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City of Las Cruces[®]
 PEOPLE HELPING PEOPLE

Council Action and Executive Summary

Item # 6 Ordinance/Resolution# 14-132

For Meeting of _____
 (Ordinance First Reading Date)

For Meeting of February 18, 2014
 (Adoption Date)

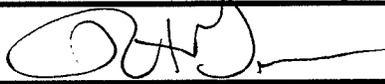
Please check box that applies to this item:

QUASI JUDICIAL LEGISLATIVE ADMINISTRATIVE

TITLE: A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES TO FORMALLY ACCEPT GRANT FUNDING IN THE AMOUNT OF \$1,901,298.00 FROM THE U.S. DEPARTMENT OF TRANSPORTATION, FEDERAL TRANSIT ADMINISTRATION, TO OBLIGATE A LOCAL MATCH AMOUNT OF \$1,810,192.00 FOR VARIOUS OPERATIONS EXPENSES RELATED TO ROADRUNNER TRANSIT, AND TO ADJUST THE FY 2014 BUDGET.

PURPOSE(S) OF ACTION:

Accept funding.

COUNCIL DISTRICT: All		
<u>Drafter/Staff Contact:</u> S. Nicole Williams	<u>Department/Section:</u> Financial Services / Grants Administration	<u>Phone:</u> 541-2716
<u>City Manager Signature:</u> 		

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:

The U.S. Department of Transportation, Federal Transit Administration (U.S. DOT/FTA) has awarded the City of Las Cruces, on behalf of the Transit Section, federal grant funding in the amount of \$1,901,298.00 to be used for various operations expenses for RoadRUNNER Transit. There is a \$1,810,192.00 local match requirement. The total cost for RoadRUNNER Transit operations expenses as proposed to and approved by U.S. DOT/FTA is \$3,711,490.00.

Each year, the Transit Section submits a budget projection based on historical data for operating funds to be included in the proposed City budget that is approved by Council. For the FY 2014 budget, the Transit Section anticipated that the U.S. DOT/FTA would award the City, on behalf of the Transit Section, a federal grant in the amount of \$1,659,306.00 for operating expenses. The City was notified that the U.S. DOT/FTA awarded the City, on behalf of the Transit Section, \$1,901,298.00 in federal grant funds for operations expenses. This action will allow for the acceptance of the actual federal grant award and will adjust the budget to reflect the increase of \$241,992.00 to the Transit Section's FY 2014 operations funds balance. The required match amount of \$1,810,192.00 is currently available in the Transit Section's budget.

(Continue on additional sheets as required)

SUPPORT INFORMATION:

1. Resolution.
2. Exhibit "A", Funding Application.
3. Exhibit "B", Budget Adjustment.

SOURCE OF FUNDING:

Is this action already budgeted?	Yes	<input type="checkbox"/>	See fund summary below
	No	<input checked="" type="checkbox"/>	If No, then check one below:
	<i>Budget Adjustment Attached</i>	<input type="checkbox"/>	Expense reallocated from:
		<input checked="" type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)
		<input type="checkbox"/>	Proposed funding is from fund balance in the Fund.
Does this action create any revenue?	Yes	<input checked="" type="checkbox"/>	Funds will be deposited into this fund: <u>5920</u> in the amount of <u>\$241,992.00</u> for <u>FY14</u> .
	No	<input type="checkbox"/>	There is no new revenue generated by this action.

BUDGET NARRATIVE

Funds for this grant are currently established in the 5920 Transit Fund under project number 24114, in the amount of \$1,659,306.00. This action will increase the current budgeted funds by \$241,992.00 to reflect a total grant award of \$1,901,298.00.

FUND EXPENDITURE SUMMARY:

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
Transit	Various	\$1,901,298.00*	\$1,901,298.00*	\$0	None

*Upon approved budget adjustment.

OPTIONS / ALTERNATIVES:

1. Vote "Yes"; this will allow the City of Las Cruces to formally accept grant funding from the U.S. DOT/FTA and will adjust the FY 2014 budget.
2. Vote "No"; this is not an option as the federal grant funding is awarded to cover operations expenses for RoadRUNNER Transit.
3. Vote to "Amend"; this is not an option as funding is specific to approved expenditures as stipulated under the U.S. DOT/FTA program.
4. Vote to "Table"; this is not an option as funding is constrained by a specific period of performance.

(Continue on additional sheets as required)

REFERENCE INFORMATION:

N/A

(Continue on additional sheets as required)

RESOLUTION NO. 14-132

A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES TO FORMALLY ACCEPT GRANT FUNDING IN THE AMOUNT OF \$1,901,298.00 FROM THE U.S. DEPARTMENT OF TRANSPORTATION, FEDERAL TRANSIT ADMINISTRATION, TO OBLIGATE A LOCAL MATCH AMOUNT OF \$1,810,192.00 FOR VARIOUS OPERATIONS EXPENSES RELATED TO ROADRUNNER TRANSIT, AND TO ADJUST THE FY 2014 BUDGET.

The City Council is informed that:

WHEREAS, the U.S. Department of Transportation, Federal Transit Administration has awarded the City of Las Cruces, on behalf of the Transit Section, \$1,901,298.00 in federal grant funding for RoadRUNNER Transit operations expenses, as indicated within Exhibit "A", attached hereto and made part of this resolution; and

WHEREAS, there is a local match of \$1,810,192.00 required; and

WHEREAS, the current budget for this item is \$1,659,306.00; this action will adjust the FY 2014 budget by \$241,992.00 to reflect a total awarded amount of \$1,901,298.00, as indicated in Exhibit "B" attached hereto and made part of this resolution.

NOW, THEREFORE, Be it resolved by the governing body of the City of Las Cruces:

(I)

THAT the City of Las Cruces is authorized to formally accept the grant award in the amount of \$1,901,298.00 from the U.S. Department of Transportation, Federal Transit Administration.

(II)

THAT the required match of \$1,810,192.00 is hereby obligated as per grant requirements.

(III)

THAT the City's FY2014 budget is hereby adjusted as outlined in Exhibit "B", attached hereto and made part of this resolution.

(IV)

THAT City staff is hereby authorized to do all deeds necessary in the accomplishment of the herein above.

DONE AND APPROVED this _____ day of _____, 20_____.

APPROVED:

Mayor

ATTEST:

City Clerk

(SEAL)

Moved by: _____

Seconded by: _____

VOTE:

Mayor Miyagishima: _____

Councillor Silva: _____

Councillor Smith: _____

Councillor Pedroza: _____

Councillor Small: _____

Councillor Sorg: _____

Councillor Levatino: _____

APPROVED AS TO FORM:



City Attorney

DOT**FTA**

U.S. Department of Transportation

Federal Transit Administration

Application

Recipient ID:	1580
Recipient Name:	CITY OF LAS CRUCES
Project ID:	NM-90-X120-00
Budget Number:	1 - Budget Pending Approval
Project Information:	5307 funds to be used for City FY14

Part 1: Recipient Information

Project Number:	NM-90-X120-00
Recipient ID:	1580
Recipient Name:	CITY OF LAS CRUCES
Address:	700 N Main St , LAS CRUCES, NM 88001 3512
Telephone:	(575) 541-2500
Facsimile:	(575) 541-2545

Union Information

Recipient ID:	1580
Union Name:	STEELWORKERS UNION
Address 1:	
Address 2:	
City:	, 00000 0000
Contact Name:	
Telephone:	() -
Facsimile:	() 0-0000
E-mail:	
Website:	

Recipient ID:	1580
Union Name:	UNITED STEELWORKERS OF AMERICA, AFL-CIO/CLC
Address 1:	1880 N. Solano
Address 2:	

City:	Las Cruces, NM 88001
Contact Name:	David Carrillo
Telephone:	(505) -52-3-94
Facsimile:	
E-mail:	dlcarrillo@las-cruces.org
Website:	

Part 2: Project Information

Project Type:	Grant	Gross Project Cost:	\$3,711,490
Project Number:	NM-90-X120-00	Adjustment Amt:	\$0
Project Description:	5307 funds to be used for City FY14	Total Eligible Cost:	\$3,711,490
Recipient Type:	City	Total FTA Amt:	\$1,901,298
FTA Project Mgr:	Tony Ogboli 817-978-0566	Total State Amt:	\$0
Recipient Contact:	Michael Bartholomew 575-541-2537	Total Local Amt:	\$1,810,192
New/Amendment:	None Specified	Other Federal Amt:	\$0
Amend Reason:	Initial Application	Special Cond Amt:	\$0
Fed Dom Asst. #:	20507	Special Condition:	None Specified
Sec. of Statute:	5307-2A	S.C. Tgt. Date:	None Specified
State Appl. ID:	None Specified	S.C. Eff. Date:	None Specified
Start/End Date:	Jul. 01, 2013 - Sep. 30, 2014	Est. Oblig Date:	None Specified
Recvd. By State:	Nov. 21, 2013	Pre-Award Authority?:	Yes
EO 12372 Rev:	Not Applicable	Fed. Debt Authority?:	No
Review Date:	None Specified	Final Budget?:	No
Planning Grant?:	NO		
Program Date (STIP/UPWP/FTA Prm Plan) :	Sep. 27, 2013		
Program Page:	1		
Application Type:	Electronic		
Supp. Agreement?:	Yes		
Debt. Delinq. Details:			

Urbanized Areas

UZA ID	UZA Name
353520	LAS CRUCES, NM

Congressional Districts

State ID	District Code	District Official
35	2	Stevan Pearce

Project Details

The City of Las Cruces would like to obligate \$1,901,298 of FY13 5307 apportionment in the following amounts:

- Operations \$1,781,974
- Security cameras \$22,034
- Rolling stock: 2 staff vehicles \$45,600
- Rolling stock: replacement of 1 paratransit vehicle \$35,690 (to enable the purchase of a sixth vehicle with left over funds from another grant).
- Maintenance shop equipment - \$16,000

Operating assistance will be used for the City fiscal budget year of July 1, 2013 to June 30, 2014 and in the first quarter of of FY15 July 1, 2014 - September 30, 2015.

A copy of the current New Mexico STIP is attached to this request in TEAM and this project is shown on page 2.

The bulk of operating expenses go to staff salaries and benefits. However, there are potential contracting opportunities that would involve this grant as noted below (total estimated cost for FY13), This information is also provided as an attachment to this grant request:

- Fuel - \$550,000 (part of a larger Citywide contract)
- Vehicle Parts (includes tires) - \$225,000
- Major vehicle servicing - \$50,000
- Vehicle Cleaning Contract - \$96,000
- Bus Schedule Printing - \$12,000
- Janitorial Services (part of a larger City contract) - \$30,000-
- Uniforms for drivers - \$14,000
- Minor office equipment and supplies - \$14,000
- Minor tools for vehicle maintenance (floor jacks, compressors, etc.)

-- Mike Bartholomew

Earmarks

No information found.

Security

Yes – We will expend 1% or more of the 5307 funds in this grant application for security purposes. Please list security-related projects in the project budget and summarize them in the non-add scope code 991.

Part 3: Budget**Project Budget**

	Quantity	FTA Amount	Tot. Elig. Cost
<u>SCOPE</u>			

113-00 BUS - STATION/STOPS/TERMINALS	2	\$67,634.00	\$84,542.00
<u>ACTIVITY</u>			
13.32.07 PURCHASE SURVEILL/SECURITY EQUIP	0	\$22,034.00	\$27,542.00
11.42.11 ACQUIRE - SUPPORT VEHICLES	2	\$45,600.00	\$57,000.00
<u>SCOPE</u>			
114-00 BUS: SUPPORT EQUIP AND FACILITIES	0	\$16,000.00	\$20,000.00
<u>ACTIVITY</u>			
11.42.06 ACQUIRE - SHOP EQUIPMENT	0	\$16,000.00	\$20,000.00
<u>SCOPE</u>			
300-00 OPERATING ASSISTANCE	0	\$1,781,974.00	\$3,563,948.00
<u>ACTIVITY</u>			
30.09.01 UP TO 50% FEDERAL SHARE	0	\$1,781,974.00	\$3,563,948.00
<u>SCOPE</u>			
111-00 BUS - ROLLING STOCK	1	\$35,690.00	\$43,000.00
<u>ACTIVITY</u>			
11.12.15 BUY REPLACEMENT VAN	1	\$35,690.00	\$43,000.00
Estimated Total Eligible Cost:			\$3,711,490.00
Federal Share:			\$1,901,298.00
Local Share:			\$1,810,192.00

OTHER (Scopes and Activities not included in Project Budget Totals)

None

No Amendment Funding Source information is available for the selected project

Alternative Fuel Codes

11.42.11	ACQUIRE - SUPPORT VEHICLES	Gasoline
11.12.15	BUY REPLACEMENT VAN	Gasoline

Extended Budget Descriptions

13.32.07	PURCHASE SURVEILL/SECURITY EQUIP	0	\$22,034.00	\$27,542.00
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1.	RFP/IFB Issued	Jan. 03, 2013
	One vehicle that will be purchased is a gasoline minivan that is used for bus operator change outs. It will be replacing an older vehicle that has surpassed its useful life. The second vehicle will be a shop truck that is equipped for bus shelter cleaning. This is a function previously contracted out, but is now being done in house.	
2.	Contract Award	Mar. 01, 2014
3.	Contract Complete	Jun. 30, 2014

11.42.06 ACQUIRE - SHOP EQUIPMENT 0 \$16,000 \$20,000

	<u>Milestone Description</u>	<u>Est. Comp. Date</u>
1.	Obtain quotes	Dec. 15, 2013
	This will be used to acquire equipment for the transit maintenance shop. These will be micro purchasing and only quotes will be obtained.	
2.	Purchase equipment	Jan. 03, 2014
3.	Activity Complete	Jun. 30, 2014

30.09.01 UP TO 50% FEDERAL SHARE 0 \$1,781,974 \$3,563,948

	<u>Milestone Description</u>	<u>Est. Comp. Date</u>
1.	Final Expenditure	Sep. 30, 2014
	Operating funding for city FY2013.	

11.12.15 BUY REPLACEMENT VAN 1 \$35,690 \$43,000

	<u>Milestone Description</u>	<u>Est. Comp. Date</u>
1.	RFP/IFB OUT FOR BID	Jan. 03, 2014
	This activity will be done concurrent with another FTA grant we are applying for using Section 5309 funds. It is anticipated that that grant will not quite fund six vehicles and this grant will be used to round out that funding.	
2.	CONTRACT AWARDED	Mar. 15, 2014
3.	ALL VEHICLES DELIVERED	Jun. 20, 2014
4.	CONTRACT COMPLETE	Jun. 30, 2014
5.	FIRST VEHICLE DELIVERED	Aug. 01, 2014

Part 5. Environmental Findings

300901 UP TO 50% FEDERAL SHARE 0 \$1,781,974 \$3,563,948

Finding No. 1 - Class II(c)**C04 - Planning and administrative activity**

Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

114206 ACQUIRE - SHOP EQUIPMENT	0	\$16,000	\$20,000
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Finding No. 1 - Class II(c)**C07 - Acquisition, maintenance of vehicles / equipment**

Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

133207 PURCHASE SURVEILL/SECURITY EQUIP	0	\$22,034	\$27,542
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Finding No. 1 - Class II(c)**C05 - Action promoting safety, security, accessibility**

Activities, including repairs, replacements, and rehabilitations, designed to promote transportation safety, security, accessibility and effective communication within or adjacent to existing right-of-way, such as: the deployment of Intelligent Transportation Systems and components; installation and improvement of safety and communications equipment, including hazard elimination and mitigation; installation of passenger amenities and traffic signals; and retrofitting existing transportation vehicles, facilities or structures, or upgrading to current standards.

Finding Details: The current "C-19" environmental finding for ALIs 13.32.07 activity meet the criteria for a categorical exclusion under "C-21". This is a new subsection in the joint NEPA regulation which covers radios and communication equipment; but, it's not yet available in TEAM.

114211 ACQUIRE - SUPPORT VEHICLES	2	\$45,600	\$57,000
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Finding No. 1 - Class II(c)**C07 - Acquisition, maintenance of vehicles / equipment**

Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

111215 BUY REPLACEMENT VAN 1 \$35,690 \$43,000

Finding No. 1 - Class II(c)

C07 - Acquisition, maintenance of vehicles / equipment

Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

Part 6: Fleet Status

Fixed Route

		<u>Before</u>	<u>Change</u>	<u>After</u>
I.	Active Fleet			
	A. Peak Requirement	12	0	12
	B. Spares	6	0	6
	C. Total (A+B)	18	0	18
	D. Spare Ratio (B/A)	50.00%	0.00%	50.00%
II.	Inactive Fleet			
	A. Other	0	0	0
	B. Pending Disposal	0	0	0
	C. Total (A+B)	0	0	0
III.	Total (I.C and II.C)	18	0	18

Other

		<u>Before</u>	<u>Change</u>	<u>After</u>
I.	Active Fleet			
	A. Peak Requirement	7	1	8
	B. Spares	0	0	0
	C. Total (A+B)	7	1	8
	D. Spare Ratio (B/A)	0.00%	0.00%	0.00%
II.	Inactive Fleet			
	A. Other	0	0	0
	B. Pending Disposal	0	0	0
	C. Total (A+B)	0	0	0
III.	Total (I.C and II.C)	7	1	8

Other reflect staff and maintenance shop vehicles.

Paratransit

		<u>Before</u>	<u>Change</u>	<u>After</u>
I.	Active Fleet			
	A. Peak Requirement	21	0	21
	B. Spares	7	0	7
	C. Total (A+B)	28	0	28
	D. Spare Ratio (B/A)	33.33%	0.00%	33.33%
II.	Inactive Fleet			
	A. Other	0	0	0
	B. Pending Disposal	0	0	0
	C. Total (A+B)	0	0	0
III.	Total (I.C and II.C)	28	0	28

Part 7. FTA Comments

General Review

Comment Title:	Civil Rights - TVM & ADA Req.
Comment By:	Rebecca U Tanrath
Date Created:	Nov. 15, 2013
Date Updated:	None Specified
Ref Section:	Unknown
Comment:	This grant has rolling stock. The grantee should be advised that they will need to verify that the Transit Vehicle Manufacturer (TVM) must have a current DBE goal and approved FTA DBE program prior to bidding on a contract. The grantee can check FTA's DBE website for a current listing of certified TVMs at http://www.fta.dot.gov/12326_5626.html . It is recommended that the grantee print a copy of this listing and include it in the procurement file to verify the TVM was certified at the time of the bid. In addition to the TVM requirement, the grantee should be advised that all buses to be purchased are lift-equipped. If the bus is not lift-equipped, and it is for demand responsive service, the grantee must submit to FTA, a signed and dated Equivalent Service Certificate before this grant can be approved. The Certificate is only good for one year.

Comment Title:	New Comment
Comment By:	Tony Ogboli
Date Created:	Nov. 14, 2013
Date Updated:	None Specified
Ref Section:	Unknown
Comment:	This grant meets all planning and environmental requirements.

Comments to DOL

Comment Title:	New Comment
Comment By:	Tony Ogboli
Date Created:	Nov. 14, 2013
Date Updated:	None Specified
Ref Section:	Unknown
Comment:	<p>The Federal Transit Administration's (FTA) projected timetable for acting upon the subject grant is 35 days from the date of this application. In order to meet the timetable, Department of Labor certification is requested not later than two weeks prior to that date. Please establish a time schedule for negotiations pursuant to 29 DFR 215.3(d). Based on the time deadlines in the 12/7/95, DOL guidelines, please advise us of the 49 USC sec 5333(b) terms and conditions for inclusion in the grant contract.</p> <p>Person to notify at FTA: Tony Ogboli, Community Planner 819 Taylor Street Room 8A36 Forth Worth, TX 79102 Phone 817-978-0566 tony.ogboli@dot.gov</p> <p>Grantee Contact: Mike Bartholomew, RoadRUNNER Transit Administrator City of Las Cruces, NM Phone (575) 541-2500 MBartholomew@las-cruces.org</p>

Part 8: Results of Reviews

The reviewer did not find any errors

Part 9: Agreement

**UNITED STATES OF AMERICA
DEPARTMENT OF TRANSPORTATION
FEDERAL TRANSIT ADMINISTRATION**

**GRANT AGREEMENT
(FTA G-19, October 1, 2012)**

On the date the authorized U.S. Department of Transportation, Federal Transit Administration (FTA) official's electronic signature is entered for this Grant Agreement, FTA has Awarded Federal assistance in support of the Project described below. Upon Execution of this Grant Agreement by the Grantee named below, the Grantee affirms this FTA Award, and enters into this Grant Agreement with FTA. The following documents are incorporated by reference and made part of this Grant Agreement:

- (1) "Federal Transit Administration Master Agreement," FTA MA(19), October 1, 2012, <http://www.fta.dot.gov/documents/19-Master.pdf>
- (2) The Certifications and Assurances applicable to the Project that the Grantee has selected and provided to FTA, and
- (3) Any Award notification containing special conditions or requirements, if issued.

FTA OR THE FEDERAL GOVERNMENT MAY WITHDRAW ITS OBLIGATION TO PROVIDE FEDERAL ASSISTANCE IF THE GRANTEE DOES NOT EXECUTE THIS GRANT AGREEMENT WITHIN 90 DAYS FOLLOWING THE DATE OF THIS FTA AWARD SET FORTH HEREIN.

FTA AWARD

FTA hereby awards a Federal grant as follows:

Project No: NM-90-X120-00

Grantee: CITY OF LAS CRUCES

Citation of Statute(s) Authorizing Project: 49 USC 5307 - Urbanized Area Formula (FY2013 and forward)

Estimated Total Eligible Cost (in U.S. Dollars): \$3,711,490

Maximum Total FTA Amount Awarded (in U.S. Dollars): \$1,901,298

Amount of This FTA Award (in U.S. Dollars): \$1,901,298

Maximum Percentage(s) of FTA Participation:

Percentages of Federal participation are based on amounts included in the Approved Project Budget, modified as set forth in the text following the Project Description.

U.S. Department of Labor Certification of Public Transportation Employee Protective Arrangements:

Original Project Certification Date:

Project Description:

5307 funds to be used for City FY14

The Project Description includes information describing the Project within the Project Application submitted to FTA, and the Approved Project Budget, modified by any additional statements displayed in this Grant Agreement, and, to the extent FTA concurs, statements in other documents including Attachments entered into TEAM-Web.

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**UNITED STATES OF AMERICA
DEPARTMENT OF TRANSPORTATION
FEDERAL TRANSIT ADMINISTRATION**

**SUPPLEMENTAL AGREEMENT
(Attachment to FTA G-19, October 1, 2012)**

It is the practice of the Federal Transit Administration to enter into a formal agreement with the Designated Recipient for projects that the Designated Recipient does not carry out directly. Under this Grant Agreement, the Grant Recipient is not the Designated Recipient. Therefore, the Designated Recipient hereby agrees to permit the Grant Recipient under this Grant Agreement to receive and dispense the Federal assistance funds described in this Grant Agreement. The Designated Recipient further agrees that the Grant Recipient shall assume all responsibilities set forth in this Grant Agreement.

The Federal Government and the Grant Recipient under this Grant Agreement hereby agree that the Designated Recipient is not in any manner subject to or responsible for the terms and conditions of this Grant Agreement and is a party to this Grant Agreement only to assign the right to receive and dispense Federal funds to the Grant Recipient as described above.

NM-90-X120-00 Quarterly Narrative Report

Jul. 01, 2013 through Sep. 30, 2013
As Of Nov. 22, 2013

(DRAFT)

MS/P Report Submitted , No FFR

Part 1: Recipient Information

Project Number:	NM-90-X120-00
Recipient ID:	1580
Recipient Name:	CITY OF LAS CRUCES
Address:	700 N Main St , LAS CRUCES, NM 88001 3512
Telephone:	(575) 541-2500
Facsimile:	(575) 541-2545

Part 2: Project Information

Project No:	NM-90-X120-00
Brief Desc:	5307 funds to be used for City FY14
FTA Project Mgr:	Tony Ogboli 817-978-0566
Start/End Date:	Jul. 01, 2013 - Sep. 30, 2014
Gross Project Cost:	\$3,711,490
Adjustment Amt:	\$0
Total Eligible Cost:	\$3,711,490
Total FTA Amt:	\$1,901,298
Total State Amt:	\$0
Total Local Amt:	\$1,810,192
Other Federal Amt:	\$0

Part 3: Federal Financial Report

No FFR

Part 4. Milestone/Progress Report

	<u>Quantity</u>	<u>FTA Amount</u>	<u>Elig. Proj. Cost</u>
30.09.01 UP TO 50% FEDERAL SHARE	0	\$1,781,974	\$3,563,948

	<u>Milestone Description</u>	<u>Orig. Est. Comp. Date</u>	<u>Rev. Est. Comp. Date</u>	<u># Rev</u>	<u>Actual Comp. Date</u>	<u>Cont. Code</u>
1.	Final Expenditure	9/30/2014				

	<u>Milestone Description</u>	<u>Orig. Est. Comp. Date</u>	<u>Rev. Est. Comp. Date</u>	<u># Rev</u>	<u>Actual Comp. Date</u>	<u>Cont. Code</u>
1.	RFP/IFB Issued	1/3/2013				
	DETAILED DESCRIPTION: One vehicle that will be purchased is a gasoline minivan that is used for bus operator change outs. It will be replacing an older vehicle that has surpassed its useful life. The second vehicle will be a shop truck that is equipped for bus shelter cleaning. This is a function previously contracted out, but is now being done in house.					
2.	Contract Award	3/1/2014				
3.	Contract Complete	6/30/2014				

	<u>Quantity</u>	<u>FTA Amount</u>	<u>Elig. Proj. Cost</u>
11.12.15 BUY REPLACEMENT VAN	1	\$35,690	\$43,000

	<u>Milestone Description</u>	<u>Orig. Est. Comp. Date</u>	<u>Rev. Est. Comp. Date</u>	<u># Rev</u>	<u>Actual Comp. Date</u>	<u>Cont. Code</u>
1.	RFP/IFB OUT FOR BID	1/3/2014				
	DETAILED DESCRIPTION: This activity will be done concurrent with another FTA grant we are applying for using Section 5309 funds. It is anticipated that that grant will not quite fund six vehicles and this grant will be used to round out that funding.					
2.	CONTRACT AWARDED	3/15/2014				
3.	ALL VEHICLES DELIVERED	6/20/2014				
4.	CONTRACT COMPLETE	6/30/2014				
5.	FIRST VEHICLE DELIVERED	8/1/2014				

Recipient Remarks

This grant request is awaiting award from FTA. No activity can occur until the grant has been awarded and obligated. Quarterly operating activity for the July-September 2013 quarter will be fully calculated in late October and funds will be drawn down after the grant is obligated. (M. Bartholomew)

CITY OF LAS CRUCES
2013-14 Fiscal Year Budget

FUND	DIVISION		FUND TYPE	
Transit Fund 5920	Transportation		Proprietary Fund Enterprise Funds	
	2012-13 Prelim Actual	2013-14 Adopted Adjustment		2013-14 Adjusted
RESOURCES				
Beginning Balance	\$ 450,776	704,915	(231,577)	473,338
Revenues				
Charges For Services	998,416	630,700		630,700
Miscellaneous Revenues	6,883	4,500		4,500
Federal Grants	2,421,190	2,279,045	241,992	2,521,037
Operating Transfers In	2,870,916	1,913,944		1,913,944
Total Revenues	<u>6,297,405</u>	<u>4,828,189</u>	<u>241,992</u>	<u>5,070,181</u>
TOTAL RESOURCES	<u>\$ 6,748,181</u>	<u>5,533,104</u>	<u>10,415</u>	<u>5,543,519</u>
Expenditures				
Transit Administrative Services	106,390	50,000		50,000
14100 - FTA Operating Assistance FY05 (03)	0	0		0
14106 - FTA Operating Assistance FY06	0	0		0
24109 - FTA Operating Grant FY09	0	0		0
24112 - FTA Operating Grant FY12	1,467	0		0
24113 - FTA Operating Grant FY13	647,205	0		0
24114 - FTA Operating Grant FY14	1,210	582,255		582,255
FTA Operating Assistance	0	0		0
14104 - FTA Operating Assistance FY04	0	0		0
24112 - FTA Operating Grant FY12	0	0		0
24113 - FTA Operating Grant FY13	3,140,399	0		0
24114 - FTA Operating Grant FY14	4,786	2,146,627	472,388	2,619,015
241S3 - FTA - Bus And Bus Facilities	2,043	1,992		1,992
Transit Dial-A-Ride	0	0		0
24109 - FTA Operating Grant FY09	0	0		0
24111 - FTA Operating Grant FY11	0	0		0
24112 - FTA Operating Grant FY12	0	0		0
24113 - FTA Operating Grant FY13	1,525,620	0		0
24114 - FTA Operating Grant FY14	2,964	1,040,921		1,040,921
24215 - U.S. Dot Dial-A-Ride FY14	0	0		0
Transit Bus Maintenance	0	0		0
24109 - FTA Operating Grant FY09	41,027	0		0
24112 - FTA Operating Grant FY12	(1,057)	0		0
24113 - FTA Operating Grant FY13	575,121	0		0
24114 - FTA Operating Grant FY14	1,353	411,915		411,915
24213 - FTA-Architectural And Engineer	0	731,875		731,875
61L04 - Transit Bus Wash	0	64,600		64,600
241S1 - FTA - Jarc Planning Study	0	1,728		1,728
24216 - Nm Dot Bus/Facilities Sec 5339 FY14	0	0		0
Operating Transfers Out	0	0		0
Total Expenditures	<u>\$ 6,048,528</u>	<u>5,031,913</u>	<u>472,388</u>	<u>5,504,301</u>
Accrual Adjustments	0	0	0	0
ENDING BALANCE	<u>\$ 699,653</u>	<u>501,191</u>	<u>(461,973)</u>	<u>39,218</u>