City of Las Cruces®

PEOPLE HELPING PEOPLE

Council Action and Executive Summary

Item # 3 **Ordinance/Resolution#** 15-128

For Meeting of _____ (Ordinance First Reading Date)

For Meeting of January 5, 2015 (Adoption Date)

Please check box that applies to this item:

☐ QUASI JUDICIAL ☐ LEGISLATIVE ☒ ADMINISTRATIVE

TITLE: **A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES ON BEHALF OF ITS THOMAS BRANIGAN MEMORIAL LIBRARY, TO ACCEPT A GRANT AWARD FROM THE NEW MEXICO STATE LIBRARY FOR THE FY14/15 GRANTS-IN-AID TO PUBLIC LIBRARIES IN THE AMOUNT OF $15,560.00, TO RATIFY THE CITY MANAGER'S SIGNATURE ON THE GRANT AGREEMENT, AND TO AMEND THE CITY'S ADOPTED FY 2015 BUDGET.**

PURPOSE(S) OF ACTION:

To accept grant and adjust the City budget.

COUNCIL DISTRICT: ALL		
Drafter/Staff Contact: Robin L. Rice	**Department/Section:** Finance/Grants	**Phone:** 575-541-2281
City Manager Signature:		

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:

The Thomas Branigan Memorial Library (Library) received a grant award in the amount of $15,560.00 from the New Mexico State Library Grants-in-Aid to Public Libraries Grant Program, with no local match required. This funding was made available through the Office of Senator Carroll Leavell, District 41 to benefit public libraries statewide. Funds are to be executed in support of Library programs by July 15, 2015, any unspent funds will be returned to the state.

Grant funding will be used by the Library for: staff professional development; purchase library computer software; library books and services, in support of the Library's mission to provide a wide range of library programs and services promoting lifelong learning and literacy.

SUPPORT INFORMATION:

1. Resolution.
2. Exhibit "A", Grant Award.
3. Exhibit "B", Budget Adjustment.

(Continue on additional sheets as required)

SOURCE OF FUNDING:

Is this action already budgeted?			
	Yes	☐	See fund summary below
	No	☒	If No, then check one below:
	Budget Adjustment Attached	☐	Expense reallocated from: _____
		☒	Proposed funding is from a new revenue source (i.e. grant; see details below)
		☐	Proposed funding is from fund balance in the _____ Fund.
Does this action create any revenue?			
	Yes	☒	Funds will be deposited into this fund: 2760 in the amount of $15,560.00 for FY 2015.
	No	☐	There is no new revenue generated by this action.

BUDGET NARRATIVE

Grant funds will be deposited into Fund #2760 (State Operating Grants) to be used by the Thomas Branigan Memorial Library to supplement general operational expenses such as travel, library equipment, and library books.

FUND EXPENDITURE SUMMARY:

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
State Operating Grant Fund	27205120-722190-21015	$1,560.00	$1,560.00*	$0.00	N/A
State Operating Grant Fund	27205120-724190-21015	$1,500.00	$1,500.00*	$0.00	N/A
State Operating Grant Fund	27205120-730200-21015	$8,000.00	$8,000.00*	$0.00	N/A
State Operating Grant Fund	27205120-730710-21015	$4,500.00	$4,500.00*	$0.00	N/A

* Pending approved budget adjustment.

(Continue on additional sheets as required)

OPTIONS / ALTERNATIVES:

1. Vote "Yes"; this will allow the City, to accept the grant funds from the New Mexico Library, Grants-in-Aid Program, ratify the City Manager's signature on the grant agreement and adjust the FY 2015 budget.
2. Vote "No"; this will prevent the Thomas Branigan Memorial Library from receiving supplemental funding for library operations and may result in elimination of some services or availability of some publications.
3. Vote to "Amend"; this could affect the Thomas Branigan Memorial Library's ability to receive funding.
4. Vote to "Table"; this could affect the Thomas Branigan Memorial Library's ability to expend all funds by funding deadline.

REFERENCE INFORMATION:

N/A

(Continue on additional sheets as required)

RESOLUTION NO. 15-128

A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES ON BEHALF OF ITS THOMAS BRANIGAN MEMORIAL LIBRARY, TO ACCEPT A GRANT AWARD FROM THE NEW MEXICO STATE LIBRARY FOR THE FY14/15 GRANTS-IN-AID TO PUBLIC LIBRARIES IN THE AMOUNT OF $15,560.00, TO RATIFY THE CITY MANAGER'S SIGNATURE ON THE GRANT AGREEMENT, AND TO AMEND THE CITY'S ADOPTED FY 2015 BUDGET.

The City Council is informed that:

WHEREAS, the City of Las Cruces, on behalf of its Thomas Branigan Memorial Library, received a grant award in the amount of $15,560.00, from the New Mexico State Library Grants-in-Aid to Public Libraries Grant Program; and

WHEREAS, the grant funds will be used to supplement the library's collections, staff professional development, equipment and other operational expenditures associated with the delivery of library services; and

WHEREAS, there is no City match requirement.

NOW, THEREFORE, Be it resolved by the governing body of the City of Las Cruces:

(I)

THAT the City of Las Cruces is authorized to accept the awarded grant funding on behalf of the Thomas Branigan Memorial Library in the amount of $15,560.00, from the New Mexico State Library Grants-in-Aid to Public Libraries Grant Program, for expenses related to supporting the vital role the library provides for the community.

(II)

THAT the City Manager's signature on the grant is hereby ratified, as shown in Exhibit "A", attached hereto and made part of this resolution.

(III)

THAT the City's FY 2015 budget is adjusted, as shown in Exhibit "B" attached

hereto and made part of this resolution.

(IV)

THAT City staff is hereby authorized to do all deeds necessary in the accomplishment of the herein above.

DONE AND APPROVED this _____ day of _____, 20__.

APPROVED:

_____
Mayor

ATTEST:

_____
City Clerk

(SEAL)

VOTE:
Mayor Miyagishima: _____
Councillor Silva: _____
Councillor Smith: _____
Councillor Pedroza: _____
Councillor Small: _____
Councillor Sorg: _____
Councillor Levatino: _____

Moved by _____

Seconded by _____

APPROVED AS TO FORM:

_____
City Attorney

Exhibit A

State Grants-in-Aid to Public Libraries

Agreement

For FY2014/2015

This agreement is entered into on the date of last signature, below, by and between the **New Mexico State Library**, hereinafter called **NMSL**, and **Thomas Branigan Memorial Library,** Las Cruces, NM, hereinafter called the Recipient.

WHEREAS, the State Librarian, the division director of NMSL, is required to administer grants-in-aid and encourage local library service and generally promote an effective statewide library system under NMSA 1978, Section 18-2-4 (1978);

WHEREAS, Section 18-2-4 also requires the State Librarian to make rules and regulations necessary to administer NMSL and the State Librarian adopted such rules for distributing state grants-in-aid to public libraries, codified as Section 4.5.2 NMAC; and

WHEREAS, NMSL has determined that Recipient qualifies for a state grant-in-aid under Section 4.5.2 NMAC.

THEREFORE, the Parties agree to the following terms and conditions:

I. NMSL agrees to pay the Recipient a grant in an amount not to exceed fifteen thousand five hundred sixty dollars and no cents (**$15,560.00**) to support Recipient's library collections; library staff salaries; library staff training; library equipment; or other operational expenditures associated with delivery of *library services* as defined in Section 4.5.2 NMAC.

II. The Recipient agrees to

1. Use the grant only for library collections; library staff salaries; library staff training; library equipment; or other operational expenditures associated with delivery of *library services*, as those services are defined in Section 4.5.2 NMAC;
2. Engage in good communication and the exchange of information with NMSL regarding library activities and the grant's use;
3. Expend the grant according to the rules outlined in Section 4.5.2 NMAC, attached hereto as Attachment A;
4. Provide NMSL with a report on how the grant was spent as part of the Recipient's annual report for the fiscal year; and
5. Return any funds from the grant not spent in the 2015 fiscal year to NMSL by July 15, 2015.

III. The Laws of New Mexico shall govern this Agreement.

APPROVED AS TO FORM:
City Attorney

Signed: _____ **Date:** 10/26/14

By: Robert L. Garza, City Manager Chairman or Authorized Agent of Recipient (print name)

Signed: _____ **Date:** 10-29-14

By: Michael S. Delello, New Mexico Interim State Librarian

EXHIBIT "B"

CITY OF LAS CRUCES
2014-15 Fiscal Year Budget

FUND	DIVISION	FUND TYPE
State Operating Grants Fund 2760	Various	Special Revenue Funds

	2013-14 Un-Audited	2014-15 Adopted	Adjustment	2014-15 Adjusted
RESOURCES				
Beginning Balance	$ (0)	0	0	0
Revenues				
State Grants	27,994	57,057	15,560	72,617
Operating Transfers In	0	0	0	0
Total Revenues	27,994	57,057	15,560	72,617
TOTAL RESOURCES	$ 27,994	57,057	15,560	72,617
Expenditures				
Parks & Recreation				
30634 - MUNSON COMMUNITY GARDEN	0	0	0	0
30635 - LC TREE STEWARDS PROGRAM	3,644	0	0	0
30639 - FY15 Healthy Kids Healthy Communities	0	25,000	0	25,000
Community Development				
20407 - NMFA ECON DEV FEASIBILITY STUDY	0	23,389	0	23,389
Community & Cultural Services				
21014 - STATE LIBRARY AID FY14	13,706	0	0	0
21015 - STATE LIBRARY AID FY15	0	0	15,560	15,560
22016 - GROUND UP XXVI GRANTS FY14	6,456	0	0	0
22017 - MUSEUM OF ART 2015	0	0	0	0
25003 - NM HIST ADVISORY BOARD GRANT FY14	4,188	0	0	0
Las Cruces Fire Department				
33018 - FEMA/DHS - FIRE PREVENTION & SAFETY	0	8,668	0	8,668
Operating Transfers Out	0	0	0	0
Total Expenditures	$ 27,994	57,057	15,560	72,617
Accrual Adjustments	0	0	0	0
ENDING BALANCE	$ 0	0	0	0