

173
City of Las Cruces[®]
 PEOPLE HELPING PEOPLE

Council Action and Executive Summary

Item # 8 Ordinance/Resolution #12-13-311

For Meeting of _____
 (Ordinance First Reading Date)

For Meeting of September 17, 2012
 (Adoption Date)

Please check box that applies to this item:

QUASI JUDICIAL LEGISLATIVE ADMINISTRATIVE

TITLE: A RESOLUTION AWARDING AN INDEFINITE QUANTITY / INDEFINITE COST PRICING AGREEMENT FOR POLICE DEPARTMENT UNIFORMS FOR A FIVE-YEAR TERM PENDING ANNUAL RENEWALS AND CITY COUNCIL APPROVED BUDGET APPROPRIATIONS TO NEVE'S UNIFORMS, INC. OF ALBUQUERQUE, NM.

PURPOSE(S) OF ACTION:

To establish a pricing agreement for police uniforms.

| | | |
|---|--|----------------------------------|
| COUNCIL DISTRICT: N/A | | |
| <u>Drafter/Staff Contact:</u> L. Padilla-Nunley | <u>Department/Section:</u> Police/Admin | <u>Phone:</u> 528-4135 |
| <u>City Manager Signature:</u> |  | |

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:

In accordance with the Las Cruces Police Officers' Association contract and to set a high standard of professionalism, the Police Department (PD) purchases uniforms each year for select police personnel according to departmental needs.

In an effort to streamline the annual uniform purchase process, the PD and the City's Purchasing section have solicited bids for a police uniforms pricing agreement. Upon review of the bids, it was determined that Neve's Uniforms, Inc., from Albuquerque, New Mexico provided the lowest responsive bid pricing. It is the recommendation of the PD and Purchasing section to award Neve's Uniforms, Inc. an indefinite quantity / indefinite amount pricing agreement; effective for one year with an option to extend up to four years.

SUPPORT INFORMATION:

1. Resolution.
2. Exhibit "A", Purchasing Manager's Request to Contract, (PMRC).
3. Exhibit "B", Acceptance Memo.

(Continue on additional sheets as required)

SOURCE OF FUNDING:

| | | | |
|---|-----------------------------------|-------------------------------------|---|
| Is this action already budgeted? | Yes | <input checked="" type="checkbox"/> | See fund summary below |
| | No | <input type="checkbox"/> | If No, then check one below: |
| | <i>Budget Adjustment Attached</i> | <input type="checkbox"/> | Expense reallocated from: _____ |
| | | <input type="checkbox"/> | Proposed funding is from a new revenue source (i.e. grant; see details below) |
| | | <input type="checkbox"/> | Proposed funding is from fund balance in the _____ Fund. |
| Does this action create any revenue? | Yes | <input type="checkbox"/> | Funds will be deposited into this fund: _____ in the amount of \$ _____ for FY _____. |
| | No | <input checked="" type="checkbox"/> | There is no new revenue generated by this action. |

BUDGET NARRATIVE

The amount is undetermined; the agreement for police uniforms is based on Department needs, utilizing approved budgets.

FUND EXPENDITURE SUMMARY:

| Fund Name(s) | Account Number(s) | Expenditure Proposed | Available Budgeted Funds in Current FY | Remaining Funds | Purpose for Remaining Funds |
|--------------|-------------------|----------------------|--|-----------------|-----------------------------|
| General Fund | 10147010-730500 | \$106,800.00 | \$106,800.00 | \$0 | N/A |
| General Fund | 10147080-730500 | \$11,498.00 | \$26,183.37 | \$14,685.37 | Academy uniforms & needed |

OPTIONS / ALTERNATIVES:

1. Vote "Yes"; this will establish a pricing agreement for police uniforms based on Department needs.
2. Vote "No"; this will negate the pricing agreement, requiring city staff to repeat the bid process.
3. Vote to "Amend"; this could be in violation of the Las Cruces Police Officers' Association contract with the City of Las Cruces.
4. Vote to "Table"; this could delay the ordering of the required uniforms, and violate the Las Cruces Police Officers' Association contract with the City of Las Cruces.

(Continue on additional sheets as required)

REFERENCE INFORMATION:

The resolution(s) and/or ordinance(s) listed below are only for reference and are not included as attachments or exhibits.

1. Resolution No. 07-08-211.

(Continue on additional sheets as required)

RESOLUTION NO. 12-13-311

A RESOLUTION AWARDING AN INDEFINITE QUANTITY / INDEFINITE COST PRICING AGREEMENT FOR POLICE DEPARTMENT UNIFORMS FOR A FIVE-YEAR TERM PENDING ANNUAL RENEWALS AND CITY COUNCIL APPROVED BUDGET APPROPRIATIONS TO NEVE'S UNIFORMS, INC. OF ALBUQUERQUE, NM.

The City Council is informed that;

WHEREAS, the Las Cruces Police Department provides uniforms to its officers annually; and

WHEREAS, the Purchasing Section has solicited bids for a police uniforms pricing agreement; and

WHEREAS, Neve's Uniforms, Inc. placed the lowest bid to provide the specified uniforms as outlined in Exhibit "B", attached hereto; and

WHEREAS, the pricing agreement is effective for one year with four optional one-year extensions.

NOW, THEREFORE, Be it resolved by the governing body of the City of Las Cruces:

(I)

THAT the bid for Las Cruces Police Department uniforms is hereby awarded to Neve's Uniforms, Inc. of Albuquerque, New Mexico, effective for one year with four optional one-year extensions.

(II)

THAT the Purchasing Manager is authorized to contract with Neve's Uniforms, Inc. as outlined in the signed Exhibit "A", Purchasing Manager's Request to Contract Form.

(III)

THAT City staff is hereby authorized to do all deeds as necessary in the accomplishment of the herein above.

DONE AND APPROVED this ____ day of _____, 20__.

APPROVED:

Mayor

ATTEST:

City Clerk

(SEAL)

Moved by: _____

Seconded by: _____

APPROVED AS TO FORM:



City Attorney

VOTE:

| | |
|---------------------|-------|
| Mayor Miyagishima: | _____ |
| Coucillor Silva: | _____ |
| Councillor Smith: | _____ |
| Councillor Pedroza: | _____ |
| Councillor Small: | _____ |
| Councillor Sorg: | _____ |
| Councillor Thomas: | _____ |

¹⁷⁸
CITY OF LAS CRUCES

PURCHASING MANAGER'S REQUEST TO CONTRACT

For Meeting of: September 17, 2012

Resolution No.: 12-13-311

**Contract Purchase For
 Police Uniforms Price Agreement**

The Las Cruces City Council is provided the following information concerning this request:

BID SOLICITATION INFORMATION:

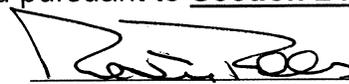
- 1. Bid Due Date: **July 10, 2012**
- 2. Description: **Police Uniforms**
- 3. Using Department: **PD**
- 4. Number of Responses Solicited: **Twenty Five (25)**
- 5. Number of Responses Received and Accepted: **Two (2)**
- 6. Recommended Award(s) To: **Neve's Uniforms, Inc.**
- 7. Total Award Amount (includes any tax and contingency): **Indefinite Quantity /
Indefinite Cost**
- 8. Contract Duration: **One Year with Four One Year Renewal Options
Pending Annual Renewals and Appropriated Budget**

LOCAL PREFERENCE FACTOR

| | | | |
|--|-----|-------------------------------------|--|
| Local Preference Factor Applied Per LCMC §24-100 | No | <input checked="" type="checkbox"/> | LCMC §24-100 not applicable to this solicitation |
| | Yes | <input type="checkbox"/> | Made A Difference To Bid Awards(s) |
| | | <input type="checkbox"/> | Made No Difference To Bid Award(s) |

PROCUREMENT CODE COMPLIANCE:

The City of Las Cruces Procurement Code was administered in the conduct of this procurement and approval to purchase is hereby requested pursuant to **Section 24-91**.


 Purchasing Manager

18/29/12
 Date

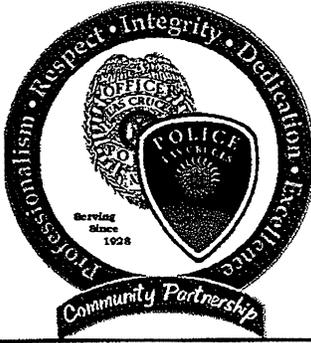
CONFIRMATION OF FUND ENCUMBRANCE:

| | |
|---------------------------------------|----------------|
| REQUISITION or PURCHASE ORDER NUMBER: | Various |
|---------------------------------------|----------------|

179

Las Cruces Police Department

PO Box 20000
217 E. Picacho Ave.
Las Cruces, New Mexico 88004



July 19, 2012

Attn: Todd Bensley,
Purchasing

From: Laurie Padilla-Nunley

RE: Bid No. 12-13-311, Police Uniforms Price Agreement, Acceptance Memo

I have reviewed the uniform bids submitted to the City by three businesses, Neve's Uniforms, Inc. (\$118,297.30-Fechheimer Flying Cross), Outdoor Outfits, (\$48,418.50-Outdoor Outfits-Trousers only), and Premier Uniform & Tactical Gear, (\$103,233.10-Fechheimer-Flying-Cross-Withdrew-bid).

Award is requested Lump Sum to Neves' Uniforms, Inc. for \$118,297.30. The Neve's bid is compliant and meets specifications on all bid items requested. We accept their bid.

This purchase is for our annual department uniform issuance per the POA contract, the funding source will be 10147010-730500.