

Development Processing



City of Las Cruces

Community Development Interoffice Memorandum

To: Robert Garza, City Manager

From: Katherine Harrison-Rogers, Senior Planner *KAR*

Subject: Planning, Development, and the role of Master Plans

Date: May 3, 2012 M-12-099

During the May 14, 2012 Las Cruces City Council Work Session, Community Development staff will present information regarding the planning process, the City's general development processes, and the role of master plans specific to development within the municipal boundaries of the City. The purpose of this memo is to provide a synopsis of the forthcoming staff presentation.

Specifically the presentation will elaborate upon basic planning concepts; list the documents that inform the process; explain their purpose and their relationship to one another; clarify the legal authority of said documents; define the roles of staff, appointed boards and commissions, and Council; outline the City's basic development process; and define the role of a master plan within the development process. Although ripe with information, the majority of the presentation will focus on the master plan; its purpose, its limitations, and how it is reviewed.

The Power Point will be available for City Council viewing by Monday, May 7, 2012. If you have any questions, please contact me at your convenience (ext. 3049 or krogers@las-cruces.org).

cc: Brian Denmark, Assistant City Manager *BD*
David Weir, Community Development Director *DW*
Vincent Banegas, Community Development Deputy Director *UMB*
Robert Kyle, Building & Development Services Administrator *RK*