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**City of Las Cruces**<sup>®</sup>  
 PEOPLE HELPING PEOPLE

**Council Action and Executive Summary**

Item # 4

Ordinance/Resolution# 14-099

For Meeting of \_\_\_\_\_  
 (Ordinance First Reading Date)

For Meeting of December 2, 2013  
 (Adoption Date)

Please check box that applies to this item:

QUASI JUDICIAL

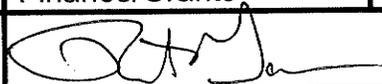
LEGISLATIVE

ADMINISTRATIVE

**TITLE:** A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES SENIOR PROGRAMS TO ACCEPT ADDITIONAL INCENTIVE FUNDING IN THE AMOUNT OF \$30,162.00 FROM THE NORTH CENTRAL NEW MEXICO ECONOMIC DEVELOPMENT DISTRICT NON-METRO AREA AGENCY ON AGING FOR OPERATIONAL EXPENSES AND TO ADJUST THE CITY'S FY 2014 ADOPTED BUDGET.

**PURPOSE(S) OF ACTION:**

To accept grant and adjust budget.

<b>COUNCIL DISTRICT: ALL</b>		
<b><u>Drafter/Staff Contact:</u></b> Elizabeth Vega	<b><u>Department/Section:</u></b> Finance/Grants	<b><u>Phone:</u></b> 575-541-2717
<b><u>City Manager Signature:</u></b>		

**BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:**

The City of Las Cruces and the North Central New Mexico Economic Development (NCNMEDD) have partnered together for numerous years to provide valuable services to area seniors aged sixty and over with funding stemming from the Federal Older Americans Act. Since the City provided quality service and exceeded goals outlined in the agreement with NCNMEDD in fiscal year 2013, an additional \$30,162.00 was awarded to Las Cruces Senior Programs.

The \$30,162.00 will be split between three service areas within the Senior Programs section: Respite Care, Grandparents Raising Grandchildren, and Congregate Meals. \$5,000.00 will be used by the Respite Care Program to purchase supplemental supplies for seniors, including lift belts, handrails and other caregiving supplies. \$2,500.00 will be used by the Grandparents Raising Grandchildren Program to purchase school and other living supplies needed for qualifying families. \$22,662.00 will be used by the Congregate Meal Program to purchase program food. A budget adjustment is necessary to include the additional funding in the approved FY 2014 budget.

(Continue on additional sheets as required)

**SUPPORT INFORMATION:**

1. Resolution.
2. Exhibit "A", Notice of Incentive Funding Award.
3. Exhibit "B", Budget Adjustment.

**SOURCE OF FUNDING:**

<b>Is this action already budgeted?</b>	Yes	<input type="checkbox"/>	See fund summary below
	No	<input checked="" type="checkbox"/>	If No, then check one below:
	<i>Budget Adjustment Attached</i>	<input type="checkbox"/>	Expense reallocated from: _____
		<input checked="" type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)
		<input type="checkbox"/>	Proposed funding is from fund balance in the _____ Fund.
<b>Does this action create any revenue?</b>	Yes	<input checked="" type="checkbox"/>	Funds will be deposited into this fund: <u>2171 Older Americans Act</u> in the amount of <u>\$30,162.00</u> for FY 2014.
	No	<input type="checkbox"/>	There is no new revenue generated by this action.

**BUDGET NARRATIVE**

Grant funds will be deposited into Fund #2171 (Older Americans Act); \$5,000.00 will be deposited into the Homecare account for the purchase of general supplemental supplies (3614D), \$2,500.00 will be added to the existing \$809.00 available balance for purchased services related to the Grandparents Raising Grandchildren Program (3614G), and \$22,662.00 will be added to the existing \$19,774.00 available balance for the purchase of congregate program food (3614A) for a grand total of \$30,162.00 of incentive funding awarded.

**FUND EXPENDITURE SUMMARY:**

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
Older Americans Act Fund	21205160-730110-3614D	\$5,000.00	\$5,000.00*	\$0.00	N/A
Older Americans Act Fund	21205160-722190-3614G	\$2,500.00	\$3,309.00*	\$809.00	Vouchers for school supplies for qualifying families
Older Americans Act Fund	21205060-730610-3614A	\$22,662.00	\$42,436.00*	\$19,774.00	Program food purchases for congregate meals

\* pending adjustment

(Continue on additional sheets as required)

**OPTIONS / ALTERNATIVES:**

1. Vote "Yes"; this will accept grant incentive funds from the North Central New Mexico Economic Development District Non-Metro Area Agency on Aging (NCNMEDD) in the amount of \$30,162.00.
2. Vote "No"; and the funds will be returned to NCNMEDD.
3. Vote to "Amend"; this will delay the process of spending the incentive funding on necessary supplies and services for the City's Senior Programs.
4. Vote to "Table"; the funds need to be accepted as soon as possible to meet the submission deadlines.

**REFERENCE INFORMATION:**

N/A

(Continue on additional sheets as required)

**RESOLUTION NO.** 14-099

**A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES SENIOR PROGRAMS TO ACCEPT ADDITIONAL INCENTIVE FUNDING IN THE AMOUNT OF \$30,162.00 FROM THE NORTH CENTRAL NEW MEXICO ECONOMIC DEVELOPMENT DISTRICT NON-METRO AREA AGENCY ON AGING FOR OPERATIONAL EXPENSES AND TO ADJUST THE CITY'S FY 2014 ADOPTED BUDGET.**

The City Council is informed that:

**WHEREAS**, the North Central New Mexico Economic Development District Non-Metro Area Agency on Aging (NCNMEDD) is a granting agency that gives the City of Las Cruces funds for the delivery of services to persons qualifying under the Federal Older Americans Act; and

**WHEREAS**, the NCNMEDD notified the City of Las Cruces that for FY 2013, the City exceeded contracted levels of service in congregate meals, home delivered meals, and homemaker services; and

**WHEREAS**, the NCNMEDD has awarded the City \$30,162.00 in one time incentive funding for exceeding levels of service to be used at the City's discretion for FY 2014; and

**WHEREAS**, the City's Senior Programs section will use the incentive award for operational costs related to implementing Congregate Meal, Respite Care, and Grandparent Raising Grandchildren Programs for qualifying seniors.

**NOW, THEREFORE**, Be it resolved by the governing body of the City of Las Cruces:

**(I)**

**THAT** the City of Las Cruces is authorized to accept incentive award from the North Central New Mexico Economic Development District Non-Metro Area Agency on Aging for FY 2014 in the amount of \$30,162.00, as shown in Exhibit "A", attached hereto and made part of this Resolution.

(II)

THAT the FY 2014 Adopted Budget is hereby adjusted as reflected in Exhibit "B", attached hereto and made a part of this Resolution.

(III)

THAT City staff is hereby authorized to do all deeds as necessary in the accomplishment of the herein above.

DONE AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

(SEAL)

VOTE:

- Mayor Miyagishima: \_\_\_\_\_
- Councillor Silva: \_\_\_\_\_
- Councillor Smith: \_\_\_\_\_
- Councillor Pedroza: \_\_\_\_\_
- Councillor Small: \_\_\_\_\_
- Councillor Sorg: \_\_\_\_\_
- Councillor Levatino: \_\_\_\_\_

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

APPROVED AS TO FORM:

  
\_\_\_\_\_  
City Attorney



P.O. Box 5115  
Santa Fe, New Mexico 87502

September 9, 2013

To: City of Las Cruces  
From: Jenny Martinez, AAA Director  
Re: One Time Incentive EOY Funds

Congratulations for exceeding units!

Your program is being awarded incentive funds in the amount of \$30,162.00. These funds are to be utilized for enhancing and/or expanding services through – out your community.

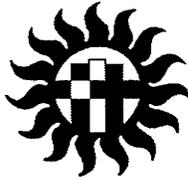
The services that were exceeded are congregate meals, homemaker services, and homemaker services.

It is not necessary to amend your current contract for these funds. We are requiring you to reflect these funds on your financial statement.

If you have any questions, don't hesitate to contact me at 505-827-7378 or [jennym@ncnmedd.com](mailto:jennym@ncnmedd.com).

CITY OF LAS CRUCES  
2013-14 Fiscal Year Budget

FUND	DIVISION		FUND TYPE	
Older Americans Act Fund 2171	Community & Cultural Services		Special Revenue Funds	
	2012-13 Prelim. Actual	2013-14 Adopted      Adjustment		2013-14 0
<b>RESOURCES</b>				
Beginning Balance	\$ 63,594	0		0
<b>Revenues</b>				
Charges For Services	200,019	209,500		209,500
Miscellaneous Revenues	0	0		0
Federal Grants	150,716	214,279		214,279
State Grants	392,793	371,578	30,162	401,740
Operating Transfers In	0	0		0
<b>Total Revenues</b>	<u>743,528</u>	<u>795,357</u>	<u>30,162</u>	<u>825,519</u>
<b>TOTAL RESOURCES</b>	<u>\$ 807,122</u>	<u>795,357</u>	<u>30,162</u>	<u>825,519</u>
<b>Expenditures</b>				
Community & Cultural Services				
30600 - NCNMEDD AAA Meals/Transp Title III	807,122	0		0
3060A - Congregate Meals Program	0	0		0
3060B - Home Delivered	0	0		0
3060C - Health Promotion	0	0		0
3060D - Home Care	0	0		0
3060F - Senior Caregiver	0	0		0
3060G - Grandparent Support	0	0		0
3060H - Dial-A-Ride Program	0	0		0
3060J - Case Management	0	0		0
3614A - Congregate IIIC1	0	327,283	22,662	349,945
3614B - Home Delivered IIIC2	0	318,275		318,275
3614C - Health Promotion IIID	0	49,443		49,443
3614D - Home Care	0	45,981	5,000	50,981
3614F - Caregiver Support IIIE	0	52,375		52,375
3614G - Grandparents	0	2,000	2,500	4,500
Operating Transfers Out	0	0		0
<b>Total Expenditures</b>	<u>\$ 807,122</u>	<u>795,357</u>	<u>30,162</u>	<u>825,519</u>
Accrual Adjustments	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>ENDING BALANCE</b>	<u>\$ 0</u>	<u>0</u>	<u>0</u>	<u>0</u>



# City of Las Cruces®

PEOPLE HELPING PEOPLE

## COUNCIL ACTION AND EXECUTIVE SUMMARY PACKET ROUTING SLIP

For Meeting of \_\_\_\_\_  
 (Ordinance First Reading Date)

For Meeting of December 2, 2013  
 (Adoption Date)

TITLE:

A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES SENIOR PROGRAMS TO ACCEPT ADDITIONAL INCENTIVE FUNDING IN THE AMOUNT OF \$30,162.00 FROM THE NORTH CENTRAL NEW MEXICO ECONOMIC DEVELOPMENT DISTRICT NON-METRO AREA AGENCY ON AGING FOR OPERATIONAL EXPENSES AND TO ADJUST THE CITY'S FY 2014 ADOPTED BUDGET.

Purchasing Manager's Request to Contract (PMRC) {Required?}    Yes     No

DEPARTMENT	SIGNATURE	PHONE NO.	DATE
Drafter – Elizabeth Vega, Grants Community and Cultural Services Director	<i>Elizabeth Vega</i>	541-2717	11/15/13
	<i>David DePinto</i>	528-3060	11/15/2013
Assistant City Manager /CAO	<i>[Signature]</i>	541-2018	11/15/13
Management & Budget Manager	<i>Robert G. Johnson</i>	541-2107	11/15/13
Assistant City Manager/COO	<i>[Signature]</i>	541-2651	11/20/13
City Attorney	<i>Ng. J. [Signature]</i>	541-2128	11/20/13
City Clerk	<i>Catherine Martinez-Camille</i>	541-2116	11/21/13