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City of Las Cruces[®]
 PEOPLE HELPING PEOPLE

Council Action and Executive Summary

Item # 6 Ordinance/Resolution# 14-15-081

For Meeting of _____
 (Ordinance First Reading Date)

For Meeting of November 3, 2014
 (Adoption Date)

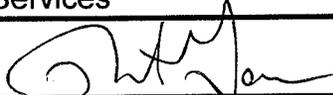
Please check box that applies to this item:

QUASI JUDICIAL LEGISLATIVE ADMINISTRATIVE

TITLE: A RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) SPARTAN ERV STAR SERIES CUSTOM PUMPER FOR THE FIRE DEPARTMENT FROM SPARTAN ERV, NORTH BRANDON, SOUTH DAKOTA AND TO ADJUST THE FY 2015 BUDGET.

PURPOSE(S) OF ACTION:

To approve purchase.

COUNCIL DISTRICT: 6		
<u>Drafter/Staff Contact:</u> Steve T. Mims	<u>Department/Section:</u> Fire/Emergency Services	<u>Phone:</u> 528-4076
<u>City Manager Signature:</u>		

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:

On August 1, 2011, City Council approved Resolution 12-024 which adopted the Impact Fee Capital Improvements Plan (IFCIP) for major roads, drainage, and public safety. Included within Resolution 12-024 is a list of equipment identified in the planned public safety capital expenditure projects. Engine 8 was identified and approved as an eligible purchase.

The Las Cruces Fire Department is requesting authorization to purchase one Spartan ERV Star Series Custom Pumper from Spartan ERV from North Brandon, South Dakota. The pumper (Engine 8) will be located at the new Fire Station 8. To fund the acquisition of the new apparatus, the Las Cruces Fire Department is requesting a budget adjustment to move collected public safety impact fees into an expense account. This purchase is in accordance with the IFCIP as adopted in Resolution 12-024. Support for this purchase has been obtained from both the City Manager's Office and from Chief Montoya, Las Cruces Police Department.

This request is coming before you today in order to take advantage of a multiple unit discount offered through Spartan ERV. Total saving is approximately \$35,000 by placing the order at the same time as Engine 7. The build time for Engine 8 is approximately 330 days, we have arranged for a delayed start on Engine 8 and expect to take delivery of the new apparatus in

(Continue on additional sheets as required)

early 2016 to coincide with the opening of the new East Mesa Public Safety & Recreation Complex where this unit will be assigned.

SUPPORT INFORMATION:

1. Resolution.
2. Exhibit "A", Purchasing Manager's Request to Contract Form.
3. Exhibit "B". Budget Adjustment.

SOURCE OF FUNDING:

Is this action already budgeted?	Yes	<input type="checkbox"/>	See fund summary below
	No	<input checked="" type="checkbox"/>	If No, then check one below:
	<i>Budget Adjustment Attached</i>	<input type="checkbox"/>	Expense reallocated from: _____
		<input type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)
		<input checked="" type="checkbox"/>	Proposed funding is from fund balance in the <u>2450</u> Fund.
Does this action create any revenue?	Yes	<input type="checkbox"/>	Funds will be deposited into this fund: _____ in the amount of \$ _____ for FY ____.
	No	<input checked="" type="checkbox"/>	There is no new revenue generated by this action.

BUDGET NARRATIVE

Budget will be established in Fund 2450, Public Safety Impact Fee, in the amount of \$430,000 for the purchase of a new pumper to be located at the new Fire Station 8.

FUND EXPENDITURE SUMMARY:

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
Public Safety Impact	24167010-851100	\$430,000	\$430,000	\$0	N/A

*Upon approved budget adjustment.

OPTIONS / ALTERNATIVES:

1. Vote "Yes"; this will authorize the budget adjustment and the purchase of Engine 8.
2. Vote "No"; this will deny the budget adjustment and the purchase of Engine 8.

(Continue on additional sheets as required)

3. Vote to "Amend"; this could impact the purchase of Engine 8 depending on the amendment.
4. Vote to "Table"; this could delay the purchase of Engine 8 and increase the cost of Engine 8.

REFERENCE INFORMATION:

The resolution(s) and/or ordinance(s) listed below are only for reference and are not included as attachments or exhibits.

1. Resolution No. 12-024.

RESOLUTION NO. 14-15-081

A RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) SPARTAN ERV STAR SERIES CUSTOM PUMPER FOR THE FIRE DEPARTMENT FROM SPARTAN ERV, NORTH BRANDON, SOUTH DAKOTA AND TO ADJUST THE FY 2015 BUDGET.

The City Council is informed that:

WHEREAS, the Fire Department is seeking Council approval for a budget adjustment and the purchase of a new Spartan Star Series Custom Pumper; and

WHEREAS, on August 1, 2011, City Council approved Resolution 12-024 adopting the Impact Fee Capital Improvement Plan (IFCIP) for major roads, drainage, and public safety; and

WHEREAS, Engine 8 was identified as an approved and eligible item for purchase on the adopted IFCIP for major roads, drainage, and public safety; and

WHEREAS, the pumper (Engine 8) will be assigned to Fire Station 8 at the East Mesa Public Safety & Recreation Complex.

NOW, THEREFORE, be it resolved by the governing body of the City of Las Cruces:

(I)

THAT the Purchasing Section is authorized to purchase the new Spartan Star Series Custom Pumper from Spartan ERV of North Brandon, South Dakota, as outlined in Exhibit "A", Purchasing Manager's Request to Contract Form, attached hereto and made a part of the Resolution.

(II)

THAT the FY 2015 budget is adjusted as prescribed in the Budget Adjustment, Exhibit "B", attached hereto and made a part of the Resolution.

(III)

THAT City staff is hereby authorized to do all deeds necessary in the accomplishment of the herein above.

DONE AND APPROVED this _____ day of _____, 20____.

APPROVED:

Mayor

ATTEST:

City Clerk

(SEAL)

VOTE:

Mayor Miyagishima: _____

Councillor Silva: _____

Councillor Smith: _____

Councillor Pedroza: _____

Councillor Small: _____

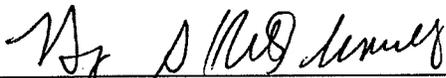
Councillor Sorg: _____

Councillor Levatino: _____

Moved by: _____

Seconded by: _____

APPROVED AS TO FORM:



City Attorney

CITY OF LAS CRUCES

PURCHASING MANAGER'S REQUEST TO CONTRACT

For Meeting of: November 3, 2014

Resolution No.: 14-15-081

**Existing Contract Purchase For
One Spartan ERV Star Series Custom Pumper (Engine 8)**

The Las Cruces City Council is provided the following information concerning this request:

RFP/BID SOLICITATION INFORMATION:

- 1. Existing Contract Issuer HGAC
- 2. Contract Number: #FS12-13
- 3. Contract Expiration Date: November 30, 2015
- 4. Description: **One Spartan ERV Star Series Custom Pumper (Engine 8)**
- 5. Using Department: Fire Department
- 6. Current Award Recommendation To: **Spartan ERV of North Brandon, SD**
- 7. Award Amount (includes any tax and contingency): **\$425,581**
- 8. Projected Completion Date: **Early 2016**

PROCUREMENT CODE COMPLIANCE:

The City of Las Cruces Procurement Code was administered in the conduct of this procurement and approval to purchase is hereby requested pursuant to **Section 24-316**.

Karen Medina, 10/8/14
Purchasing Manager Date

CONFIRMATION OF FUND ENCUMBRANCE:

REQUISITION OR PURCHASE ORDER NUMBER:	TBD
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CITY OF LAS CRUCES
2014-15 Fiscal Year Budget

FUND	DIVISION		FUND TYPE	
Public Safety Impact Fees Fund 2450	Fire/Police		Special Revenue Funds	
	2013-14 Un-Audited	2014-15 Adopted	2014-15 Adjustment	2014-15 Adjusted
RESOURCES				
Beginning Balance	\$ 628,976	1,017,725	28,710	1,046,435
Revenues				
Charges For Services	368,511	315,000	0	315,000
Miscellaneous Revenues	15,373	0	0	0
Operating Transfers In	0	0	0	0
Total Revenues	<u>383,884</u>	<u>315,000</u>	<u>0</u>	<u>315,000</u>
TOTAL RESOURCES	<u>\$ 1,012,860</u>	<u>1,332,725</u>	<u>28,710</u>	<u>1,361,435</u>
Expenditures				
Las Cruces Fire Department	0	0	430,000	430,000
Operating Transfers Out	0	0	0	0
Total Expenditures	<u>\$ 0</u>	<u>0</u>	<u>430,000</u>	<u>430,000</u>
Accrual Adjustments	4,865	0	0	0
ENDING BALANCE	<u>\$ 1,017,725</u>	<u>1,332,725</u>	<u>(401,290)</u>	<u>931,435</u>