

City of Las Cruces®

PEOPLE HELPING PEOPLE

Council Action and Executive Summary

Item # 3Ordinance/Resolution# 14-120For Meeting of _____
(Ordinance First Reading Date)For Meeting of January 21, 2014
(Adoption Date)

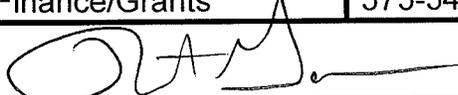
Please check box that applies to this item:

 QUASI JUDICIAL LEGISLATIVE ADMINISTRATIVE

TITLE: A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES TO ACCEPT AWARDED FUNDING ON BEHALF OF THE THOMAS BRANIGAN MEMORIAL LIBRARY FROM THE NEW MEXICO STATE LIBRARY, GRANTS-IN-AID PROGRAM FOR FY 2014 IN THE AMOUNT OF \$13,705.59 WITH NO MATCH REQUIREMENT AND TO ADJUST THE CITY'S FY 2014 BUDGET.

PURPOSE(S) OF ACTION:

To accept grant and adjust budget.

COUNCIL DISTRICT: ALL		
<u>Drafter/Staff Contact:</u> Elizabeth Vega	<u>Department/Section:</u> Finance/Grants	<u>Phone:</u> 575-541-2717
<u>City Manager Signature:</u>		

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:

The Thomas Branigan Memorial Library received notification from the New Mexico State Library of a funding award on its behalf in the amount of \$13,705.59 for uses to include library collections, library staff salaries, library staff professional development, library equipment, and other operational expenditures associated with the delivery of library services. The Branigan Library plans to use the funds for travel to professional conferences in Spring 2014 and for the purchase of library equipment such as desks and shelving. Library books will also be purchased with the funds.

There is no cash or in-kind match requirement for this funding and all funds must be expended by June 30, 2014.

SUPPORT INFORMATION:

1. Resolution.
2. Exhibit "A", Executed Agreement.
3. Exhibit "B", Budget Adjustment.

(Continue on additional sheets as required)

SOURCE OF FUNDING:

Is this action already budgeted?	Yes	<input type="checkbox"/>	See fund summary below
	No	<input checked="" type="checkbox"/>	If No, then check one below:
	<i>Budget Adjustment Attached</i>	<input type="checkbox"/>	Expense reallocated from: _____
		<input checked="" type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)
		<input type="checkbox"/>	Proposed funding is from fund balance in the _____ Fund.
Does this action create any revenue?	Yes	<input checked="" type="checkbox"/>	Funds will be deposited into this fund: <u>2760 State Operating Grant Fund</u> in the amount of <u>\$13,705.59</u> for FY <u>2014</u> .
	No	<input type="checkbox"/>	There is no new revenue generated by this action.

BUDGET NARRATIVE

Grant funds will be deposited into Fund #2760 (State Operating Grant) to be used by the Thomas Branigan Memorial Library to supplement general operational expenses such as travel, library equipment, and library books.

FUND EXPENDITURE SUMMARY:

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
State Operating Grant Fund	27205120-722190-21014	\$1,000.00	\$1,000.00*	\$0.00	N/A
State Operating Grant Fund	27205120-724190-21014	\$3,852.00	\$3,852.00*	\$0.00	N/A
State Operating Grant Fund	27205120-730200-21014	\$5,000.00	\$5,000.00*	\$0.00	N/A
State Operating Grant Fund	27205120-730710-21014	\$3,853.59	\$3,853.59*	\$0.00	N/A

* pending adjustment

(Continue on additional sheets as required)

OPTIONS / ALTERNATIVES:

1. Vote "Yes"; this will authorize the contract for funding from the New Mexico Library, Grants-in-Aid Program to supplement operational expenses for the Thomas Branigan Memorial Library. It will also adjust the FY 2014 budget.
2. Vote "No"; this will prevent the Thomas Branigan Memorial Library from receiving supplemental funding for library operations and may result in elimination of some services or availability of some publications.
3. Vote to "Amend"; this could affect the Thomas Branigan Memorial Library's ability to receive funding.
4. Vote to "Table"; this could affect the Thomas Branigan Memorial Library's ability to expend all funds by funding deadline.

REFERENCE INFORMATION:

N/A

RESOLUTION NO. 14-120

A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES TO ACCEPT AWARDED FUNDING ON BEHALF OF THE THOMAS BRANIGAN MEMORIAL LIBRARY FROM THE NEW MEXICO STATE LIBRARY, GRANTS-IN-AID PROGRAM FOR FY 2014 IN THE AMOUNT OF \$13,705.59 WITH NO MATCH REQUIREMENT AND TO ADJUST THE CITY'S FY 2014 BUDGET.

The City Council is informed that:

WHEREAS, the New Mexico State Library announced the award of funding to the Thomas Branigan Memorial Library through the State Grants-in-Aid to Public Library Statute; and

WHEREAS, the Thomas Branigan Memorial Library received an executed agreement in the amount of \$13,705.59 as reflected in Exhibit "A" attached hereto; and

WHEREAS, there is not a City match requirement; and

WHEREAS, these awarded grant funds will be utilized to supplement library collections, library staff professional development, library equipment, and other operational expenditures associated with delivery of library services.

NOW, THEREFORE, Be it resolved by the governing body of the City of Las Cruces:

(I)

THAT the City of Las Cruces is authorized to accept the awarded grant funding on behalf of the Thomas Branigan Memorial Library in the amount of \$13,705.59 from the New Mexico State Library Grants-in-Aid Program as reflected in Exhibit "A", attached hereto and made a part of this resolution.

(II)

THAT the City's FY 2014 Adopted Budget is hereby adjusted as reflected in Exhibit "B", attached hereto and made a part of this resolution.

(III)

THAT City staff is hereby authorized to do all deeds as necessary in the accomplishment of the herein above.

DONE AND APPROVED this _____ day of _____, 2014.

APPROVED:

Mayor

ATTEST:

City Clerk

(SEAL)

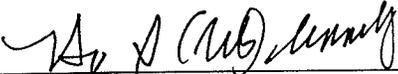
Moved by _____

Seconded by _____

VOTE:

- Mayor Miyagishima: _____
- Councillor Silva: _____
- Councillor Smith: _____
- Councillor Pedroza: _____
- Councillor Small: _____
- Councillor Sorg: _____
- Councillor Levatino: _____

APPROVED AS TO FORM:



City Attorney

State Grants-in-Aid to Public Libraries
Agreement
For FY2013/2014

This agreement is entered into on the date of last signature, below, by and between the **New Mexico State Library**, hereinafter called **NMSL**, and **Thomas Branigan Memorial Library**, located in Las Cruces, NM, hereinafter called the Recipient.

WHEREAS, the State Librarian, the division director of NMSL, is required to administer grants-in-aid and encourage local library service and generally promote an effective statewide library system under NMSA 1978, Section 18-2-4 (1978);

WHEREAS, Section 18-2-4 also requires the State Librarian to make rules and regulations necessary to administer NMSL and the State Librarian adopted such rules for distributing state grants-in-aid to public libraries, codified as Section 4.5.2 NMAC; and

WHEREAS, NMSL has determined that Recipient qualifies for a state grant-in-aid under Section 4.5.2 NMAC.

THEREFORE, the Parties agree to the following terms and conditions:

I. NMSL agrees to pay the Recipient a grant in an amount not to exceed thirteen thousand seven hundred five dollars and fifty nine cents (**\$13,705.59**) to support Recipient's library collections; library staff salaries; library staff training; library equipment; or other operational expenditures associated with delivery of *library services* as defined in Section 4.5.2 NMAC.

II. The Recipient agrees to

1. Use the grant only for library collections; library staff salaries; library staff training; library equipment; or other operational expenditures associated with delivery of *library services*, as those services are defined in Section 4.5.2 NMAC;
2. Engage in good communication and the exchange of information with NMSL regarding library activities and the grant's use;
3. Expend the grant according to the rules outlined in Section 4.5.2 NMAC, attached hereto as Attachment A;
4. Provide NMSL with a report on how the grant was spent as part of the Recipient's annual report for the fiscal year; and
5. Return any funds from the grant not spent in the fiscal year to NMSL by July 15, 2014.

III. The Laws of New Mexico shall govern this Agreement.

Signed: Robert Scaling Date: 12-5-13

By: Robert Scaling, Treasurer Chairman or Authorized Agent of Recipient (print name)
City of Las Cruces

Signed: Joey Poole for D. Skeele Date: 12/10/2013

By: Devon I Skeele, New Mexico State Librarian

CITY OF LAS CRUCES
2013-14 Fiscal Year Budget

FUND	DIVISION		FUND TYPE	
State Operating Grants Fund 2760	Various		Special Revenue Funds	
	2012-13 Prelim. Actual	2013-14 Adopted	2013-14 Adjustment	2013-14 Adjusted
RESOURCES				
Beginning Balance	\$ 0	0		0
Revenues				
State Grants	43,142	49,465	13,706	63,171
Operating Transfers In	0	0		0
Total Revenues	43,142	49,465	13,706	63,171
TOTAL RESOURCES	\$ 43,142	49,465	13,706	63,171
Expenditures				
Facilities				
30630 - Forest Re-Leafing NM EMNR 2008	0	0		0
Parks & Recreation				
30634 - Munson Community Garden	5,000	5,000		5,000
30635 - LC Tree Stewards Program	8,356	10,000		10,000
Community Development				
20407 - NMFA Econ Dev Feasibility Study	4,195	23,389		23,389
30150 - Community Transformation Grant	0	0		0
Community & Cultural Services				
21006 - State Grants-In-Aid FY11	0	0		0
21009 - FY12 Library State Aid	0	0		0
21011 - State Library - E Books	6,667	0		0
21012 - State Library Aid FY13	11,344	0		0
21014 - State Library Aid FY14	0	0	13,706	13,706
22009 - New Mexico Arts Grant FY12	0	0		0
22011 - NM Humanities Council Grant - Museum	967	0		0
22012 - NM Humanities Council Grant - BCC	0	0		0
22014 - NM Art Grants FY13	6,613	0		0
22016 - From The Ground Up XXVI	0	6,456		6,456
23003 - Summer Food Program 2008	0	0		0
25003 - NM Historical Advisory Board Grant FY14	0	4,620		4,620
30631 - NM Tourism Department Grant	0	0		0
Operating Transfers Out	0	0		0
Total Expenditures	\$ 43,142	49,465	13,706	63,171
Accrual Adjustments	0	0	0	0
ENDING BALANCE	\$ 0	0	0	0