

# City of Las Cruces®

PEOPLE HELPING PEOPLE

## Council Action and Executive Summary

Item # 9 Ordinance/Resolution#13-14-402

For Meeting of \_\_\_\_\_  
(Ordinance First Reading Date)

For Meeting of APRIL 7, 2014  
(Adoption Date)

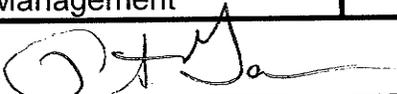
Please check box that applies to this item:

QUASI JUDICIAL       LEGISLATIVE       ADMINISTRATIVE

**TITLE:** A RESOLUTION APPROVING A CONTRACT WITH G. SANDOVAL CONSTRUCTION, INC., OF LAS CRUCES, NM FOR THE ANIMAL SERVICE CENTER OF THE MESILLA VALLEY PUPPY ROOM IMPROVEMENT PROJECT FOR THE AMOUNT OF \$190,859.70 PLUS NEW MEXICO GROSS RECEIPTS TAX OF \$14,433.76; AND AUTHORIZING THE CITY MANAGER TO APPROVE CHANGE ORDERS UP TO \$6,206.54, FOR A TOTAL AUTHORIZATION OF \$211,500.00.

**PURPOSE(S) OF ACTION:**

Approve a construction contract.

<b>COUNCIL DISTRICT: 5</b>		
<b><u>Drafter/Staff Contact:</u></b> Marco Marquez	<b><u>Department/Section:</u></b> Public Works/Facilities Management	<b><u>Phone:</u></b> 541-2906
<b><u>City Manager Signature:</u></b>		

**BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:**

The existing puppy room at the Animal Service Center of the Mesilla Valley (ASCMV) is undersized for the number of animals to be housed. Therefore, enhancements need to be made to provide improved living conditions for the animals. The scope of work is fairly comprehensive and includes installation of eight more kennels with raised floors to allow eye-level access for potential adoptees, integral floor drains, durable finishes for easier maintainability, upgraded mechanical and electrical systems, a dedicated heating, ventilation, and air conditioning (HVAC) system, and improved entrance area for visitors.

Planning and design for the project have been completed. Three (3) cost proposals were solicited through the Cooperative Educational Service Job Order Contract. Three responses were received and the low quote was from G. Sandoval Construction, Inc., of Las Cruces, NM, in the amount of \$190,859.70. Public Works/Facilities Management has reviewed the quote and considers it fair and commensurate with the type of work to be performed. Therefore, staff recommends that City Council award the ASCMV Puppy Room Improvement Project to G. Sandoval Construction, Inc., in the amount of \$ 190,859.70 plus New Mexico Gross Receipts Tax of \$14,433.76, authorizing the City Manager to approve change orders in the amount of \$6,206.54, for a total authorization of \$211,500.00.

**SUPPORT INFORMATION:**

1. Resolution.
2. Exhibit "A", Purchasing Manager's Request to Contract Form.
3. Attachment "A", Bid Tabulation Sheet.

**SOURCE OF FUNDING:**

<b>Is this action already budgeted?</b>	Yes	<input checked="" type="checkbox"/>	See fund summary below
	No	<input type="checkbox"/>	If No, then check one below:
	<i>Budget Adjustment Attached</i>	<input type="checkbox"/>	Expense reallocated from: _____
		<input type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)
		<input type="checkbox"/>	Proposed funding is from fund balance in the _____ Fund.
<b>Does this action create any revenue?</b>	Yes	<input type="checkbox"/>	Funds will be deposited into this fund: _____ in the amount of \$_____ for FY__.
	No	<input checked="" type="checkbox"/>	There is no new revenue generated by this action.

**BUDGET NARRATIVE**

The Animal Service Center of the Mesilla Valley (ASCMV) became an enterprise through a joint powers agreement between the City of Las Cruces and Doña Ana County to provide regional animal shelter services. ASCMV Board of Directors, comprised of City and County elected officials or staff, authorized an adjustment to their FY 2013-14 ASCMV Capital Fund budget in support of the Puppy Room Improvement Project at their January 9<sup>th</sup> Board Meeting (Res#2014-01). The total amount available is \$212,597.13, which funds the construction contract of \$205,293.46 proposed by G. Sandoval Construction and the \$6,206.54 in possible Change Orders for a total authorized amount of \$211,500.00.

**FUND EXPENDITURE SUMMARY:**

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
Fund 7441 - ASCMV Capital	74009130-852100	\$211,500.00	\$212,597.13	\$ 1,097.13	Fund Balance

**OPTIONS / ALTERNATIVES:**

1. Vote "Yes"; this will approve the Resolution, and authorize the contract with G. Sandoval Construction, Inc., of Las Cruces, NM for the Animal Service Center of the Mesilla Valley Puppy Room Improvement Project for the amount of \$190,859.70 plus New Mexico Gross Receipts Tax of \$14,433.76 and authorizing the City Manager to approve change orders in the amount of \$6,206.54 for a total authorization of \$211,500.00
2. Vote "No"; this will not approve the Resolution, and will not approve the contract with G. Sandoval Construction, Inc., of Las Cruces, NM for the Animal Service Center of the Mesilla Valley Puppy Room Improvement Project.
3. Vote to "Amend"; this will direct staff to proceed as amended by City Council. This may require additional direction to staff to modify the Resolution.
4. Vote to "Table"; City Council could provide staff with further direction. This could delay the construction process.

**REFERENCE INFORMATION:**

1. N/A

RESOLUTION NO. 13-14-402

**A RESOLUTION APPROVING A CONTRACT WITH G. SANDOVAL CONSTRUCTION, INC., OF LAS CRUCES, NM FOR THE ANIMAL SERVICE CENTER OF THE MESILLA VALLEY PUPPY ROOM IMPROVEMENT PROJECT FOR THE AMOUNT OF \$190,859.70 PLUS NEW MEXICO GROSS RECEIPTS TAX OF \$14,433.76; AND AUTHORIZING THE CITY MANAGER TO APPROVE CHANGE ORDERS UP TO \$6,206.54, FOR A TOTAL AUTHORIZATION OF \$211,500.00.**

The City Council is informed that:

**WHEREAS**, the existing puppy room at the Animal Service Center of the Mesilla Valley (ASCMV) is undersized for the number of animals to be housed and therefore enhancements need to be made to provide improved living conditions for the animals; and

**WHEREAS**, the scope of work includes installation of eight more kennels with raised floors to allow eye-level access for potential adoptees, integral floor drains, durable finishes for easier maintainability, upgraded mechanical and electrical systems, a dedicated heating, ventilation, and air conditioning (HVAC) system, and improved entrance area for visitors; and

**WHEREAS**, planning and design for the project have been completed; and

**WHEREAS**, three (3) cost proposals were solicited through the Cooperative Educational Service Job Order Contract; and

**WHEREAS**, the low quote was from G. Sandoval Construction, Inc., of Las Cruces, NM, in the amount of \$190,859.70 and Public Works/Facilities Management has reviewed the quote and considers it fair and commensurate with the type of work to be performed; and

**WHEREAS**, staff recommends that Las Cruces City Council award the ASCMV Puppy Room Improvement Project to G. Sandoval Construction, Inc., in the amount of

\$190,859.70 plus New Mexico Gross Receipts Tax of \$14,433.75; authorizing the City Manager to approve change orders in the amount of \$6,206.54, for a total authorization of \$211,500.00.

**NOW, THEREFORE,** Be it resolved by the governing body of the City of Las Cruces, New Mexico:

**(I)**

**THAT** the contract for the Animal Service Center of the Mesilla Valley Puppy Room Improvement Project is hereby awarded to G. Sandoval Construction, Inc., of Las Cruces, NM in the amount of \$190,859.70 plus \$14,433.75 for New Mexico Gross Receipts Tax; the City Manager is authorized to approve change orders in an amount not to exceed \$6,206.54, for a total project authorization of \$211,500.00.

**(II)**

**THAT** the Purchasing Manager is authorized to contract with G. Sandoval Construction, Inc., as outlined in the signed Exhibit "A", Purchasing Manager's Request to Contract Form.

**(III)**

**THAT** City staff is hereby authorized to do all deeds necessary in the accomplishment of the herein above.

**DONE AND APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

(SEAL)

VOTE:

Mayor Miyagishima: \_\_\_\_\_

Councillor Silva: \_\_\_\_\_

Councillor Smith: \_\_\_\_\_

Councillor Pedroza: \_\_\_\_\_

Councillor Small: \_\_\_\_\_

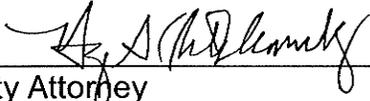
Councillor Sorg: \_\_\_\_\_

Councillor Levatino: \_\_\_\_\_

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

APPROVED AS TO FORM:



\_\_\_\_\_  
City Attorney

# CITY OF LAS CRUCES<sup>124</sup>

## PURCHASING MANAGER'S REQUEST TO CONTRACT

For Meeting of: April 7, 2014

Resolution No.: 13-14-402

### Existing Contract Purchase For ASCMV Puppy Room Improvement Project

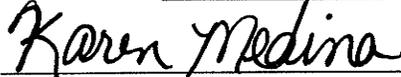
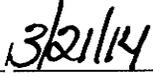
The Las Cruces City Council is provided the following information concerning this request:

#### RFP/BID SOLICITATION INFORMATION:

- |    |  |  |
|----|--|--|
| 1. | Existing Contract Issuer                         | Cooperative Education Services             |
| 2. | Contract Number:                                 | 2013-026 912-300 GSC                       |
| 3. | Contract Expiration Date:                        | December 1, 2014                           |
| 4. | Description:                                     | ASCMV Puppy Room Improvement Project       |
| 5. | Using Department:                                | Public Works                               |
| 6. | Current Award Recommendation To:                 | G. Sandoval Construction of Las Cruces, NM |
| 7. | Award Amount (includes any tax and contingency): | \$211,500.00                               |
| 8. | Projected Completion Date:                       | N/A  |

#### PROCUREMENT CODE COMPLIANCE:

The City of Las Cruces Procurement Code was administered in the conduct of this procurement and approval to purchase is hereby requested pursuant to Section 24-316.


  
 Purchasing Manager                      Date

#### CONFIRMATION OF FUND ENCUMBRANCE:

REQUISITION OR PURCHASE ORDER NUMBER:	14101984
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Project                    Animal Services Center of the Mesilla Valley Puppy Room Improvements  
 CLC Project NO. :    N/A

Company	G. Sandoval Construction, Inc.	ESA Construction, Inc.	BASIC IDIQ, Inc.
Bid	\$190,859.70	\$217,480.00	\$240,498.14
NMGRT	\$14,433.76	\$16,446.92	\$18,187.67
<b>TOTAL</b>	<b>\$205,293.46</b>	<b>\$233,926.92</b>	<b>\$258,685.81</b>

Prepared by Marco Marquez

*Marco A. Marquez*