

City of Las Cruces®

PEOPLE HELPING PEOPLE

Council Action and Executive Summary

Item # 8 Ordinance/Resolution# 12-181

For Meeting of _____
(Ordinance First Reading Date)

For Meeting of May 7, 2012
(Adoption Date)

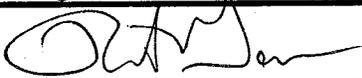
Please check box that applies to this item:

QUASI JUDICIAL LEGISLATIVE ADMINISTRATIVE

TITLE: A RESOLUTION APPROVING THE 2012 ACTION PLAN AS PART OF THE 2011-2015 CONSOLIDATED PLAN FOR THE CITY OF LAS CRUCES. THE RESOLUTION AUTHORIZES CITY STAFF TO SUBMIT THE 2012 ACTION PLAN TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT AND AUTHORIZES THE ACTION PLAN TO BE INCORPORATED INTO THE CITY'S BUDGET FOR FY 2012/2013 AND NECESSARY AGREEMENTS WITH OUTSIDE PARTNERING AGENCIES.

PURPOSE(S) OF ACTION:

To approve the 2012 Action Plan for the City and other related actions.

COUNCIL DISTRICT: N/A		
<u>Drafter/Staff Contact:</u> David Dollahon	<u>Department/Section:</u> Community Development/ Neighborhood Services	<u>Phone:</u> 528-3060
<u>City Manager Signature:</u>		

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:

This Resolution approves the 2012 Action Plan, a part of the 2011-2015 Consolidated Plan for the City of Las Cruces. The 2012 Action Plan, as mandated by the U.S. Department of Housing and Urban Development (HUD), is required to be completed by each entitlement community in order to utilize the funds for both the Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) Programs.

The City of Las Cruces adopted the 2011-2015 Consolidated Plan in May 2011, which contains the following six identified Strategic Plan Goals:

- | <u>Goals</u> | <u>Title</u> |
|---------------------|--|
| A | Increase the supply of affordable housing units for low to moderate income homebuyers. |
| B | Increase the affordability of rental housing for the City's lowest income renters. |
| C | Preserve existing affordable housing stock. |
| D | Assist special needs populations with social services and housing needs. |
| E | Implement the City 2011 Fair Housing Action Plan. |
| F | Improve public infrastructure, economic and housing conditions. |

The 2012 Action Plan is the funding mechanism for the CDBG and HOME funds from HUD and must be consistent with the strategic plan policies established within the Consolidated Plan. The 2012 Action Plan Program Year is from July 1, 2012, through June 30, 2013, which coincides with the City's Fiscal Year 2013. The 2012 Action Plan has funding limits, by program, as follows:

	HUD Entitlement	Program Income	Program Total
CDBG:	\$745,651.00	\$101,000.00	\$846,651.00
HOME:	\$320,014.00	\$40,000.00	\$360,014.00
Funding Total			\$1,206,665.00

These funding levels represent decreases in both HOME and CDBG Entitlement funds for Program Year 2012. Program Income for both CDBG and HOME programs also represents a decrease from Program Year 2011 amounts. The program income for CDBG is due to a smaller loan portfolio from previously-made, home rehabilitation loans which have been decreasing due to collection efforts by staff and payoffs by clients. The program income for HOME is due to previously made loans to multi-family rental projects that have deferment periods that have expired or the amount of payment is on a schedule to increase. The total funding represents an overall 7.7% decrease.

The public service activities proposed from the CDBG funding in 2012 were developed following the City's adopted CDBG Public Services Guide. The activities listed are those recommended for funding by the City's Health and Human Services Advisory Committee (HHSAC). The recommended public service activities are consistent with the adopted Consolidated Plan. The public services funds are awarded based on the 2nd year's funding cycle as contained within the Public Services Guide.

The HHSAC recommends the following Public Service agencies for funding, as part of the 2012 Action Plan:

<u>AGENCY</u>	<u>RECOMMENDED FUNDING AMOUNT</u>
▪ La Casa - Emergency Shelter	\$20,000.00
▪ Mesilla Valley Community Of Hope - Homeless	\$20,000.00
▪ Jardin de los Ninos - Therapeutic Children's Services	\$20,000.00
▪ Mesilla Valley Court Appointed Special Advocates	\$20,000.00
▪ St. Luke's Healthcare Clinic	\$20,000.00

The 2012 Action Plan, excluding Public Services, was developed using criteria that provides a balance between:

- Public comments received at the City's Public Hearings held on January 24 and 26, and April 5 and 10, 2012, as well as emails and other comments received during the 30-day public comment period;
- Applications received by the City and the respective project's ability to meet the priorities of the Consolidated Plan;
- Continuation or completion of previously started projects;
- Priority of affordable housing programs and projects over non-housing projects;

- Due to limited HOME funds, the City has implemented a policy within the Action Plans whereby HOME funds alternate each year for use in developing owner-occupied and rental housing projects and 2012 is dedicated to single-family housing and homeownership development;
- Due to limited CDBG funds, the City has implemented a policy within the Consolidated Plan whereby CDBG funds proposed for public facilities, public infrastructure, or economic development purposes that 50% of the funding for a project must come from a source other than CDBG;
- Compliance with all of the HUD and City regulations and policies; and
- Feasibility of the project being completed in a timely manner for CDBG funding (i.e. CDBG timeliness requirement for expenditures) or contractual requirements for the HOME program (i.e. projects that can be under contract within 2 years and fully expended within 5 years).

The Resolution authorizes that the 2012 Action Plan, once approved, be signed by the Assistant City Manager for submittal to HUD. The Resolution also authorizes that the projects contained within the 2012 Action Plan be incorporated into the City's FY 2012/2013 Budget. The Resolution further authorizes staff to develop, and the Assistant City Manager to execute, contracts and/or agreements with the CDBG Public Service Agencies and HOME Community Housing Development Organizations (CHDO's), utilizing standard agreements/contracts without future City Council approval. All other activities will require City Council approval prior to the expenditure of funds.

SUPPORT INFORMATION:

1. Resolution.
2. Exhibit "A", 2012 Action Plan.
3. Attachment "A", Source of Funds Chart.
4. Attachment "B", Projects by Category and by Funding Source with Cross Reference to Strategic plan goals and Objectives.
5. Attachment "C", Use of Funds Chart by Category and Funding Source.
6. Attachment "D", Minutes from the Public Hearings.
7. Attachment "E", Approved Minutes from the HHASAC meeting of February 29, 2012, that adopted the CDBG Public Service funding recommendations.
8. Attachment "F", Copies of public comments received via e-mail or letter, if any.

SOURCE OF FUNDING:

Is this action already budgeted?	Yes	<input checked="" type="checkbox"/>	See fund summary below
	No	<input type="checkbox"/>	If No, then check one below:
	<i>Budget Adjustment Attached</i>	<input type="checkbox"/>	Expense reallocated from:
		<input type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)
		<input type="checkbox"/>	Proposed funding is from fund balance in the _____ Fund.
Does this action create any revenue?	Yes	<input checked="" type="checkbox"/>	Funds will be deposited into this fund: <u>2000</u> in the amount of <u>\$1,206,665.00</u> for <u>FY2013</u>
	No	<input type="checkbox"/>	There is no new revenue generated by this action.

BUDGET NARRATIVE

The \$1,206,665.00 represents the proposed combined, total budget for both the Community Development Block Grant and HOME Investment Partnership Program within the next fiscal year budget (i.e. this is the anticipated HUD funds and project program income for each program to be received on July 1, 2012).

FUND EXPENDITURE SUMMARY:

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Fund in Current FY	Remaining Funds	Purpose for Remaining Funds
Community Development CDBG	Varies	\$846,651	None- FY2013 budget	\$846,651	Implementation of the 2012 Action Plan
Community Development HOME	Varies	\$360,014	None-FY2013	\$360,014	Implementation of the 2012 Action Plan

OPTIONS / ALTERNATIVES:

1. Vote "Yes"; this will approve the Resolution. Such action would adopt the 2012 Action Plan for the City, as required for all CDBG and HOME entitlement communities by HUD. This includes authorizing the Assistant City Manager to sign the necessary submittal forms and inclusion of the 2012 Action Plan items to be reflected in the City's budget for the next fiscal year.
2. Vote "No"; this will not approve Resolution. Such action would not adopt the 2012 Action Plan for the City, as required for all CDBG and HOME entitlement communities by HUD.

3. Vote to "Amend"; this modification would be at the Council's discretion and direction to staff.

NOTE: Table or postponement of this Request is not an option due to HUD's submittal deadline for the Action Plan.

REFERENCE INFORMATION:

The resolution(s) and/or ordinance(s) listed below are only for reference and are not included as attachments or exhibits.

1. N/A

RESOLUTION NO. 12-181

A RESOLUTION APPROVING THE 2012 ACTION PLAN AS PART OF THE 2011-2015 CONSOLIDATED PLAN FOR THE CITY OF LAS CRUCES. THE RESOLUTION AUTHORIZES CITY STAFF TO SUBMIT THE 2012 ACTION PLAN TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT AND AUTHORIZES THE ACTION PLAN TO BE INCORPORATED INTO THE CITY'S BUDGET FOR FY 2012/2013 AND NECESSARY AGREEMENTS WITH OUTSIDE PARTNERING AGENCIES.

The City Council is informed that:

WHEREAS, the City of Las Cruces is an Entitlement Community as defined by the U.S. Department of Housing and Urban Development (HUD) for the Community Development Block Grant (CDBG) and HOME Investment Partnerships Act (HOME) Programs; and

WHEREAS, Entitlement Communities are required to develop, adopt, and implement a Consolidated Plan every three to five years to address the City's housing and community development needs in order to continue to receive the CDBG and HOME funding; and

WHEREAS, for the 2012 Action Plan, the City will receive entitlement and program income for both the CDBG and HOME Programs from HUD in the amount of \$1,206,665.00 to address the City's affordable housing and community development needs for its low- and moderate-income areas and residents.

NOW, THEREFORE, Be it resolved by the governing body of the City of Las Cruces:

(I)

THAT the 2012 Action Plan and all necessary support documentation, as shown in Exhibit "A," attached hereto and made part of the Resolution, is hereby approved and adopted.

(II)

THAT staff is hereby authorized to secure necessary signatures and transmit the 2012 Action Plan to the U.S. Department of Housing and Urban Development on the City's behalf.

(III)

THAT the 2012 Action Plan is hereby authorized to be incorporated into the City's FY 2012/2013 budget, once developed.

(IV)

THAT staff is hereby authorized to develop and execute the standard CDBG Public Service Agency Agreements and the Standard HOME Community Housing Development Organizations' (CHDO's) Operating Agreement in accordance with the 2012 Action Plan, and the Assistant City Manager is authorized to sign said agreements on the City's behalf, without further consideration by the City Council.

(V)

THAT City staff is hereby authorized to do all deeds necessary in the accomplishment of the herein above.

DONE AND APPROVED this _____ day of _____, 2012.

APPROVED:

Mayor

ATTEST:

City Clerk

(SEAL)

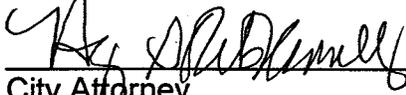
Moved by: _____

Seconded by: _____

VOTE:

Mayor Miyagishima:	_____
Councillor Silva:	_____
Councillor Smith:	_____
Councillor Pedroza:	_____
Councillor Small:	_____
Councillor Sorg:	_____
Councillor Thomas:	_____

APPROVED AS TO FORM:



 City Attorney



Second Program Year Action Plan

The CPMP Second Annual Action Plan includes the SF 424 and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

Narrative Responses

GENERAL

Executive Summary

The Executive Summary is required. Include the objectives and outcomes identified in the plan and an evaluation of past performance.

Program Year 2 Action Plan Executive Summary:

Please see the Executive Summary included with the Consolidated Plan. In addition, please see the worksheets at the end of the Action Plan which summarize the proposed activities and funding levels for FY2012.

General Questions

1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.
2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) during the next year and the rationale for assigning the priorities.
3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.
4. Identify the federal, state, and local resources expected to be made available to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.

Program Year 2 Action Plan General Questions response:

Geographic areas. The City of Las Cruces will direct assistance to low to moderate income Census Tracts in the City, in addition to segments of Census Tracts that were found to qualify as low to moderate income ("CDBG Special Benefit Areas"). Appendix E of the Consolidated Plan contains the documentation of the door-to-door surveys that were conducted in December 2010 and January 2011 to qualify the special benefit areas. Based on the surveys, the 2011-2015 special benefit areas will continue to include the Stanley Area, the Alameda Area, the South Hacienda Area, the Mesa Area and the Second Street Area. In addition to directing assistance to low to moderate income areas, the City will provide direct assistance to limited clientele populations.

Geographic allocation. The City's primary method of allocating CDBG and HOME dollars is to assist low to moderate income and special needs populations. To the extent that specific geographic areas have greater needs than other areas in the City and /or if service and housing organizations are located in certain areas, they will receive a larger proportionate share of the funding. For sidewalk improvements, the City will focus on the geographic areas where sidewalks, curb cuts and related ADA accommodations are lacking. Finally, to provide affordable rental and single family housing, the City's dollars will be allocated in areas of new development where affordable housing is lacking and /or infill areas that can accommodate affordable housing.

Actions to address obstacles to meeting underserved needs. As mentioned in the Strategic Plan, the greatest obstacle to meeting underserved needs is lack of funding. The City has many needs that exceed available funding, including street/sidewalk repair, provision of affordable housing, housing and services to special needs populations and comprehensive housing and services to assist persons who are chronically homeless move into supportive housing environments.

To this end, as part of its PY2011-2015 Strategic Plan, the City has a goal to continued implementation of the recommendations of the 2009 Affordable Housing Strategic Plan, namely, the establishment and implementation of a land bank and housing trust fund that would, in part, provide housing development or downpayment assistance to first time homebuyers or low income renters. The City also intends to "Seek and obtain alternative funding sources to assist the lowest income renters with rent and utilities payments, including exploring the feasibility of a housing trust fund that would, in part, provide emergency rent payment and utilities assistance to the City's lowest income renters." The City will continue with implementation of identified policies and potential programs to establishing the local land bank and local housing trust fund.

This is in addition to implementing the Shelter Plus Care grant, Community Housing Connections I, which was renewed by HUD for PY 2012. Additionally, the City will continue the process with our local partners to implement the additional Supportive Housing Shelter Plus Care Grant, Community Housing Connections II, grant, currently in the third year of implementation, which provides for an additional 10 units of rental housing for the disabled homeless, as well as the second-year of a 3-year Transitional Housing grant with Mesilla Valley Community of Hope.

The City will continue to implement the Brownfield Economic Development Initiative (BEDI) and Section 108 Loan Guarantee application for the creation of our Museum of Nature and Science, as part of an effort to eliminate blight within our Downtown Area.

Available resources. The following resources are available to the City and will be used to carry out the PY 2011 – 2015 Strategic Plan and the 2012 Action Plan of the 2011-2015 Consolidated Plan.

FEDERAL PROGRAMS:

Directly received/implemented by the City of Las Cruces.

HOME Investment Partnerships Program. Entitlement grant program that has flexibility to assist in housing programs; participating jurisdictions decide how to use money for: Acquisition, Rehabilitation, New Construction, Tenant Based Rental Assistance (TBRA), Home Buyer Assistance, Planning, and Operating Assistance for CHDOs.

For the 2012 Action Plan, the City anticipates it will receive \$320,014 of HOME Entitlement funds. It will also receive approximately \$40,000 in Program Income from previous Home Rehabilitation projects that are paying off their mortgages or other HOME projects (rental properties) with loans that require repayment to the City's HOME Program. This will give the City's 2012 HOME Program a full funding amount of \$360,014. These funds have been allocated in the listing of proposed projects. The HOME funds usually require a 25% match; however, due to federal guidelines for HOME match waivers, the City of Las Cruces currently receives and expects to continue to receive a 100% match liability waiver for PY 2012.

Community Development Block Grant (CDBG) Program. Urban communities may use funds to address neighborhood revitalization, economic development, provisions of improved community facilities, prevention and elimination of slums or blight, and activities aiding low and moderate income families.

For the 2012 Action Plan, the City will be receiving \$745,651 of CDBG Entitlement funds and an anticipated \$101,000 of program income from houses which have been previously rehabilitated. These funds have been allocated as indicated in the listing of Proposed Projects. There is no match required for these funds. This will give the City's 2012 CDBG Program a full funding amount of \$846,651.

FEDERAL PROGRAM:

Administered by other and/or State agencies:

American Dream Downpayment Initiative (ADDI). ADDI provides downpayment, closing costs, and rehabilitation assistance to eligible individuals. The amount of ADDI assistance provided may not exceed \$10,000 or six percent of the purchase price of the home, whichever is greater. The rehabilitation must be completed within one year of the home purchase. Rehabilitation may include, but is not limited to, the reduction of lead paint hazards and the remediation of other home health hazards. ADDI is administered in New Mexico, excluding Albuquerque, by the NMMFA.

HOPE I (Public Housing Homeownership) Program. Assistance to provide affordable homeownership for residents of Public and Indian Housing. These funds are awarded through a competitive grant application by HUD.

HOPE II (Homeownership of Multifamily Units) Program. Assistance for developing homeownership opportunities for low income persons through the use of

multi-family rental properties. These funds are awarded through a competitive grant application by HUD.

The Supportive Housing Program. Grants to public and private non-profit entities to promote the development of supportive housing and services. These funds are awarded through a competitive grant application by HUD in cooperation with the New Mexico Coalition to End Homelessness. Some local non-profits may receive funding for use in the Las Cruces area under this program.

Section 8 Housing Choice Voucher Program. Rental assistance payments to private owners who lease their units to assisted families. This program is implemented by the Mesilla Valley Public Housing Authority.

Section 8 Moderate Rehabilitation Program for Single Room Occupancy (SRO). Funding to provide rental assistance on behalf of homeless individuals in connection with the moderate rehabilitation of SRO dwellings. Resources to fund the cost of rehabilitating the dwellings must be from other sources.

Public Housing Development. To develop public housing, PHA's choose: "Turnkey" – using private developers; conventional-bid – PHA is its own developer; or acquire existing housing. Funding can be used for: 100% development costs; annual contributions for operating subsidy, modernization funds, acquisition, rehabilitation, new construction, rental assistance, and supportive services.

Safe Havens Demonstration Program. Grants to provide extremely low income housing for homeless persons with serious mental illnesses.

Housing Opportunities for Persons with AIDS Program (HOPWA); two types of grants, entitlement and competitive, for housing assistance and supportive services for low income persons with AIDS or related diseases and their families. Funds can be used for: acquisition, rehabilitation, conversion, lease, and repair of facilities; new construction; project-based or tenant-based rental assistance; planning; support services; operating costs; short-term rent, mortgage, and utility payments; administrative expenses; and other proposed activities (for competitive grants only). In New Mexico, HOPWA funds are administered by the New Mexico Mortgage Finance Authority. Through a state-wide competitive application process, local non-profits vie for this funding to provide various HOPWA services to eligible clients. Camino de Vida Center for HIV Services has been the recipient of HOPWA funds for the southwest section of New Mexico, including Las Cruces.

Supportive Housing of the Elderly (Section 202) Program. Capital advances to private, non-profit sponsors to finance elderly housing that also offers supportive services. The non-interest bearing advances are based on development cost limits published periodically in the Federal Register. Project rental assistance covers only the difference between HUD approved cost per unit and the amount the resident pays. No money can be used for debt service. Funds can be used for: acquisition; rehabilitation; new construction; rental assistance; and support services.

Emergency Shelter Grants (ESG) Program. Grants to improve the quality of existing emergency shelters and to increase the number of developing shelters for the homeless. Funds can be used for: renovation; conversion of buildings; rehabilitation; essential social services, and operating costs, but not staff payroll. Organizations in the City expect to receive ESG funds passed down through the State

by the New Mexico Mortgage Finance Authority and State Homeless funds for 2011 through 2015. These organizations provide the match required for the ESG funds in the form of donated in-kind goods and services.

The funds themselves leverage private donations and local support from United Way and other organizations.

Shelter Plus Care Program. Grants for rental assistance that are offered with support services to homeless with disabilities. Rental assistance can be: 1) Section 8 Moderate Rehabilitation Program (SRO) – project-based rental assistance administered by the local PHA with state or local government application; 2) Sponsor-Based Rental Assistance (SRA) – provides rental assistance through an applicant to a private non-profit sponsor who wins or leases dwelling units in which participating residents reside; 3) Tenant Based Rental Assistance (TBRA) – grants for rental assistance whereby the qualifying tenant receives a voucher for the rent of a unit available in the private rental market; or 4) Project-Based Rental Assistance – grants to provide rental assistance through contracts between grant recipients and owners of existing structures.

The City of Las Cruces has a Tenant Based Rental Assistance Shelter + Care Grant that was awarded in 2004 and will have completed its full 6-year award. This grant has been renewed by HUD on a 1-year basis, and we are seeking to implement the third one-year renewal period in PY 2012. A new 5-year grant for Shelter + Care was awarded to the City for an additional 10 rental housing units, and is currently in the third year of implementation. The S+C Grant is for homeless persons with any of the qualifying disabilities authorized under the S+C regulations (i.e. severe mental illness, drug and alcohol dependence, physical disabilities, or suffering from HIV or AIDS). The S+C Programs in Las Cruces, known as Community Housing Connections I and Community Housing Connections II, is a partnership between the City of Las Cruces (Fiscal Agent/Awarded Agency), the Housing Authority of the City of Las Cruces (Rental Voucher Management Entity), Mesilla Valley Community of Hope (Program Sponsor), and Southwest Counseling Center, Inc. (Supportive Services Provider).

Supportive Housing for Persons with Disabilities (Section 811). Funding to expand housing with supportive services: group homes; independent living facilities; and Intermediate care facilities. Two types of financing include capital advances based on the development cost limits published in Federal Register; and project rental assistance to cover the difference between the HUD approved operating costs and 30% of resident's adjusted income.

DBG Section 108 Loan Guarantee. Allows CDBG communities to use their CDBG funds to guarantee loans/notes for development projects. Eligible Activities include: real property acquisition; rehabilitation of publicly-owned real property; housing rehabilitation; relocation, clearance, and site improvements; interest payments on guaranteed loan an issuance cost of public offerings; and debt service reserves. The City of Las Cruces has amended its Consolidated Plan to allow for the use of these funds. The City has been awarded a Section 108 Loan Guarantee for the rehabilitation of an old bank building within Downtown Las Cruces to create the Museum of Nature and Science. This project was started in early PY 2010 with completion in mid-PY 2012. The City is considering the pursuit of another project (septic removal and wastewater infrastructure implementation in older mobile home parks). The downtown project is to eliminate slum or blight efforts in Downtown Las

Cruces, while the mobile home park sewer access would help low and moderate income homeowners and renters.

Low Income Housing Preservation Program. Offers financial incentives to retain project-subsidized housing projects whose federal assistance is expiring and to sell to purchaser that will keep it for low income persons.

Comprehensive Grant Program, a formula-based funding program for PHA's and IHA's to make physical and management improvements, including upgrades to living conditions, correction to physical deficiencies, and achieving operating efficiency.

Lead Based Paint Abatement. Grant program to develop cost-effective community strategies; funds can be used for: 1) Rehabilitation, 2) Planning, and 3) Operating costs.

Surplus Housing for Use to Assist the Homeless. Rent-free, suitable Federal properties that are leased to homeless organizations. These organizations must pay operating and any rehabilitation and/or renovation costs.

Supplemental Assistance for Facilities to Assist the Homeless (SAFAH). Grants for innovative homeless programs.

Low Income Housing Tax Credits (LIHTC). The low income housing credit is a credit against regular tax liability for investments in low income housing projects acquired, constructed or rehabilitated after 1986. The credit is available annually over a 10-year period beginning with the tax year in which the project is placed in service or, at the owner's election, the next tax year, and is based on the qualified basis of the low income buildings. The low income project must comply with a number of requirements regarding tenant income levels, gross rents, and occupancy. The compliance period is 45 years. In New Mexico, the LIHTC program is administered by the New Mexico Mortgage Finance Authority.

Projects for Assistance to Transition from Homelessness (PATH). The PATH is a federal formula grant program that provides funds to states and territories for serving homeless persons who have serious mental illnesses, including those with concurrent substance abuse disorders.

STATE PROGRAM: Please check with the State of New Mexico, Department of Finance and Administration, Local Government Division (DFA/LGD) or the New Mexico Mortgage Finance Authority (MFA)

**LOCAL PROGRAM:
Administered by other and/or State agencies:**

The City has an established Affordable Housing Land Bank and Affordable Housing Trust Fund, as well as programs that can be implemented in accordance with the City's Affordable Housing General Oversight Ordinance. Currently, the City's Land Bank and Trust Fund have no assets for use for implementation. Other efforts include an impact fee waiver program (approximately \$50,000 in value) and subdivisions on City-owned land with outside developers (MV Habitat for Humanity).

Managing the Process

1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.
2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.
3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.

Program Year 2 Action Plan Managing the Process response:

Lead agency. The lead agency for administering CDBG and HOME block grants is the City of Las Cruces Community Development Department, Planning & Neighborhood Services Section.

Development of the plan and consultation. The development of the 2011-2015 Consolidated Plan included many opportunities for citizen and stakeholder input. During the week of February 7, 2011, the City gave presentations on the Consolidated Plan and fair housing update to its Planning & Zoning and ADA Committees during their work sessions. A self-directed presentation with an online survey link was circulated to the Mayor and all Councilors.

Three community meetings were held to elicit input from both citizens and stakeholders. These meetings were held from 6-7:30 p.m. on February 8, 9 and 10, 2011. In addition, the City mailed 5,000 surveys to residents living in low and moderate income areas. Finally, interviews with the primary organizations in the City that provide housing and social services to residents in need were conducted by phone and in person.

During the 30-day public comment period, three public hearings were held (April 6 and 7, 2011). The City also circulated the Draft Consolidated Plan, 2011 Action Plan and AI to adjacent units of government (Mesilla and Dona Ana County), the metropolitan planning organization and the State of New Mexico (Mortgage Finance Authority and Department of Finance and Administration).

The following chart shows the groups that were consulted with and/or participated in the Consolidated Plan process:

Consultation			
24CFR	Requirement	Yes	No
91.100(a)(1)	Housing Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Social Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Fair Housing Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Health Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Homeless Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>
91.100(a)(2)*	Chronically Homeless	<input checked="" type="checkbox"/>	<input type="checkbox"/>

91.100(a)(3)**	Lead-based Paint	<input checked="" type="checkbox"/>	<input type="checkbox"/>
91.100(a)(4)***	Adjacent Government	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	State (Non-housing)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	County (Metro. City)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
91.100(a)(5)	Metro. Planning Agencies	<input checked="" type="checkbox"/>	<input type="checkbox"/>
91.100(b)	HOPWA	<input checked="" type="checkbox"/>	<input type="checkbox"/>
91.100(c)	PHA Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>

These organizations serve and represent persons who are homeless, including homeless families; at-risk youth; victims of domestic violence; renters earning less than 50 percent of AMI; low to moderate income renters who want to be homebuyers; low income homeowners; and persons with disabilities.

2012 Action Plan development. The development of the 2012 Action Plan included many opportunities for citizen and stakeholder input. During November 2011, two public hearings were held to provide an overview of the Plan process and to take input. On February 29th, the City's Health and Human Services Advisory Committee held a public hearing to make funding recommendations for the CDBG Public Service Funds for the 2012 Program Year. Public hearings were held on April 5 and 10, 2012 to gather input on the draft 2012 Action Plan, along with a 30-day public comment period on the draft plan. Comments could also be made at the May 7, 2012 City Council meeting in which the 2012 Action Plan was considered for adoption.

Efforts to enhance coordination. The City will provide public service funding over the next year to local non-profit funds for agencies that serve special needs populations, primarily to the homeless, victims of domestic violence, the disabled, and low income youth and young adults. Additionally, the City will provide HOME funds to private, non-profit housing providers for the development of single-family housing and affordable rental development(s).

PY2012 will see the continued implementation of a development impact fee waiver for an additional 10 affordable housing units using City General Fund monies. This program provides approximately \$50,000 in fee waiver value (\$25,000 in cash for utility fee waivers and \$20,000 for park fee waivers in non-cash form) in accordance with the State's Affordable Housing Act and Development Fees Act. This is in addition to the funds provided in previous program years for the same purpose. Due to state law restrictions on the waiver of a impact fee, City staff will be evaluating other options to increase participation in the fee waiver program.

The City hopes to fully implement its Affordable Housing Land Bank and Trust Fund through the implementation of the Advisory Committee, identification/acquisition of lands for the land bank, and possible methods to finance the trust fund.

The City is undertaking the effort to improve coordination related to enhancing efforts in the areas of homeless services and ending homelessness by assigning a staff person to and further implement the City's 10-year Plan to End Homelessness, including chronic homelessness, as well as a master plan for the homeless campus of Mesilla Valley Community of Hope.

The City will participate in meetings with outside partners in efforts to improve overall delivery of CDBG and HOME-funded projects, as well as public service and homeless providers on a regular basis.

Annual Objectives 91.220(c)(3)

Please see the attached Projects sheets in Appendix B and the objectives that are listed throughout this section under the appropriate headings (affordable housing, non-homeless and special needs housing, homeless activities and community development).

Goals and objectives to be carried out during the action plan period are indicated by placing a check in the following boxes.

	Objective Category Decent Housing Which includes:		Objective Category: Suitable Living Environment Which includes:		Objective Category: Expanded Economic Opportunities Which includes:
<input checked="" type="checkbox"/>	assisting homeless persons obtain affordable housing	<input checked="" type="checkbox"/>	improving the safety and livability of neighborhoods	<input type="checkbox"/>	job creation and retention
<input checked="" type="checkbox"/>	assisting persons at risk of becoming homeless	<input checked="" type="checkbox"/>	eliminating blighting influences and the deterioration of property and facilities	<input type="checkbox"/>	establishment, stabilization and expansion of small business (including micro-businesses)
<input checked="" type="checkbox"/>	retaining the affordable housing stock	<input checked="" type="checkbox"/>	increasing the access to quality public and private facilities	<input type="checkbox"/>	the provision of public services concerned with employment
<input checked="" type="checkbox"/>	increasing the availability of affordable permanent housing in standard condition to low-income and moderate-income families, particularly to members of disadvantaged minorities without discrimination on the basis of race, color, religion, sex, national origin, familial status, or disability	<input type="checkbox"/>	reducing the isolation of income groups within areas through spatial deconcentration of housing opportunities for lower income persons and the revitalization of deteriorating neighborhoods	<input type="checkbox"/>	the provision of jobs to low-income persons living in areas affected by those programs and activities under programs covered by the plan
<input type="checkbox"/>	increasing the supply of supportive housing which includes structural features and services to enable persons with special needs (including persons with HIV/AIDS) to live in dignity and independence	<input checked="" type="checkbox"/>	restoring and preserving properties of special historic, architectural, or aesthetic value	<input type="checkbox"/>	availability of mortgage financing for low income persons at reasonable rates using non-discriminatory lending practices
<input type="checkbox"/>	providing affordable housing that is accessible to job opportunities	<input type="checkbox"/>	conserving energy resources and use of renewable energy sources	<input type="checkbox"/>	access to capital and credit for development activities that promote the long-term economic social viability of the community

Citizen Participation

1. Provide a summary of the citizen participation process.
2. Provide a summary of citizen comments or views on the plan.
3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.
4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.

Program Year 2 Action Plan Citizen Participation response:

Summary of the citizen participation process. Citizens had many opportunities to participate in the City of Las Cruces 2001-2015 Consolidated Plan:

1. A one-page survey in English and Spanish was mailed to all households located in low and moderate income areas. The survey asked residents about housing barriers and housing needs. More than 5,000 surveys were mailed; 527 completed surveys were received back.
2. The survey mailing included flyers (in English and Spanish) with information about the Consolidated Plan community meetings held during February and April.
3. Three community meetings were held February 8, 9 and 10 from 6-7:30 p.m. to collect citizens' opinions about housing and community development needs. The meetings were held in a "charrette" format, where citizens had the opportunity to mark up a neighborhood map with the changes they would like to see to housing, neighborhood facilities and infrastructure (streets and sidewalks).
4. Three community meetings were held on April 6 and 7, 2011 in the morning, afternoon and evening to collect input about the draft Consolidated Plan. One of these meetings was held at Community of Hope, to give persons and families who are homeless and at-risk of homelessness an opportunity to participate in the hearings. Reminder "postcards" of the April meetings were mailed to over 5,000 residences within the designated low and moderate income areas a week before the scheduled hearings.

Citizen comments and views. Appendix D of the Consolidated Plan contains copies of all written comments that were received during the development of the Plan and 30-day public comment period. Section IV. describes the format and content of the public meetings, citizen comments and results of the key person interviews. In sum, the citizen comments focused on the need to improve the housing situation of the City's lowest income households, housing stock rehabilitation, acquiring and redeveloping vacant lots and adding sidewalks where they do not exist.

Efforts made to broaden citizen participation. As noted above, the City made a significant investment of time and cost to mail more than 5,000 flyers and postcards about the Consolidated Plan and community meetings to low and moderate income

households. This resulted in more than 500 citizens participating in the Consolidated Plan process.

Acceptance of comments. All citizen comments received during the Consolidated Plan public input process and at the public hearings are accepted.

2012 Action Plan development. The development of the 2012 Action Plan included many opportunities for citizen and stakeholder input. During November 2011, two public hearings were held to provide an overview of the Plan process and to take input. On February 29th, the City's Health and Human Services Advisory Committee held a public hearing to make funding recommendations for the CDBG Public Service Funds for the 2012 Program Year. Public hearings were held on April 5 and 10, 2012 to gather input on the draft 2012 Action Plan, along with a 30-day public comment period on the draft plan. Comments could also be made at the May 7, 2012 City Council meeting in which the 2012 Action Plan was considered for adoption.

Institutional Structure

1. Describe actions that will take place during the next year to develop institutional structure.

Program Year 2 Action Plan Institutional Structure response:

Institutional Structure. The City's institutional structure for carrying out housing and community development activities is efficient. Duplication of services is limited. The City benefits from having a relatively small group of nonprofit organizations specializing in serving certain populations.

The City has worked diligently to foster and develop strong relationships with its organizations that provide housing and supportive services to low income and special needs populations. City staff are accessible to its providers of housing and services and the City works to make the CDBG and HOME application processes transparent. In recent years, the City has been very proactive in implementing policies and programs that remove barriers and support the provision of needed housing and services, such as the establishment of a land bank, streamlining the development process and implementing fee waivers for affordable housing development. These efforts will continue during the next action plan period and through the Consolidated Plan period.

Monitoring

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

Program Year 2 Action Plan Monitoring response:

Monitoring. The City of Las Cruces has an adopted Evaluation & Monitoring Policy that identifies the methods in which applications and agencies will be determined to be evaluated each year. In addition to the Evaluation Policy, which determines the number of monitoring reviews that are to be accomplished each year, the Program Compliance Coordinator is charged with conducting the monitoring visits for each

agency each year as applicable. The monitoring conducted is for both financial and programmatic review in accordance with the CDBG, HOME, Supportive Housing Programs, and applicable OMB circulars. This is in addition to technical assistance provided by the City’s HOME, CDBG, and Supportive Housing program staff.

Lead-based Paint

1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.

Program Year 2 Action Plan Lead-based Paint response:

Lead based paint hazards – evaluation and reduction. Two Consolidated Plan activities will help to mitigate lead-based paint hazards:

Through the City’s home rehabilitation program, homeowners occupying units with lead-based paint will have the hazard removed when their units are rehabilitated. This program only benefits low to moderate income owners in the City.

Through the creation of new affordable rental and owner-occupied housing, families and individuals occupying units with lead-based paint will have greater opportunities to relocate into lead-free units.

Table I below, from the City’s Home Rehabilitation Handbook, summarizes the procedures taken to remove or mitigate lead paint during rehabilitation work.

TABLE I: SUMMARY OF LEAD-BASED PAINT REQUIREMENTS FOR REHABILITATION (24 CFR 35; Subpart J)

	Less than \$5,000	\$5,000 to \$25,000	More than \$25,000
Strategy	Do no harm	Assess and Control Lead Hazards	Assess and Abate Lead Hazards
Notification	All 3 types	All 3 types	All 3 types
Lead Hazard Evaluation	Paint Testing or Presume Lead	Paint Testing and Risk Assessment or Presume Lead	Paint Testing and Risk Assessment or Presume Lead
Lead Hazard Reduction	Repair Surfaces disturbed during rehabilitation	Interim Controls and Standard Treatments	Abatement (Interim controls on exterior surfaces not disturbed by rehabilitation)
Work Practices	Safe work practices Clearance of site	Safe work practices Clearance of site	Safe work practices Clearance of site
Documentation	Notice Evaluation Clearance Report	Notice Evaluation Clearance Report	Notice Evaluation Clearance Report

HOUSING

Specific Housing Objectives

*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 2 Action Plan Specific Objectives response:

Priorities and specific objectives. Please see the Needs tables for the City's quantified housing goals. Specific housing objectives for the PY2011-2015 Consolidated Plan include:

DECENT HOUSING:

GOAL 1. Increase the supply of affordable housing units for low to moderate income homebuyers.

- **Objective DH-2.1 (Affordability).** Continue to assist developers of affordable housing for low income homebuyers with land acquisition, development, and operational costs.

Performance measure: Number of low to moderate income homebuyers who obtain affordable homeownership units.

 - **2012 PY outcome:** Acquire 16 scattered site lots for the development of affordable, owner-occupied housing. This includes the required CHDO Set-aside of \$73,000.00.
 - CDBG or HOME — \$306,014.00 HOME (Mesilla Valley Habitat for Humanity or MVHFH and Tierra Del Sol Housing Corporation or TdS)
- **Objective DH-2.2 (Affordability).** Encourage developers of new housing stock to include housing set aside for low to moderate income homebuyers.
 - **2012 PY outcome:** Continue to pursue changes to development regulations to facilitate development of affordable units.
 - CDBG or HOME — N/A
- **Objective DH-2.3 (Affordability).** Assist CHDOs with operational costs.
 - **2012 PY outcome:** Amount dedicated to CHDO assistance.

- CDBG or HOME — \$18,000 HOME (\$9,000 each to TdS & MVHFH)

GOAL 2. Increase affordability of rental housing for the City's lowest income renters.

- **Objective DH-2.1 (Affordability).** Continue to assist developers of affordable housing for low income renters with land acquisition, development and operational costs.

Performance measure: Number of renters receiving affordable housing as a result of assistance.

- **2012 PY outcome:** No specific activity using PY2012 funds; however, an amendment to the PY2011 funds provided HOME TBRA funds to the local domestic violence shelter, La Casa, Inc. for transitional housing rental assistance through June 2014.
- CDBG or HOME — N/A

SUITABLE LIVING ENVIRONMENT:

GOAL 3. Preserve existing affordable housing stock.

- **Objective DH-3.1 (Sustainability).** Continue to assist homeowners with repair needs through the City's homeowner housing rehabilitation program.

Performance measure: Number of homeowners assisted annually and over a 5 year period with rehabilitation.

- **2012 PY outcome:** Annual average of 10 households assisted by the City's home rehabilitation program, including the installation of mobile home ramps, and overall program administration and staffing.

- CDBG or HOME — \$500,819.00 CDBG

- **Objective SL-1.1 (Availability/Accessibility).** Reduce the hazards of lead-based paint in housing by providing lead abatement and removal through the City's housing rehabilitation program and if feasible, any such efforts as part of any established rental rehabilitation program.

Performance measure: Number of households receiving lead-based paint abatement as part of housing rehabilitation program.

- **2012 PY outcome:** Dependent upon number of homes receiving rehabilitation where lead-based paint is found.

- **Objective SL-1.2 (Availability/Accessibility).** Through the City's home rehabilitation program, provide grants that improve access for the disabled (exterior porches/access) and ramp modifications in mobile homes.

Performance measure: Number of households assisted annually and over a 5 year period with rehabilitation.

- **2012 PY outcome:** See Objective DH-3.1 above.

- **Objective SL-1.3 (Availability/Accessibility).** Evaluate the cost effectiveness of modifying the home rehabilitation program to include demolition and reconstruction of severely substandard homes (including mobile and manufactured homes) or those with extensive lead based paint hazards.

Performance measure: Accomplishment of evaluation to determine cost effectiveness of home rehabilitation program modification.

➤ **2012 PY outcome:** Evaluation process only.

- CDBG or HOME — N/A

- **Objective SL-2.1 (Affordability).** Explore programs, including Section 108 loans, to assist with septic tank removal and assist homeowners with the costs of connecting to public sewer systems.

Performance measure: Implement during program years on an as-needed basis.

➤ **2012 PY outcome:** No specific action is called for using PY2012 funds; however, the City has amended the Consolidated Plan in late PY2011 to allow for the Section 108 Loan for any eligible activity and there is the potential for 2 projects that will pursue loan financing in PY2012.

- CDBG or HOME — N/A

GOAL 5. Implement the City's 2012 Fair Housing Action Plan.

ECONOMIC OPPORTUNITY:

GOAL 6: Improve public infrastructure, economic and housing conditions in low income, economically-challenged and deteriorating neighborhoods.

- **Objective EO-3.3.** Established a program (such as through the new land bank ordinance) that to acquire vacant properties to create affordable and mixed-use housing.

Performance measure: Number of affordable housing units that are assisted through a land bank.

➤ **2012 PY outcome:** Dependent upon ability to acquire land.

- CDBG or HOME — N/A

Resources. Please see the answer to question #4 on Page 3 previously discussed.

Needs of Public Housing

1. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.

2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

Program Year 2 Action Plan Public Housing Strategy response:

Public Housing Assistance. The merger between the Housing Authority of the City of Las Cruces and the Dona Ana County Housing Authority into one joint entity as authorized by New Mexico Statute was completed by forming the Mesilla Valley Public Housing Authority. This merger is beneficial to residents of the City of Las Cruces and the County of Dona Ana to meet city and county residents needs without the duplication of efforts with having two separate entities.

The Mesilla Valley Public Housing Authority (MPVHA) has two programs that are targeted to current voucher holders to assist them with homeownership. These include the following:

- Section 8 Housing Choice Voucher Homeownership Program. This program allows the first-time homebuyer to use the voucher subsidy to meet monthly homeowner expenses.
- Workforce Homeownership. Working in collaboration with Construction Trades Partnership program to build homes for workforce and they will continue to work to develop homeownership as opportunities arise.

Housing Authority status. The MVPHA is neither a "troubled" or poorly performing public housing agency. MVPHA Annual and 5 Year Plans are prepared in conjunction with and are consistent with the City's comprehensive housing affordability strategy and the Consolidated Plan.

Barriers to Affordable Housing

1. Describe the actions that will take place during the next year to remove barriers to affordable housing.

Program Year 2 Action Plan Barriers to Affordable Housing response:

Remove barriers to affordable housing. In 2008, the City of Las Cruces formed a Mayor's Ad Hoc Committee to complete an affordable housing strategy. This Committee was tasked with: 1) Evaluating the City's existing policies and programs; 2) Identifying opportunities for modification of policies and programs; and 3) Recommending new programs and policies to better meet housing needs, including programs to help finance the development of affordable housing. The study completed by the Ad Hoc Committee also included a detailed review of the City's land use codes and ordinances to identify barriers to affordable housing creation.

The Ad Hoc Committee developed a set of recommendations which were adopted by City Council. These recommendations have guided the City's efforts in the past 2 years and will continue to do so during the 2011-2015 Consolidated Plan period. Specifically, the City has established a land bank to acquire vacant and underutilized parcels for affordable and mixed-use housing development. The City also established a trust fund for affordable housing. In the 2012 and subsequent Action Plan years,

the City will explore a revenue source for the trust fund, acquire and redevelop land through the land banking program and implement the recommended land use and zoning changes to facilitate affordable housing development. A full copy of the study can be found at:

http://www.las-cruces.org/cd/neighborhood_dev/reports/Affordable_Housing_Strategic_Plan.pdf

Discussions are underway for potential financing to the Housing Trust Fund (through a bond election between early 2012 and November 2013) and ongoing efforts to identify and acquire land through voluntary donations or trade (i.e. with large landowners or the local school district) for the land bank.

HOME/ American Dream Down payment Initiative (ADDI)

1. Describe other forms of investment not described in § 92.205(b).
2. If the participating jurisdiction (PJ) will use HOME or ADDI funds for homebuyers, it must state the guidelines for resale or recapture, as required in § 92.254 of the HOME rule.
3. If the PJ will use HOME funds to refinance existing debt secured by multifamily housing that is that is being rehabilitated with HOME funds, it must state its refinancing guidelines required under § 92.206(b). The guidelines shall describe the conditions under which the PJ will refinance existing debt. At a minimum these guidelines must:
 - a. Demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing.
 - b. Require a review of management practices to demonstrate that disinvestments in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated.
 - c. State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.
 - d. Specify the required period of affordability, whether it is the minimum 15 years or longer.
 - e. Specify whether the investment of HOME funds may be jurisdiction-wide or limited to a specific geographic area, such as a neighborhood identified in a neighborhood revitalization strategy under 24 CFR 91.215(e)(2) or a Federally designated Empowerment Zone or Enterprise Community.
 - f. State that HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.
4. If the PJ is going to receive American Dream Down payment Initiative (ADDI) funds, please complete the following narratives:
 - a. Describe the planned use of the ADDI funds.
 - b. Describe the PJ's plan for conducting targeted outreach to residents and tenants of public housing and manufactured housing and to other families assisted by public housing agencies, for the purposes of ensuring that the ADDI funds are used to provide down payment assistance for such residents, tenants, and families.

- c. Describe the actions to be taken to ensure the suitability of families receiving ADDI funds to undertake and maintain homeownership, such as provision of housing counseling to homebuyers.

Program Year 2 Action Plan HOME/ADDI response:

Section 92.205(b) – other forms of investment. The City of Las Cruces will not undertake any other activity that what is allowed under Section 92.205(b).

Resale or Recapture provisions. The City of Las Cruces utilizes the following provisions for its various activities under 92.254.

For homeownership development projects using HOME funds, the City relies on the resale provision, and generally this is accomplished through a covenant or deed restriction with our primary developers, Habitat for Humanity, Community Action Agency, and Tierra del Sol. The specific Resale Provisions as outlined within our covenant and/or deed restriction are as follows:

Resale Provisions. During the affordability period, the Lender provided the Owner consent to sell the property to a another qualified low income buyer as outlined in Section D, Transfer of Property, of this Agreement, the Lender and Owner agree to the resale provisions as follows:

1. Ensuring Affordability to Subsequent Buyers: If during the affordability period the property is sold to a subsequent buyer, the price at resale must ensure the original HOME-assisted Owner a fair return on investment (i.e., the homeowner's original downpayment plus capital improvements made to the home), while also ensuring that the property is sold at a price that is affordable to a reasonable range of low-income homebuyers. The Fair Return on Investment will be measured by the Consumer Price Index (CPI) for shelter over the period of ownership, for similarly sized cities, not seasonally adjusted. For purposes of calculating the fair return on investment, the types of capital improvements that the City will include in its basis for calculating fair return are limited to value added improvements such as kitchen remodel, bath remodel, new windows, new siding, and the addition of living space. The homeowner must document the improvements with receipts for the improvement. The purchase price at subsequent sale during the affordability period is required to be at a price that is affordable to a family earning between 45-80% AMI that will not pay more than 30% of their gross income for principal, interest, taxes and insurance and that shall not exceed 95% of median purchase price limits as established by the Department of Housing and Urban Development (HUD). The period of affordability is based on the total amount of HOME funds invested in the housing. The percentage of AMI is based on income levels adjusted for family size established by HUD, for the Las Cruces Metropolitan Statistical Area at the time of the proposed sale.

It is important to note that in certain circumstances, such as a declining housing market where home values are depreciating, the original homebuyer may not receive a return on his or her investment because the home sold for less or the same price as the original purchase price.

2. Resale Provisions related to Net Proceeds- Provided that #1 immediately above is complied with, Net Proceeds due to the seller and HOME Funds proration credits to the new buyer are applicable in the following scenarios:
- i. Net Proceeds of new Sales Price in excess of 10% of the Original Sales Prices: If during the affordability period the property is sold to a subsequent buyer at a sales price that is an increase of more than 10% of the original HOME-assisted Owner's sales price, the Owner/Seller shall provide a credit to the new buyer for the full amount of the HOME funds grant provided and must also provide a credit to the new buyer on the net proceeds in excess of 10% based on a prorated amount of the net proceeds due less the homeowner's investment and any capital improvements. Net proceeds defined is the amount of money received by the seller from the sales transaction after deducting the costs involved in making the transaction.
 - ii. Net Proceeds of new Sales Price between 1% and 10% above the Original Sales Price: If during the affordability period the property is sold to a subsequent buyer at a sales price that is an increase of 10% or less than the original HOME-assisted Owners sales price, the Owner/Seller shall provide a credit to the new Homeowner for the full amount of the HOME funds grant provided and Owner/Seller may retain all other net proceeds from the sale.
 - iii. New Sales Price that is equal to Original Sales Price: If during the affordability period the property is sold to a subsequent buyer at a sales price that is equal to the Owner's original sales price, the Owner/Seller shall provide a credit to the new buyer in an amount equal to the prorated amount of HOME funds provided over the affordability period and must also provide a credit to the new buyer based on a prorated amount of the net proceeds due.
 - iv. New Sales Price that is less than the Original Sales Price: If during the affordability period the property is sold to a subsequent buyer at a sales price that is less than the Owner's original sales price, the Owner/Seller shall provide a credit to the new buyer in an amount equal to the prorated amount of HOME funds provided over the affordability period that is based upon the percentage of decrease between the original sales price and the sales price to the subsequent owner. The original owner is entitled to any remaining net proceeds.
 - v. Net Proceeds - Pro-rata Calculations Defined: Net Proceeds and HOME Funds credits will be prorated to the subsequent buyer based on the term of the affordability period and the year during the affordability period that the property is being sold. For example, if the affordability period is five years, the proration is based on 20% per year. Likewise, if the affordability period is 10 years, the proration is based on 10% per year, and if the affordability period is 15 years, the proration is 6.67% per year. The time period for prorated amounts is calculated on the earliest whole year period from the sales date. For example, if the home is sold at 4 years and

6 months, year 4 will be considered the sale year. The chart below is provided to outline the seller/buyer proration percentages for net proceeds and HOME funds due to seller and the subsequent buyer during the term of the affordability period:

Subsequent Sale Year	Affordability Period (years)		
	5	10	15
	Owner/Subsequent Buyer Proration (%)		
1	20/80	10/90	7/93
2	40/60	20/80	13/87
3	60/40	30/70	20/80
4	80/20	40/60	27/73
5	100/0	50/50	34/66
6		60/40	40/60
7		70/30	47/53
8		80/20	54/46
9		90/10	60/40
10		100/0	67/33
11			74/26
12			80/20
13			87/13
14			94/6

Recapture Provisions. For homebuying projects (i.e. direct downpayment assistance), the City relies on the recapture provision. For home rehabilitation projects, while funded primarily with CDBG funds, the City relies on the recapture provisions regardless of whether it is funded by HOME or CDBG. The specific Recapture Provisions are as follows:

The City of Las Cruces shall only use the Recapture provisions for the HOME program for the following activities and methods of recapture:

- 1) Home Rehabilitation Program (currently only applicable to previously made loans and grants): In accordance with 24 CFR 92.254(a)(5)(ii)(A)(1) – Recapture entire amount. The City of Las Cruces will recapture the entire amount of the HOME investment from the homeowner.
- 2) Direct Down Payment Assistance (Future use only - currently not provided by the City; however, we do provide direct down payment assistance with new housing development by non-profits – which we rely on the Recapture Provisions): In accordance with 24 CFR 92.254(a)(5)(ii)(A)(2) – Reduction during the affordability period. The City of Las Cruces will reduce the HOME investment amount to be recaptured on a pro-rata basis for the time the homeowner has owned and occupied the housing measured against the required affordability period.

For downpayment assistance, the amount of recapture will be limited to the amount authorized under 92.254. However, in the event that the recapture requirement is triggered by a sale (voluntary or involuntary) of the housing unit, and there are no net proceeds or the net proceeds are insufficient to repay the HOME investment due, the City will only recapture the net proceeds, if any. The net proceeds are the sales price minus superior loan repayment (other than HOME funds) and any closing costs.

Refinancing of existing debt. Not applicable.

American Dream Down payment Initiative. Not Applicable. ADDI funds for the City are provided directly to the NM Mortgage Finance Authority as part of the State's ADDI entitlement.

HOMELESS

Specific Homeless Prevention Elements

*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. **Sources of Funds**—Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state and local and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly-owned land or property. Please describe, briefly, the jurisdiction's plan for the investment and use of funds directed toward homelessness.
2. **Homelessness**—In a narrative, describe how the action plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.
3. **Chronic homelessness**—The jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness by 2013. Again, please identify barriers to achieving this.
4. **Homelessness Prevention**—The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.
5. **Discharge Coordination Policy**—Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.

Program Year 2 Action Plan Special Needs response:

Sources of Funds. Persons who are homeless and at-risk of homelessness in Las Cruces will be assisted by the City through the provision of block grant funds to homeless service and housing providers. For those activities that assist the homeless that are served by funds administered by the City of Las Cruces include the use of CDBG funds for public service activities and HOME funds for Tenant Based Rental Assistance and some housing development activities. The City of Las Cruces

does have two Shelter Plus Care Grants and a Transitional Housing Grant awarded under the McKinney-Vento Act that are discussed further below.

Homelessness; Chronic homelessness; and Homelessness Prevention.

GOAL 4: Assist special needs populations with social service and housing needs.

- **Objective SL-1.5. (Availability/Accessibility).** Continue to fund housing programs and developments targeted to special needs populations.

Performance measure: Number of households who receive housing.

➤ 2012 PY outcome: N/A

- CDBG or HOME — N/A

- **Objective SL-3.1. (Sustainability).** Implement a variety of public service projects through local non-profits that provide activities including funding to homeless services providers, homeless day care center, homeless medical clinic, domestic violence shelter, and court appointed advocacy for abused and neglected children.

Performance measure: Number of people assisted

➤ 2012 PY outcome: 1,000 people

- CDBG or HOME — \$102,802 CDBG; specific funding for homeless activities are:
 - City of Las Cruces, Public Services Program Administration — \$22,801
 - Mesilla Valley Community of Hope, Homeless Service Center — \$20,000
 - Jardin de los Ninos, Homeless and Near Homeless child care (therapeutic services) — \$20,000
 - St. Luke's Health Clinic, Homeless Health Care - \$20,000
 - La Casa, Domestic Violence Emergency Shelter Program— \$20,000

- **Objective SL-1.6. (Availability/Accessibility).** Continue to provide disability- related improvements to disabled homeowners through the City's home rehabilitation program and the mobile home ramp modification program.

Performance measure: Number of disabled homeowners assisted each year.

➤ 2012 PY outcome: Dependent on number of homeowners who apply for assistance and have disabilities. 15 total households overall assisted.

- CDBG or HOME — \$500,819 (CDBG) (duplicate listing)

- **Objective SL-1.7. (Availability/Accessibility).** Improve accessibility of the City through extension and repair of street and sidewalk systems.

Performance measure: Streets and sidewalks improved.

➤ 2012 PY outcome: N/A

- CDBG or HOME — N/A

- **Objective SL-2.2 (Affordability).** Explore the feasibility of the new housing trust fund to provide emergency rent and mortgage payments and utilities assistance to the City's lowest income renters and owners, special needs populations and persons at risk of homelessness.

Performance measure: Continued research into a funding source and opportunities for the established trust fund.

➤ 2012 PY outcome: N/A

- CDBG or HOME — N/A

Additional resources. The City has non-HUD funds that it uses to provide needed public services from non-profit agencies to the community that would include assistance to the homeless and chronically homeless. For PY2012 (which is City Fiscal Year 2013), approximately \$300,000 is available for health care funding, some of which may be dedicated to homeless service providers.

Obstacles for both the homeless and chronically homeless are primarily associated with funding and agencies to provide the needed services. The City's former Transitional Housing Shelter, on the Mesilla Valley Community of Hope campus and ran by Hacienda del Sol until 2005, has been converted to a child crisis center for potentially abused and neglected children and/or a safe place for families to leave children temporary while they resolve other family crises.

The shelter's conversion was due to some much needed rehabilitation to the building and the lack of an agency to operate the facility as a shelter. In PY2012, the City is looking to use NSP and other sources of funds to move the child crisis center from the shelter space to a more appropriate, residential setting. Mesilla Valley Community of Hope is looking to refurbish and return the shelter to an emergency shelter for veterans and/or other qualified, homeless individuals and/or families.

The City along with agencies on the campus of Mesilla Valley Community of Hope are developing a long-range plan for the entire campus that includes both management and facility planning. We hope to have the campus plan approved within the 2011-15 Consolidated Plan period, which will allow us to commence on long-term implementation activities.

Discharge planning coordination. The City will work to implement its adopted ten-year plan to end homelessness at the local level using both CDBG and HUD technical assistance funds. We will utilize this process to assist all homeless programs in Las Cruces with Discharge Coordination Policy.

Emergency Shelter Grants (ESG)

(States only) Describe the process for awarding grants to State recipients, and a description of how the allocation will be made available to units of local government.

Program Year 2 Action Plan ESG response: Not applicable.

COMMUNITY DEVELOPMENT

Community Development

*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.
2. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.

*Note: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.

Program Year 2 Action Plan Community Development response:

Non-housing community development needs and long-term & short-term community development objectives. Please see the Needs tables for the City's goals for housing and community development. The City prioritized its community development activities largely in response to the needs identified in the public forums and citizen survey. Citizens showed a strong interest in allocating funds to revitalization and improvement of deteriorating areas in the City. To that end, the City developed the following Consolidated Plan goals and objectives for PY2011-2015: (Please note that public services dollars are allocated to assist special needs populations and are captured in the goals for serving special needs groups, including homeless).

The specific goals and objectives are:

GOAL 4: Assist special needs populations with social service and housing needs.

- **Objective SL-1.7. (Availability/Accessibility).** Improve accessibility of the City through extension and repair of sidewalk systems.

Performance measure: Sidewalks improved.

➤ **2012 PY outcome:** N/A

- CDBG or HOME - N/A

- **Objective SL-3.1. (Sustainability).** Implement a variety of public service projects through local non-profits that provide activities including funding to homeless services providers, homeless day care center, homeless medical

clinic, domestic violence shelter, and court appointed advocacy for abused and neglected children.

Performance measure: Number of people assisted

- 2012 PY outcome: 50 people
 - CDBG or HOME — \$20,000 CDBG; specific funding for homeless activities are:
 - Mesilla Valley CASA, Volunteer Coordination and Development — \$20,000

GOAL 6: Improve public infrastructure, economic and housing conditions in low income, economically-challenged and deteriorating neighborhoods.

- **Objective EO-3.1.** Improve public infrastructure in specific areas of the City, based on need.

Performance measure: Upgrade cooling system at a public facility

- 2012 PY outcome: Provide and install refrigerated air to St. Luke Health Care Clinic which is part of the Community of Hope Campus. The St. Luke's Health Care Clinic provides medical services for adult homeless individuals.
 - CDBG or HOME — \$55,500 CDBG

- **Objective EO-3.2.** Explore programs, including Section 108 loans, to assist with septic tank removal and assist homeowners with the costs of connecting to public sewer systems.

Performance measure: Implement during program years on an as needed basis.

- 2012 PY outcome: N/A
 - CDBG or HOME — N/A

There aren't any specific quantifiable numeric goals for the above listed efforts due to lack of funding. With future funding, quantifiable numeric goals would be available but they would be limited within the 5-year period.

Antipoverty Strategy

1. Describe the actions that will take place during the next year to reduce the number of poverty level families.

Program Year 2 Action Plan Antipoverty Strategy response:

Reducing poverty. The City of Las Cruces has undertaken efforts to assist with reducing the number of poverty level families. The first is the implementation of the Homebuyer Education program under an EDI grant from the U.S. Department of Housing and Urban Development. Two nonprofits, Tierra del Sol and YWCA Paso del Norte are charged to establish homebuyer centers in order to have access to long-term funding for this program. This program is intended to assist families with

improving both their credit and money management skills and then to get them into a potential homeownership. For most low income families, if they are able to ever afford a home, the greatest amount of wealth that they will possess is the equity they can obtain in their home. This grant expired in July 2007, which is the first month of the prior program year (PY 2007). However, both agencies have established themselves as viable and continuing homebuyer centers, in order for the program to continue without federal funding.

The City will implement those efforts that assist with housing services to the homeless and near homeless as described in the "HOMELESS" Section above. While not a direct anti-poverty strategy, assistance to house the homeless first (i.e. Housing First) relieves some pressures to resolve other issues with this population (i.e. job training, job obtaining, health care, and other social issues) are just as effective as those tasks that resolve the homelessness issue after the other issues are resolved.

The City will also pursue additional funding or use CDBG funds for economic development activities, where viable and needed. With the designation of the Downtown Area as a "Blight Area" in accordance with NM State Statutes, this has availed the Downtown area to use Metropolitan Redevelopment Agency authority and Tax Increment Financing for improving this area. A Section 108 Loan Guarantee has been awarded for use in the Downtown Las Cruces area, specifically for the rehabilitation of a vacant building to create the City's Museum of Nature and Science that would reverse the blight on a project level basis. This Section 108 Loan is in conjunction with a Brownfield Economic Development Initiative (BEDI) grant for the same project. This project will provide a destination for visitors to the area and improve the economic vitality of downtown. Additionally, the City amended the Consolidated Plan in late PY2011 to allow for expanded uses of the Section 108 Loan program and will consider the following in PY2012:

- **Objective SL-2.1 (Affordability).** Explore programs, including Section 108 loans, to assist with septic tank removal and assist homeowners with the costs of connecting to public sewer systems.

Performance measure: Implement during program years on an as-needed basis.

- **2012 PY outcome:** No specific action is called for using PY2012 funds; however, the City has amended the Consolidated Plan in late PY2011 to allow for the Section 108 Loan for any eligible activity and there is the potential for 2 projects that will pursue loan financing in PY2012.

- CDBG or HOME — N/A

Under various goals outlined within the previously identified Strategic Plan Goals, the following objectives have been outlined that would also, through implementation, help to reduce poverty for residents. These objectives are:

- **Objective DH-2.2 (Affordability).** Encourage developers of new housing stock to include housing set aside for low to moderate income homebuyers.
- **2012 PY outcome:** Continue to pursue changes to development regulations to facilitate development of affordable units.

- CDBG or HOME — N/A
- **Objective SL-2.2 (Affordability).** Explore the feasibility of the new housing trust fund to provide emergency rent and mortgage payments and utilities assistance to the City's lowest income renters and owners, special needs populations and persons at risk of homelessness.

Performance measure: Continued research into a funding source and opportunities for the established trust fund.

 - 2012 PY outcome: N/A
 - CDBG or HOME — N/A
- **Objective EO-3.3.** Establish a program (such as through the new land bank ordinance) that to acquire vacant properties to create affordable and mixed-use housing.

Performance measure: Number of affordable housing units that are assisted through a land bank.

 - 2012 PY outcome: Dependent upon ability to acquire land.
 - CDBG or HOME — N/A

NON-HOMELESS SPECIAL NEEDS HOUSING

Non-homeless Special Needs (91.220 (c) and (e))

*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 2 Action Plan Specific Objectives response:

Priorities & specific objectives and resources. Please see the Needs tables for the City's goals for assisting non-homeless special needs populations.

GOAL 4: Assist special needs populations with social service and housing needs.

- **Objective SL-1.5. (Availability/Accessibility).** Continue to fund housing programs and developments targeted to special needs populations.

Performance measure: Number of households who receive housing.

 - 2012 PY outcome: N/A
 - CDBG or HOME — N/A
- **Objective SL-3.1. (Sustainability).** Implement a variety of public service projects through local non-profits that provide activities including funding to

homeless services providers, homeless day care center, homeless medical clinic, domestic violence shelter, and local soup kitchen.

Performance measure: Number of people assisted

➤ 2012 PY outcome: 284 people

- CDBG or HOME — \$20,000 CDBG, specific non-homeless activities are:
 - Mesilla Valley Court Appointed Special Advocates (CASA), Volunteer Coordination for abused & neglected children — \$20,000 (duplicate listing)

- **Objective SL-1.6. (Availability/Accessibility).** Continue to provide disability- related improvements to disabled homeowners through the City's home rehabilitation program and the mobile home ramp modification program.

Performance measure: Number of disabled homeowners assisted each year.

➤ 2012 PY outcome: Dependent on number of homeowners who apply for assistance and have disabilities. 15 total households overall assisted.

- CDBG or HOME — \$500,819 (CDBG) (duplicate listing)

- **Objective SL-1.7. (Availability/Accessibility).** Improve accessibility of the City through extension and repair of street and sidewalk systems.

Performance measure: Streets and sidewalks improved.

➤ 2012 PY outcome: N/A

- CDBG or HOME — N/A

- **Objective SL-2.2 (Affordability).** Explore the feasibility of the new housing trust fund to provide emergency rent and mortgage payments and utilities assistance to the City's lowest income renters and owners, special needs populations and persons at risk of homelessness.

Performance measure: Continued research into a funding source and opportunities for the established trust fund.

➤ 2012 PY outcome: N/A

- CDBG or HOME — N/A

Resources. Please see the answer to question #4 on Page 3 previously discussed.

Housing Opportunities for People with AIDS

*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Provide a Brief description of the organization, the area of service, the name of the program contacts, and a broad overview of the range/ type of housing activities to be done during the next year.
2. Report on the actions taken during the year that addressed the special needs of persons who are not homeless but require supportive housing, and assistance for

persons who are homeless.

3. Evaluate the progress in meeting its specific objective of providing affordable housing, including a comparison of actual outputs and outcomes to proposed goals and progress made on the other planned actions indicated in the strategic and action plans. The evaluation can address any related program adjustments or future plans.
4. Report on annual HOPWA output goals for the number of households assisted during the year in: (1) short-term rent, mortgage and utility payments to avoid homelessness; (2) rental assistance programs; and (3) in housing facilities, such as community residences and SRO dwellings, where funds are used to develop and/or operate these facilities. Include any assessment of client outcomes for achieving housing stability, reduced risks of homelessness and improved access to care.
5. Report on the use of committed leveraging from other public and private resources that helped to address needs identified in the plan.
6. Provide an analysis of the extent to which HOPWA funds were distributed among different categories of housing needs consistent with the geographic distribution plans identified in its approved Consolidated Plan.
7. Describe any barriers (including non-regulatory) encountered, actions in response to barriers, and recommendations for program improvement.
8. Please describe the expected trends facing the community in meeting the needs of persons living with HIV/AIDS and provide additional information regarding the administration of services to people with HIV/AIDS.
9. Please note any evaluations, studies or other assessments that will be conducted on the local HOPWA program during the next year.

Program Year 2 Action Plan HOPWA response: Not Applicable.

Specific HOPWA Objectives

Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the Action Plan.

Program Year 2 Specific HOPWA Objectives response: Not Applicable.

Other Narrative

Include any Action Plan information that was not covered by a narrative in any other section.

Specific Program Requirements (not included above) CDBG 91.220(I)(1)

1. The City does not have any revolving or float-funded activities and does not plan to use them during the Con Plan period, at this time. However, the City is evaluating the possibility of converting or amending its Home Rehab Program to allow for all new home rehab loans to be from and receive income through the use of a revolving loan fund. Such action would not impact existing loans that are outstanding, but would potentially have a negative impact on the long-term forecast for currently, CDBG program income.
2. Program income received in the preceding program year that has not been included in a statement or plan. None
3. Proceeds from Section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in its strategic plan. 100% or \$1,980,000 that remains for completion of the Museum of Nature and Science project by November 2012.
4. Surplus funds from any urban renewal settlement for community development and housing activities. None.
5. Any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan. None.
6. Income from float-funded activities. None.
7. Urgent need activities, only if the jurisdiction certifies. None; however should an urgent need arise; the City will process the necessary Action Plan amendments to address such need.
8. Estimated amount of CDBG funds that will be used for activities that benefit persons of low- and moderate income. 95%

Changing conditions provision. As market changes occur within Las Cruces, the City will re-dedicate funding sources to address the market needs in other areas.

1. Market changes in Payment\$aver will result in rededication of funds to: Home Rehabilitation, Property acquisition for affordable housing, either rental or owner-occupied units, or for gap financing for LIHTC (or other tax credit) projects, where applicable.
2. Market changes in Home Rehabilitation will result in rededication of funds to property acquisition for affordable housing, either rental or owner-occupied units, for other eligible housing programs, or to Public Facilities and Improvements.
3. Market changes in property acquisition will result in rededication of funds to the Home Rehabilitation Programs, Payment\$aver (or other downpayment assistance programs), and/or for Tenant Based Rental Assistance.
4. Market changes or projects not being funded for LIHTC will result in rededication of funds to other LIHTC projects within the community, Payment\$aver or down payment assistance, property acquisition for affordable housing development and/or for Tenant Based Rental Assistance.
5. Priority changes in public facilities and infrastructure needs will be rededicated to emergency shelter and/or transitional housing needs, to the removal of architectural barriers to public facilities, or to the Home Rehabilitation Program.

6. Funding changes or elimination of Public Service activities will be rededicated to other, eligible Public Service activities and providers that submitted eligible applications and programs within the previous (most current) year's application cycle.
7. Completion of one project, with additional funding, primarily for public facilities and/or infrastructure, will be rededicated to another public facilities or infrastructure project. However, this market change will apply to any situation in which a project is completed and the additional funding can be re-dedicated to a similar project or in accordance with the market change policies above.

Other Policies

- a. **Cost-sharing for infrastructure, public facilities, and economic development activities that result in capital or facility improvements.** The City of Las Cruces will require that no more than 50% of CDBG funds may be dedicated to infrastructure, public facilities, or economic development activities that result in capital or facility improvements and that the remaining 50% or more may come from other sources. Other sources can include other federal, state, local, and private funds. For improvements made to City-owned facilities that are occupied by non-city operated programs, the other 50% must come from other federal, state and private (non-City of Las Cruces) sources or will provide full funding from CDBG funds with 50% of the funding provided as loan, resulting in program income upon payback.
- b. **HOME funds – limits on awards and alternating fund priorities.**
 1. Due to limited funding, the City of Las Cruces will require that no more than \$250,000 of HOME funds, starting in Program Year 2012, may be dedicated to a single project (but not necessarily one single agency in one program year). Should the dedication or financing of a land bank and trust fund be established, the City may evaluate and update this policy as appropriate.
 2. Due to limited HOME funding each program year, the City of Las Cruces will alternate the priority between dedicating of HOME funds between affordable rental housing development and single family homeownership developments. Starting in Program Year 2011, funding will be priority to affordable rental housing development and continue in odd numbered years (i.e. 2013 and 2015). Single family housing development will receive priority in even numbered program years (i.e. 2012 and 2014). However, given the number, type, and quality of applications for funding and any undedicated funds available, HOME funds may be provided to the other priority in any given program year.

Fair Housing Efforts:

In accordance with the Goals and Objectives outlined within the Analysis of Impediments to Fair Housing Choice of the 2011-2015 Consolidated Plan, the City will be implementing efforts to address one of these items within the 2012 Action Plan, through continued implementation of fair housing awareness and referral assistance for both City staff and Boards.

The City in PY 2012 will update its current Fair Housing Ordinance to include formal referral authority to HUD or the State Human Rights Commission, or pursuing Fair

Housing Assistance Partner (FHAP) or "substantially equivalent" status from HUD under the Fair Housing Act, to assist with potential fair housing testing.

Further, the City will evaluate the need to increase the number of potential accessible rental units with an update to the next version of the City's building code and look to implement a program of available accessible units within apartment complexes and a connection with disability providers to gain access for their clients. Providers include the City's Senior Programs, the Ability Center, and Tresco, Inc.

Section 3 – Program Implementation:

The City of Las Cruces will continue to implement efforts related to Section 3. The three components are: 1) notifying all public and Section 8 tenants about the opportunity to register as a Section 3 qualified business if they should own one as well as being on the City's vendor list with the Housing Authority; 2) for specific projects that are subject to Section 3, have potential bidders identify workforce needs as part of the bidding process; and 3) for any identified contractor needs for Section 3 projects, coordinate a mini-job fair between the contractor or subcontractors and public housing tenants for recruitment opportunity.

The City of Las Cruces has certified 6 local contractors as Section 3 contractors. This list will be made available to any qualified bidder who is not Section 3 for Sub-Contracting opportunities in an effort to meet Section 3 requirements on all Section 3 covered contracts.

HOME Match:

The HOME funds generally require a match of local monies; however, through CPD Notice 07-05, issued July 11, 2007 and expiring July 11, 2008, the City's HOME match percentage and been waived or reduced by 100% since Program Year 2004, due to our local family poverty rate and per capita income. As such, the City has discontinued the HOME match requirement for any HOME assisted activity for PY 2012.

MBE/WBE:

The City of Las Cruces 2012 Action Plan is governed by City Municipal Code related to procurement, more specifically the City's Procurement Code. In Chapter 24 of the Ls Cruces Municipal Code, 1997, as amended, the Procurement Code dictates efforts that the City will undertake related to federally funded projects and procurement, including women and minority business enterprises. Follows is the applicable section of the City's Procurement Code. Please note that Section 24-417 discusses the requirements for MBE/WBE and Section 24-418 discuss Labor Surplus Area Businesses, which satisfies the City's obligation under 24 CFR 85.36.

**CITY OF LAS CRUCES, NM
MUNICIPAL CODE
CHAPTER 24 –PROCUREMENT CODE
ARTICLE XI. - FEDERALLY FUNDED PROCUREMENT**

Sec. 24-411. - Contractor records.

If a city contract is being funded in whole or in part by assistance from a federal agency, the contract shall include provisions requiring the contractor and subcontractors at any tier to:

- (1) Maintain for three years from the date of final payment under the contract all books, documents, papers, and records pertinent to the contract; and
- (2) Provide to the city, the federal grantor agency, the Comptroller General of the United States, or any of their duly authorized representatives access to such books, documents, papers, and records for the purposes of examining, auditing, and copying them.

Sec. 24-412. - Patents.

If a city contract involving research and development, experimental, or demonstration work is being funded in whole or in part by assistance from a federal agency, the contract shall include provisions:

- (1) Giving notice to the contractor of the applicable grantor agency requirements and regulations concerning reporting of and rights to any discovery or invention arising out of the contract; and
- (2) Requiring a contractor to include a similar provision in all subcontracts involving research and development, experimental, or demonstration work.

Sec. 24-413. - Copyrights and rights in data.

If a city contract is being funded in whole or in part by assistance from a federal agency, the contract shall include a provision giving the contractor notice of the applicable regulations concerning the rights of the United States to any plans, drawings, specifications, computer programs, technical reports, operating manuals, and similar work products developed and paid for under the contract.

Sec. 24-414. - Notice of federal public policy requirements.

If the city contract is being funded in whole or in part by assistance from a federal agency, and the contract is subject to one or more federal public policy requirements, such as: (i) equal employment opportunity; (ii) fair labor standards; (iii) energy conservation; (iv) environmental protection; or (v) other similar socioeconomic programs, the purchasing manager shall include contract provisions giving the contractor notice of these requirements and, where appropriate, including in those contract provisions the requirement that the contractor give a similar notice to all of its subcontractors.

Sec. 24-415. - Buy American requirements.

If a city contract is being funded in whole or in part by assistance from a federal agency, the city shall adhere to the appropriate buy American requirements of the federal agency providing the assistance.

Sec. 24-416. - Energy conservation.

If a city contract is being funded in whole or in part by assistance from a federal agency, the city's solicitation shall seek to promote energy conservation and shall comply with any mandatory standards and policies which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (PL 94-163).

(Code 1988, § 25.5-166)

Sec. 24-417. - Small, women-owned and minority business enterprises.

(a) *Expand participation.* If a city contract is being funded in whole or in part by assistance from a federal agency, the purchasing manager shall take affirmative steps to ensure that small, women-owned, and minority businesses are utilized when possible as sources of supplies, services, and construction items.

(b) *Examples of affirmative steps.* Affirmative steps to be taken shall include the following:

- (1) Including qualified small, women-owned, and minority businesses on solicitation lists;
- (2) Ensuring that small, women-owned, and minority businesses are solicited whenever they are potential sources;
- (3) When economically feasible, dividing total requirements into smaller tasks or quantities to permit maximum small, women-owned, and minority business participation;
- (4) Where the requirement permits, establishing delivery schedules which will encourage participation by small, women-owned, and minority business; and
- (5) Using the services and assistance of the small business administration or the office of minority business enterprise of the department of commerce, as required.

(c) *Pass-through to subcontracts.* A contractor awarded a federally funded contract shall take the affirmative steps, as linked in subsection (b) of this section, in awarding its subcontracts.

Sec. 24-418. - Labor surplus area businesses.

If a city contract is being funded in whole or in part by assistance from a federal agency, the purchasing manager is encouraged to procure supplies, services, and construction items from businesses located in labor surplus areas.

Sec. 24-419. - Architectural and engineering services

(a) If a city contract is being funded in whole or in part by assistance from a federal agency, the city shall use qualifications-based competitive proposal procedures when contracting for Architectural and engineering services as defined in 40 U.S.C. §541 et seq. and 49 U.S.C. §5325(d). Services subject to this requirement include but are not necessarily limited to program management, construction management, feasibility studies, preliminary engineering, design, architectural, engineering, surveying, mapping, and related services.

(b) Qualifications-based competitive proposal procedures require that:

- (1) An offeror's qualifications be evaluated;
- (2) Price be excluded as an evaluation factor;
- (3) Negotiations be conducted with only the most qualified offeror; and
- (4) Failing agreement on price, negotiations with the next most qualified

offeror be conducted until a contract award can be made to the most qualified offeror whose price is fair and reasonable to the city.

(c) These qualifications-based competitive proposal procedures will be used for the procurement of the services listed above. This method of procurement will not be used to obtain other types of services even though a firm that provides architectural and engineering services is also a potential source to perform other types of services.

(d) The city will use article III, source selection and contract information, division 1, professional and technical services procurement to procure architectural and engineering services in accordance with the city's procurement code as amended.

Ray Sartin

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From: Jagan Butler [jabutler@ad.nmsu.edu]
Sent: Monday, April 23, 2012 2:55 PM
To: Ray Sartin
Subject: FW: Confermation - Healthy Homes Strategic Planning Meeting April 18th

Hi Ray,

Didn't select reply all, sorry.

Jagan

From: Jagan Butler
Sent: Monday, April 23, 2012 2:53 PM
To: 'Amanda Evans'
Cc: joe mcclintock (jmcclintock@sccog-nm.com)
Subject: RE: Confermation - Healthy Homes Strategic Planning Meeting April 18th

Yes. We would want both classes. Ray felt they would be different target audiences. Also, the South Central Council of Government has a grant that is promoting the same things you are promoting. They have some \$ to cover the same target group you are reaching. It feels like the same grant. I asked Joe McClintock about it and he has not gotten back to me. Is this the same grant? If so would we be able to tap into his resources and that would help us extend the training opportunities down south into 2013?

I have Cc Joe on this email.

Jagan

From: Amanda Evans [mailto:amanda.evans@sfcc.edu]
Sent: Monday, April 23, 2012 2:44 PM
To: Jagan Butler; Ray Sartin
Subject: RE: Confermation - Healthy Homes Strategic Planning Meeting April 18th

Yes we can do that. We are supposed to have completed the numbers trained under the grant by the end of December although the grant continues through May 2013, so if we have money remaining for training we will continue it through then.

Would you want the Lead RRP training also for both locations? Also, the more people we can get into the training for free under the grant, the better it is for me, especially adding in the Lead class.

Amanda

Amanda Evans
Project Manager, New Mexico EnergySmart Academy
Director, Center of Excellence for Green Building and Energy Efficiency
Santa Fe Community College
505-428-1805
505-690-2603
http://www.sfcc.edu/NM_energysmart_academy
greentraining.sfcc.edu

4/24/2012

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CENTER OF EXCELLENCE
GREEN BUILDING/
ENERGY EFFICIENCY

From: Jagan Butler [<mailto:jabutler@ad.nmsu.edu>]
Sent: Monday, April 23, 2012 2:35 PM
To: Amanda Evans; Ray Sartin
Subject: RE: Confermation - Healthy Homes Strategic Planning Meeting April 18th

Hi Amanda,

When does our grant end. I would like to support you in getting training in several communities down south. Based on the partners that are participating in the NM-SPAG, we would be able to offer training in Roswell and also in the Deming Silver City area. On the two dates you mentioned. Could we offer training on both, as a start? One in one community and one in the another?

Jagan

From: Amanda Evans [<mailto:amanda.evans@sfcc.edu>]
Sent: Monday, April 23, 2012 2:11 PM
To: Ray Sartin; Jagan Butler
Subject: RE: Confermation - Healthy Homes Strategic Planning Meeting April 18th

Oh I can do that if you would like. I was just thinking of the HH class.

Amanda

Amanda Evans
 Project Manager, New Mexico EnergySmart Academy
 Director, Center of Excellence for Green Building and Energy Efficiency
 Santa Fe Community College
 505-428-1805
 505-690-2603
http://www.sfcc.edu/NM_energysmart_academy
greentraining.sfcc.edu



CENTER OF EXCELLENCE
GREEN BUILDING/
ENERGY EFFICIENCY

From: Ray Sartin [<mailto:RSartin@las-cruces.org>]
Sent: Monday, April 23, 2012 2:09 PM
To: Jagan Butler
Cc: Amanda Evans

4/24/2012

Subject: RE: Confermation - Healthy Homes Strategic Planning Meeting April 18th

Hi, thanks for the info, I will need a few days to determine which date to use, as I need to ensure the venue first. Did you decide not to line up the LBP RRP class concurrently with the HH class?

From: Jagan Butler [<mailto:jabutler@ad.nmsu.edu>]
Sent: Monday, April 23, 2012 11:45 AM
To: Ray Sartin
Subject: FW: Confermation - Healthy Homes Strategic Planning Meeting April 18th

Here are the dates we have proposed for the HH training. What do you think? I will be away on the 31st and 1st, but that shouldn't be a problem.

Jagan

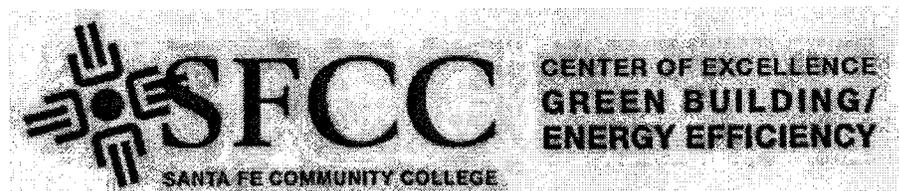
From: Amanda Evans [<mailto:amanda.evans@sfcc.edu>]
Sent: Monday, April 23, 2012 8:51 AM
To: Jagan Butler
Subject: RE: Confermation - Healthy Homes Strategic Planning Meeting April 18th

Hi Jagan,

The best available dates are 31st May and June 1st, OR June 22 and 23.
Hope one of these might work.

Amanda

Amanda Evans
Project Manager, New Mexico EnergySmart Academy
Director, Center of Excellence for Green Building and Energy Efficiency
Santa Fe Community College
505-428-1805
505-690-2603
http://www.sfcc.edu/NM_energysmart_academy
greentraining.sfcc.edu



From: Jagan Butler [<mailto:jabutler@ad.nmsu.edu>]
Sent: Monday, April 23, 2012 8:41 AM
To: Amanda Evans
Subject: RE: Confermation - Healthy Homes Strategic Planning Meeting April 18th

Good Morning Amanada,

4/24/2012

232

I spoke to Ray Sartin Las Cruces Development Department and we can get the required # of participants to both trainings here in Las Cruces. If you can look at our calendar for one month out and give us a couple of dates we will do the rest.

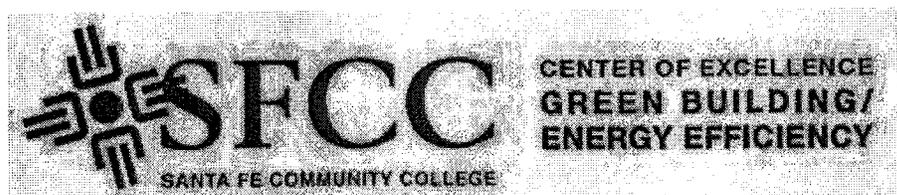
Jagan ☺

From: Amanda Evans [<mailto:amanda.evans@sfcc.edu>]
Sent: Friday, April 13, 2012 1:01 PM
To: Jagan Butler
Subject: RE: Confermation - Healthy Homes Strategic Planning Meeting April 18th

I'll be there also. And if you want to put SFCC on the list for next time as the state training partner for the National Center for Healthy Housing, that would be great.

Thanks,
 Amanda

Amanda Evans
 Project Manager, New Mexico EnergySmart Academy
 Director, Center of Excellence for Green Building and Energy Efficiency
 Santa Fe Community College
 505-428-1805
 505-690-2603
http://www.sfcc.edu/NM_energysmart_academy
greentraining.sfcc.edu



From: Jagan Butler [<mailto:jabutler@ad.nmsu.edu>]
Sent: Friday, April 13, 2012 12:51 PM
To: pineappleman961@gmail.com; joana_01@hotmail.com; seniors1@tularosa.net; k.swope@tularosa.net; TracyW.Wohl@state.nm.us; Amanda Evans; Koukel, Sonja; literacydir@dfn.com; karvan@ncnmedd.com; diane_ventura@bingaman.senate.gov; mrudloff@tierradelsolhousing.org; dbrisenol@lacasahealth.com; dbrisenol@lacasahealth.com; c.purcell@roswell-nm.gov; Beverly Allen-Ananins@tomudall.senate.gov; tamarar@nmlegalaid.org; heidi.krapfl@state.nm.us; deyonne.sandoval@state.nm.us; barbara.toth@state.nm.us; dbustamante@zianet.com; mfurze@housingnm.org; Beatriz Favela; Claudia Leyva; jomcen@msn.com; rsartin@las-cruces.org; mpugh@helpnm.com; smumford@qwestoffice.net; trujilloa@caasnm.org; Dyan.Ellington@state.nm.us; eengelbrecht@lungnewmexico.org; Email.; ssapien@lcdfnm.org; russdoss@hotmail.com; pclarke@oterohabitat.org; Jagan Butler; Dawn Z. Hommer
Subject: Confermation - Healthy Homes Strategic Planning Meeting April 18th

Hello Health, Housing, Safety and Community Groups,

This is to confirm your participation in the Roswell Healthy Homes Strategic Planning Meeting on April 18th. This is the second in a series of meeting being held in the southern part of the state to support the development of a Healthy Home Strategic Plan for the state. I have attached the March 15th meeting minutes and a list of the participants. Please take a few minutes to review

4/24/2012

what was covered in meeting one and the stakeholder who attended.

We have 39 participants registered for next week's meeting, coming from a variety of sectors in the community. It is exciting to see the great interest in Healthy Homes. Working together we can make a difference in the lives of New Mexicans.

See you on April 18th, meeting starts at 10:00am sharp.

Best Western Plus Sally Port Inn and Suits,
2000 N. Main Street, Roswell, NM 88201
(575) 622-6430

Please get there early to pick up your meeting packet. Also if you attended the meeting in Las Cruces please bring your binder. We will have handout materials available for you.

Jagan ☺

Did you know? – Lead may be found in pre-1978 housing paint, water pipes, vinyl mini-blinds, soil and toys. Childhood Lead Poisoning can cause problems with learning, growth and behavior that last a lifetime. It is very toxic especially to children. Lead paint tastes sweet and a chip the size of a rice grain is enough to increase blood lead levels in children.

Jagan Butler
Program Coordinator
SoAHEC at NMSU
4003 Geothermal Drive
Las Cruces, NM 88011
575-646-4738 Office
575-644-8514 Cell
575-646-6413 Fax

Grantee Name: **Las Cruces**

CPMP Version 2.0

Project Name: CDBG & HOME Administration				
Description:	IDIS Project #: 1 UOG Code: NM350336 LAS CRUCES			
Overall Administration of the City's CDBG and HOME programs, including oversight, fair housing, compliance monitoring, environmental and labor compliance, and public services oversight/implementation.				
Location:	Priority Need Category			
City of Las Cruces City Hall, 700 N. Main St., LasCruces, NM 8800	Select one: Planning/Administration ▼			
Expected Completion Date:	Explanation:			
6/30/2013	Implementation of both the CDBG and HOME programs.			
Objective Category	Specific Objectives			
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	1			
Outcome Categories	2			
<input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input checked="" type="checkbox"/> Sustainability	3			
Project-level Accomplishments	Accompl. Type: ▼ Proposed	Accompl. Type: ▼ Proposed		
	Underway	Underway		
	Complete	Complete		
	Accompl. Type: ▼ Proposed	Accompl. Type: ▼ Proposed		
	Underway	Underway		
	Complete	Complete		
	Accompl. Type: ▼ Proposed	Accompl. Type: ▼ Proposed		
	Underway	Underway		
	Complete	Complete		
Proposed Outcome	Performance Measure	Actual Outcome		
N/A	N/A	N/A		
21A General Program Administration 570.206 ▼	Matrix Codes ▼			
21H HOME Admin/Planning Costs of PJ (subject to 5% cap) ▼	Matrix Codes ▼			
Matrix Codes ▼	Matrix Codes ▼			
Program Year 1	CDBG ▼	Proposed Amt. 211268	Fund Source: ▼	Proposed Amt.
		Actual Amount 211268		Actual Amount
	HOME ▼	Proposed Amt. 51695	Fund Source: ▼	Proposed Amt.
		Actual Amount 51695		Actual Amount
	Accompl. Type: ▼	Proposed Units	Accompl. Type: ▼	Proposed Units
		Actual Units		Actual Units
	Accompl. Type: ▼	Proposed Units	Accompl. Type: ▼	Proposed Units
		Actual Units		Actual Units

Program Year 2	CDBG	▼	Proposed Amt.	168030	Fund Source:	▼	Proposed Amt.	
			Actual Amount	168030			Actual Amount	
	HOME	▼	Proposed Amt.	36000	Fund Source:	▼	Proposed Amt.	
			Actual Amount	36000			Actual Amount	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
Program Year 3	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
Program Year 4	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
Program Year 5	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	

Grantee Name: **Las Cruces**

CPMP Version 2.0

Project Name: Home Rehabilitation Program Administration						
Description:	IDIS Project #: 2 UOG Code: NM350336 LAS CRUCES					
Overall administration of the City's Home Rehabilitation Program, including the set-up of individual activities under separate activity numbers. Includes qualification of clients and oversight of construction and loan collections for qualified homeowners. Also includes oversight of the mobile home ramp program and the City's allocation of funds from the State of New Mexico for NSP1.						
Location: City of Las Cruces City Hall, 700 N. Main St., Las Cruces, NM 88001	Priority Need Category: Select one: Owner Occupied Housing ▼					
Expected Completion Date: 6/30/2013	Explanation: Implementation of the owner-occupied home rehab, mobile home ramp grant, and NSP1 program.s					
Objective Category: <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	Specific Objectives:					
Outcome Categories: <input checked="" type="checkbox"/> Availability/Accessibility <input checked="" type="checkbox"/> Affordability <input checked="" type="checkbox"/> Sustainability	1 Improve the quality of owner housing ▼ 2 Improve access to affordable rental housing ▼ 3 ▼					
Project-level Accomplishments	04 Households ▼	Proposed 10	Accompl. Type: ▼	Proposed		
		Underway 5		Underway		
		Complete 15		Complete		
	04 Households ▼	Proposed 10	Accompl. Type: ▼	Proposed		
		Underway 2		Underway		
		Complete 12		Complete		
	Accompl. Type: ▼	Proposed	Accompl. Type: ▼	Proposed		
		Underway		Underway		
		Complete		Complete		
	Proposed Outcome		Performance Measure		Actual Outcome	
	12		Home Rehabs and mobile home ramps installed			
	14H Rehabilitation Administration 570.202 ▼			Matrix Codes ▼		
14A Rehab; Single-Unit Residential 570.202 ▼			Matrix Codes ▼			
16A Residential Historic Preservation 570.202(d) ▼			Matrix Codes ▼			
Program Year 1	CDBG ▼	Proposed Amt. 318977	Fund Source: ▼	Proposed Amt.		
		Actual Amount 318977		Actual Amount		
	HOME ▼	Proposed Amt.	Fund Source: ▼	Proposed Amt.		
		Actual Amount		Actual Amount		
	04 Households ▼	Proposed Units 15	Accompl. Type: ▼	Proposed Units		
		Actual Units		Actual Units		
	Accompl. Type: ▼	Proposed Units	Accompl. Type: ▼	Proposed Units		
		Actual Units		Actual Units		

Program Year 2	Fund Source: ▼	Proposed Amt.	500819	Fund Source: ▼	Proposed Amt.	
		Actual Amount	500819		Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units	12	Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Grantee Name: Las Cruces

CPMP Version 2.0

Project Name: Public Services					
Description:	IDIS Project #: 3 UOG Code: NM350336 LAS CRUCES				
Implementation of various public service projects through local non-profits in Las Cruces, NM. Activities include funding to homeless services provider, homeless day care center, homeless medical clinic, domestic violence shelter, and local soup kitchen					
Location:	Priority Need Category				
Varies by local non-profits	Select one: Homeless/HIV/AIDS ▼				
Expected Completion Date:	Explanation:				
6/30/2012	Operational funds to local non-profits that provide services to special needs clients.				
Objective Category	Specific Objectives				
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	1 Increase range of housing options & related services for persons w/ special needs ▼ 2 Improve the services for low/mod income persons ▼ 3				
Outcome Categories					
<input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input checked="" type="checkbox"/> Sustainability					
Project-level Accomplishments	01 People ▼	Proposed	1250	Accompl. Type: ▼	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed
		Underway			Underway
		Complete			Complete
Proposed Outcome	Performance Measure	Actual Outcome			
1000	People Served				
05 Public Services (General) 570.201(e) ▼	05M Health Services 570.201(e) ▼				
05G Battered and Abused Spouses 570.201(e) ▼	05N Abused and Neglected Children 570.201(e) ▼				
05L Child Care Services 570.201(e) ▼	Matrix Codes ▼				
Program Year 1	CDBG ▼	Proposed Amt.	136650	Fund Source: ▼	Proposed Amt.
		Actual Amount	136650		Actual Amount
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.
		Actual Amount			Actual Amount
	01 People ▼	Proposed Units	1250	Accompl. Type: ▼	Proposed Units
		Actual Units			Actual Units
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units
		Actual Units			Actual Units

Program Year 2	CDBG	▼	Proposed Amt.	122802	Fund Source:	▼	Proposed Amt.	
			Actual Amount	122802			Actual Amount	
	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	01 People	▼	Proposed Units	1250	Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units		
		Actual Units				Actual Units		
Program Year 3	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units		
		Actual Units				Actual Units		
Program Year 4	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units		
		Actual Units				Actual Units		
Program Year 5	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units		
		Actual Units				Actual Units		

Grantee Name: **Las Cruces**

CPMP Version 2.0

Project Name: MV Habitat for Humanity - Property Acquisition & SF home construction				
Description:	IDIS Project #: 5 UOG Code: NM350336 LAS CRUCES			
Property acquisition for scattered site lots by Mesilla Valley Habitat for Humanity in Las Cruces, NM for the development of affordable, owner-occupied housing using CDBG funds only. HOME funds will be used for other property acquisition, soft costs, and hard construction costs as allowed, including use of CHDO set-aside funds				
Location:	Priority Need Category			
Mesilla Valley Habitat for Humanity, 720 N. Santa Fe Dr., Las Cruces, NM 88001 at scattered sites to be determined	Select one: Owner Occupied Housing ▼			
Expected Completion Date: 6/30/2012	Explanation: Property acquisition of scattered site lots by Mesilla Valley Habitat for Humanity in Las Cruces, NM for the development of affordable, owner-occupied housing using CDBG. HOME funds will be used for other acquisition, soft costs, and hard construction costs.			
Objective Category <input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	Specific Objectives			
Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input checked="" type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Increase the availability of affordable owner housing ▼ 2 ▼ 3 ▼			
Project-level Accomplishments	10 Housing Units ▼	Proposed 9	10 Housing Units ▼	Proposed
		Underway		Underway
		Complete		Complete
	10 Housing Units ▼	Proposed 8	10 Housing Units ▼	Proposed
		Underway		Underway
		Complete		Complete
	10 Housing Units ▼	Proposed	Accompl. Type: ▼	Proposed
		Underway		Underway
		Complete		Complete
Proposed Outcome	Performance Measure	Actual Outcome		
8	Housing Units Created			
01 Acquisition of Real Property 570.201(a) ▼		Matrix Codes ▼		
12 Construction of Housing 570.201(m) ▼		Matrix Codes ▼		
Matrix Codes ▼		Matrix Codes ▼		
Program Year 1	CDBG ▼	Proposed Amt. 89446	HOME ▼	Proposed Amt. 40100
		Actual Amount 89446		Actual Amount 40100
	HOME ▼	Proposed Amt. 84633	Fund Source: ▼	Proposed Amt.
		Actual Amount 248633		Actual Amount
	10 Housing Units ▼	Proposed Units 8	Accompl. Type: ▼	Proposed Units
		Actual Units		Actual Units
	Accompl. Type: ▼	Proposed Units	Accompl. Type: ▼	Proposed Units
		Actual Units		Actual Units

Program Year 2	CDBG	Proposed Amt.	0	HOME	Proposed Amt.	36500
		Actual Amount	0		Actual Amount	36500
	HOME	Proposed Amt.	34507	Fund Source:	Proposed Amt.	
		Actual Amount	34507		Actual Amount	
	10 Housing Units	Proposed Units	8	Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	

Grantee Name: Las Cruces

CPMP Version 2.0

Project Name: CHDO Operating Assistance					
Description:	IDIS Project #: 7 UOG Code: NM350336 LAS CRUCES				
Community Housing Development Organization (CHDO) Operating Assistance, as allowed under the HOME Program, to Tierra del Sol and MV Habitat for Humanity					
Location:	Priority Need Category				
TDS - 201 E. Idaho Ave, Las Cruces, NM 88001 MVHfH - 720 N. Santa Fe St., Las Cruces, NM 88001	Select one: Other ▼				
Expected Completion Date: 6/30/2012	Explanation: CHDO Operating Assistance each year to the eligible CHDO's in Las Cruces, NM (generally, Mesilla Valley Habitat for Humanity & Tierra del Sol Housing Corporation)				
Objective Category <input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	Specific Objectives				
Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input checked="" type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Improve access to affordable owner housing ▼ 2 ▼ 3 ▼				
Project-level Accomplishments	09 Organizations ▼	Proposed 2	Accompl. Type: ▼	Proposed	
		Underway		Underway	
		Complete		Complete	
	Accompl. Type: ▼	Proposed	Accompl. Type: ▼	Proposed	
		Underway		Underway	
		Complete		Complete	
	Accompl. Type: ▼	Proposed	Accompl. Type: ▼	Proposed	
		Underway		Underway	
		Complete		Complete	
Proposed Outcome	Performance Measure	Actual Outcome			
2	Organizations assisted				
19B HOME CHDO Operating Costs (not part of 5% Admin ca	Matrix Codes				
Matrix Codes	Matrix Codes				
Matrix Codes	Matrix Codes				
Program Year 1	HOME ▼	Proposed Amt.	16000	Fund Source: ▼	Proposed Amt.
		Actual Amount	16000		Actual Amount
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.
		Actual Amount			Actual Amount
	08 Businesses ▼	Proposed Units	2	Accompl. Type: ▼	Proposed Units
		Actual Units	2		Actual Units
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units
		Actual Units			Actual Units

Program Year 2	HOME	▼	Proposed Amt.	18000	Fund Source:	▼	Proposed Amt.	
			Actual Amount	18000			Actual Amount	
	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	09 Organizations	▼	Proposed Units	2	Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units		
		Actual Units				Actual Units		
Program Year 3	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units		
		Actual Units				Actual Units		
Program Year 4	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units		
		Actual Units				Actual Units		
Program Year 5	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units		
		Actual Units				Actual Units		

Grantee Name: **Las Cruces**

CPMP Version 2.0

Project Name: Tierra del Sol - SF Housing				
Description:	IDIS Project #: 9 UOG Code: NM350336 LAS CRUCES			
Downpayment Assistance, property acquisition or hard construction costs for a single-family home(s) in Las Cruces by Tierra del Sol Housing Corporation (a CHDO). This includes both CHDO and non-CHDO funds.				
Location:	Priority Need Category			
TDS - 201 E. Idaho Ave., Las Cruces, NM 88001 at scattered sites to be determined in Las Cruces	Select one: Owner Occupied Housing ▼			
Expected Completion Date: 6/30/2012	Explanation: Downpayment assistance, property acquisition or hard construction cost for single-family home ownership.			
Objective Category <input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	Specific Objectives			
Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input checked="" type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Increase the availability of affordable owner housing ▼ 2 ▼ 3 ▼			
Project-level Accomplishments	10 Housing Units ▼	Proposed 10	Accompl. Type: ▼	Proposed
		Underway		Underway
		Complete		Complete
	10 Housing Units ▼	Proposed 10	Accompl. Type: ▼	Proposed
		Underway		Underway
		Complete		Complete
	Accompl. Type: ▼	Proposed	Accompl. Type: ▼	Proposed
		Underway		Underway
		Complete		Complete
Proposed Outcome	Performance Measure	Actual Outcome		
10	Housing Units created			
12 Construction of Housing 570.201(m) ▼	Matrix Codes ▼			
13 Direct Homeownership Assistance 570.201(n) ▼	Matrix Codes ▼			
Matrix Codes ▼	Matrix Codes ▼			
Program Year 1	HOME ▼	Proposed Amt. 37500	HOME ▼	Proposed Amt. 37500
		Actual Amount 37500		Actual Amount 37500
	Fund Source: ▼	Proposed Amt.	Fund Source: ▼	Proposed Amt.
		Actual Amount		Actual Amount
	10 Housing Units ▼	Proposed Units 5	10 Housing Units ▼	Proposed Units 5
		Actual Units		Actual Units
	Accompl. Type: ▼	Proposed Units	Accompl. Type: ▼	Proposed Units
		Actual Units		Actual Units

Program Year 2	HOME	▼	Proposed Amt.	198507	HOME	▼	Proposed Amt.	36500
			Actual Amount	198507			Actual Amount	36500
	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Accompl. Type:	▼	Proposed Units	10	Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
Program Year 3	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
Program Year 4	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
Program Year 5	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	

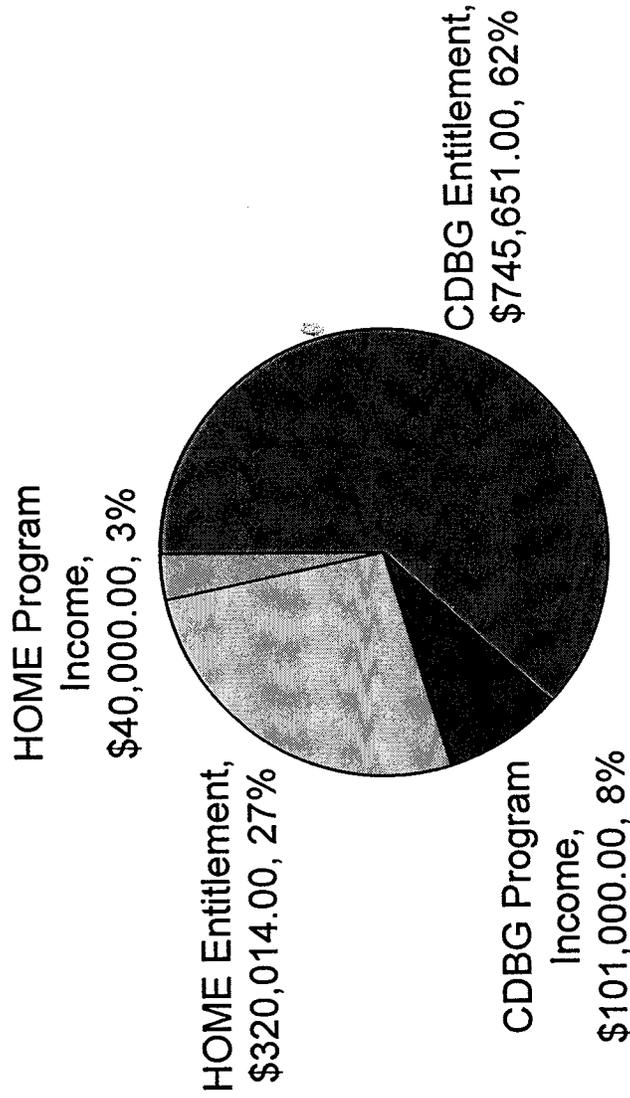
Grantee Name: Las Cruces

CPMP Version 2.0

Project Name: St. Lukes HVAC Rehab						
Description:	IDIS Project #: 12 UOG Code: NM350336 LAS CRUCES					
Rehabilitation of the Heating/Ventilation/Air Conditioning System (Air Conditioning only) for the local homeless health clinic (St. Luke's).						
Location: 999 W. Amador Ave., Building 1, Unit 3, Las Cruces, NM 88005	Priority Need Category Select one: Public Facilities ▼					
Expected Completion Date: (mm/dd/yyyy)	Explanation: AC system upgrades for the local homeless health clinic. 1/2 of funds must be provided as match or as a loan.					
Objective Category <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	Specific Objectives					
Outcome Categories <input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input checked="" type="checkbox"/> Sustainability	1 Improve quality / increase quantity of neighborhood facilities for low-income persons ▼ 2 ▼ 3 ▼					
Project-level Accomplishments	11 Public Facilities ▼	Proposed 1	Accompl. Type: ▼	Proposed		
		Underway		Underway		
		Complete		Complete		
	Accompl. Type: ▼	Proposed	Accompl. Type: ▼	Proposed		
		Underway		Underway		
		Complete		Complete		
	Accompl. Type: ▼	Proposed	Accompl. Type: ▼	Proposed		
		Underway		Underway		
		Complete		Complete		
Proposed Outcome	Performance Measure	Actual Outcome				
1	Public Facility improved					
03 Public Facilities and Improvements (General) 570.201(c) ▼	Matrix Codes ▼					
Matrix Codes ▼	Matrix Codes ▼					
Matrix Codes ▼	Matrix Codes ▼					
Program Year 1	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Program Year 2	CDBG	Proposed Amt.	55000	Fund Source:	Proposed Amt.	
		Actual Amount	55000		Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	11 Public Facilities	Proposed Units	1	Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	

PY2012 - Source of Funds



- CDBG Entitlement
- CDBG Program Income
- HOME Entitlement
- HOME Program Income

**2012 Action Plan
Projects - By Category and by Funding Source**

Category:	Project Description:	HOME	CDBG	2011 - 2015 Consolidated Plan	
				Goals	Objectives
Housing	Maintaining Housing Stock - Home Rehab	\$0.00	\$500,819.00	3	DH-3.1
	Single Family Housing Dev	\$306,014.00	\$0.00	1	DH-2.1
Public Services	Program Administration	\$0.00	\$22,802.00	4	SL-1.6
	Homeless (MVCH, Jardin, St. Lukes)	\$0.00	\$60,000.00	4	SL-1.6
	Domestic Violence (La Casa)	\$0.00	\$20,000.00	4	SL-1.6
	Children & Youth Programs (CASA)	\$0.00	\$20,000.00	4	SL-1.6
Infrastructure & Facilities	Public Facilities - St. Lukes HVAC Rehab	\$0.00	\$55,000.00	6	SL-1.5
	City of Las Cruces CHDO Operating (MVCH & TdS)	\$36,000.00 \$18,000.00	\$168,030.00 \$0.00	1,3,5,6 1	N/A DH-2.3
GRAND TOTALS					
		\$360,014.00	\$846,651.00		

Source: City of Las Cruces

**2012 Action Plan
Percentages - By Category and by Funding Source**

Category:	Project Description	HOME Funding	HOME %	CDBG Funding	CDBG %	Combined Funding	%
Other	City of Las Cruces - Admin.	\$36,000.00	10.00%	\$168,030.00	19.85%	\$204,030.00	16.91%
Administration	CHDO - Operating Assistance	\$18,000.00	5.00%	\$0.00	0.00%	\$18,000.00	1.49%
	SUBTOTAL	\$54,000.00	15.00%	\$168,030.00	19.85%	\$222,030.00	18.40%
Public Services	All	\$0.00	0.00%	\$122,802.00	14.50%	\$122,802.00	10.18%
	SUBTOTAL	\$0.00	0.00%	\$122,802.00	14.50%	\$122,802.00	10.18%
Infrastructure & Facility	St. Lukes clinic HVAC upgrade	\$0.00	0.00%	\$55,000.00	6.50%	\$55,000.00	4.56%
	SUBTOTAL	\$0.00	0.00%	\$55,000.00	6.50%	\$55,000.00	4.56%
Affordable Housing	Maintaining Housing Stock	\$0.00	0.00%	\$500,819.00	59.15%	\$500,819.00	41.50%
	New Creation - Own-Occ Hsg	\$306,014.00	85.00%	\$0.00	0.00%	\$306,014.00	25.36%
	SUBTOTAL	\$306,014.00	85.00%	\$500,819.00	59.15%	\$806,833.00	66.86%
TOTAL		\$360,014.00	100%	\$846,651.00	\$15.94	\$1,206,665.00	100.00%

Source: City of Las Cruces

2012 ACTION PLAN PUBLIC COMMENT MEETING
April 10, 2012

Following are the summary minutes of the 2012 Action Plan Public Comment Meeting held on April 10, 2012, at 6:00 p.m., at Hermosa Heights Elementary School, 1655 E. Amador Avenue, Las Cruces, New Mexico.

Present: Maria Fahrenkrog (Community Development)
 Ray Sartin (Community Development)
 Paul Michaud (Community Development)
 Diana Garcia-Parra (Community Development)

No Public Present

Note: Staff waited for 20 minutes to ensure ample opportunity for members of the public to attend.

2012 ACTION PLAN PUBLIC COMMENT MEETING
April 5, 2012

Following are the summary minutes of the 2012 Action Plan Public Comment Meeting held on April 5, 2012, at 6:00 p.m., at the Munson Senior Center, 975 S. Mesquite, Las Cruces, New Mexico.

Present: Vera Zamora (Community Development)
Jan Lauterbach (Community Development)
Raymond Burchfield (Community Development)
Diana Garcia-Parra (Community Development)

No Public Present

Note: Staff waited for 20 minutes to ensure ample opportunity for members of the public to attend.

2012 ACTION PLAN INITIAL PUBLIC HEARING
January 26, 2012

Following are the summary minutes of the 2012 Action Plan Initial Public Hearing held on January 26, 2012, at 6:00 p.m., at Cesar Chavez Elementary cafeteria, , 5250 Holman Rd., Las Cruces, New Mexico.

Present: Ray Sartin (Community Development)
 Natalie Green (Community Development)
 Raymond Burchfield (Community Development)
 Diana Garcia-Parra (Community Development)

No Public Present

Note: Staff waited for 20 minutes to ensure ample opportunity for members of the public to attend.

2012 ACTION PLAN INITIAL PUBLIC HEARING
January 24, 2012

Following are the summary minutes of the 2012 Action Plan Initial Public Hearing held on January 24, 2012, at 6:00 p.m., at the Henry Benavidez Community Center, 1045 McClure Rd., Las Cruces, New Mexico.

Present: Vera Zamora (Community Development)
Jan Lauterbach (Community Development)
Jean Barnhouse-Garcia (Community Development)
Maria Fahrenkrog (Community Development)
Paul Michaud (Community Development)
Diana Garcia-Parra (Community Development)

No Public Present

Note: Staff waited for 20 minutes to ensure ample opportunity for members of the public to attend.

HEALTH AND HUMAN SERVICES ADVISORY COMMITTEE**February 29, 2012**

Following are the summary minutes from the Health and Human Services Advisory Committee meeting held on Wednesday, February 29, 2012, at 6:00 p.m., in Conference Room 1158 of the City Hall, 700 N. Main, Las Cruces, New Mexico.

MEMBERS PRESENT: Earl Nissen, Chair
Sue Patterson, Vice-Chair
Ardyth Norem
Ellen Weiss
Nancy Cano
Doug Boberg
Tina Hancock

STAFF PRESENT: Jean Barnhouse-Garcia
Natalie Green
William Slettom
Diana Garcia-Parra (Recording Secretary)

I. CALL TO ORDER

Meeting was called to order by Chairperson Earl Nissen at 5:57 p.m.

II. ROLL CALL

Jean Barnhouse-Garcia called the roll of the HHSAC members (above).

III. CONFLICT OF INTEREST INQUIRY BY BOARD CHAIRPERSON IN ACCORDANCE WITH ESTABLISHED PROGRAM PROCEDURES

Chairperson Nissen asked committee members if they had any conflicts of interest.

Doug Boberg advised he had a potential Conflict of Interest as he had served on the Board of the Mesilla Valley Community of Hope (MVCH) for several years and formally resigned in February of 2012. MVCH does commonly apply for and receive funding from the City through CDBG and the Health-Related Public Services. Mr. Boberg stated he would excuse himself from tonight's voting as he is awaiting the determination from the City's Legal Department and he would update the committee when he receives word.

1 Ms. Barnhouse-Garcia stated that under federal guidelines, there is a 1 year
2 waiting period. However, since it deals with City fund, they would need to wait
3 for legal opinion.

4
5 Tina Hancock mentioned that she had a potential Conflict of Interest as she
6 oversees the MA program that places MA students in internships with many of
7 the sub-recipients; however, she has no direct contact with the students or the
8 sub-recipients. Committee members all concurred that no conflict of interest
9 exists. Ms. Barnhouse-Garcia also stated there was no financial Conflict of
10 Interest.

11 12 **IV. INTRODUCTION OF NEW HHSAC MEMBERS**

13
14 Tina Hancock and Doug Boberg introduced themselves to the committee.

15 16 **V. FORMAL RECOMMENDATIONS FOR YEAR TWO – CDBG PUBLIC** 17 **SERVICES FUNDING TO CITY COUNCIL**

18
19 Ms. Barnhouse-Garcia went over the five agencies eligible for year two of CDBG
20 Public Services funding.

- 21
22 #1 MVCH – monitoring review ranged from good to excellent.
23 #2 Mesilla Valley CASA – outstanding job on their monitoring review.
24 #3 Jardin de los Ninos – monitoring review ranged from good to excellent.
25 #4 La Casa – outstanding job on their monitoring review.
26 #5 St. Luke's – outstanding job on their monitoring review.

27
28 Earl Nissen asked for a motion to accept all five agencies mentioned for year two
29 of CDBG Public Services funding.

30
31 Ardyth Norem so moved.

32
33 Ellen Weiss seconded.

34
35 All in favor. One recusal. Motion carried.

36 37 **VI. OTHER DISCUSSION**

38
39 None.

40 41 **VII. ADJOURNMENT**

42
43 Earl Nissen asked for a motion to adjourn.

44
45 Sue Patterson so moved.
46

Meeting adjourned at 6:25 p.m.

1
2
3
4
5

Earl Kim July 11-2012
Chairperson Date