

City of Las Cruces®

PEOPLE HELPING PEOPLE

Council Action and Executive Summary

Item # 3Ordinance/Resolution# 13-114For Meeting of _____
(Ordinance First Reading Date)For Meeting of February 19, 2013
(Adoption Date)

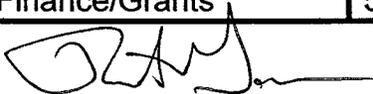
Please check box that applies to this item:

 QUASI JUDICIAL LEGISLATIVE ADMINISTRATIVE

TITLE: A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES TO ACCEPT AWARDED FUNDING ON BEHALF OF THE PARKS AND RECREATION DEPARTMENT FROM THE NEW MEXICO DEPARTMENT OF HEALTH IN THE AMOUNT OF \$5,000.00 WITH NO MATCH REQUIREMENT FOR THE MUNSON COMMUNITY GARDEN PROJECT AND TO ADJUST THE FY 2013 BUDGET.

PURPOSE(S) OF ACTION:

To accept grant and adjust budget.

COUNCIL DISTRICT: ALL		
<u>Drafter/Staff Contact:</u> Elizabeth Vega	<u>Department/Section:</u> Finance/Grants	<u>Phone:</u> 575-541-2717
<u>City Manager Signature:</u>		

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:

The New Mexico Department of Health received a grant award from the Center for Disease Control under their Community Transformation Grant Program. It is a five year program in partnership with ten counties and four tribes within the state of New Mexico. The goal of the program is to create healthier environments within selected communities and includes replicating the Healthy Kids Las Cruces model. Doña Ana County was a county selected for this initiative.

The City of Las Cruces Parks and Recreation Department has received notice of a sub award of \$5,000.00 to purchase supplies for the Munson Community Garden Project. These funds will be used to purchase planter materials, soil, rock fine, and other items necessary for the garden. The new community garden will be constructed in-house by park crews and located south of the Heske Garden and east of the Munson Center. The funding will be utilized to install raised beds that will be used for education purposes, an herb garden, and senior programming. It is anticipated that the garden will be constructed in phases as funding is identified. The garden is intended to serve the local community as well as offer new programming opportunities for Senior Programs.

(Continue on additional sheets as required)

SUPPORT INFORMATION:

1. Resolution.
2. Exhibit "A", Notice of Award.
3. Exhibit "B", Budget Adjustment.

SOURCE OF FUNDING:

Is this action already budgeted?	Yes	<input type="checkbox"/>	See fund summary below
	No	<input checked="" type="checkbox"/>	If No, then check one below:
	<i>Budget Adjustment Attached</i>	<input type="checkbox"/>	Expense reallocated from:
	<input checked="" type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)	
	<input type="checkbox"/>	Proposed funding is from fund balance in the _____ Fund.	
Does this action create any revenue?	Yes	<input checked="" type="checkbox"/>	Funds will be deposited into this fund: <u>2760 State Operating Grant Fund</u> in the amount of <u>\$5,000.00</u> for <u>FY 2013</u> .
	No	<input type="checkbox"/>	There is no new revenue generated by this action.

BUDGET NARRATIVE

\$5,000.00 in grant funds will be deposited into Fund #2760 (State Operating Grant) to be used by the Parks and Recreation Department to purchase supplies related to the Munson Community Garden Project.

FUND EXPENDITURE SUMMARY:

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
State Operating Grant Fund	27383020-730110-30634	\$5,000.00	\$5,000.00*	\$0.00	N/A

* pending adjustment

OPTIONS / ALTERNATIVES:

1. Vote "Yes"; this will authorize the funding from the New Mexico Department of Health to pay for expenses related to the Munson Community Garden Project. It will also adjust the FY 2013 budget.
2. Vote "No"; this will prevent the Munson Community Garden Project from operating.
3. Vote to "Amend"; this could affect the City's ability to receive funding.
4. Vote to "Table"; this could affect the timeline for reimbursement under the agreement.

(Continue on additional sheets as required)

REFERENCE INFORMATION:

N/A

(Continue on additional sheets as required)

RESOLUTION NO. 13-114

A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES TO ACCEPT AWARDED FUNDING ON BEHALF OF THE PARKS AND RECREATION DEPARTMENT FROM THE NEW MEXICO DEPARTMENT OF HEALTH IN THE AMOUNT OF \$5,000.00 WITH NO MATCH REQUIREMENT FOR THE MUNSON COMMUNITY GARDEN PROJECT AND TO ADJUST THE FY 2013 BUDGET.

The City Council is informed that:

WHEREAS, the New Mexico Department of Health (NMDOH) received a grant award from the Center for Disease Control under their Community Transformation Grant Program; and

WHEREAS, the City of Las Cruces was awarded a sub-award in the amount of \$5,000.00 from the NMDOH grant award as reflected in Exhibit "A"; and

WHEREAS, the NMDOH grant will be used for supplies related to the Munson Community Garden Project; and

WHEREAS, there is no match requirement for this sub-award.

NOW, THEREFORE, Be it resolved by the governing body of the City of Las Cruces:

(I)

THAT the City of Las Cruces Parks and Recreation Department is authorized to accept a sub-award in the amount of \$5,000.00 as shown in Exhibit "A" attached hereto and made part of this resolution.

(II)

THAT the FY 2013 Adopted Budget is hereby adjusted as reflected in Exhibit "B" attached hereto and made a part of this resolution.

(III)

THAT City staff is hereby authorized to do all deeds as necessary in the accomplishment of the herein above.

DONE AND APPROVED this _____ day of _____, 2013.

APPROVED:

Mayor

ATTEST:

City Clerk

(SEAL)

VOTE:

Mayor Miyagishima: _____

Councillor Silva: _____

Councillor Smith: _____

Councillor Pedroza: _____

Councillor Small: _____

Councillor Sorg: _____

Councillor Thomas: _____

Moved by _____

Seconded by _____

APPROVED AS TO FORM:



City Attorney

Elizabeth Vega

To: Sonya Delgado
Subject: RE: Community Garden Grant - \$5,000

EXHIBIT "A"

From: Sanchez, Dawn, DOH [mailto:Dawn.Sanchez@state.nm.us]
Sent: Wednesday, January 16, 2013 11:26 AM
To: Sonya Delgado
Cc: Mark Johnston
Subject: RE: Community Garden Grant - \$5,000

Sonya,

Hello! The PO was approved on December 21, 2012 and it is attached. It was send to Mark on December 27, 2012 so that would have been the official notice of the award from JoAnn Lovato in Santa Fe through me. I hope that will work for you.

The funding comes through the Center for Disease Control Community Transformation Grant that the NM Dept of Health received in 2011. The grant is for a 5 year period with 10 counties and 4 tribes receiving funding for creating healthier environments in their community and including replication of the Healthy Kids Las Cruces model. Dona Ana County is one of the 10 counties receiving funding. I have attached the overview of the State NMDOH grant and it's funded areas.

The funding for Munson falls into our work in support of Healthy Kids Las Cruces and our focus on the El Paseo corridor. As you know part of this new focus area for HKLC brought about the idea of the garden at Gomez Park which "opened" in May 2012. From there the vision that Marks has in building additional gardens in Las Cruces brought about this funding to support an additional garden at Munson Senior Center which is in proximity to the El Paseo corridor. We are also focusing efforts at Valley View elementary school which is close to Munson with hopes of potential intergenerational gardening activities but that still would need to be fleshed out.

Let me know if this will suffice.

Sorry I didn't get to you earlier.
Dawn

Dawn Sanchez, MBA
Southwest Region Health Promotion Program Manager
NM Department of Health
1170 North Solano, Suite K
Las Cruces, NM 88001
(575)528-5148

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39
State of New Mexico
Purchase Order

PO Number to be on all Invoices and Correspondence

Dispatch via Print

Department of Health

1190 St. Francis Dr
P. O. Box 26110
Santa Fe NM 87502-6110
United States

Vendor: 0000054342
LAS CRUCES, CITY OF
ATTN: ACCOUNTING
P O BOX 20000
LAS CRUCES NM 88004

Purchase Order 66500-0000096780	Date 12/21/2012	Revision	Page 1
Payment Terms Pay Now	Freight Terms FOB Destination	Ship Via Best Way	
Buyer THERESA M RIVERA-GALLEGO		Phone	

Ship To: 1190 St. Francis Dr
P. O. Box 26110
Santa Fe NM 87502-6110
United States

Bill To: 1190 St. Francis Dr
P. O. Box 26110
Santa Fe NM 87502-6110
United States

Origin: EXE **ExclExcl #:** 13-1-98A

Line-Sch	Item/Description	Mfg ID	Quantity	UOM	PO Price	Extended Amt	Due Date
1- 1	FY13: Raise bed garden with twelve 4'x8' raised planters, constructed of 6"x8" cedar timbers, with irrigation system consisting of hose bibs, organic soil & rock fine surfacing.		1.00	EA	5,000.00	5,000.00	12/21/2012
	66500-06102-2002042000-543100- -000001-DOHCTG1301-00000001-113-20000						
	Schedule Total					<u>5,000.00</u>	
	66500-06102-2002042000-533100-DOHCTH1301						
	Item Total					<u>5,000.00</u>	
	Total PO Amount					<u>5,000.00</u>	

Agency Approval - I certify that the proposed purchase represented by this document is authorized by and is made in accordance with all State (and if applicable Federal) legislation rules and regulation. I further certify that adequate unencumbered cash and budget expenditure authority exists for this proposed purchase and all other outstanding purchase commitments and accounts payable.

Authorized Signature

EXHIBIT "B"

**CITY OF LAS CRUCES
ADOPTED BUDGET FY 2012/2013**

FUND	DIVISION		FUND TYPE	
State Operating Grants Fund 2760	Various		Special Revenue	
	FY 2011/12 Actual	FY 2012/13 Adopted	FY 2012/13 Adjustment	FY 2012/13 Adjusted
RESOURCES				
Beginning Balance	\$ 13,600	0	0	0
REVENUES				
20407 NMFA Econ Dev Feasibility Study	22,417	27,584		27,584
21006 NM State Library Aid 2011	1,528	0		0
21009 Grants -In-Aid Program FY12	8,966	0		0
22009 NM Museum of Art	6,394	0		0
21011 State Library-E Books	0	6,667		6,667
21012 Grants -In-Aid Program FY13	0	11,345		11,345
22011 100 Years of Art	12,033	968		968
22012 NM Humanities Council	6,642	0		0
22014 NM Dept of Cultural Affairs	0	6,613		6,613
30150 Community Transformation Grant	15,725	0		0
30630 Forest Re-Leafing NM EMNR 2008	(8)	0		0
30631 NM Tourism Department Grant	3,284	0		0
30634 Munson Community Garden Grant	0	0	5,000	5,000
60306 Water Trust Board	0	0		0
Total Revenues	\$ 76,981	53,177	5,000	58,177
Total Resources	\$ 90,581	53,177	5,000	58,177
EXPENDITURES				
20407 NMFA Econ Dev Feasibility Study	22,417	27,584		27,584
21006 Branigan Library State Aid	1,528	0		0
21009 Grants -In-Aid Program FY12	8,966	0		0
22009 NM Museum of Art	6,394	0		0
21011 State Library-E Books	0	6,667		6,667
21012 Grants -In-Aid Program FY13	0	11,345		11,345
22011 100 Years of Art	12,032	968		968
22012 NM Humanities Council	6,642	0		0
22014 NM Dept of Cultural Affairs	0	6,613		6,613
23003 NM Dept of Health Summer Food	13,601	0		0
30150 Community Transformation Grant	15,725	0		0
30630 Forest Re-Leafing NM EMNR 2008	(8)	0		0
30631 NM Tourism Department Grant	3,284	0		0
30634 Munson Community Garden Grant	0	0	5,000	5,000
60306 Water Trust Board	0	0		0
Total Expenditures	\$ 90,581	53,177	5,000	58,177
ENDING BALANCE	\$ 0	0	0	0