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**City of Las Cruces**<sup>®</sup>  
 PEOPLE HELPING PEOPLE

**Council Action and Executive Summary**

Item # 18      Ordinance/Resolution# 14-080

For Meeting of \_\_\_\_\_  
 (Ordinance First Reading Date)

For Meeting of October 21, 2013  
 (Adoption Date)

Please check box that applies to this item:

QUASI JUDICIAL       LEGISLATIVE       ADMINISTRATIVE

**TITLE:** A RESOLUTION DESIGNATING A VOTING DELEGATE AND AN ALTERNATE TO ATTEND THE ANNUAL BUSINESS MEETING OF THE NATIONAL LEAGUE OF CITIES ON SATURDAY, NOVEMBER 16, 2013, IN SEATTLE, WASHINGTON.

**PURPOSE(S) OF ACTION:**

To designate a voting delegate and an alternate.

<b>COUNCIL DISTRICT:</b> N/A		
<b><u>Drafter/Staff Contact:</u></b> Esther Martinez-Carrillo	<b><u>Department/Section:</u></b> Legal/City Clerk	<b><u>Phone:</u></b> 541-2115
<b><u>City Manager Signature:</u></b>		

**BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:**

The National League of Cities (NLC) is requesting that all municipalities officially designate a voting delegate and an alternate for the 2013 Congress of Cities and Exposition. The voting delegate must pick up the city's voting card at the Ask NLC Booth before the Annual Business Meeting and must be present at the Annual Business Meeting to cast the city's vote.

The voting delegate and alternate do not have to be elected officials. However, they should be registered and plan on attending the conference.

The voting delegate will cast a vote on behalf of the municipality during the Annual Business Meeting which will be held November 16, 2013 in Seattle, Washington.

**SUPPORT INFORMATION:**

1. Resolution.
2. Exhibit "A", 2013 Credentials Form.
3. Attachment "A", Letter from NLC, Executive Director Clarence E. Anthony dated September 30, 2013.

(Continue on additional sheets as required)

**SOURCE OF FUNDING:**

N/A	<b>Is this action already budgeted?</b>	
	Yes	<input type="checkbox"/> See fund summary below
	No	<input type="checkbox"/> If No, then check one below:
	<i>Budget Adjustment Attached</i>	<input type="checkbox"/> Expense reallocated from: _____ <input type="checkbox"/> Proposed funding is from a new revenue source (i.e. grant; see details below) <input type="checkbox"/> Proposed funding is from fund balance in the _____ Fund.
N/A	<b>Does this action create any revenue?</b>	
	Yes	<input type="checkbox"/> Funds will be deposited into this fund: _____ in the amount of \$ _____ for FY ____.
	No	<input type="checkbox"/> There is no new revenue generated by this action.

**BUDGET NARRATIVE**

N/A

**FUND EXPENDITURE SUMMARY**

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
N/A	N/A	N/A	N/A	N/A	N/A

**OPTIONS / ALTERNATIVES:**

1. Vote "Yes"; this will approve the resolution without appointing a voting delegate and an alternate.
2. Vote "No"; The City of Las Cruces would not have a voting delegate and an alternate to represent the City of Las Cruces during the NLC's Annual Business Meeting.
3. Vote to "Amend"; this action amends and approves the resolution by appointing a voting delegate and an alternate to represent the City of Las Cruces during the NLC's Annual Business Meeting.
4. Vote to "Table"; if the resolution is tabled, the deadline to submit the form to NLC will be missed.

**REFERENCE INFORMATION:**

N/A

**RESOLUTION NO. 14-080****A RESOLUTION DESIGNATING A VOTING DELEGATE AND AN ALTERNATE TO ATTEND THE ANNUAL BUSINESS MEETING OF THE NATIONAL LEAGUE OF CITIES ON SATURDAY, NOVEMBER 16, 2013, IN SEATTLE, WASHINGTON.**

The City Council is informed that:

**WHEREAS**, the City of Las Cruces is currently a member of the National League of Cities; and

**WHEREAS**, as a direct member city, the City of Las Cruces is entitled to vote at the Annual Business Meeting which will be held on Saturday, November 16, 2013, in Seattle, Washington; and

**WHEREAS**, to be eligible to cast a City's vote, a voting delegate and alternate delegate must be officially designated by the City using the enclosed Credentials Form, Exhibit "A"; and

**WHEREAS**, the voting delegate must pick up the City's voting card at the Ask NLC Booth before the Annual Business Meeting and must be present at the Annual Business Meeting to cast the City's vote; and

**WHEREAS**, \_\_\_\_\_ will represent the City of Las Cruces as the voting delegate and \_\_\_\_\_ will represent the City as the alternate delegate.

**NOW, THEREFORE**, Be it resolved by the governing body of the City of Las Cruces:

**(I)**

**THAT** the City of Las Cruces shall provide representation at the National League of Cities Annual Business Meeting to be held Saturday, November 16, 2013, in Seattle, Washington.

(II)

THAT \_\_\_\_\_ will serve as the voting delegate and \_\_\_\_\_ will serve as the alternate delegate at the National League of Cities Annual Business Meeting as indicated in Exhibit "A".

(III)

THAT City staff is hereby authorized to do all deeds necessary in the accomplishment of the herein above.

DONE AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

(SEAL)

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

VOTE:

Mayor Miyagishima: \_\_\_\_\_

Councillor Silva: \_\_\_\_\_

Councillor Smith: \_\_\_\_\_

Councillor Pedroza: \_\_\_\_\_

Councillor Small: \_\_\_\_\_

Councillor Sorg: \_\_\_\_\_

Councillor Thomas: \_\_\_\_\_

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney



CREDENTIALS FORM

NATIONAL LEAGUE OF CITIES · 2013 CONGRESS OF CITIES AND EXPOSITION · SEATTLE, WASHINGTON

At the Annual Business Meeting on Saturday, November 16, 2013, from 2:30 p.m. to 4:30 p.m., each direct member city of the National League of Cities (NLC) is entitled to cast from one to 20 votes based upon the city's population per the 2010 census, through its designated voting delegate. Please indicate below your city and state, your voting delegate and alternate(s), and sign and date the form. The form should be faxed to NLC at 202-626-3109, or mailed to National League of Cities, Attn: Mae Davis, 1301 Pennsylvania Ave., NW, Washington, DC 20004, by the October 31, 2013, deadline.

The official voting delegate and alternate(s) for the:

City of Las Cruces, NM

VOTING DELEGATE:

1. NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

ALTERNATE VOTING DELEGATE(S):

2. NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

3. NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

FOR OFFICE USE ONLY  
 (DO NOT WRITE IN THIS SPACE)

Voting card issued to:

\_\_\_\_\_

(signature)

Votes: (2)

PLEASE SIGN AND FAX THIS FORM TO NLC BY OCTOBER 31, 2013  
 ATTENTION: MAE DAVIS, MEMBER RELATIONS REPRESENTATIVE  
 FAX: 202-626-3109

Signature (city representative): \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

President  
**Marie Lopez Rogers**  
 Mayor  
 Avondale, Arizona

First Vice President  
**Chris Coleman**  
 Mayor  
 Saint Paul, Minnesota

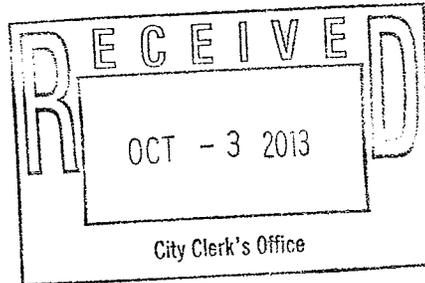
Second Vice President  
**Ralph E. Becker**  
 Mayor  
 Salt Lake City, Utah

Immediate Past President  
**Ted Ellis**  
 Mayor  
 Bluffton, Indiana

Executive Director  
**Clarence E. Anthony**

September 30, 2013

Esther Martinez-Carrillo  
 City Clerk  
 City of Las Cruces  
 PO Box 20000  
 Las Cruces, NM 88001



Dear City Clerk Martinez-Carrillo:

The National League of Cities (NLC) Annual Business Meeting will be held on Saturday, November 16, 2013, at the conclusion of the Congress of Cities and Exposition in Seattle, Washington. As a direct member city, your city is entitled to vote at this meeting. Based on population as of the 2010 Census, each member city casts between one and twenty votes. The number of votes for each population range can be found below.

POPULATION	VOTES	POPULATION	VOTES
Under 50,000	1 vote	500,000 – 599,999	12 votes
50,000 – 99,999	2 votes	600,000 – 699,999	14 votes
100,000 – 199,999	4 votes	700,000 – 799,999	16 votes
200,000 – 299,999	6 votes	800,000 – 899,999	18 votes
300,000 – 399,999	8 votes	900,000 and above	20 votes
400,000 – 499,999	10 votes		

To be eligible to cast a city's vote, a voting delegate and alternate(s) must be officially designated by the city using the enclosed credentials form. This form will be forwarded to NLC's Credentials Committee. NLC bylaws expressly prohibit voting by proxy. City elected officials should be made aware of this request so that decisions can be made as to who will be the voting delegate and alternate(s).

At the Congress of Cities, the voting delegate must pick up and sign for the city's voting card at the Ask NLC Booth before the Annual Business Meeting and must be present at the Annual Business Meeting to cast the city's vote. The Ask NLC Booth will be open during scheduled times throughout the Congress of Cities and Exposition.

**Please return the completed form to NLC by fax (202-626-3109) before October 31, 2013, and keep the original for your files. If you have any questions, please contact Mae Davis, Member Relations Representative at [mdavis@nlc.org](mailto:mdavis@nlc.org) or 202-626-3150; or contact Gail Remy, Director of Member Relations at [remy@nlc.org](mailto:remy@nlc.org), or 202-626-3026.**

Thank you,

Clarence E. Anthony  
 Executive Director

Enclosure

