

City of Las Cruces[®]

PEOPLE HELPING PEOPLE

Council Action and Executive Summary

Item # 19 Resolution# 09-10-305 Council District:

For Meeting of July 6, 2009

(Adoption Date)

A RESOLUTION APPROVING AN INDEFINITE QUANTITY, INDEFINITE COST FOR OCCUPATIONAL MEDICAL SERVICES TO DESERT HEALTH CARE OF LAS CRUCES, NM UNDER THE SAME TERMS AND CONDITIONS FOR THE REMAINING THREE (3) YEARS OF A POSSIBLE FIVE YEAR CONTRACT SUBJECT TO APPROVED BUDGET APPROPRIATIONS AND ANNUAL RENEWAL.

PURPOSE(S) OF ACTION: To approve the renewal of the Professional Services Contract for occupational medical services to Desert Healthcare of Las Cruces.

Name of Drafter: Duane Goode		Department: Risk Management		Phone: 528-3665	
Department Originating Department	Signature 	Phone	Department Budget	Signature 	Phone 541-2107
			Assistant City Manager		541-2271
Legal		541-2128	City Manager		541-2076

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:

The contract for occupational medical services establishes a single point of contact for the City's Occupational Medicine, Drug and Alcohol Testing, Worker's Compensation, and all other areas covered under state and federal laws. Occupational medical service providers are tasked with assisting in complying with OSHA, Department of Transportation, Federal Transportation Administration, Workers' Compensation and the National Fire Protection Association policies and regulations.

These services provide an effective program to the City, and allow Risk Management to compile a comprehensive database to track the occupational medical requirements of City employees. The services also provide physical examinations and immunizations for the Police and Fire Departments.

Under the contract, Desert Healthcare provides services such as:

- A. Occupational medical services including required periodic medical tests, blood work, x-rays, physical exams, immunizations, TB tests, position evaluations and the identification of occupational diseases.

(Continue on additional sheets as required)

- B. Duties as the City's Medical Review Officer which provide for drug and alcohol testing for DOT and FTA safety sensitive positions and commercial driver's license holders; as well as random, reasonable cause, post-accident, pre-employment, return to work and follow-up drug testing. Desert Healthcare evaluates the drug tests and immediately notifies Risk Management of the results.
- C. Workers' Compensation medical treatment and case management that includes furnishing reasonable and necessary medical care to City employees who incur on-the-job injuries or occupational diseases, as well as functional capacity evaluations, impairment evaluations and independent medical exams as needed.

By awarding the renewal of the Professional Services Contract with Desert Healthcare, the City will continue to serve the occupational medical needs of its employees in a cost effective manner.

SUPPORT INFORMATION:

Fund Name / Account Number	Amount of Expenditure	Budget Amount
Various Accounts		Budget Appropriations

1. Resolution;
2. Purchasing Manager's Request to Contract, Exhibit "A";

OPTIONS / ALTERNATIVES:

1. Approve the renewal of the Professional Services Contract with Desert Healthcare for occupational medical services. Approval will allow Desert Healthcare to continue its services to the City.
2. Do not approve the renewal, thereby terminating the Professional Services Contract, which will result in the City having to acquire occupational medical services under other provisions of the Procurement Code.
3. Modify the Professional Services Contract with Desert Healthcare and provide further direction to staff.

(Continue on additional sheets as required)

RESOLUTION NO. 09-10- 305

A RESOLUTION APPROVING AN INFEFINITE QUANTITY, INDEFINITE COST FOR OCCUPATIONAL MEDICAL SERVICES TO DESERT HEALTH CARE OF LAS CRUCES, NM UNDER THE SAME CONDITIONS FOR THE REMAINING THREE (3) YEARS OF A POSSIBLE FIVE YEAR CONTRACT SUBJECT TO APPROVED BUDGET APPROPRIATIONS AND ANNUAL RENEWAL.

The City Council is informed that:

WHEREAS, the Professional Services Contract for occupational medical services establishes a single point of contact for the City's Occupational Medicine, Drug and Alcohol Testing, Worker's Compensation, and all other areas covered under state and federal laws; and

WHEREAS, these services provide an effective program to the City; and

WHEREAS, under the contract, Desert Healthcare provides services such as periodic medical tests, position evaluations, the identification of occupational diseases, drug and alcohol testing for DOT and FTA safety sensitive positions and commercial driver's license holders, the evaluation of drug tests, and Workers' Compensation medical treatment and case management to City employees who incur on-the-job injuries or occupational diseases; and

WHEREAS, by awarding the renewal of the Professional Services Contract with Desert Healthcare, the City will continue to serve the occupational medical needs of its employees in a cost effective manner.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LAS CRUCES:

(I)

THAT the renewal of the Professional Services Contract for Occupational Medical Services for the third of four additional one-year terms to Desert Healthcare of Las Cruces, New Mexico is approved.

(II)

THAT City staff is authorized to do all deeds necessary to accomplish the intent of this Resolution and the Agreement.

DONE AND APPROVED on this _____ day of _____, 2009.

Mayor

ATTEST:

City Clerk

{SEAL}

Moved by: _____

Seconded by: _____

Mayor Miyagishima:	_____
Councillor Silva:	_____
Councillor Connor:	_____
Councillor Archuleta:	_____
Councillor Small:	_____
Councillor Jones:	_____
Councillor Thomas:	_____

APPROVED AS TO FORM:



City Attorney

CITY OF LAS CRUCES**PURCHASING MANAGER'S REQUEST TO CONTRACT**

For Meeting of: July 6, 2009

Resolution No.: 09-10-305

**Existing Contract Purchase For
Occupational Medical Services**

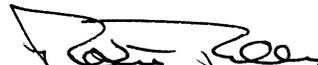
The Las Cruces City Council is provided the following information concerning this request:

BID/RFP SOLICITATION INFORMATION:

- | | |
|----------------------------------------------------------|------------------------------------------------------------|
| 1. Original Bid/RFP & Due Date: | RFP #05-06-349/ April 6, 2006 |
| 2. Description of Bid/RFP: | Occupational Medical Services |
| 3. Number of Original Responses | Two (2) |
| 4. Existing Contract Expiration Date: | July 2, 2009 |
| 5. Last Contract Renewal by Council: | Resolution No.07-08-430/July 7, 2008 |
| 6. Using Department: | Risk Management |
| 7. Current Award Recommendation To: | Desert Health Care of
Las Cruces, New Mexico |
| 8. Total Award Amount (includes any tax and contingency) | Indefinite Quantity
Indefinite Cost |
| 9. Contract Duration: | Three (3) Years Pending Approved Budget and Annual Renewal |

PROCUREMENT CODE COMPLIANCE:

The City of Las Cruces Procurement Code was administered in the conduct of this procurement and approval to purchase is hereby requested pursuant to **Section 24-316**.



Purchasing Manager

 / 4/8/09
Date
CONFIRMATION OF FUND ENCUMBRANCE:

REQUISITION OR PURCHASE ORDER NUMBER:

VARIOUS