



City of Las Cruces®

PEOPLE HELPING PEOPLE

Council Action and Executive Summary

Item # 15 Ordinance/Resolution# 14-116

For Meeting of _____
(Ordinance First Reading Date)

For Meeting of January 6, 2014
(Adoption Date)

Please check box that applies to this item:

QUASI JUDICIAL LEGISLATIVE ADMINISTRATIVE

TITLE: A RESOLUTION APPROVING ROADRUNNER TRANSIT'S HOLIDAY SCHEDULE FOR THE 2014 CALENDAR YEAR.

PURPOSE(S) OF ACTION:

To set the RoadRUNNER Transit holiday service levels for the 2014 calendar year.

COUNCIL DISTRICT: ALL		
<u>Drafter/Staff Contact:</u> Margaret Mensley	<u>Department/Section:</u> Transportation/Transit	<u>Phone:</u> 541-2544
<u>City Manager Signature:</u> 		

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:

Each year the Transit Section proposes RoadRUNNER Transit's holiday service schedule for the upcoming calendar year. The proposal for calendar year 2014 is consistent with service levels provided in past years. The proposal for calendar year 2014 holiday service is presented in Exhibit "A".

The estimated cost for Transit service to operate holidays has been included in the Transit operating budget as in past years. Costs for holiday service include holiday pay for drivers, mechanics and dispatchers, as well as fuel and vehicle cleaning. The 2014 holidays falling in FY14 are currently budgeted. Holidays occurring in FY15 will have costs budgeted for in the FY15 budget.

SUPPORT INFORMATION:

1. Resolution.
2. Exhibit "A", Proposed Transit service levels for 2014.

SOURCE OF FUNDING:

Is this action already budgeted?	Yes	<input checked="" type="checkbox"/>	See fund summary below
	No	<input type="checkbox"/>	If No, then check one below:
	<i>Budget Adjustment Attached</i>	<input type="checkbox"/>	Expense reallocated from:
		<input type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)
		<input type="checkbox"/>	Proposed funding is from fund balance in the Fund.
Does this action create any revenue?	Yes	<input type="checkbox"/>	Funds will be deposited into this fund: in the amount of, \$ _____ for fiscal year 2014.
	No	<input checked="" type="checkbox"/>	There is no new revenue generated by this action.

BUDGET NARRATIVE

Holidays occurring in FY2014 will have costs budgeted for in the FY2014 budget. Costs include Transit Maintenance, Fixed Route and Dial-a-Ride salary and Maintenance objects.

FUND EXPENDITURE SUMMARY:

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
5920 (Transit)	Various operating and salary	FY14 \$25,000.00	\$25,000.00	\$0.00	N/A

OPTIONS / ALTERNATIVES:

1. Vote "Yes"; this will officially align approved Transit holiday service for the 2014 calendar year with the City's 2014 holiday schedule.
2. Vote "No"; this will make it more difficult to plan holiday service levels in a timely manner. Staff would request direction from Council whether holiday service should be provided.
3. Vote to "Amend"; this could increase or decrease the cost and level of service from what is proposed based on Council direction.
4. Vote to "Table"; Transit staff would provide Transit service as on previous holidays pending further Council direction.

REFERENCE INFORMATION:

N/A

(Continue on additional sheets as required)

RESOLUTION NO. 14-116

A RESOLUTION APPROVING ROADRUNNER TRANSIT'S HOLIDAY SCHEDULE FOR THE 2014 CALENDAR YEAR.

The City Council is informed that:

WHEREAS, the Transit section has proposed a holiday service schedule for the 2014 calendar year; and

WHEREAS, the Transit section is seeking Council approval for holiday service that will address public transportation needs for the calendar year 2014 including the New Year's Day holiday for 2015.

NOW, THEREFORE, Be it resolved by the governing body of the City of Las Cruces:

(I)

THAT the Transit holiday service schedule through January 1, 2015 is approved, attached hereto as Exhibit "A".

(II)

THAT City staff is hereby authorized to do all deeds necessary in the accomplishments of the herein above.

DONE AND APPROVED this _____ day of _____, 20____.

APPROVED:

Mayor

ATTEST:

City Clerk

(SEAL)

VOTE:

Mayor Miyagishima: _____
Councillor Silva: _____
Councillor Smith: _____
Councillor Pedroza: _____
Councillor Small: _____
Councillor Sorg: _____
Councillor Levatino: _____

Moved by: _____

Seconded by: _____

APPROVED AS TO FORM:

City Attorney

**CITY OF LAS CRUCES
2014 HOLIDAY SCHEDULE
Proposed Transit Service Levels**

January 2, 2014 through January 1, 2015

<u>HOLIDAY</u>	<u>DATE OF OBSERVANCE</u>	<u>SERVICE LEVEL</u>
Martin Luther King Day	Monday, January 20, 2014	1
Presidents Day	Monday, February 17, 2014	1
Memorial Day	Monday, May 26, 2014	2
Independence Day	Friday, July 4, 2014	2
Labor Day	Monday, September 1, 2014	2
Columbus Day	Monday, October 13, 2014	1
Veterans Day	Tuesday, November 11, 2014	1
Thanksgiving Day	Thursday, November 27, 2014	2
Thanksgiving Holiday	Friday, November 28, 2014	3
Winter Holiday	Wednesday, December 24, 2014	4
Christmas Day	Thursday, December 25, 2014	2
New Year's Day	Thursday, January 1, 2015	2

Service Levels:

- 1 = Regular service levels; Dial-a-Ride scheduler will be available by phone regular hours; Transit buildings will be closed.
- 2 = All service will be cancelled for these days.
- 3 = Saturday level of service offered (9:30 a.m. – 6:00 p.m.); Dial-a-Ride schedulers will be available by phone regular hours; Transit buildings will be closed.
- 4 = Fixed route and Dial-a-Ride will operate from 6:30 a.m. – 3:00 p.m.; Transit buildings will be closed.