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City of Las Cruces[®]
 PEOPLE HELPING PEOPLE

Council Action and Executive Summary

Item # 1 Ordinance/Resolution# 12-172

For Meeting of _____
 (Ordinance First Reading Date)

For Meeting of April 16, 2012
 (Adoption Date)

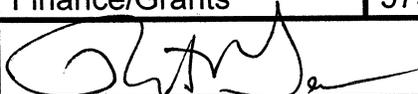
Please check box that applies to this item:

QUASI JUDICIAL LEGISLATIVE ADMINISTRATIVE

TITLE: A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES BRANIGAN CULTURAL CENTER TO ACCEPT A GRANT FROM THE NATIONAL ENDOWMENT FOR THE HUMANITIES IN THE AMOUNT OF \$1,000.00 WITH NO LOCAL MATCH REQUIREMENT AND TO ADJUST THE FY 2012 BUDGET.

PURPOSE(S) OF ACTION:

To accept grant and adjust budget.

COUNCIL DISTRICT: ALL		
<u>Drafter/Staff Contact:</u> Elizabeth Vega	<u>Department/Section:</u> Finance/Grants	<u>Phone:</u> 575-541-2717
<u>City Manager Signature:</u>		

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:

The Las Cruces Branigan Cultural Center will be showcasing a National Endowment for the Humanities *On the Road* exhibit entitled "The Bison: American Icon" starting June 22, 2012 and running through August 11, 2012. This exhibit explores the meaning and significance of the iconic bison from the Plains Indian culture of the 1800s through the commercial and national symbol of the present. It offers patrons the ability to educate themselves on the swift decline of the animal from the 1860s to 1890s and dispel common-held myths surrounding the bison.

The National Endowment for the Humanities has extended a grant in the amount of \$1,000.00 to the Branigan Cultural Center in conjunction with the exhibit to offset programming costs. The award will be used to fund lecturers and presenters at public events. There is no local match required for this grant award.

SUPPORT INFORMATION:

1. Resolution.
2. Exhibit "A", Award Letter.
3. Exhibit "B", Budget Adjustment.

(Continue on additional sheets as required)

SOURCE OF FUNDING:

Is this action already budgeted?	Yes	<input type="checkbox"/>	See fund summary below
	No	<input checked="" type="checkbox"/>	If No, then check one below:
	<i>Budget Adjustment Attached</i>	<input type="checkbox"/>	Expense reallocated from: _____
		<input type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)
		<input type="checkbox"/>	Proposed funding is from fund balance in the _____ Fund.
Does this action create any revenue?	Yes	<input checked="" type="checkbox"/>	Funds will be deposited into this fund: <u>2761 Other Operating Fund</u> in the amount of <u>\$1,000.00</u> for FY 2012.
	No	<input type="checkbox"/>	There is no new revenue generated by this action.

BUDGET NARRATIVE

Grant funds of \$1,000.00 will be deposited into Fund #2761 (Other Operating Fund) under project #22013 to be used by the City of Las Cruces Branigan Cultural Center to pay for programming charges related to "The Bison: American Icon" exhibit. No local match is required.

FUND EXPENDITURE SUMMARY:

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
Other Operating Fund	27205250-722190-22013	\$1,000.00	\$1,000.00*	\$0.00	N/A

* pending adjustment

OPTIONS / ALTERNATIVES:

1. Vote "Yes"; this will accept grant funds from the National Endowment for the Humanities in the amount of \$1,000.00 for expenses related to "The Bison: American Icon" exhibit.
2. Vote "No"; this is not an option since the funds are necessary for the Branigan Cultural Center to provide services to the community.
3. Vote to "Amend"; this is not an option as the grant agreement has been agreed upon by both parties.
4. Vote to "Table"; this not an option, as grant funds need to be accepted to meet submission deadlines.

REFERENCE INFORMATION:

N/A

(Continue on additional sheets as required)

RESOLUTION NO. 12-172

A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES BRANIGAN CULTURAL CENTER TO ACCEPT A GRANT FROM THE NATIONAL ENDOWMENT FOR THE HUMANITIES IN THE AMOUNT OF \$1,000.00 WITH NO LOCAL MATCH REQUIREMENT AND TO ADJUST THE FY 2012 BUDGET.

The City Council is informed that:

WHEREAS, the City of Las Cruces Branigan Cultural Center will be showcasing the National Endowment for the Humanities (NEH) *On the Road* exhibit "The Bison: American Icon" from June 22, 2012 until August 11, 2012; and

WHEREAS, a grant from the NEH will provide \$1,000.00 for expenses related to programming for the exhibit as demonstrated in Exhibit "A"; and

WHEREAS, there is no local match required to accept these funds; and

WHEREAS, the grant award will be used to fund lectures and presentations surrounding the topic of the exhibit.

NOW, THEREFORE, Be it resolved by the governing body of the City of Las Cruces:

(I)

THAT the City of Las Cruces Branigan Cultural Center is authorized to accept a grant in the amount of \$1,000.00, with no local match requirement.

(II)

THAT the FY 2012 Adopted Budget is hereby adjusted as reflected in Exhibit "B" attached hereto and made a part of this resolution.

(III)

THAT City staff is hereby authorized to do all deeds as necessary in the accomplishment of the herein above.

DONE AND APPROVED this ____ day of _____, 2012.

APPROVED:

Mayor

ATTEST:

City Clerk

(SEAL)

Moved by _____

Seconded by _____

APPROVED AS TO FORM:



City Attorney

VOTE:

Mayor Miyagishima: _____

Councillor Silva: _____

Councillor Smith: _____

Councillor Pedroza: _____

Councillor Small: _____

Councillor Sorg: _____

Councillor Thomas: _____



March 21, 2012

Miss Rebecca Slaughter
Museum Manager
City of Las Cruces
501 N Main Street
Las Cruces, NM 88001-1120

Ref: MR-50143-12

Dear Miss Slaughter:

I am delighted to inform you that the National Endowment for the Humanities has awarded a grant of \$1,000.00 in support of your project. Your application was considered carefully during the NEH review process, which includes peer review along with deliberation by the National Council on the Humanities and the Office of the Chairman.

I enclose the official notice of action from the NEH Office of Grant Management, which provides information on the grant period and the terms and conditions that apply to your project. Please review this material carefully. Address your questions either to the grants administrator or to the program officer whose names appear on the second page of the award notification.

Congratulations on your award. I wish you every success.

Sincerely,

A handwritten signature in cursive script that reads "James A. Leach".

James A. Leach
Chairman

OFFICIAL NOTICE OF ACTION
National Endowment for the Humanities

Award Recipient City of Las Cruces Institutional Grant Administrator : Miss Rebecca Slaughter (RSlaughter) Museum Manager City of Las Cruces 501 N Main Street Las Cruces, NM 88001-1120	Action Taken: Award	Date of Action: 3/21/2012
	ID Number: MR-50143-12	
	Award Period: From: 5/1/2012 To: 9/30/2012	
	Award Amounts Outright \$1,000.00 Federal Match \$0.00 Other \$0.00 Total Awarded \$1,000.00	Federal Matching Funds Amount Offered \$0.00 Offer Expires
Project Director Miss Rebecca Slaughter (RSlaughter) Museum Manager City of Las Cruces 501 N Main Street Las Cruces, NM 88001-1120		

Project Title:
NEH on the Road: Bison

Remarks:

All terms and conditions that apply to this award are attached and will be considered acceptable unless a written objection is submitted within thirty days of the date of this notice. Procedures for receiving payment are included in these terms and conditions.

This award was funded by the NEH program described in CFDA section 45.164

NEH Office of Grant Management Official



Susan Daisey
Director, Office of Grant Management

Award Recipient

GRANTEE: CITY OF LAS CRUCES

GRANT NUMBER: MR-50143-12

BASIS OF AWARD

This grant is made in support of the activities described in Endowment application MR-50143.

ENDOWMENT ADMINISTRATION OF THE AWARD

This grant has been funded by the Division of Public Programs.

Questions relating to project activities, the scope of the project, or changes in key project personnel should be addressed to:

Kathleen Mulvaney
National Endowment for the Humanities
Division of Public Programs, Room 426
1100 Pennsylvania Avenue, NW
Washington, DC 20506
Telephone: (202) 606-8270
Fax: (202) 606-8557
E-mail: kmulvaney@neh.gov

Questions about the regulations that apply to the grant or requests for budget changes or extensions of the grant period should be addressed to:

Anne Lopez-Buitrago
National Endowment for the Humanities
Office of Grant Management, Room 311
1100 Pennsylvania Avenue, NW
Washington, DC 20506
Telephone: (202) 606-8575
Fax: (202) 606-8633
E-mail: alopez-buitrago@neh.gov

SPECIFIC TERMS AND CONDITIONS

The following terms and conditions apply to this grant:

1. The grantee has full responsibility for the conduct of project activities under an NEH award, for adherence to the award conditions, and for informing NEH during the course of the grant of any significant programmatic problems that have arisen.
2. The Endowment must be notified in the event that the project director is replaced. The institutional grant administrator must submit such notification to the NEH program officer identified above.
3. The grant period is the span of time designated in the grant award during which the grantee must undertake project activities. When the grantee determines that additional time is necessary to complete the original project, a written request for an extension of the grant period must be submitted to the NEH Office of Grant Management at least 30 days before the grant is scheduled to end. The request must be signed by the institutional grant administrator.
4. All printed program and publicity materials must include a credit to the National Endowment for the Humanities and to the Mid-America Arts Alliance.
5. **A final financial report for this grant will not be required.** However, in the event that the project is not carried out, the funds provided by this grant must be returned to the Endowment.
6. **A final performance report** for this grant must be submitted to the Mid-America Arts Alliance in accordance with the terms stipulated in your organization's contract with them.
7. **To receive payment of grant funds**, the institutional grant administrator shown on the Official Notice of Action must complete and submit the ACH Vendor/Miscellaneous Payment Enrollment Form (Standard Form 3881) to the NEH Accounting Office. To do this, go to the NEH web site at www.neh.gov (click on "Grant Management"), print a copy for signature by the authorized certifying official at your institution's bank, scan the signed copy and send it by e-mail to SF270-paymentrequest@neh.gov or fax it to the NEH Accounting Office at (202) 688-2613. Your NEH-assigned grant ID number, MR-50143, must be on the ACH form (under "Agency Information") for prompt payment of your request.

ALL TERMS AND CONDITIONS OF THIS GRANT WILL BE CONSIDERED ACCEPTABLE TO THE GRANTEE UNLESS A WRITTEN OBJECTION IS SUBMITTED WITHIN THIRTY DAYS FROM THE DATE OF THIS AWARD.

**CITY OF LAS CRUCES
ADOPTED BUDGET FY 2011/2012**

FUND	DIVISION		FUND TYPE	
Other Operating Grants Fund 2761	Finance		Special Revenue	
	FY 2010/11 Preliminary*	FY 2011/12 Adopted	Adjustments	FY 2011/12 Adjusted
RESOURCES				
Beginning Balance	\$ 0	0		0
REVENUES				
16006 Resources for Children & Youth, Inc	0	0		0
21008 Early Literacy Pilot Program	4,158	5,842		5,842
22007 Nanoscale Informal Science Education	10	3,000		3,000
22008 NASA 50 Years of Exploration	0	5,000		5,000
22013 The Bison: American Icon			1,000	1,000
25010 US Dept. of Agriculture	5,857	7,640		7,640
33005 DAC Homeland Security Fire Grant	2,095	33,377		33,377
33013 DAC Homeland Security Fire Grant	0	33,379		33,379
37021 National Night Out (Target Grant)	614	726		726
Total Revenues	\$ 12,734	88,964	1,000	89,964
Total Resources	\$ 12,734	88,964	1,000	89,964
EXPENDITURES				
16006 FYI Transitional Living Facility	\$ 0	0		0
21008 Early Literacy Pilot Program	4,158	5,842		5,842
22007 Nanoscale Informal Science Education	10	3,000		3,000
22008 NASA 50 Years of Exploration	0	5,000		5,000
22013 The Bison: American Icon			1,000	1,000
25010 Green Infrastructure Planning	5,857	7,640		7,640
33005 DAC Homeland Security Fire Grant	2,095	33,377		33,377
33013 DAC Homeland Security Fire Grant	0	33,379		33,379
37021 National Night Out (Target Grant)	614	726		726
Total Expenditures	\$ 12,734	88,964	1,000	89,964
ENDING BALANCE	\$ 0	0	0	0