



City of Las Cruces®

PEOPLE HELPING PEOPLE

Council Action and Executive Summary

Item # 2 Ordinance/Resolution# 13-077

For Meeting of _____
(Ordinance First Reading Date)

For Meeting of December 3, 2012
(Adoption Date)

Please check box that applies to this item:

QUASI JUDICIAL LEGISLATIVE ADMINISTRATIVE

TITLE: A RESOLUTION APPROVING ROADRUNNER TRANSIT'S HOLIDAY SCHEDULE FOR THE 2013 CALENDAR YEAR.

PURPOSE(S) OF ACTION:

To set the RoadRUNNER Transit holiday service levels for the 2013 calendar year.

COUNCIL DISTRICT: ALL		
Drafter/Staff Contact: Margaret Hensley	Department/Section: Transportation/Transit	Phone: 541-2544
City Manager Signature:		

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:

Each year the Transit Section proposes RoadRUNNER Transit's holiday service schedule for the upcoming calendar year. The proposal for calendar year 2013 is consistent with service levels proposed in past years. The proposal for calendar year 2013 holiday service is presented in Exhibit "A".

The estimated cost for Transit service to operate holidays has been included in the Transit operating budget as in past years. Costs for holiday service include holiday pay for drivers, mechanics and dispatchers, as well as fuel and vehicle cleaning. The 2013 holidays falling in FY13 are currently budgeted. Holidays occurring in FY14 will have costs budgeted for in the FY14 budget.

SUPPORT INFORMATION:

1. Resolution.
2. Exhibit "A", Proposed Transit service levels for 2013.

SOURCE OF FUNDING:

Is this action already budgeted?	Yes	<input checked="" type="checkbox"/>	See fund summary below
	No	<input type="checkbox"/>	If No, then check one below:
	<i>Budget Adjustment Attached</i>	<input type="checkbox"/>	Expense reallocated from:
		<input type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)
		<input type="checkbox"/>	Proposed funding is from fund balance in the _____ Fund.
Does this action create any revenue? Estimated holiday fare revenue for calendar year 2013 is \$3600.00.	Yes	<input checked="" type="checkbox"/>	Funds will be deposited into this fund: <u>5920-59320020-551004</u> in the amount of <u>\$3,600.00</u> for fiscal year 2013.
	No	<input type="checkbox"/>	There is no new revenue generated by this action.

BUDGET NARRATIVE

Holidays occurring in fiscal year 2014 will have costs budgeted for in the fiscal year 2014 budget. Costs include Transit Maintenance, Fixed Route and Dial-a-Ride salary and maintenance objects.

FUND EXPENDITURE SUMMARY:

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
5920 (Transit)	Various operating and salary	\$25,000.00	\$25,000.00	\$0.00	N/A

OPTIONS / ALTERNATIVES:

1. Vote "Yes"; this will officially align approved Transit holiday service for the 2013 calendar year with the entire City's 2013 holiday schedule.
2. Vote "No"; this will make it more difficult to plan holiday service levels in a timely manner. Staff would request direction from Council whether holiday service should be provided.
3. Vote to "Amend"; this could increase or decrease the cost and level of service from what is proposed based on Council direction.
4. Vote to "Table"; Transit staff would provide Transit service as on previous holidays pending further Council direction.

REFERENCE INFORMATION:

N/A

RESOLUTION NO. 13-077

A RESOLUTION APPROVING ROADRUNNER TRANSIT'S HOLIDAY SCHEDULE FOR THE 2013 CALENDAR YEAR.

The City Council is informed that:

WHEREAS, the Transit section has proposed a holiday service schedule for the 2013 calendar year; and

WHEREAS, the Transit section is seeking Council approval for holiday service that will address public transportation needs for the calendar year 2013 including the New Year's Day holiday for 2014.

NOW, THEREFORE, Be it resolved by the governing body of the City of Las Cruces:

(I)

THAT the Transit holiday service schedule through January 1, 2014, attached hereto as Exhibit "A", is approved.

(II)

THAT City staff is hereby authorized to do all deeds necessary in the accomplishments of the herein above.

DONE AND APPROVED this _____ day of _____, 2012.

APPROVED:

Mayor

ATTEST:

City Clerk

(SEAL)

Moved by: _____

Seconded by: _____

VOTE:

Mayor Miyagishima: _____

Councillor Silva: _____

Councillor Smith: _____

Councillor Pedroza: _____

Councillor Small: _____

Councillor Sorg: _____

Councillor Thomas: _____

APPROVED AS TO FORM:



City Attorney

**CITY OF LAS CRUCES
2013 HOLIDAY SCHEDULE
Proposed Transit Service Levels**

January 2, 2013 through January 1, 2014

<u>HOLIDAY</u>	<u>DATE OF OBSERVANCE</u>	<u>SERVICE LEVEL</u>
Martin Luther King Day	Monday, January 21, 2013	1
Presidents Day	Monday, February 18, 2013	1
Memorial Day	Monday, May 27, 2013	2
Independence Day	Thursday, July 4, 2013	2
Labor Day	Monday, September 2, 2013	2
Columbus Day	Monday, October 14, 2013	1
Veterans' Day	Monday, November 11, 2013	1
Thanksgiving Day	Thursday, November 28, 2013	2
Thanksgiving Holiday	Friday, November 29, 2013	3
Winter Holiday	Monday, December 24, 2013	4
Christmas Day	Wednesday, December 25, 2013	2
New Year's Day	Wednesday, January 1, 2014	2

Service Levels:

- 1 = Regular service levels; Dial-a-Ride scheduler will be available by phone regular hours; administrative office will be closed.
- 2 = All service will be cancelled for these days.
- 3 = Saturday level of service offered (9:30 a.m. – 6:00 p.m.); Dial-a-Ride schedulers will be available by phone regular hours; administrative office will be closed.
- 4 = Fixed route and Dial-a-Ride will operate from 6:30 a.m. – 3:00 p.m.; administrative office will be closed.