

City of Las Cruces®

PEOPLE HELPING PEOPLE

Council Action and Executive Summary

Item # 5 Ordinance/Resolution# 14-030

For Meeting of _____
(Ordinance First Reading Date)

For Meeting of August 19, 2013
(Adoption Date)

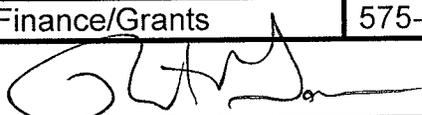
Please check box that applies to this item:

QUASI JUDICIAL LEGISLATIVE ADMINISTRATIVE

TITLE: A RESOLUTION APPROVING AND ACCEPTING A GRANT AGREEMENT ONLY BETWEEN THE CITY AND THE GILDER LEHRMAN INSTITUTE IN THE AMOUNT OF \$1,200.00 FOR FY 2016 FOR PROGRAMMING EXPENSES RELATED TO THE "CREATED EQUAL: AMERICA'S CIVIL RIGHTS STRUGGLE" FILM SERIES HOSTED BY THE CITY'S BRANIGAN CULTURAL CENTER PENDING INCORPORATION OF THE GRANT FUNDS AS PART OF THE CITY'S FY 2015-2016 BUDGET ADOPTION PROCESS. THE RESOLUTION RATIFIES THE CITY MANAGER'S SIGNATURE ON THE GRANT AGREEMENT.

PURPOSE(S) OF ACTION:

To accept grant agreement only and ratify the City Manager's signature on the agreement.

COUNCIL DISTRICT: ALL		
<u>Drafter/Staff Contact:</u> Elizabeth Vega	<u>Department/Section:</u> Finance/Grants	<u>Phone:</u> 575-541-2717
<u>City Manager Signature:</u>		

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:

The City of Las Cruces submitted an application for grant funding from the Gilder Lehrman Institute in partnership with the National Endowment for the Humanities (NEH) "Bridging Cultures" Initiative to help with programming expenses related to the film series "Created Equal: America's Civil Rights Struggle". The film series will run in conjunction with the NEH's *On the Road* exhibit "For All the World to See: Visual Culture and the Struggle for Civil Rights" which will be on display at the Branigan Cultural Center starting September 2015 (FY 2016). Discussions and lectures will accompany each film in the series and will showcase local stories associated with the Civil Rights Movement. There are no match requirements for this programming grant.

The Council is being asked to only accept the grant agreement between the City and the Gilder Lehrman Institute at this time, so minimal staff time and programming may commence in planning for this effort in September 2015. Though no action is being requested at this time related to adjusting the City's current year budget, staff is making the Council aware that the intent is to incorporate the grant funds into the FY2016 Budget adoption process, for

(Continue on additional sheets as required)

consideration of the Council at that time. The Museums System staff currently tracks expenditures for on-going and planned, future exhibitions, and we will do the same for the funds provided under this grant agreement. Additionally, under New Mexico State Statutes and City Charter, the current City Council, cannot commit future funding for expenses beyond the current fiscal year, with limited exceptions being bond repayment obligations.

SUPPORT INFORMATION:

1. Resolution.
2. Exhibit "A", Acceptance of Grant Terms Agreement.

SOURCE OF FUNDING:

Is this action already budgeted?	Yes	<input type="checkbox"/>	See fund summary below
	No	<input checked="" type="checkbox"/>	If No, then check one below:
	<i>Budget Adjustment Attached (N/A until FY 2016)</i>	<input type="checkbox"/>	Expense reallocated from: _____
		<input checked="" type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)
		<input type="checkbox"/>	Proposed funding is from fund balance in the _____ Fund.
Does this action create any revenue?	Yes	<input checked="" type="checkbox"/>	Funds will be deposited into this fund: <u>2761 Other Operating Grant Fund</u> in the amount of <u>\$1,200.00</u> for <u>FY 2016</u> .
	No	<input type="checkbox"/>	There is no new revenue generated by this action.

BUDGET NARRATIVE

Grant funds will be incorporated as part of the FY 2016 Budget adoption process and actual funds received will be deposited into Fund #2761 (Other Operating Grant) for programming expenses related to the Branigan Cultural Center's film series beginning in September 2015.

FUND EXPENDITURE SUMMARY:

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
N/A	N/A	N/A	N/A	N/A	N/A

OPTIONS / ALTERNATIVES:

1. Vote "Yes"; this will ratify the City Manager's signature on an Agreement between the Gilder Lehrman Institute and the City in the amount of \$1,200.00 for FY 2016.

(Continue on additional sheets as required)

2. Vote "No"; this will not ratify the City Manager's signature on an Agreement between the Gilder Lehrman Institute in the amount of \$1,200.00 for FY 2016, which could jeopardize the programming for the film series.
3. Vote to "Amend"; this will require direction from Council to staff on how to proceed and could delay the process for programming services funded by the grant.
4. Vote to "Table"; this will require direction from Council to staff on how to proceed and could jeopardize the City's standing with the granting agency.

REFERENCE INFORMATION:

N/A

RESOLUTION NO. 14-030

A RESOLUTION APPROVING AND ACCEPTING A GRANT AGREEMENT ONLY BETWEEN THE CITY AND THE GILDER LEHRMAN INSTITUTE IN THE AMOUNT OF \$1,200.00 FOR FY 2016 FOR PROGRAMMING EXPENSES RELATED TO THE "CREATED EQUAL: AMERICA'S CIVIL RIGHTS STRUGGLE" FILM SERIES HOSTED BY THE CITY'S BRANIGAN CULTURAL CENTER PENDING INCORPORATION OF THE GRANT FUNDS AS PART OF THE CITY'S FY 2015-2016 BUDGET ADOPTION PROCESS. THE RESOLUTION RATIFIES THE CITY MANAGER'S SIGNATURE ON THE GRANT AGREEMENT.

The City Council is informed that:

WHEREAS, the City of Las Cruces submitted a grant application to the Gilder Lehrman Institute for programming expenses related to the film series "Created Equal: America's Civil Rights Struggle"; and

WHEREAS, the City has been provided a grant agreement for \$1,200.00, with no match requirement, to host programming related to the film series in Fall 2015 (City FY 2016); and

WHEREAS, due to State law and City Charter restrictions, the City may only execute the grant agreement at this time, with the understanding that the \$1,200.00 in grant funds is to be incorporated in the City's FY2015-2016 budget adoption process and no funds will be expended from the grant until the film series is held in City FY 2016; and

WHEREAS, the City Manager has signed the Agreement accepting the terms of the grant as reflected in Exhibit "A".

NOW, THEREFORE, Be it resolved by the governing body of the City of Las Cruces:

(I)

THAT the City of Las Cruces is authorized to accept a \$1,200.00 programming grant agreement from the Gilder Lehrman Institute, with no match requirement, for future expenses related to the "Created Equal: America's Civil Rights Struggle" film series hosted

by the Branigan Cultural Center in Fall 2015, and no expenditures will occur until City FY2016 and that the grant funds will be submitted for incorporation into the City's FY2016 budget adoption process.

(II)

THAT the City Manager's signature on the Agreement outlining the grant components and grant terms for compliance is hereby ratified as shown in Exhibit "A", attached hereto and made part of this resolution.

(III)

THAT City staff is hereby authorized to do all deeds as necessary in the accomplishment of the herein above.

DONE AND APPROVED this _____ day of _____, 2013.

APPROVED:

Mayor

ATTEST:

City Clerk

SEAL)

Moved by _____

Seconded by _____

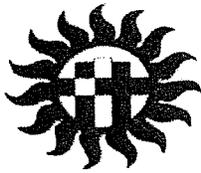
VOTE:

- Mayor Miyagishima: _____
- Councillor Silva: _____
- Councillor Smith: _____
- Councillor Pedroza: _____
- Councillor Small: _____
- Councillor Sorg: _____
- Councillor Thomas: _____

APPROVED AS TO FORM:



City Attorney



City of Las Cruces

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Acceptance of Grant Components and Requirements

"Created Equal: America's Civil Rights Struggle" Film Series

Provided through the Bridging Cultures initiative of the National Endowments of Humanities, in partnership with the Gilder Lehrman Institute

Grant components include:

- "Created Equal: America's Civil Rights Struggle" film set featuring The Abolitionists, Slavery by Another Name, The Loving Story, and Freedom Riders.
- \$1,200 stipend to host conversation-based public programming focused on the themes of the film set.
- A robust site-support notebook both in print and online, with tools for planning public conversations about the themes in the films; a guide for each film annotated to identify short clips for programming use.
- Access to the "Created Equal" website hosted by the NEH (available in September 2013).
- An orientation webinar for site coordinators and scholars/facilitators. Participants will engage with a scholar and learn about interpretive materials, public relations, and logistics. Specific details to come shortly.

Requirements:

- Develop at least three public film-screening and discussion events focusing on themes in the films. Public programs related to the film set should include participation by humanities scholars.
- Offer these programs free-of-charge and open to the public.
- Provide required reports, including a final report, to the Gilder Lehrman Institute by the set deadlines.
- Appoint one staff member as the site coordinator. The coordinator is required to participate in the orientation webinar.
- The stipend may only be used for programming expenses and may not be used for staff salary or indirect costs.
- Sites must credit the National Endowment for the Humanities, the Gilder Lehrman Institute of American History, and Bridging Cultures on all programming material per language in the site support notebook.

Approved as to form:

Robert L. Garza, P.E.
City Manager,
City of Las Cruces

Harry "Pete" Connelly
City Attorney,
City of Las Cruces

THE GILDER LEHRMAN
INSTITUTE *of* AMERICAN HISTORY

Signing below constitutes acceptance of the requirements for the "Created Equal: America's Civil Rights Struggle" initiative outlined in the accompanying document.



Site Coordinator Signature

Rebecca Slaughter, Museum Manager

6/20/13

Date

Branigan Cultural Center, City of Las Cruces

Organization