

City of Las Cruces®

PEOPLE HELPING PEOPLE

Council Action and Executive Summary

Item # 3

Ordinance/Resolution# 15-049

For Meeting of _____
(Ordinance First Reading Date)

For Meeting of October 6, 2014
(Adoption Date)

Please check box that applies to this item:

QUASI JUDICIAL

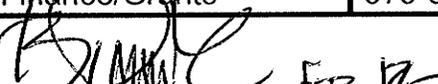
LEGISLATIVE

ADMINISTRATIVE

TITLE: A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES, ON BEHALF OF ITS KEEP LAS CRUCES BEAUTIFUL (KLCB) PROGRAM; TO ACCEPT A GRANT AWARD FROM LOWES/KEEP AMERICA BEAUTIFUL FOR THE COMMUNITY TREE PLANTING PROGRAM IN THE AMOUNT OF \$5,000.00, TO AUTHORIZE THE CITY MANAGER'S SIGNATURE ON THE GRANT AGREEMENT, AND TO AMEND THE CITY'S ADOPTED FY 2015 BUDGET.

PURPOSE(S) OF ACTION:

To accept grant and adjust the City budget.

COUNCIL DISTRICT: ALL		
<u>Drafter/Staff Contact:</u> Robin L. Rice	<u>Department/Section:</u> Finance/Grants	<u>Phone:</u> 575-541-2281
<u>City Manager Signature:</u> 		

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:

The City's KLCB Program partners the Las Cruces Police Department (LCPD) Codes Unit and with the Parks and Recreation Department to utilize grant funding in accordance with the Lowes/Keep American Beautiful, Community Improvement Grant Program. The \$5,000.00 given to the City will be used to purchase trees and planting supplies with which to plant trees at various City locations providing a stronger urban forest for the residents of our community. The trees will be planted using volunteers from the Las Cruces Tree Stewards Program, Lowe's Heroes, New Mexico State University student groups, and members of various youth organizations. Residents will be shown how to care for the native and desert-adapted trees during planting events ensuring that the urban forest survives and provides community benefits for years to come.

SUPPORT INFORMATION:

1. Resolution.
2. Exhibit "A", Grant Award.
3. Exhibit "B", Budget Adjustment.

(Continue on additional sheets as required)

SOURCE OF FUNDING:

Is this action already budgeted?	Yes	<input type="checkbox"/>	See fund summary below
	No	<input checked="" type="checkbox"/>	If No, then check one below:
	<i>Budget Adjustment Attached</i>	<input type="checkbox"/>	Expense reallocated from: _____
		<input checked="" type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)
	<input type="checkbox"/>	Proposed funding is from fund balance in the _____ Fund.	
Does this action create any revenue?	Yes	<input checked="" type="checkbox"/>	Funds will be deposited into this fund: 2410 in the amount of <u>\$5,000.00</u> for FY 2015.
	No	<input type="checkbox"/>	There is no new revenue generated by this action.

BUDGET NARRATIVE

Grant funds of \$5,000.00 will be deposited into Fund 2410 (KLCB) under project number 20578 to be used by LCPD-Codes, KLCB Program to purchase supplies for the Las Cruces Community Tree Planting Program.

FUND EXPENDITURE SUMMARY:

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
KLCB Fund	24147180-722113-20578	\$3,500.00	\$3,500.00*	\$0.00	N/A
KLCB Fund	24147180-730110-20578	\$1,500.00	\$1,500.00*	\$0.00	N/A

* Pending approved budget adjustment.

OPTIONS / ALTERNATIVES:

1. Vote "Yes"; this will accept grant funds from Lowes/Keep America Beautiful in the amount of \$5,000.00. This will also authorize the City Manager's signature and adjust the budget.
2. Vote "No"; this will prevent KLCB from implementing the tree planting program.
3. Vote to "Amend"; this will delay the process of spending the grant funds within the predetermined grant schedule.
4. Vote to "Table"; this will impact KLCB's ability to implement the tree planting program before grant funds revert.

(Continue on additional sheets as required)

REFERENCE INFORMATION:

N/A

(Continue on additional sheets as required)

RESOLUTION NO. 15-049

A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES, ON BEHALF OF ITS KEEP LAS CRUCES BEAUTIFUL (KLCB) PROGRAM; TO ACCEPT A GRANT AWARD FROM LOWES/KEEP AMERICA BEAUTIFUL FOR THE COMMUNITY TREE PLANTING PROGRAM IN THE AMOUNT OF \$5,000.00, TO AUTHORIZE THE CITY MANAGER'S SIGNATURE ON THE GRANT AGREEMENT, AND TO AMEND THE CITY'S ADOPTED FY 2015 BUDGET.

The City Council is informed that:

WHEREAS, the City of Las Cruces, on behalf of its Police Department (LCPD)-Codes Unit, received a grant award in the amount of \$5,000.00 to support the City's KLCB Program; and

WHEREAS, LCPD-Codes Unit in partnership with the City's Parks and Recreation Department will use grant funding to purchase trees and planting supplies for the Las Cruces Tree Stewards Program; and

WHEREAS, the tree planting project in collaboration with volunteers from the Las Cruces Tree Stewards Program, Lowe's Heroes, New Mexico State University student groups, and members of various youth organizations has been established to promote the community's tree stewards initiative; and

WHEREAS, there is no match requirement for this grant.

NOW, THEREFORE, Be it resolved by the governing body of the City of Las Cruces:

(I)

THAT the City of Las Cruces is authorized to accept grant funding from Lowe's/Keep America Beautiful Community Improvement Grant in the amount of \$5,000.00 for expenses related to KLCB tree stewards initiative; and

(II)

THAT the City Manager is authorized to sign the grant agreement, as shown in Exhibit "A" attached hereto and made a part of this resolution.

(III)

THAT the City's FY 2015 budget is adjusted, as shown in Exhibit "B" attached hereto made a part of this resolution.

(IV)

THAT City staff is hereby authorized to do all deeds as necessary in the accomplishment of the herein above.

DONE AND APPROVED this _____ day of _____, 2014.

APPROVED:

Mayor

ATTEST:

City Clerk

(SEAL)

Moved by _____

Seconded by _____

VOTE:

- Mayor Miyagishima: _____
- Councillor Silva: _____
- Councillor Smith: _____
- Councillor Pedroza: _____
- Councillor Small: _____
- Councillor Sorg: _____
- Councillor Levatino: _____

APPROVED AS TO FORM:



City Attorney

KEEP AMERICA BEAUTIFUL

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Stamford, CT 06901 F: 203.659.3001

1030 15th Street, NW
Suite 490 West
Washington, D.C. 20005

T: 202.688.0600 info@kab.org
F: 202.280.1490 kab.org

Lowe's/KAB Community Improvement Grant Agreement

Grant Recipient Organization Name: Keep Las Cruces Beautiful

City, State: Las Cruces, NM

Grant Amount: \$5,000

By accepting the terms of this grant, Keep Las Cruces Beautiful agrees that the funds associated with the grant in the amount of \$4,500 will be issued to Keep Las Cruces Beautiful by Keep America Beautiful. After project completion date (December 1, 2014) a final project wrap-up report must be submitted to Keep America Beautiful (December 15, 2014). Upon receipt of this report, the remaining grant funds of \$500 will be released. A project event debrief must be submitted within 48 hours of your project/event completion (www.surveymonkey.com/s/2014LoweProjectDebrief).

Keep Las Cruces Beautiful agrees that if a final report is not submitted or the project cannot be completed by December 15, 2014, they must return grant funds in full back to Keep America Beautiful.

Project/Event Debrief Requirements (due to KAB within 48 hours of project/event completion) includes:

1. Brief project overview
2. A social media post (Facebook, Twitter, Instagram, etc.) tagging KAB and Lowe's in the post
3. Project/event photos and video
4. Number of Lowe's Heroes

Wrap-up Report (due to KAB by December 15, 2014)

(www.surveymonkey.com/s/2014LoweWrapUpReport) includes:

1. Detailed project narrative
2. Metrics
3. Additional new and social media, pictures and videos

Signed:



Robert L. Garza, P.E.

Title: City Manager

Date: 9-11-14

Please fax back to 203.659.3033 or email to gmassinello@kab.org

APPROVED AS TO FORM:


Deputy City Attorney

CITY OF LAS CRUCES
2014-15 Fiscal Year Budget

FUND	DIVISION		FUND TYPE	
Keep Las Cruces Beautiful Fund 2410	Police		Special Revenue Funds	
	2013-14 Un-Audited	2014-15 Adopted	2014-15 Adjustment	2014-15 Adjusted
RESOURCES				
Beginning Balance	\$ 204	204	(0)	204
Revenues				
Miscellaneous Revenues	0	0	0	0
Local Grants	41,648	42,900	5,000	47,900
Operating Transfers In	0	0	0	0
Total Revenues	<u>41,648</u>	<u>42,900</u>	<u>5,000</u>	<u>47,900</u>
TOTAL RESOURCES	<u>\$ 41,852</u>	<u>43,104</u>	<u>5,000</u>	<u>48,104</u>
Expenditures				
Las Cruces Police Department				
20573 - KLCB FY12	0	0	0	0
20574 - LOWE'S COMMUNITY IMPVMT PHASE I	0	0	0	0
20575 - KLCB FY13	0	0	0	0
20576 - KAB/UPS TREES FY 14	5,000	0	0	0
20577 - KLCB FY14	36,647	42,900	0	42,900
20578 - Lowe's/KAB FY15	0	0	5,000	5,000
Operating Transfers Out	0	0	0	0
Total Expenditures	<u>\$ 41,647</u>	<u>42,900</u>	<u>5,000</u>	<u>47,900</u>
Accrual Adjustments	<u>(1)</u>	<u>0</u>	<u>0</u>	<u>0</u>
ENDING BALANCE	<u>\$ 204</u>	<u>204</u>	<u>(0)</u>	<u>204</u>