



# City of Las Cruces®

PEOPLE HELPING PEOPLE

## Council Action and Executive Summary

Item # 2

Ordinance/Resolution# 14-009

For Meeting of \_\_\_\_\_  
(Ordinance First Reading Date)

For Meeting of July 15, 2013  
(Adoption Date)

Please check box that applies to this item:

QUASI JUDICIAL

LEGISLATIVE

ADMINISTRATIVE

**TITLE:** A RESOLUTION AUTHORIZING KEEP LAS CRUCES BEAUTIFUL (KLCB) TO ACCEPT A GRANT FROM KEEP AMERICA BEAUTIFUL/UPS FOR THE COMMUNITY TREE PLANTING PROGRAM IN THE AMOUNT OF \$5,000.00, TO AUTHORIZE THE CITY MANAGER'S SIGNATURE ON THE GRANT AGREEMENT, AND TO AMEND THE CITY'S ADOPTED FY 2014 BUDGET.

### PURPOSE(S) OF ACTION:

To accept grant, authorize City Manager's signature, and adjust the adopted City budget.

<b>COUNCIL DISTRICT: 1</b>		
<b>Drafter/Staff Contact:</b> Elizabeth Vega	<b>Department/Section:</b> Finance/Grants	<b>Phone:</b> 575-541-2717
<b>City Manager Signature:</b> 		

### BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:

The Keep Las Cruces Beautiful Program, in conjunction with the City's Parks and Recreation Department, received an award from Keep America Beautiful through UPS for their Community Tree Planting Grant Program. The \$5,000.00 given to the City will be used to purchase trees and tree-planting supplies to plant one hundred trees in and around the Historic Mesquite Street District. The Mesquite area has suffered blight to their tree stock over the past two unseasonable winters. The "100 Trees in the Heart of Las Cruces" initiative stemming from this grant award will replenish the dead trees and provide a stronger urban forestry for the residents in this area. The trees will be planted using volunteers from the Las Cruces Tree Stewards Program, New Mexico State University student groups, and the City's Weed and Seed youth participants. Residents will be shown how to care for the native and desert-adapted trees during planting events ensuring that the urban forest survives and provides community benefits for years to come.

### SUPPORT INFORMATION:

1. Resolution.
2. Exhibit "A", Notice of Award.
3. Exhibit "B", Budget Adjustment.

(Continue on additional sheets as required)

**SOURCE OF FUNDING:**

<b>Is this action already budgeted?</b>	Yes	<input type="checkbox"/>	See fund summary below
	No	<input checked="" type="checkbox"/>	If No, then check one below:
	<i>Budget Adjustment Attached</i>	<input type="checkbox"/>	Expense reallocated from: _____
		<input checked="" type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)
		<input type="checkbox"/>	Proposed funding is from fund balance in the _____ Fund.
<b>Does this action create any revenue?</b>	Yes	<input checked="" type="checkbox"/>	Funds will be deposited into this fund: <u>2410 KLCB Fund</u> in the amount of <u>\$5,000.00</u> for FY 2014.
	No	<input type="checkbox"/>	There is no new revenue generated by this action.

**BUDGET NARRATIVE**

Grant funds of \$5,000.00 will be deposited into Fund #2410 (KLCB) under project #20576 to be used by Keep Las Cruces Beautiful and the Parks and Recreation Department to purchase supplies for the "100 Trees in the Heart of Las Cruces" Project.

**FUND EXPENDITURE SUMMARY:**

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
KLCB Fund	24147180-730110-20576	\$5,000.00	\$5,000.00*	\$0.00	N/A

\* pending adjustment

**OPTIONS / ALTERNATIVES:**

1. Vote "Yes"; this will accept grant funds from Keep America Beautiful/UPS in the amount of \$5,000.00. This will also authorize the City Manager's signature and adjust the budget.
2. Vote "No"; this will prevent KLCB from implementing the tree planting program.
3. Vote to "Amend"; this will delay the process of spending the grant funds within the predetermined grant schedule.
4. Vote to "Table"; this will impact KLCB's ability to implement the tree planting program before grant funds revert.

**REFERENCE INFORMATION:**

N/A

RESOLUTION NO. 14-009

**A RESOLUTION AUTHORIZING KEEP LAS CRUCES BEAUTIFUL (KLCB) TO ACCEPT A GRANT FROM KEEP AMERICA BEAUTIFUL/UPS FOR THE COMMUNITY TREE PLANTING PROGRAM IN THE AMOUNT OF \$5,000.00, TO AUTHORIZE THE CITY MANAGER'S SIGNATURE ON THE GRANT AGREEMENT, AND TO AMEND THE CITY'S ADOPTED FY 2014 BUDGET.**

The City Council is informed that:

**WHEREAS**, the City's Keep Las Cruces Beautiful (KLCB) Program along with the Parks and Recreation Department submitted a grant application to the Keep America Beautiful (KAB)/UPS Community Tree Planting Program; and

**WHEREAS**, the City was awarded \$5,000.00 for tree planting supplies related to the "100 Trees in the Heart of Las Cruces" initiative which involves planting trees in the Historic Mesquite Street District; and

**WHEREAS**, there is no match requirement for this grant.

**NOW, THEREFORE**, Be it resolved by the governing body of the City of Las Cruces:

**(I)**

**THAT** the City of Las Cruces is authorized to accept grant funding from Keep America Beautiful/UPS in the amount of \$5,000.00 for expenses related to the "100 Trees in the Heart of Las Cruces" initiative.

**(II)**

**THAT** the City Manager is authorized to sign the grant agreement, as shown in Exhibit "A" attached hereto and made a part of this resolution.

**(III)**

**THAT** the City's FY 2014 budget is adjusted, as shown in Exhibit "B" attached hereto made a part of this resolution.

(IV)

THAT City staff is hereby authorized to do all deeds as necessary in the accomplishment of the herein above.

DONE AND APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2013.

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

(SEAL)

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

VOTE:

Mayor Miyagishima:	_____
Councillor Silva:	_____
Councillor Smith:	_____
Councillor Pedroza:	_____
Councillor Small:	_____
Councillor Sorg:	_____
Councillor Thomas:	_____

APPROVED AS TO FORM:

  
\_\_\_\_\_  
City Attorney

May 8, 2013

Keep Las Cruces Beautiful  
Craig Fenske  
Keep Las Cruces Beautiful Coordinator  
PO BOX 20000  
Las Cruces, NM 88004

I am delighted to enclose a check to **Keep Las Cruces Beautiful** as a recipient of the 2013 KAB/UPS Community Tree Planting Grants in the amount of \$5,000. Congratulations on your outstanding project! This award has been made possible through a grant from the UPS Foundation.

Selecting winners from the many entries we received was difficult because of the wide range of high-quality opportunities represented by the proposals. Your entry, however, was exceptional, and UPS is pleased to be able to help you support your community tree planting project. Thank you for your efforts.

Please note you are eligible to receive this grant because you are currently in good standing with KAB, so thank you for meeting your requirements. We hope you maintain your good standing status to ensure eligibility for any future grants.

We will be following up with you and requesting a final wrap up report in April of 2014. Please review and sign the project agreement attached. You may fax back to 203.659.3033 or email back to [gmassinello@kab.org](mailto:gmassinello@kab.org). If you would like to thank UPS, you can do so by writing to me and I will forward it on to our contacts.

Thank you again for your tree planting efforts and significant contribution to your community. We look forward to hearing more about how your project is received in your community and the positive difference it will make.

Sincerely,



Grace Keegan Massinello  
Director, Affiliate Communications

cc: F. Romeo, UPS Foundation

May 8, 2013

***UPS/KAB Community Tree Planting Grant Agreement***

**Grant Recipient: Keep Las Cruces Beautiful**

**City, State: Las Cruces, NM**

**Amount Received: \$5,000**

By accepting the terms of this grant, Keep Las Cruces Beautiful agrees that the funds associated with the grant in the amount of \$5000 will be issued to Keep Las Cruces Beautiful by Keep America Beautiful. After project completion date (no later than April 30, 2014) a final project wrap-up report must be submitted to Keep America Beautiful.

Furthermore, Keep Las Cruces Beautiful agrees that if a final report is not submitted to KAB by the program/project completion or April 30, 2014, Keep Las Cruces Beautiful recognizes that they will return grant funds in its entirety and may not be eligible to receive future grants from KAB and KAB partners.

Signed:

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Title:

Date:

Please fax back to 203.659.3033 or email to [gmassinello@kab.org](mailto:gmassinello@kab.org)

CITY OF LAS CRUCES  
2013-14 Fiscal Year Budget

FUND	DIVISION		FUND TYPE	
Keep Las Cruces Beautiful Fund 2410	Police		Special Revenue Funds	
	2012-13 Prelim. Actual	2013-14 Adopted	2013-14 Adjustment	2013-14 Adjusted
<b>RESOURCES</b>				
Beginning Balance	\$ 0	0		0
<b>Revenues</b>				
Miscellaneous Revenues	276	0		0
State Grants	0	31,000		31,000
Local Grants	32,968	0	5,000	5,000
Operating Transfers In	0	0		0
<b>Total Revenues</b>	<u>33,244</u>	<u>31,000</u>	<u>5,000</u>	<u>36,000</u>
<b>TOTAL RESOURCES</b>	<u>\$ 33,244</u>	<u>31,000</u>	<u>5,000</u>	<u>36,000</u>
<b>Expenditures</b>				
Las Cruces Police Department				
20573 - KLCB FY12	(30)	31,000		31,000
20574 - Lowes Community Impvmt Phase I	7,301	0		0
20575 - KLCB FY13	25,973	0		0
20576 - KAB/UPS TREES FY 14	0	0	5,000	5,000
20581 - Libby Childrens Book	0	0		0
Operating Transfers Out	0	0		0
<b>Total Expenditures</b>	<u>\$ 33,244</u>	<u>31,000</u>	<u>5,000</u>	<u>36,000</u>
Accrual Adjustments	0	0	0	0
<b>ENDING BALANCE</b>	<u>\$ 0</u>	<u>0</u>	<u>0</u>	<u>0</u>