

# City of Las Cruces<sup>®</sup>

PEOPLE HELPING PEOPLE

## Council Action and Executive Summary

Item # 5Ordinance/Resolution# 13-092For Meeting of \_\_\_\_\_  
(Ordinance First Reading Date)For Meeting of January 7, 2013  
(Adoption Date)

Please check box that applies to this item:

 QUASI JUDICIAL LEGISLATIVE ADMINISTRATIVE

**TITLE:** A RESOLUTION TO ACCEPT GRANT FUNDING, ON BEHALF OF THE LAS CRUCES FIRE DEPARTMENT, IN THE AMOUNT OF \$99,436.80 FROM THE NEW MEXICO PUBLIC REGULATION COMMISSION, AND TO ADJUST THE FY 2013 BUDGET.

**PURPOSE(S) OF ACTION:**

Accept grant funds and adjust the FY 2013 budget.

<b>COUNCIL DISTRICT:</b> N/A		
<b><u>Drafter/Staff Contact:</u></b> S. Nicole Williams	<b><u>Department/Section:</u></b> Financial Services/Grants	<b><u>Phone:</u></b> 541-2716
<b><u>City Manager Signature:</u></b>		

**BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:**

On September 28, 2012, the Grants and Contracts Administration Office, on behalf of the Las Cruces Fire Department (LCFD), submitted a competitive grant proposal to the New Mexico Public Regulation Commission (NMPRC) for the FY 2012 New Mexico Fire Protection Grant Council grant opportunity.

The grant proposal requested grant funding to purchase a self-contained breathing apparatus (SCBA) fill station with accompanying equipment and various reserve apparatus equipment for 3 reserve units. The total project cost was estimated to be \$124,296.00.

The complete SCBA fill station will be installed at the newly constructed training tower located at the Public Safety Training Center at the Las Cruces International Airport. The fill station will include the following equipment: a high-pressure compressor, three-bottle cascade system and four-bottle fill station, along with required associated equipment to function together. Currently, the Fire Department has one complete SCBA fill station at Fire Station Two, which consists of a compressor, a four-bottle cascade system and a two-bottle fill station. The Fire Department also has an additional fill station (partial) which consists of a six-bottle cascade system with a two-

(Continue on additional sheets as required)

bottle fill station, however this system relies on Fire Station Two's compressor, is dedicated to the Mobile Air Unit, and is used for emergency response only.

Grant funding for this request would allow LCFD to purchase basic firefighting equipment to fully outfit reserve apparatus (three units) with hose, nozzles and appliances to function at the basic level in the event they must be placed into service either as a replacement for front line apparatus, or in the event of a large scale emergency where they must be put into service by calling back off duty crews. This equipment will include various sizes of hose ranging from 1 3/4" to 5", various nozzle types and appliances such as intake valves for large diameter hose.

On November 26, 2012, the City received a letter of grant award from the NMPRC for the maximum allowable amount of \$99,436.80; the total project cost, \$124,296.00, less a required twenty percent (20%) cash match, \$24,859.20.

**SUPPORT INFORMATION:**

1. Resolution.
2. Exhibit "A", Grant award letter dated November 26, 2012.
3. Exhibit "B", Budget Adjustment.

**SOURCE OF FUNDING:**

<b>Is this action already budgeted?</b>	Yes	<input type="checkbox"/>	See fund summary below
	No	<input checked="" type="checkbox"/>	If No, then check one below:
	<i>Budget Adjustment</i>	<input type="checkbox"/>	Expense reallocated from:
	<i>Attached</i>	<input checked="" type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)
		<input type="checkbox"/>	Proposed funding is from fund balance in the Fund.
<b>Does this action create any revenue?</b>	Yes	<input checked="" type="checkbox"/>	Funds will be deposited into this fund: <u>2500</u> in the amount of <u>\$99,437.00*</u> for <u>FY13</u> .
	No	<input type="checkbox"/>	There is no new revenue generated by this action.

\*Figure rounded per Budget.

**BUDGET NARRATIVE**

Grant funding will be deposited into Fund 2500: Equipment Grant. Grant and required match funds will be expensed from Fund 2500: Equipment Grant (grant portion) and Fund 2300: Fire Fund (match portion) as approved equipment is purchased.

**FUND EXPENDITURE SUMMARY:**

<b>Fund Name(s)</b>	<b>Account Number(s)</b>	<b>Expenditure Proposed</b>	<b>Available Budgeted Funds in Current FY</b>	<b>Remaining Funds</b>	<b>Purpose for Remaining Funds</b>
Fire Fund	23167020-730200-33017	\$14,060.00	\$14,060.00	\$0	None
Fire Fund	23807010-851200-33017	\$10,800.00	\$10,800.00	\$0	None
Equipment Grant	25167010-730200-33017	\$56,237.00	\$56,237.00*	\$0	None
Equipment Grant	25807020-851200-33017	\$43,200.00	\$43,200.00*	\$0	None

\*Upon approved budget adjustment. Figures rounded per Budget.

**OPTIONS / ALTERNATIVES:**

1. Vote "Yes"; this will approve the acceptance of grant funding and adjust the FY 2013 budget.
2. Vote "No"; this will reject the grant funding for the Las Cruces Fire Department and may delay the purchase of necessary firefighter equipment.
3. Vote to "Amend"; this is not an option as grant funding is specific to the approved grant proposal.
4. Vote to "Table"; this is not an option as grant funding is constrained by a specific period of performance schedule.

**REFERENCE INFORMATION:**

N/A

(Continue on additional sheets as required)

**RESOLUTION NO. 13-092**

**A RESOLUTION TO ACCEPT GRANT FUNDING, ON BEHALF OF THE LAS CRUCES FIRE DEPARTMENT, IN THE AMOUNT OF \$99,436.80 FROM THE NEW MEXICO PUBLIC REGULATION COMMISSION, AND TO ADJUST THE FY 2013 BUDGET.**

The City Council is informed that:

**WHEREAS**, on September 28, 2012, a grant proposal to request funding for various firefighter equipment was submitted to the New Mexico Public Regulation Commission (NMPRC) for the FY 2012 New Mexico Fire Protection Grant Council grant opportunity; and

**WHEREAS**, the grant proposal requested grant funding to purchase a self-contained breathing apparatus (SCBA) fill station with accompanying equipment and various reserve apparatus equipment for 3 reserve units, for an estimated project cost of \$124,296.00; and

**WHEREAS**, on November 26, 2012, the City received a letter of grant award from the NMPRC for the maximum allowable amount of \$99,436.80; the total project cost, \$124,296.00, less a required twenty percent (20%) cash match, \$24,859.20.

**NOW, THEREFORE**, Be it resolved by the governing body of the City of Las Cruces:

(I)

**THAT** the City of Las Cruces is approved to accept the competitive grant award in the amount of \$99,436.80, on behalf of the Las Cruces Fire Department, from the New Mexico Public Regulation Commission; Exhibit "A", attached hereto and made part of this resolution.

(II)

THAT there is a twenty-percent (20%) cash match requirement, (\$24,859.20) that will be met by encumbering funds accounted for in the Las Cruces Fire Department Fire Fund.

(III)

THAT the City's FY 2013 budget is adjusted as prescribed in Exhibit "B", attached hereto and made part of this resolution.

(IV)

THAT City staff is hereby authorized to do all deeds necessary in the accomplishment of the herein above.

DONE AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

(SEAL)

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

VOTE:

Mayor Miyagishima: \_\_\_\_\_

Councillor Silva: \_\_\_\_\_

Councillor Smith: \_\_\_\_\_

Councillor Pedroza: \_\_\_\_\_

Councillor Small: \_\_\_\_\_

Councillor Sorg: \_\_\_\_\_

Councillor Thomas: \_\_\_\_\_

APPROVED AS TO FORM:

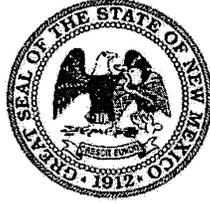
A handwritten signature in black ink, appearing to be 'W. B. J.', written over a horizontal line.

City Attorney  
Deputy

## NEW MEXICO PUBLIC REGULATION COMMISSION

## COMMISSIONERS

DISTRICT 1 JASON MARKS  
 DISTRICT 2 PATRICK H. LYONS  
 DISTRICT 3 DOUGLAS J. HOWE  
 DISTRICT 4 THERESA BECENTI-AGUILAR  
 DISTRICT 5 BEN L. HALL



## STATE FIRE MARSHAL DIVISION

John C. Standefer, Fire Marshal  
 1120 Paseo De Peralta  
 PO Box 1269  
 Santa Fe, New Mexico 87504  
 1-800-244-6702

## CHIEF OF STAFF

JOHNNY MONTOYA

November 26, 2012

Mayor Ken Miyagishima  
 City of Las Cruces  
 PO Box 20000  
 Las Cruces, NM 88004

Ref: New Mexico Fire Protection Grant Council Award Notice

Dear Mayor:

Congratulations! Your grant application on behalf of the Las Cruces Fire Department for SCBA fill station, equipment & supplies has been reviewed and an award has been granted.

Over 100 grant applications were submitted and over \$9 million in requests were considered. The Las Cruces Fire Department has met the minimum requirements and is clearly addressing a critical need affecting the ISO fire protection classification. A voucher in the amount of \$99,436.80 for the purchase of the approved request is being processed and will be mailed to your office for deposit.

The specifications for the approved equipment must be reviewed and approved by this office before February 1, 2013 and prior to encumbering any funds. The equipment purchased with this grant shall meet the requirements of the latest Editions of the applicable NFPA standards.

The deadline to encumber the money by contract with the vendor is May 1, 2013. If the bid amount exceeds the awarded amount plus the 20% required matching amount, the additional cost shall be the responsibility of the county. If the specified equipment may be purchased for less than the grant amount plus the 20% matching amount, the remaining money shall be returned to the grant fund. All equipment purchased with grant funds must be inspected by this office upon receipt.

Failure to meet deadlines will result in the loss of funds. If you need additional time to complete your project, your request for an extension must be made in writing, explaining the need for additional time. Grant recipients also need the Council's written permission to make changes to their projects. Project modifications must be requested in writing, and the modification should not significantly alter the original purpose of the approved application. Extension and modification requests are reviewed on a case-by-case basis and are not automatically granted.

If further information is required, please contact Vernon Muller, Deputy Fire Marshal, Fire Service Bureau at (505) 476-0165.

Sincerely,

John C. Standefer  
 State Fire Marshal

xc: Chief

1 888 4 ASK PRC  
 www.nmprc.state.nm.us

Sincerely,

Norma Jean Valdez  
 Grant Council Chairwoman

RECEIVED

DEC 04 2012

CITY OF LAS CRUCES  
 PRC OFFICE

Working for You!

**CITY OF LAS CRUCES  
ADOPTED BUDGET FY 2012/2013**

FUND	DIVISION		FUND TYPE	
Equipment Grants Fund 2500	Finance		Special Revenue	
	FY 2011/12 Prelim Actual*	FY 2012/13 Adopted	FY 2012/13 Adjustment	FY 2012/13 Adjusted
<b>RESOURCES</b>				
Beginning Balance	\$ 0	0		0
<b>REVENUES</b>				
20013 East Mesa Senior Center Eq/Furnishings (2009)	6,424	0		0
20014 East Side Senior Center Equipment (2009)	5,000	0		0
20015 Las Cruces Senior Centers Equipment (2009)	6,000	0		0
20016 Las Cruces Senior Centers Meals Eq (2009)	40,700	0		0
20018 Handicap Vans Senior Programs (2009)	0	2,715		2,715
33012 FEMA - DHS Equipment	0	399,744		399,744
33017 NM Fire SCBA Eq (2013)	0	0	99,437	99,437
<b>Total Revenues</b>	\$ 58,124	402,459	99,437	501,896
<b>Total Resources</b>	\$ 58,124	402,459	99,437	501,896
<b>EXPENDITURES</b>				
20013 East Mesa Senior Center Eq/Furnishings (2009)	6,424	0		0
20014 East Side Senior Center Equipment (2009)	5,000	0		0
20015 Las Cruces Senior Centers Equipment (2009)	6,000	0		0
20016 Las Cruces Senior Centers Meals Eq (2009)	40,700	0		0
20018 Handicap Vans Senior Programs (2009)	0	2,715		2,715
33012 FEMA - DHS Equipment (Fire Training Props)	0	399,744		399,744
33017 NM Fire SCBA Eq (2013)	0	0	99,437	99,437
<b>Total Expenditures</b>	\$ 58,124	402,459	99,437	501,896
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfer from Fund 1000 - General Fund	\$ 0	0		0
<b>Total Other Financing Sources (Uses)</b>	\$ 0	0	0	0
<b>ENDING BALANCE</b>	\$ 0	0	0	0

\*Preliminary actual as of November 7, 2012.