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City of Las Cruces[®]

PEOPLE HELPING PEOPLE

Council Action and Executive Summary

Item # 15

Ordinance/Resolution# 13-155

For Meeting of _____
(Ordinance First Reading Date)

For Meeting of May 6, 2013
(Adoption Date)

Please check box that applies to this item:

QUASI JUDICIAL

LEGISLATIVE

ADMINISTRATIVE

TITLE: A RESOLUTION ADOPTING FUNDING PRIORITIES AND ALLOCATIONS TO VARIOUS LAS CRUCES NON-PROFIT ORGANIZATIONS FOR FISCAL YEAR 2014 TO PROVIDE HEALTH-RELATED PUBLIC SERVICES NEEDS AND AUTHORIZING THE INCORPORATION OF THE FUNDING AMOUNTS INTO THE CITY'S FISCAL YEAR 2014 BUDGET.

PURPOSE(S) OF ACTION:

Adopt the Health and Human Services Advisory Committee (HHSAC) funding recommendations for FY 2014 for Health-Related Public Services.

COUNCIL DISTRICT: ALL		
Drafter/Staff Contact: Natalie Green 	Department/Section: Community Development / Planning & Neighborhood Services	Phone: 528-3086
City Manager Signature:		

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:

On March 7, 2011, City Council approved Resolution 11-193 earmarking \$300,000 a year from the Telshor Facility Fund be used to fund Health-Related Public Service programs for FY 2012, FY 2013 and FY 2014.

The City of Las Cruces conducts a competitive application process for the provision of responsive, cost effective, quality Health-Related Public Services through partnerships with the non-profit sector. Grants are awarded on a two (2) year funding cycle. On May 7, 2012, City Council approved Resolution 12-180 adopting the year one (1) allocation of competitive grants to various non-profits in the amount of \$300,000. Year two (2) grants were contingent on overall program performance, quality of data collection methods and record keeping, satisfactory monitoring reviews and availability of City funding. All selected grantees have met satisfactory performance measures.

The Health and Human Services Advisory Committee (HHSAC) met on February 13, 2013, and voted to recommend the year two (2) allocation of grants to various non-profits totaling \$300,000.

SUPPORT INFORMATION:

1. Resolution.
2. Exhibit "A", Recommended Health-Related Public Services Funding for FY 2014.
3. Attachment "A", Draft minutes of HHSAC meeting of February 13, 2013.

SOURCE OF FUNDING:

Is this action already budgeted?	Yes	<input checked="" type="checkbox"/>	See fund summary below
	No	<input type="checkbox"/>	If No, then check one below:
	<i>Budget Adjustment Attached</i>	<input type="checkbox"/>	Expense reallocated from: _____
		<input type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)
	<input type="checkbox"/>	Proposed funding is from fund balance in the _____ Fund.	
Does this action create any revenue?	Yes	<input type="checkbox"/>	Funds will be deposited into this fund: _____ in the amount of \$_____ for FY__.
	No	<input checked="" type="checkbox"/>	There is no new revenue generated by this action.

BUDGET NARRATIVE

This \$300,000 represents the proposed total budget for FY 2013 within the Health Care Fund for the specific purpose of providing operating expenses to eligible non-profit organizations in exchange for providing qualified health care to the sick, indigent, and low-income residents of Las Cruces. The \$300,000 is a transfer from the Telshor Facility Fund (Fund 2705) that uses interest earnings to fund the Health Care Fund each year. The Telshor Facility Fund is funded by the principal and interest earnings from the pre-paid lease of the Memorial Medical Center

FUND EXPENDITURE SUMMARY

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds Current FY	Remaining Funds	Purpose for Remaining Funds
Health Care Fund (Fund 2700)	27100010-722190-109xx (varies)	\$300,000 (Pending Adoption of The FY 2014 Budget)	\$300,000 (Pending Adoption of The FY 2014 Budget)	\$0	N/A

OPTIONS / ALTERNATIVES:

1. Vote "Yes"; this will approve the Resolution. Such action would adopt the FY 2014 health-related funding recommendations of the Health and Human Services Advisory Committee.
2. Vote "No"; this will deny the Resolution and not adopt the FY 2014 health-related funding recommendations of the Health and Human Services Advisory Committee and inhibit the timely implementation of priority public services starting July 1, 2013.
3. Vote to "Amend"; this would modify the Resolution based on Council's direction, and then vote "Yes" on the amended Resolution.
4. Vote to "Table"; this would postpone the Resolution. Council would need to provide direction to staff.

REFERENCE INFORMATION:

The resolution(s) and/or ordinance(s) listed below are only for reference and are not included as attachments or exhibits.

1. Resolution No. 05-128
2. Resolution No. 08-112
3. Resolution No. 11-193
4. Resolution No. 12-133
5. Resolution No. 12-180

RESOLUTION NO. 13-155

A RESOLUTION ADOPTING FUNDING PRIORITIES AND ALLOCATIONS TO VARIOUS LAS CRUCES NON-PROFIT ORGANIZATIONS FOR FISCAL YEAR 2014 TO PROVIDE HEALTH-RELATED PUBLIC SERVICES NEEDS AND AUTHORIZING THE INCORPORATION OF THE FUNDING AMOUNTS INTO THE CITY'S FISCAL YEAR 2014 BUDGET.

The City Council is informed that:

WHEREAS, On March 7, 2011, City Council approved Resolution 11-193 earmarking \$300,000 a year from the Telshor Facility Fund be used to fund health related public service programs for FY 2012, FY 2013 and FY 2014; and

WHEREAS, the City of Las Cruces Health and Human Services Advisory Committee (HHSAC) conducted a competitive application process for awarding grants to the non-profit sector for a two year funding cycle; and

WHEREAS, on May 7, 2012, the Las Cruces City Council approved Resolution No. 12-180 adopting the HHSAC's recommendation for year one awards as part of the FY 2013 budget for health-related public services; and

WHEREAS, the HHSAC evaluated program performance and each agency had a satisfactory monitoring reviews.

NOW, THEREFORE, Be it resolved by the governing body of the City of Las Cruces:

(I)

THAT area non-profits recommended by the HHSAC be awarded grant amounts for FY 2014 as shown in Exhibit "A," attached hereto and made part of this Resolution, are hereby adopted.

(II)

THAT these funding recommendations are authorized to be incorporated into the

City's FY 2014 budget.

(III)

THAT City staff is authorized to develop Purchase Services Agreements with each non-profit agency for FY 2014 specifying services to be delivered and the Assistant City Manager is authorized to execute said agreements on the City's behalf.

(IV)

THAT the FY 2014 Health-Related Public Services Purchased Services Agreements are hereby directed to be in the custody of the City Clerk and available for public inspection upon approval of each agreement.

(V)

THAT City staff is hereby authorized to do all deeds necessary in the accomplishment of the herein above.

DONE AND APPROVED this _____ day of _____ 2013.

APPROVED:

Mayor

ATTEST:

City Clerk

(SEAL)

Moved by: _____

Seconded by: _____

APPROVED AS TO FORM:



City Attorney

VOTE:

Mayor Miyagishima: _____
Councillor Silva: _____
Councillor Smith: _____
Councillor Pedroza: _____
Councillor Small: _____
Councillor Sorg: _____
Councillor Thomas: _____

Exhibit "A"

**RECOMMENDED HEALTH-RELATED PUBLIC SERVICES
FUNDING FOR FY 2014**

	Organization	Program	Recommended Award
1	Big Brothers Big Sisters	Big Brothers Big Sisters Mentoring	\$28,550
2	Casa de Peregrinos	Emergency Food Program	\$28,550
3	El Caldito	Soup Kitchen	\$28,550
4	La Casa, Inc.	Children's Supportive Services	\$28,550
5	La Clinica de Familia	Expanded Clinic Hours	\$28,550
6	La Pinon Sexual Assault Recovery	Sexual Assault Nurse Examiner (SANE)	\$28,550
7	Mesilla Valley CASA, Inc.	Fostering Healthy Children	\$14,500
8	Mesilla Valley Community of Hope	Hope SOAR Program	\$28,550
9	New Mexico GLBTQ Centers	Rainbow Youth	\$28,550
10	Roadrunner Food Bank	Hunger Relief	\$28,550
11	St. Luke's Health Care Center	Diabetes Medication and Care	\$28,550
		TOTAL AMOUNT:	\$300,000

HEALTH AND HUMAN SERVICES ADVISORY COMMITTEE
February 13, 2013

Following are the summary minutes from the Health and Human Services Advisory Committee meeting held on Wednesday, February 13, 2013, at 5:30 p.m., in the City Hall Council Chambers, 700 N. Main, Las Cruces, New Mexico.

MEMBERS PRESENT: Earl Nissen, Chair
 Ardyth Norem
 Ellen Weiss
 Nancy Cano
 Tina Hancock

MEMBERS ABSENT: Doug Boberg

STAFF PRESENT: Natalie Green
 Diana Garcia-Parra (Recording Secretary)

OTHERS PRESENT: Pamela Angell (St. Luke's)
 Lorenzo Alba Jr. (Casa de Peregrinos)
 Dick Miernyk (Casa de Peregrinos)
 Stacie Christiano (Big Brothers/Big Sisters)
 Gretchen Michaud (MV Casa)
 Stacy Clark (La Pinon)
 Amy Bassford (La Casa)
 David Stockem (NMGLBTQ)

I. CALL TO ORDER

Meeting was called to order by Chairperson Earl Nissen at 5:40 p.m.

II. ROLL CALL

Natalie Green called the roll of the HHSAC members (above). Quorum present.

III. CONFLICT OF INTEREST INQUIRY BY BOARD CHAIRPERSON IN ACCORDANCE WITH ESTABLISHED PROGRAM PROCEDURES – Annual Conflict of Interest Form and Annual Employment Disclosure Form

No conflicts of interest by any member.

IV. APPROVAL OF MINUTES – April 11, 2012, April 12, 2012, April 18, 2012 and December 6, 2012

Earl Nissen asked for a motion to accept the 4 sets of minutes.

1
2 Ellen Weiss so moved.

3
4 Ardyth Norem seconded.

5
6 All in favor. None opposed. Motion carried.

7
8 **V. NOMINATION AND VOTE FOR NEW VICE-CHAIR**

9
10 Mr. Nissen advised the Sue Patterson, former Vice-Chair, had resigned from the
11 committee; therefore, they needed to vote for a new vice-chair.

12
13 Committee decided to postpone vote until all committee members present.

14
15 **VI. DISCUSSION OF THE FY2014 HEALTH-RELATED GRANTEES**
16 **FORMAL RECOMMENDATIONS FOR YEAR TWO HEALTH-RELATED**
17 **PUBLIC SERVICES FUNDING TO CITY COUNCIL**

18 Natalie Green advised this was a no scoring process. The committee was to
19 recommend or not recommend only. Ms. Green went through each one as
20 follows:

21
22 Big Brothers/Big Sisters

23 Ms. Green advised they had an excellent year one monitoring review. They have
24 no unresolved issues. To date they had served over 149 clients. Data collection,
25 invoices, etc. are all excellent. Ms. Green does recommend them for year two
26 funding.

27
28 Mr. Nissen asked for a motion to recommend them for year two funding.

29
30 Ardyth Norem so moved.

31
32 Ellen Weiss seconded.

33
34 All in favor. None opposed. Motion carried.

35
36 Casa de Peregrinos

37 Ms. Green advised they had an excellent year one monitoring review. They have
38 no unresolved issues. To date they had served 2977 clients. They were
39 excellent in the rest of the categories. Ms. Green does recommend them for year
40 two funding.

41
42 Mr. Nissen asked for a motion to recommend them for year two funding.

43
44 Ardyth Norem so moved.

45
46 Tina Hancock seconded.

1
2 All in favor. None opposed. Motion carried.
3

4 El Caldito Soup Kitchen

5 Ms. Green advised they had an excellent year one monitoring review. To date
6 they have served 45,857 meals. Ms. Green does recommend them for year two
7 funding.
8

9 No discussion.

10
11 Ardyth Norem moved to recommend them for year two funding.

12
13 Ellen Weiss seconded.

14
15 All in favor. None opposed. Motion carried.
16

17 La Casa Family Services

18 Ms. Green advised they had an excellent year one monitoring review. To date
19 they have served 86 clients. Ms. Green does recommend them for year two
20 funding.
21

22 Ms. Norem stated that under Program Goals and Objectives, "major objective to
23 provide direct services to child witnesses ... to 425 youth during the year and the
24 awarded funding would provide services to 81 youth in Las Cruces." Ms. Norem
25 asked if that meant there are over 300 youth that are not in Las Cruces.
26

27 Amy Bassford stated yes, it means that with the funding received, they only
28 served 81 youth. They used other funding to serve the other 300+.
29

30 Ms. Norem asked if the other funding went to people who are outside of Las
31 Cruces.
32

33 Ms. Bassford stated the majority of them are children's programs and all in the
34 shelter. They get funding from the County to serve people in Anthony, which is
35 not generally included. The majority of the individuals served are in Las Cruces.
36

37 Mr. Nissen asked for a motion to recommend them for year two funding.
38

39 Ardyth Norem so moved.

40
41 Ellen Weiss seconded.
42

43 All in favor. None opposed. Motion carried.
44
45
46

1 La Clinica de Familia – expanded clinic hours

2 Ms. Green advised they had an excellent year one monitoring review. To date
3 they have served 399 clients. Ms. Green does recommend them for year two
4 funding.

5
6 Mr. Nissen asked for a motion to recommend them for year two funding.

7
8 Tina Hancock so moved.

9
10 Ardyth Norem seconded.

11
12 All in favor. None opposed. Motion carried.

13
14 La Pinon

15 Ms. Green advised they had an excellent year one monitoring review. They have
16 no unresolved issues. To date they have served 45 victims. Ms. Green does
17 recommend them for year two funding.

18
19 Ms. Norem asked how long the victims remain in care and how long they are
20 recipients of services.

21
22 Stacy Clark stated that the services provided at the State unit is an actual
23 forensic exam and used for evidence collection. They also provide treatment for
24 sexually transmitted diseases. Per client is an average of about a 3 ½ hour visit
25 with the nurse, and then they meet with and advocate who offers other services;
26 such as counseling. Extended services come out of another grant. Part of the
27 funding is used to buy a change of clothes for the client, as their clothes are used
28 for evidence.

29
30 Mr. Nissen asked for a motion to recommend them for year two funding.

31
32 Ardyth Norem so moved.

33
34 Ellen Weiss seconded.

35
36 All in favor. None opposed. Motion carried.

37
38 Mesilla Valley CASA

39 Ms. Green advised they had an excellent year one monitoring review. To date
40 they have served 609 clients. Ms. Green does recommend them for year two
41 funding.

42
43 Ms. Weiss asked if they were timely with invoices.

44
45 Ms. Green advised for the most part. If so, just a couple days late; but no big
46 issue.

1
2 Ms. Norem didn't see where they described how their goals were met.

3
4 Ms. Green advised that during monitoring, she did review the collection method
5 of each agency. However, if they didn't answer the question, she can get an
6 addendum for her file, if Ms. Norem is okay with that.

7
8 Ms. Norem stated yes.

9
10 Mr. Nissen asked for a motion to recommend them for year two funding.

11
12 Nancy Cano so moved.

13
14 Ardyth Norem seconded.

15
16 All in favor. None opposed. Motion carried.

17
18 Mesilla Valley Community of Hope

19 Ms. Green advised they had an excellent year one monitoring review. They have
20 no unresolved issues. To date they have served 77 clients. Ms. Green does
21 recommend them for year two funding.

22
23 Ms. Norem asked for clarification on the proposed salary increase.

24
25 Ms. Green stated they were covering the greater portion of Sue's salary. It may
26 be they are just covering more hours. However, she will ask Nicole for
27 clarification.

28
29 Mr. Nissen asked for a motion to recommend them for year two funding.

30
31 Ardyth Norem so moved.

32
33 Tina Hancock seconded.

34
35 All in favor. None opposed. Motion carried.

36
37 NM GLBTQ

38 Ms. Green advised they had an excellent year one monitoring review. To date
39 they have served 131 clients. Ms. Green does recommend them for year two
40 funding.

41
42 Ms. Weiss asked what the problem was with the quality of data collection
43 methods.

44
45 Ms. Green stated they didn't have a good process in place, but she is working
46 with them on a new form.

1
2 Ms. Norem asked what "auditing services" are.

3
4 Ms. Green stated it was a financial audit or review. It is a stipulation of the
5 funding that each agency has one or the other. An audit is a very large expense
6 and they are allowed to bill for that as part of this grant.

7
8 Mr. Nissen asked for a motion to recommend them for year two funding.

9
10 Ellen Weiss so moved.

11
12 Tina Hancock seconded.

13
14 All in favor. None opposed. Motion carried.

15
16 RoadRunner Food Bank

17 Ms. Green advised they had an excellent year one monitoring review. To date
18 they have served over 930 clients. Ms. Green advised that the reason she
19 docked them on monthly invoices is because they haven't billed me as of yet, but
20 will bill for the total sum at the end of the grant and not monthly. Ms. Green does
21 recommend them for year two funding.

22
23 Mr. Nissen asked for a motion to recommend them for year two funding.

24
25 Nancy Cano so moved.

26
27 Ardyth Norem seconded.

28
29 All in favor. None opposed. Motion carried.

30
31 St. Luke's Healthcare

32 Ms. Green advised they had an excellent year one monitoring review. To date
33 they have served 782 clients. Ms. Green does recommend them for year two
34 funding. The only thing rated "good" was on timeliness of monthly invoices as
35 Ms. Angell always calls to say she will be late.

36
37 Ms. Norem asked what the Border Servant Corp is.

38
39 Pamela Angell advised that it is a volunteer program through the Peace Lutheran
40 Church. These volunteers have a degree and give a year of service. They are
41 also AmeriCorps members and pay off their student loans with volunteerism.

42
43 Ms. Norem asked what the word "Border" referred too.

44
45 Amy Bassford advised because they focus along the Border States and border
46 issues.

1
2 Mr. Nissen asked for a motion to recommend them for year two funding.

3
4 Ardyth Norem so moved.

5
6 Ellen Weiss seconded.

7
8 All in favor. None opposed. Motion carried.

9
10 **VII. DISTRIBUTION AND DISCUSSION OF PY2013 CDBG APPLICATIONS**

11
12 Ms. Green handed out the CDBG binders to the committee members and went
13 over each applicant that applied:

- 14
15 1) Amistad – have applied before, but not funded, so there is no history.
16 Their program is in education; family services class for teen parents. They
17 are requesting \$15,192.
18 2) Community Action Agency (CAA) – have been funded before in 2009 for a
19 public service food program. Those two food programs were assigned to
20 RoadRunner. The City also funded them in 2010 for a housing program,
21 which was also reassigned to Habitat for Humanity. They also did not
22 hole punch the application, as instructed. They are requesting \$25,000.
23 3) Families & Youth Inc. (FYI) – They have been funded before, as well as
24 sanctioned by the City for a Conflict of Interest violation. They voluntarily
25 took a two-year suspension for that. They are eligible for funding this
26 year.
27 4) Jardin de los Ninos – They were funded last year. They had no findings
28 and a high capacity to manage a CDBG program. They are requesting
29 \$25,000.
30 5) La Casa – They were funded this last year. They had no findings and a
31 high capacity to manage a CDBG program. They are requesting \$25,000.
32 6) Mesilla Valley CASA – They were funded last year. They had no findings
33 and a high capacity to manage a CDBG program.
34 7) Mesilla Valley Community of Hope – They were funded this last year.
35 They had no findings and a high capacity to manage a CDBG program.
36 They are requesting \$25,000.
37 8) NM Legal Aid – A new applicant for homeless legal services.
38 9) St. Luke's Healthcare – They were funded this last year. They had no
39 findings and a high capacity to manage a CDBG program.

40
41 **VIII. OTHER DISCUSSION – CITY COUNCIL AND REQUEST FOR MORE**
42 **HEALTH-RELATED FUNDING**

43
44 Ms. Green advised that Nancy Cano wrote a letter to Councillor Silva and
45 Councillor Small, whom stated they would present it to Council. They presented
46 the letter and request to Council and the Mayor said he would be willing to give

1 \$50,000, potentially. There will be a work session in April to explore the progress
2 of that interest money and to see how much is actually there from year to year;
3 possibly approving a request for this year's budget. So the agencies funded this
4 year could potentially see an increase in funding. She will advise members of
5 the date of the work session once she knows.

6
7 Ms. Green stated that in the City Manager's newsletter, it stated they would look
8 at the performance of the fund and consider amending the past practice of
9 allocating \$300,000.

10
11 Ms. Green also advised that she had preliminary numbers from the "Point and
12 Count" survey done by the Border Servant Corp from St. Luke's. The survey was
13 done the night of Monday, January 28th, at which time there were:

- 14 149 unsheltered;
- 15 29 sheltered in a public facility;
- 16 91 procured shelter on their own;

- 17
- 18
- 19 Of the 149 unsheltered, 10 were between the ages of 18 and 24;
- 20 12 were below the age of 18; and
- 21 126 were over the age of 24.
- 22

23 Other information such as gender, history, and mental illness will be forthcoming
24 in the form of a report.

25
26 Ms. Green also advised if the members wanted to consider adding bylaws for the
27 committee. She is doing research on Boards and Committees and this
28 committee doesn't have any bylaws. There are two ordinances in place that
29 govern how the committee works, so she isn't sure if they will need any. This
30 could be discussion at some point in the future.

31
32 Ms. Green stated the next meeting is March 13, 2013, at 6:00 p.m., at which time
33 they will have agency presentations.

34
35 **IX. ADJOURNMENT**

36
37 Earl Nissen adjourned the meeting at 6:35 p.m.

38
39
40
41
42 _____
Chairperson Date