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**City of Las Cruces**<sup>®</sup>  
 PEOPLE HELPING PEOPLE

**Council Action and Executive Summary**

Item # 10 Ordinance/Resolution# 14-024

For Meeting of \_\_\_\_\_  
 (Ordinance First Reading Date)

For Meeting of August 5, 2013  
 (Adoption Date)

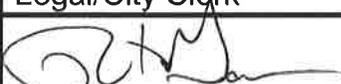
Please check box that applies to this item:

QUASI JUDICIAL       LEGISLATIVE       ADMINISTRATIVE

**TITLE: A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES TO DESIGNATE A VOTING DELEGATE AND AN ALTERNATE TO ATTEND THE ANNUAL BUSINESS MEETING OF THE 56<sup>th</sup> ANNUAL CONFERENCE OF THE NEW MEXICO MUNICIPAL LEAGUE ON THURSDAY, AUGUST 29, 2013.**

**PURPOSE(S) OF ACTION:**

To designate a voting delegate and an alternate.

<b>COUNCIL DISTRICT: N/A</b>		
<b><u>Drafter/Staff Contact:</u></b> Esther Martinez-Carrillo	<b><u>Department/Section:</u></b> Legal/City Clerk	<b><u>Phone:</u></b> 541-2115
<b><u>City Manager Signature:</u></b> 		

**BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:**

The New Mexico Municipal League (NMML) is requesting that all municipalities in good standing select a voting delegate and an alternate at its next official governing body meeting. Each member municipality shall be entitled to one delegate vote in electing officers, deciding municipal policy and voting upon all other questions at the Annual Business Meeting.

The voting delegate and alternate do not have to be elected officials. However, they should be registered for the conference and plan on attending.

The voting delegate will cast a vote on behalf of the municipality during the Annual Business Meeting which will be held Thursday, August 29, 2013 in Taos, New Mexico.

**SUPPORT INFORMATION:**

1. Resolution.
2. Exhibit "A", 2013 Annual Conference Voting Delegate Form.

(Continue on additional sheets as required)

**SOURCE OF FUNDING:**

Is this action already budgeted?  N/A	Yes	<input type="checkbox"/>	See fund summary below
	No	<input type="checkbox"/>	If No, then check one below:
	<i>Budget Adjustment Attached</i>	<input type="checkbox"/>	Expense reallocated from: _____
		<input type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)
		<input type="checkbox"/>	Proposed funding is from fund balance in the _____ Fund.
Does this action create any revenue?  N/A	Yes	<input type="checkbox"/>	Funds will be deposited into this fund: _____ in the amount of \$ _____ for FY _____.
	No	<input type="checkbox"/>	There is no new revenue generated by this action.

**BUDGET NARRATIVE**

N/A
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**FUND EXPENDITURE SUMMARY**

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
N/A	N/A	N/A	N/A	N/A	N/A

**OPTIONS / ALTERNATIVES:**

1. Vote "Yes"; this will approve the resolution without appointing a voting delegate and an alternate.
2. Vote "No"; the City of Las Cruces would not have a voting delegate and an alternate to represent the City of Las Cruces during the NMML Annual Business Meeting.
3. Vote to "Amend"; this action amends and approves the resolution by appointing a voting delegate and an alternate to represent the City of Las Cruces during the NMML Annual Business Meeting.
4. Vote to "Table"; if the resolution is tabled, the resolution must be approved no later than the August 19, 2013 regular City Council meeting in order to meet the submission deadline.

**REFERENCE INFORMATION:**

N/A

RESOLUTION NO. 14-024

**A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES TO DESIGNATE A VOTING DELEGATE AND AN ALTERNATE TO ATTEND THE ANNUAL BUSINESS MEETING OF THE 56<sup>th</sup> ANNUAL CONFERENCE OF THE NEW MEXICO MUNICIPAL LEAGUE ON THURSDAY, AUGUST 29, 2013.**

The City Council is informed that:

**WHEREAS**, the City of Las Cruces is currently a member of the New Mexico Municipal League; and

**WHEREAS**, the New Mexico Municipal League provides elected officials the opportunity to tap the experience and ability of municipal leaders statewide, to get the information and answers necessary for sound decisions, and to become active in shaping policies that will determine the success of our communities in the future; and

**WHEREAS**, the City of Las Cruces has been a New Mexico Municipal League member for several years; attending various conferences sponsored by New Mexico Municipal League; and bringing back valuable information; and

**WHEREAS**, membership in the New Mexico Municipal League provides the City of Las Cruces with an opportunity to attend their annual business meeting and provide for a Voting Delegate and Alternate Delegate; and

**WHEREAS**, \_\_\_\_\_ will represent the City of Las Cruces as the Voting Delegate and \_\_\_\_\_ will represent the City as the Alternate Delegate.

**NOW THEREFORE**, Be it resolved by the governing body of the City of Las Cruces:

(I)

**THAT** the City of Las Cruces shall provide representation at the New Mexico Municipal League Annual Business Meeting to be held in Taos, New Mexico, on

Thursday, August 29, 2013.

(II)

THAT \_\_\_\_\_ will serve as the Voting Delegate and \_\_\_\_\_ will serve as the Alternate Delegate at the New Mexico Municipal Annual Business Meeting as indicated in Exhibit "A".

(III)

THAT City staff is hereby authorized to do all deeds necessary in the accomplishment of the herein above.

DONE AND APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2013.

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

(SEAL)

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

VOTE:

Mayor Miyagishima: \_\_\_\_\_  
Councillor Silva: \_\_\_\_\_  
Councillor Smith: \_\_\_\_\_  
Councillor Pedroza: \_\_\_\_\_  
Councillor Small: \_\_\_\_\_  
Councillor Sorg: \_\_\_\_\_  
Councillor Thomas: \_\_\_\_\_

APPROVED AS TO FORM:

  
City Attorney



MUNICIPAL CLERKS: PLEASE DISTRIBUTE COPIES TO YOUR ENTIRE GOVERNING BODY

TO: MAYORS/ GOVERNING BODY MEMBERS
FROM: William F. Fulginiti, Executive Director
SUBJECT: 2013 ANNUAL CONFERENCE VOTING DELEGATES
DATE: July 11, 2013

The 56th Annual Conference of the NM Municipal League will be held August 27th through the 30th in Taos.

At the Annual Business Meeting on Thursday, August 29th, a President Elect, Vice President, Treasurer and three Directors-at-Large (2-Year Term) will be elected. Also, the Annual Statement of Municipal Policy and Annual Conference Resolutions will be adopted.

Each member municipality in good standing that is registered and attending the Annual Conference shall be entitled to one delegate vote in electing officers, deciding municipal policy and voting upon all other questions at the Annual Business Meeting. A municipality in good standing means that at least one-half of the municipality's current League annual dues must have been paid prior to or at the Conference. The vote of the municipality is cast by the Voting Delegate (or in her/his absence, the Alternate) who is selected by the governing body of the municipality.

The Annual Business Meeting will be conducted in accordance with Robert's Rules of Order Revised, and the Annual Business Meeting Rules and Procedures, which shall govern the actions and deliberations of the League membership assembled in convention. Enclosed for your information are the Policy Process Outline and the Annual Business Meeting Rules and Procedures.

Please place the selection of a Voting Delegate and Alternate on the agenda of your next official governing body meeting. The Voting Delegate and Alternate must be persons planning to attend the Conference. Once they are selected, please enter the names and titles of the Voting Delegate and Alternate for your municipality and return this form to the League Office no later than Friday, August 23, 2013.

Please note that this is not an official registration form for the Annual Conference for either the Voting Delegate or the Alternate. Delegates must register for the Conference on the form provided in the Conference information you have already received.

Voting Delegates and Alternates must check in with NMML Staff at the Credential's Desk at Conference Registration.



Municipality: \_\_\_\_\_

Voting Delegate: \_\_\_\_\_ Title: \_\_\_\_\_

Alternate: \_\_\_\_\_ Title: \_\_\_\_\_

Approved By: \_\_\_\_\_

PLEASE RETURN BY OR BEFORE AUGUST 23, 2013

Jackie Portillo, Support Services Coordinator
NM Municipal League
P.O. Box 846 - Santa Fe, NM 87504
Fax: 505-984-1392