



# City of Las Cruces<sup>8</sup>

PEOPLE HELPING PEOPLE

## Council Action and Executive Summary

Item # 2 Ordinance/Resolution# 12-151

For Meeting of \_\_\_\_\_  
(Ordinance First Reading Date)

For Meeting of March 5, 2012  
(Adoption Date)

Please check box that applies to this item:

QUASI JUDICIAL       LEGISLATIVE       ADMINISTRATIVE

**TITLE:** A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES, ON BEHALF OF THE SOUTHWEST BORDER HIGH INTENSITY DRUG TRAFFICKING AREAS (HIDTA) PROGRAM - NEW MEXICO, TO ACCEPT A GRANT AWARD MODIFICATION IN THE AMOUNT OF \$23,637.00 FROM THE EXECUTIVE OFFICE OF THE PRESIDENT, OFFICE OF NATIONAL DRUG CONTROL POLICY, AND TO ADJUST FY 2012 BUDGET.

**PURPOSE(S) OF ACTION:**

Accept grant increase and adjust the FY 2012 Budget.

<b>COUNCIL DISTRICT:</b> N/A		
<b>Drafter/Staff Contact:</b> S. Nicole Williams	<b>Department/Section:</b> Financial Services / Grant Administration	<b>Phone:</b> 541-2716
<b>City Manager Signature:</b>		

**BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:**

On February 13, 2012, the City of Las Cruces was notified by the Southwest Border High Intensity Drug Trafficking Areas (HIDTA) Program – New Mexico that the Executive Office of the President, Office of National Drug Control Policy has increased Federal grant award number G11SN0006A by \$23,637.00, bringing the total grant award amount to \$815,533.00. The City of Las Cruces acts as fiscal agent on behalf of HIDTA for the grant award. Grant funds are expressly used to support the Regional Interagency Drug Task Force and the Warren Reese Southern New Mexico High Intensity Drug Trafficking Area (HIDTA) Law Enforcement Center for various initiatives for FY 2011.

**SUPPORT INFORMATION:**

1. Resolution.
2. Exhibit "A", Letter dated February 13, 2012 from Southwest Border HIDTA – New Mexico.
3. Exhibit "B", Letter dated January 23, 2012 from the Executive Office of the President, Office of National Drug Control Policy and Grant Award Supplement Number 2.
4. Exhibit "C", Budget Adjustment.

(Continue on additional sheets as required)

**SOURCE OF FUNDING:**

<b>Is this action already budgeted?</b>	Yes	<input type="checkbox"/>	See fund summary below
	No	<input checked="" type="checkbox"/>	If No, then check one below:
	<i>Budget Adjustment Attached</i>	<input type="checkbox"/>	Expense reallocated from:
		<input checked="" type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)
	<input type="checkbox"/>	Proposed funding is from fund balance in the Fund.	
<b>Does this action create any revenue?</b>	Yes	<input checked="" type="checkbox"/>	Funds will be deposited into this fund: 7422 in the amount of \$23,637.00 for FY12.
	No	<input type="checkbox"/>	There is no new revenue generated by this action.

**BUDGET NARRATIVE**

Grant funding will be accounted for in Fund 7422: Metro HIDTA under project number 13012. The revised budget FY 2012 budget was \$791,896.00. Expenditures to date total \$628,241.18 leaving a current available balance of \$163,654.82. The grant increase will bring the available balance to \$177,291.82. Funds are drawn-down as needed by Metro HIDTA for expenses related to overtime, general supplies, and classified expenditures.

**FUND EXPENDITURE SUMMARY:**

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
Metro HIDTA	Various	\$23,637.00	\$163,654.82	\$0	None

**OPTIONS / ALTERNATIVES:**

1. Vote "Yes"; this will accept the grant increase and adjust the FY 2012 budget.
2. Vote "No"; this is not an option as the City has accepted the grant as fiscal agent for HIDTA.
3. Vote to "Amend"; this is not an option as grant funding is specific to approved initiatives as stipulated under the grant agreement between the Executive Office of the President, Office of National Drug Control Policy and the Southwest Border HIDTA – New Mexico.
4. Vote to "Table"; this is not an option as the City acts as fiscal agent for HIDTA and the increase is directed by the Executive Office of the President, Office of National Drug Control Policy.

**REFERENCE INFORMATION:**

N/A

(Continue on additional sheets as required)

**RESOLUTION NO. 12-151**

**A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES, ON BEHALF OF THE SOUTHWEST BORDER HIGH INTENSITY DRUG TRAFFICKING AREAS (HIDTA) PROGRAM - NEW MEXICO, TO ACCEPT A GRANT AWARD MODIFICATION IN THE AMOUNT OF \$23,637.00 FROM THE EXECUTIVE OFFICE OF THE PRESIDENT, OFFICE OF NATIONAL DRUG CONTROL POLICY, AND TO ADJUST FY 2012 BUDGET.**

The City Council is informed that:

**WHEREAS**, on February 13, 2012, the City of Las Cruces was informed that the Executive Office of the President, Office of National Drug Control Policy increased grant award number G11SN0006A by \$23,637.00, attached hereto as Exhibit "A" and made part of this resolution; and

**WHEREAS**, the grant increase brings the total grant award to \$815,533.00; and

**WHEREAS**, grant funds are expressly used to support the Regional Interagency Drug Task Force and the Warren Reese Southern New Mexico High Intensity Drug Trafficking Area Law Enforcement Center; and

**WHEREAS**, the City of Las Cruces acts as fiscal agent for the Southwest Border High Intensity Drug Trafficking Areas (HIDTA) Program, which is the recipient of the grant award.

**NOW, THEREFORE**, Be it resolved by the governing body of the City of Las Cruces:

**(I)**

**THAT** the City of Las Cruces is approved to accept the grant increase in the amount of \$23,637.00, on behalf of the Southwest Border High Intensity Drug Trafficking Areas Program, from the Executive Office of the President, Office of National

Drug Control Policy under grant number G11SN0006A; Exhibit "B", attached hereto and made part of this resolution.

(II)

THAT the City of Las Cruces FY 2012 budget is hereby adjusted as designated in Exhibit "C", Budget Adjustment, attached hereto and made part of this resolution.

(III)

THAT City Staff is hereby authorized to do all deeds necessary in the accomplishment of the herein above.

DONE AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

(SEAL)

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

APPROVED AS TO FORM:

  
\_\_\_\_\_  
City Attorney

VOTE:

Mayor Miyagishima: \_\_\_\_\_  
Councillor Silva: \_\_\_\_\_  
Councillor Smith: \_\_\_\_\_  
Councillor Pedroza: \_\_\_\_\_  
Councillor Small: \_\_\_\_\_  
Councillor Sorg: \_\_\_\_\_  
Councillor Thomas: \_\_\_\_\_



## Southwest Border HIDTA - New Mexico

### High Intensity Drug Trafficking Areas Program

2450 Lakeside Dr. Bldg. A, Las Cruces, NM 88007  
PH (575) 541-7501 Fax (575) 541-7510

February 13, 2012

Mr. Ken Miyagishima  
City of Las Cruces  
200 N. Church St.  
Las Cruces, NM 88004

Dear Mayor Miyagishima:

High Intensity Drug Trafficking (HIDTA) funds have been increased in the amount of \$23,637 as indicated on Modification 2 for various Initiatives for FY 11. The enclosed grant award modifications should be completed and **returned to the NM HIDTA Director's Office** as soon as possible.

Detailed information is provided in a letter to you from Michael K. Gottlieb, Deputy National HIDTA Director. *In his letter he does ask that you send the signed Award Modification to Miami; however I am asking that you return this paperwork to our office.* We will forward this information to the Miami Assistance Center to ensure that we have the same records.

If you have any questions, please contact Sandra A. Russell, Finance Director at (575) 541-7503.

Sincerely,

Ernesto "Ernie" Ortiz  
Director, Southwest Border HIDTA-New Mexico Region

Attachments

EO:sar



EXECUTIVE OFFICE<sup>13</sup> OF THE PRESIDENT  
OFFICE OF NATIONAL DRUG CONTROL POLICY  
Washington, D.C. 20503

January 23, 2012

Mr. Ken Miyagishima  
City of Las Cruces  
200 N Church ST  
Las Cruces, NM 88004

Dear Mayor Miyagishima:

Grant number G11SN0006A has been increased and now totals \$815,533.00.

The original of Modification 2 is enclosed. If you accept this Modification, sign the Modification and return a copy to the Assistance Center in Miami. Keep the original Modification for your file.

All terms and conditions of the original award apply to the Modification. If you have any questions pertaining to this grant award, please feel free to contact Lisa Newton at (202) 395-6639.

Sincerely,

A handwritten signature in black ink, appearing to read "MKG".

Michael K. Gottlieb  
Deputy National HIDTA Director

Enclosures

<b>Executive Office of the President Office of National Drug Control Policy</b>		<b>AWARD Grant</b>	Page 1 of 1
1. Recipient Name and Address Mr. Ken Miyagishima City of Las Cruces 200 N Church ST Las Cruces, NM 88004		4. Award Number: G11SN0006A	
		5. Grant Period: From 01/01/2011 to 12/31/2012	
1A. Subrecipient IRS/Vendor No.	6. Date: 1/23/2012	7. Action  Initial <input checked="" type="checkbox"/> Supplemental	
Subrecipient Name and Address	8. Supplement Number 2		
2A. Subrecipient IRS/Vendor No.:	9. Previous Award Amount:	\$791,896.00	
3. Project Title Multiple	10. Amount of This Award:	\$23,637.00	
	11. Total Award:	\$815,533.00	
12. The above Grant is approved subject to such conditions or limitations as are set forth in the original award.			
13. Statutory Authority for Grant: Public Law 112-10			
<b>AGENCY APPROVAL</b>		<b>RECIPIENT ACCEPTANCE</b>	
14. Typed Name and Title of Approving Official Michael K. Gottlieb Deputy National HIDTA Director		15. Typed Name and Title of Authorized Official Ken Miyagishima City of Las Cruces	
16. Signature of Approving ONDCP Official 		17. Signature of Authorized Recipient/Date	
<b>AGENCY USE ONLY</b>			
18. Accounting Classification Code DUNS: 077609279 EIN: 1856000147A2		19. HIDTA AWARD OND10B3SE1112 OND2000000 OC 4101 JID: 28889	

# Initiative Cash by HIDTA

FY 2011

Current Budget (net of reprogrammed funds)

HIDTA	Agency Name	Initiative	Cash	Type	Grant
SWB - New Mexico	City of Las Cruces	Fugitive/Violent Offender Task Force	15,080.00	Investigation	G11SN0006A
		Management and Coordination	118,591.00	Administration	G11SN0006A
		NM Investigative Support Center	187,196.00	Intelligence	G11SN0006A
		Regional Interagency Drug Task Force	385,164.00	Interdiction	G11SN0006A
		Southern Forensic Laboratory	109,502.00	Operations Support	G11SN0006A

**Agency Total : City of Las Cruces**

**815,533.00**

**Total**

**815,533.00**

# Budget Detail

2011 - SWB - New Mexico

Initiative - Fugitive/Violent Offender Task Force

Award Recipient - City of Las Cruces (G11SN0006A)

Resource Recipient - City of Las Cruces

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*Current Budget (net of reprogrammed funds)*

**\$23,637.00**

<b>Overtime</b>	<b>Quantity</b>	<b>Amount</b>
Overtime		\$5,000.00
<b>Total Overtime</b>		<b>\$5,000.00</b>
<b>Total Budget</b>		<b>\$5,000.00</b>

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# Budget Detail

2011 - SWB - New Mexico

Initiative - Management and Coordination

Award Recipient - City of Las Cruces (G11SN0006A)

Resource Recipient - City of Las Cruces

*Current Budget (net of reprogrammed funds)*

**\$23,637.00**

<b>Facilities</b>	<b>Quantity</b>	<b>Amount</b>
Facilities		\$3,691.00
<b>Total Facilities</b>		<b>\$3,691.00</b>
<b>Total Budget</b>		<b>\$3,691.00</b>

# Budget Detail

2011 - SWB - New Mexico

Initiative - NM Investigative Support Center

Award Recipient - City of Las Cruces (G11SN0006A)

Resource Recipient - City of Las Cruces

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<i>Current Budget (net of reprogrammed funds)</i>		<b><i>\$23,637.00</i></b>
<b>Facilities</b>	<b>Quantity</b>	<b>Amount</b>
Facilities		\$5,826.00
<b>Total Facilities</b>		<b>\$5,826.00</b>
	<b>Total Budget</b>	<b>\$5,826.00</b>

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# Budget Detail

2011 - SWB - New Mexico

Initiative - Regional Interagency Drug Task Force

Award Recipient - City of Las Cruces (G11SN0006A)

Resource Recipient - City of Las Cruces

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*Current Budget (net of reprogrammed funds)*

**\$23,637.00**

<b>Facilities</b>	<b>Quantity</b>	<b>Amount</b>
Facilities		\$5,846.00
<b>Total Facilities</b>		<b>\$5,846.00</b>
<b>Total Budget</b>		<b>\$5,846.00</b>

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# Budget Detail

2011 - SWB - New Mexico

Initiative - Southern Forensic Laboratory

Award Recipient - City of Las Cruces (G11SN0006A)

Resource Recipient - New Mexico Department of Public Safety

*Current Budget (net of reprogrammed funds)*

**\$23,637.00**

Facilities	Quantity	Amount
Facilities		\$3,274.00
<b>Total Facilities</b>		<b>\$3,274.00</b>
<b>Total Budget</b>		<b>\$3,274.00</b>

**CITY OF LAS CRUCES  
ADOPTED BUDGET FY 2011/2012**

<b>FUND</b>	<b>DIVISION</b>		<b>FUND TYPE</b>	
<b>HIDTA Grants Fund 7422</b>	<b>JPA/Fiscal Agent</b>		<b>Fiduciary</b>	
	<b>FY 2010/11 Actual</b>	<b>FY 2011/12 Adopted</b>	<b>Adjustment</b>	<b>FY 2011/12 Adjusted</b>
<b>RESOURCES</b>				
Beginning Balance	\$ 0	0		0
<b>REVENUES</b>				
HIDTA Grant I8PSNP562Z Project 13008	\$ 0	0		0
HIDTA Grant I9PSNP562Z Project 13009	30,875	0		0
HIDTA Grant I10PSNP562Z Project 13011	784,762	47,407		47,407
HIDTA Grant I11PSNP562Z Project 13012	0	791,896	23,637	815,533
<b>Total Revenues</b>	<b>\$ 815,637</b>	<b>839,303</b>	<b>23,637</b>	<b>862,940</b>
<b>Total Resources</b>	<b>\$ 815,637</b>	<b>839,303</b>	<b>23,637</b>	<b>862,940</b>
<b>EXPENDITURES</b>				
<b>HIDTA Grant I9PSNP562Z Project 13009</b>				
Personnel	\$ 24,982	0		0
Operating	5,893	0		0
<b>Total I9PSNP562Z</b>	<b>\$ 30,875</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>HIDTA Grant I10PSNP562Z Project 13011</b>				
Personnel	\$ 129,287	6,373		6,373
Operating	655,475	41,034		41,034
<b>Total I10PSNP562Z</b>	<b>\$ 784,762</b>	<b>47,407</b>	<b>0</b>	<b>47,407</b>
<b>HIDTA Grant I11PSNP562Z Project 13012</b>				
Personnel	\$ 0	122,435	5,000	127,435
Operating	0	669,461	18,637	688,098
<b>Total I11PSNP562Z</b>	<b>\$ 0</b>	<b>791,896</b>	<b>23,637</b>	<b>815,533</b>
<b>Total Expenditures</b>	<b>\$ 815,637</b>	<b>839,303</b>	<b>23,637</b>	<b>862,940</b>
<b>ENDING BALANCE</b>	<b>\$ 0</b>	<b>0</b>	<b>0</b>	<b>0</b>