GRANT EMW—2013-SS-00152-S01-DASO									
FY 2015									
First Quarter Grant Funding Amount: 42,303.36 (Previously accepted and expended see R-15-071)									
Period of Performance: September 1, 2014-December 31, 2014									
Ops Order	Overtime	Fringe	Equipment	Fuel	Maintenance	Mileage	Travel	Total	Balance
1	$7,680.00	$111.36	$33,000.00			$1,512.00		$42,303.36	$20,932.56
2									
3									
4									

STONE GARDEN GRANT EMW—2013-SS-00152-S01-DASO									
FY 2015									
Second Quarter Grant Funding Amount: $7,355.52									
Period of Performance: January 1, 2015-March 31, 2015									
Ops Order	Overtime	Fringe	Equipment	Fuel	Maintenance	Mileage	Travel	Total	Balance
2	$5,760.00	$ 83.52				$1,512.00		$7,355.52	$13,577.04

STONE GARDEN GRANT EMW—2013-SS-00152-S01-DASO									
FY 2015									
Third Quarter Grant Funding Amount: $6,788.24									
Period of Performance: April 1, 2015-June 30, 2015									
Ops Order	Overtime	Fringe	Equipment	Fuel	Maintenance	Mileage	Travel	Total	Balance
3	$4,800.00	$ 69.60				$1,918.62		$6,788.22	$6,788.80

STONE GARDEN GRANT EMW—2013-SS-00152-S01-DASO									
FY 2015									
Fourth Quarter Grant Funding Amount: $6,788.22									
Period of Performance: July 1, 2015-August 31, 2015									
Ops Order	Overtime	Fringe	Equipment	Fuel	Maintenance	Mileage	Travel	Total	Balance
2	$4,800.00	$ 69.60				$1,919.22		$6,788.82	$0.00

EXHIBIT "B"

CITY OF LAS CRUCES

2014-15 Fiscal Year Budget

FUND	DIVISION	FUND TYPE
Police Fund 2400	Police	Special Revenue Funds

	2013-14 Un-Audited	2014-15 Adopted	2014-15 Adjustment	2014-15 Adjusted
RESOURCES				
Beginning Balance	$ (0)	0		0
Revenues				
Federal Grants	177,727	171,391	20,933	192,324
State Grants	0	0	0	0
Operating Transfers In	0	0	0	0
Total Revenues	177,727	171,391	20,933	192,324
TOTAL RESOURCES	$ 177,727	171,391	20,933	192,324
Expenditures				
Las Cruces Police Department				
37015 - SUBSTANCE ABUSE AND MENTAL HEALTH	5,820	4,628	0	4,628
37309 - AFTER SCHOOL PROGRAM	31,456	8,049	0	8,049
37310 - FEDERAL BUREAU OF INVESTIGATIONS	2,729	0	0	0
37312 - HOMELAND SECURITY ICE	4,275	0	0	0
37317 - NM HOMELAND SECURITY THRU DASO 14	54,286	53,810	0	53,810
37318 - NM HOMELAND SECURITY THRU DASO FFY13	0	42,304	20,933	63,237
37320 - US MARSHALS	17,665	0	0	0
37514 - FBI TASK FORCE FY14	37,409	46,034	0	46,034
37515 - FBI OCDETF FY14	24,087	16,566	0	16,566
Operating Transfers Out	0	0	0	0
Total Expenditures	$ 177,727	171,391	20,933	192,324
Accrual Adjustments	0	0	0	0
ENDING BALANCE	$ 0	0	0	0