

# City of Las Cruces®

PEOPLE HELPING PEOPLE

## Council Action and Executive Summary

Item # 14

Ordinance/Resolution# 12-123

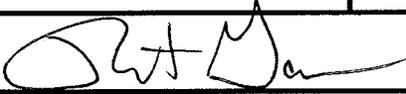
For Meeting of \_\_\_\_\_  
(Ordinance First Reading Date)

For Meeting of January 17, 2012  
(Adoption Date)

**TITLE:** A RESOLUTION APPROVING THE TRANSFER OF THE LOCATION OF STATE LIQUOR LICENSE #4004 TO BREWER OIL CO. D/B/A HOLIDAY CHEVRON, LOCATED AT 2645 SOUTH VALLEY DRIVE, LAS CRUCES, NEW MEXICO.

**PURPOSE(S) OF ACTION:**

To approve, disapprove, or not approve the transfer of the location of a liquor license.

<b>COUNCIL DISTRICT: 2</b>		
<b><u>Drafter/Staff Contact:</u></b> Monica Campbell	<b><u>Department/Section:</u></b> Legal	<b><u>Phone:</u></b> 541-2128
<b><u>City Manager Signature:</u></b>		

**BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:**

Pursuant to New Mexico Statutes, an application for the transfer of the location of a liquor license must be accompanied by a resolution of the City Council approving of and consenting to the transfer after a public hearing.

Brewer Oil Co. d/b/a Holiday Chevron applied to the Alcohol and Gaming Division of the Regulation and Licensing Department of the State of New Mexico ("Alcohol and Gaming") for the transfer of the location of State Liquor License #4004 to 2645 South Valley Drive, Las Cruces, New Mexico. Alcohol and Gaming granted preliminary approval on December 13, 2011.

The City Council is required to hold a public hearing within 45 days after the date of receipt of the preliminary approval from Alcohol and Gaming. A public hearing to review this issue is scheduled during the regular City Council meeting to be held on Tuesday, January 17, 2011, beginning at 1:00 p.m., in the City Council Chambers, City Hall, 700 North Main Street, Las Cruces, New Mexico. Notice of this public hearing was published in the *Las Cruces Bulletin* on December 30, 2011 and January 6, 2012, and in the *Las Cruces Sun-News* on January 1 and 8, 2012.

Council may approve or disapprove the transfer. However, Council's disapproval must be based on substantial evidence that the transfer of the location of the license would adversely affect the health, safety or welfare of the citizens of the City of Las Cruces.

Council may also fail to either approve or disapprove the license. If Council fails to approve or disapprove the license within 30 days after the public hearing, the Director of Alcohol and Gaming may give final approval of the license.

**SUPPORT INFORMATION:**

1. Resolution.
2. Exhibit "A". Alcohol and Gaming's letter with the application.
3. Attachment "1". Notice of Intent to Adopt published in the *Las Cruces Bulletin*.
4. Attachment "2". Notice of Intent to Adopt published in the *Las Cruces Sun-News*.
5. Attachment "3". Traffic Impact Report from the Traffic Engineering Section.
6. Attachment "4". Liquor License Impact Report (zoning) from Development Services.
7. Attachment "5". Business Registration Report from Development Services.
8. Attachment "6". Criminal Activity Report from the Las Cruces Police Department.
9. Attachment "7". Fire and Safety Compliance Report from the Las Cruces Fire Department.

**SOURCE OF FUNDING:**

Is this action already budgeted?  N/A	Yes	<input type="checkbox"/>	See fund summary below
	No	<input type="checkbox"/>	If No, then check one below:
	<i>Budget Adjustment Attached</i>	<input type="checkbox"/>	Expense reallocated from:
		<input type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)
		<input type="checkbox"/>	Proposed funding is from fund balance in the _____ Fund.
Does this action create any revenue?	Yes	<input checked="" type="checkbox"/>	Funds will be deposited into this fund: <u>1015-10180020-520002, Permits-Liquor Licenses</u> in the amount of <u>\$600.00</u> for FY12.
	No	<input type="checkbox"/>	There is no new revenue generated by this action.

**BUDGET NARRATIVE:**

N/A
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**FUND EXPENDITURE SUMMARY:**

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
N/A	N/A	N/A	N/A	N/A	N/A

(Continue on additional sheets as required)

**OPTIONS / ALTERNATIVES:**

1. Vote "Yes"; this will approve of and consent to the transfer of the location of State Liquor License #4004 and Alcohol and Gaming will continue with the application process.
2. Vote "No"; this must be based on substantial evidence that the transfer of the location of the license would adversely affect the health, safety or welfare of the citizens of the City of Las Cruces.
3. Vote to "Amend"; this is not permitted by the Liquor Control Act, NMSA 1978, Section 60-6B-4.
4. Vote to "Table"; this is not permitted by the Liquor Control Act, NMSA 1978, Section 60-6B-4.

**REFERENCE INFORMATION:**

N/A

**RESOLUTION NO. 12- 123****A RESOLUTION APPROVING THE TRANSFER OF THE LOCATION OF STATE LIQUOR LICENSE #4004 TO BREWER OIL CO. D/B/A HOLIDAY CHEVRON, LOCATED AT 2645 SOUTH VALLEY DRIVE, LAS CRUCES, NEW MEXICO.**

The City Council is informed that:

**WHEREAS**, Brewer Oil Co. d/b/a Holiday Chevron, located at 2645 South Valley Drive, Las Cruces, New Mexico, applied to the Alcohol and Gaming Division of the Regulation and Licensing Department of the State of New Mexico ("Alcohol and Gaming") for the transfer of the location of State Liquor License #4004; and

**WHEREAS**, on December 13, 2011, Alcohol and Gaming granted preliminary approval for the transfer of the location of the license, as evidenced by their letter and the application attached hereto; and

**WHEREAS**, pursuant to law, the application for the transfer of the location of a liquor license must be accompanied by a resolution of the City Council approving of and consenting to the transfer after a public hearing upon reasonable public notice of such hearing; and

**WHEREAS**, the City Council did on this date hold a public hearing after reasonable public notice setting forth the appropriate information concerning the public hearing. The City Council has considered the transfer of the location of the liquor license and it has determined that the approval of said license is not detrimental to the public health, safety or welfare of the City of Las Cruces.

**NOW, THEREFORE**, Be it resolved by the governing body of the City of Las Cruces:

(I)

THAT the transfer of the location State Liquor License #4004 to Brewer Oil Co. d/b/a Holiday Chevron, at 2645 South Valley Drive, Las Cruces, New Mexico, is hereby approved.

(II)

THAT a copy of this resolution shall be conveyed to the Director of the Alcohol and Gaming Division of the Regulation and Licensing Department, Post Office Box 25101, Santa Fe, New Mexico 87504-5101.

(III)

THAT City staff is hereby authorized to do all deeds as necessary in the accomplishment of the herein above.

DONE AND APPROVED on this 17 day of January 2012.

APPROVED:

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

(SEAL)

VOTE:  
Mayor Miyagishima: \_\_\_\_\_  
Councillor Silva: \_\_\_\_\_  
Councillor Smith: \_\_\_\_\_  
Councillor Pedroza: \_\_\_\_\_  
Councillor Small: \_\_\_\_\_  
Councillor Sorg: \_\_\_\_\_  
Councillor Thomas: \_\_\_\_\_

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

APPROVED AS TO FORM:

  
\_\_\_\_\_  
City Attorney

448

**New Mexico Regulation and Licensing Department  
ALCOHOL AND GAMING DIVISION**

Toney Anaya Building ▪ 2550 Cerrillos Road ▪ Santa Fe, New Mexico 87505  
PO Box 25101, Santa Fe, NM 87504-5101  
(505) 476-4875 ▪ Fax (505) 476-4595 ▪ www.rld.state.nm.us/agd

December 13, 2011

Certified Mail No.: 7006 3450 0000 3001 0562

City of Las Cruces  
Esther Martinez, City Clerk  
P.O. Box 20000  
Las Cruces, NM 88004-0000

Re: License / App. No.: License #4004 / A-798810  
Applicant Name: Brewer Oil Company  
Doing Business As: Holiday Chevron  
Proposed Location: 2645 S. Valley Drive  
Las Cruces, New Mexico 88001

**ATTENTION: Department or person responsible for conducting or preparing the public hearing for liquor license transfers or issuance of new liquor licenses.**

Greetings:

The Director of the Alcohol and Gaming Division has reviewed the referenced Application and is being forwarded to you in accordance with Section 60-6B-4 NMSA of the Liquor Control Act.

The Director of the Alcohol and Gaming Division has granted Preliminary Approval for the referenced application and is being forwarded to you in accordance with Section 60-6B-4 NMSA of the Liquor Control Act.

Within forty-five (45) days after receipt of a Notice from the Alcohol and Gaming Division, the governing body **shall** hold a Public Hearing in the question of whether the department should approve the proposed issuance or transfer. Notice of the Public Hearing required by the Liquor Control Act **shall** be given by the governing body by publishing a notice of the date, time, and place of the hearing at least once a week for two consecutive weeks in a newspaper of general circulation within the territorial limits of the governing body, **which requires that two weeks of publication must be satisfied before a hearing can be conducted.** The notice shall include: (A) Name and address of the Applicant/Licensee; (B) The action proposed to be taken by the Alcohol and Gaming Division; and (C) The location of the licensed premises. The governing body is required to send notice by certified mail to the Applicant of the date, time, and place of the Public Hearing. The governing body may designate a Hearing Officer to conduct the hearing. A record **shall** be made of the hearing.

**THE APPLICANT IS SEEKING A TRANSFER OF LOCATION OF LIQUOR LICENSE.**



Susana Martinez  
GOVERNOR

J. Dee Dennis, Jr.  
SUPERINTENDENT

Steven A. Reinhart, Esq.  
DIRECTOR

Alcohol and Gaming Division  
(505) 476-4875

Boards and Commissions Division  
(505) 476-4600

Construction Industries Division  
(505) 476-4700

Financial Institutions Division  
(505) 476-4885

Manufactured Housing Division  
(505) 476-4770

Securities Division  
(505) 476-4580

Administrative Services Division  
(505) 476-4800

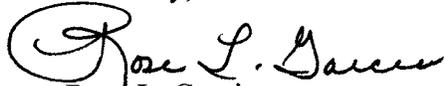
The governing body may disapprove the issuance or transfer of the license if:

- 1) The proposed location is within an area where the sale of alcoholic beverages is prohibited by the laws of New Mexico. (The governing body may disapprove if the proposed location is within 300 feet of a church or school unless the license has been located at this location prior to 1981 or unless the Applicant/Licensee has obtained a waiver from the Local Option District governing body for the proposed licensed premises).
- 2) The issuance or transfer would be in violation of a zoning or other ordinance of the governing body. The governing body may disapprove if the proposed location is not properly zoned. Because this office is in receipt of a Zoning Statement from the governing body, this is not a basis for disapproval. Attached is a copy of a Zoning Statement from the local governing body.
- 3) The issuance would be detrimental to the public health, safety, or morals of the residents of the Local Option District. Disapproval by the governing body on public health, safety, or morals must be based on and supported by substantial evidence pertaining to the specific prospective transferee or location and a copy of the record must be submitted to the Alcohol and Gaming Division.

Within thirty (30) days after the Public Hearing, the governing body **shall** notify the Alcohol and Gaming Division as to whether the local governing body has approved or disapproved the issuance or transfer of the license by signing the enclosed original Page 1 of the Application. The original Page 1 of the Application must be returned together with the notice of publication(s). If the governing body fails to either approve or disapprove the issuance or transfer of the license within thirty days after the Public Hearing, the Director may give Final Approval to the issuance or transfer of the license.

If the governing body disapproves the issuance or transfer of the license, it shall notify the Alcohol and Gaming Division within thirty (30) days setting forth the reasons for the disapproval. A copy of the Minutes of the Public Hearing shall be submitted to the Alcohol and Gaming Division with the notice of disapproval (Page 1 of the Application page noting disapproval).

Sincerely,



Rose L. Garcia  
 Hearing Officer  
 NM Regulation & Licensing Dept.  
 Alcohol & Gaming Division  
 Phone: 505-476-4552  
 Fax: 505-476-4595  
 Email: [rosel.garcia@state.nm.us](mailto:rosel.garcia@state.nm.us)

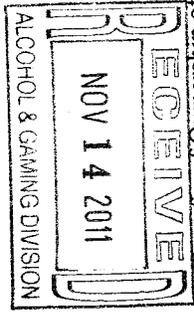
Enclosures:

1. Original Page 1 of the Application (must be signed and returned).
2. Copy of Page 2 of the Application.

Record Owner of License Brewer Oil Company  
Current D/B/A Name Brewer Sonoma Ranch  
Current Premise Address 4615 Sonoma Ranch Blvd.  
Las Cruces, New Mexico 88012

STATE OF NEW MEXICO  
REGULATION AND LICENSING  
DEPARTMENT  
ALCOHOL AND GAMING DIVISION  
P.O. BOX 25101 Santa Fe,  
New Mexico 87504-5101  
505-476-4570

State Liquor License # 4004 798810  
Application Number 998799  
Local Option (AGD use) \_\_\_\_\_



Liquor License Application  
Non Refundable Application Fee- \$200.00

Application is for: (check one) Change of Stock \_\_\_\_\_  
Transfer of Ownership and Location \_\_\_\_\_  
Change of Officers/Directors \_\_\_\_\_  
Transfer Location  Other \_\_\_\_\_  
Issue New License \_\_\_\_\_

AP ant is: Individual \_\_\_\_\_  
Corporation  Partnership (General or Limited) \_\_\_\_\_  
Limited Liability Company \_\_\_\_\_

NAME OF APPLICANT (company or individual):  
Brewer Oil Co. 2701 Candelaria Rd. NE, Albuquerque, New Mexico 87107  
TELEPHONE NUMBER 505-748-1248

Notice also to: Linda L. Aikin, Esq., 530B Harkle Road, Santa Fe, NM 87505 PH: 505-982-6224 FAX: 505-982-0352  
Phone Number for licensed premises 575-526-3406

DBA Name to be used: Holiday Chevron  
Physical Address Where License is to be used: 2645 S. Valley Drive, Las Cruces, New Mexico 88001  
(Street No./Highway No./State Road/City/County)

Mailing Address: 2701 Candelaria Rd. NE, Albuquerque, New Mexico 87107  
(Street No./P.O. Box/City/State/Zip)

Are alcoholic beverages currently being dispensed at the proposed location? Yes \_\_\_\_\_ No 4044  
If yes, give license number \_\_\_\_\_

I, Charles F. Brewer, as (title) President being first duly sworn upon oath deposes and says: that he/she is the applicant or is authorized by the applicant to make this application; that he/she has read the same; knows the contents thereof and that all statements therein contained are true. Applicant(s) agree(s) that if any statements or representations herein are found to be false, the Director may refuse to issue said license or may cause such license to be revoked at any time.

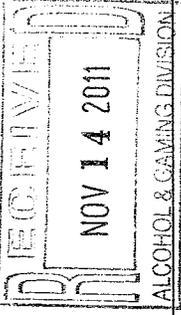
Signature of Applicant(s) C. Brewer Date 11/11/11  
Notary Public Use Only

SUBSCRIBED AND SWORN TO before me this 1st day of November, 2011 by Charles F. Brewer (Name of Person(s) Signing Above)  
NOTARY PUBLIC: Charles F. Brewer My Commission Expires: June 27, 2014

Local Governing Body of: \_\_\_\_\_ (CITY OR COUNTY) Hearing Held on: \_\_\_\_\_  
PLEASE CHECK ONE:  APPROVED  DISAPPROVED/CITY/COUNTY OFFICIAL (Signature and Title): \_\_\_\_\_

APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_ APPROVAL \_\_\_\_\_ DATE \_\_\_\_\_  
AGD Use Only DIRECTOR

PREMISES, LOCATION, OWNERSHIP & DESCRIPTION OF PREMISES



1. The land and building which is proposed to be the licensed premise is (check one):

Owned by Applicant  Leased by Applicant (attach copy of deed or lease) \_\_\_\_\_ Other (please provide details) \_\_\_\_\_

2. If the land and building are not owned by Applicant, please indicate the following:

A. Owner(s) \_\_\_\_\_

B. Date and Term of Lease \_\_\_\_\_

At \_\_\_\_\_ a hand drawn map, zoning map, or other map, showing the location of the proposed premises, and the main adjacent streets, roads or highways, in relation to the closest church and school properties. This map should be drawn on a sheet of paper no larger than 8 1/2 x 11 inches.

3. Premise location is zoned (example C-1) C-2 (Commercial Medium Intensity)

If the premise is zoned, attach zoning statement from local government giving location address, type of zone and stating whether alcoholic beverages are allowed at proposed location. If there is no zoning, attach confirmation from local government indicating there is no zoning.

4. Distance from nearest church \*(Property line of church to licensed premises-shortest distance).

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Miles, Feet Approx. 800 ft Name of Church St. James Episcopal Church Address-Location of Church 105 St. James St., Las Cruces, NM

5. Distance from nearest school \*(Property line of school to licensed premises-shortest distance).

Miles, Feet Approx. 3000 feet Name of School Las Cruces High School Address-Location of School 1755 El Paseo Rd., Las Cruces, NM

6. Distance from military installation (Property line of military installation to licensed premises-shortest distance).

Miles 30 miles Name of Military Installation White Sands Missile Range

7. Attach, on a separate sheet, the detailed floor plan for each level (floor) where alcoholic beverages will be sold or consumed. Show exterior walls, doors, and interior walls. This will be the licensed premise. The floor plan should be no larger than 8 1/2 x 11 inches, and must include the total square footage of premises.

\*If the distance is beyond 300 feet, but less than 400 feet, a registered engineer or licensed surveyor must complete a Survey Certificate showing the exact distance.

8. Type of Operation:

Lounge \_\_\_\_\_ Restaurant \_\_\_\_\_ Package \_\_\_\_\_ X \_\_\_\_\_ Racetrack \_\_\_\_\_ Hotel \_\_\_\_\_ Other (Please specify) \_\_\_\_\_



**AD FORM**  
**LAS CRUCES BULLETIN**  
**LEGAL CLASSIFIED**

City contact: Monica Campbell; 541-2014 / 541-2128

Proof of publication/bill to: City Clerk, PO Box 20000, Las Cruces, NM 88004

Dates to Publish: December 30, 2011 and January 6, 2012

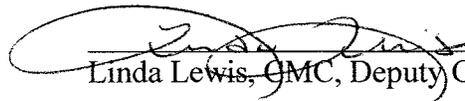
Copy to publish:

**NOTICE OF INTENT TO ADOPT**

Notice is hereby given that the Las Cruces City Council will hold a Public Hearing to discuss approval or disapproval of the Transfer of Location of State Liquor License #4004 to Brewer Oil Co. d/b/a Holiday Chevron, located at 2645 South Valley Drive, Las Cruces, New Mexico.

The Public Hearing will be held in conjunction with the regular meeting of the Las Cruces City Council to be held on Tuesday, January 17, 2012, at 1:00 p.m. in the City Council Chambers, 700 North Main Street, City Hall. If passed, the State of New Mexico Regulation & Licensing Department may approve the issuance.

Witness my hand and seal of the City of Las Cruces on this the 21 day of December 2011.

  
Linda Lewis, GMC, Deputy City Clerk



**AD FORM**  
**LAS CRUCES SUN NEWS**  
**LEGAL CLASSIFIED**

City contact: Monica Campbell; 541-2014 / 541-2128

Account No. 26484 (Bill to City Clerk, PO Box 20000, Las Cruces, NM 88004)

Dates to Publish: January 1 and 8, 2012

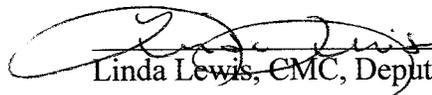
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Witness my hand and seal of the City of Las Cruces on this the 21 day of December 2011.

  
Linda Lewis, CMC, Deputy City Clerk



**INTER-DEPARTMENTAL  
MEMORANDUM**

=====

**TO:** Harry "Pete" Connelly, City Attorney

**FROM:** Dan Soriano, Traffic Engineer, Public Works 

**SUBJECT:** Traffic Investigation Report

**DATE:** December 22, 2011

=====

As requested, Traffic Engineering has completed a traffic investigation for Holiday Chevron located at 2645 S. Valley Drive, Las Cruces, New Mexico. The following information is submitted for review:

- Valley Drive at this location carries approximately 10,300 vehicles per day.
- Valley Drive is operated as a four lane roadway and primarily serves commercial properties.
- Access to the property in question is off of Valley Drive. No potential sight distance or operational problems exist.
- The speed limit on Valley Drive is set at 35 mph.

The approval of a Liquor License Transfer at this location does not appear it will adversely impact traffic operations along this segment of roadway.

Should any additional information be needed, please contact me.

City of Las Cruces  
Community Development Department

LIQUOR LICENSE IMPACT REPORT

Transfer of Location for Liquor License No. 4004/ A-798810

2645 S. Valley Drive  
Holiday Chevron

December 21, 2011

**LIQUOR LICENSE IMPACT REPORT  
Transfer of Ownership and Location**

**Holiday Chevron  
2645 S. Valley Drive**

The purpose of this report is to review, analyze and determine any possible impacts of a liquor license relating to land use and other planning related issues.

**PROPERTY INFORMATION:**

Location: 2645 S. Valley Drive  
Applicant: Brewer Oil Company  
Business Name: Holiday Chevron

**LAND USE AND ZONING INFORMATION:**

Subject Property Zoning: C-2 (Commercial Medium Intensity)  
(See attached Statement of Zoning and Vicinity Map)

Subject Property Current Land Use:

<u>Adjacent Land Uses</u>	<u>Zoning</u>	<u>Land Use</u>
North	C-2	Commercial
South	UD-UAZ	Commercial
East	C-2	Commercial
West	C-2	Commercial

**DISTANCE REQUIREMENTS:**

Greater than 300 feet to a school: YES  
Greater than 300 feet to a church: YES  
Greater than 300 feet to a military installation: YES

**TRAFFIC COUNT AND ACCESS INFORMATION:**

Roadway: Valley Drive  
Classification: Principal Arterial  
Number of Lanes: 5  
Site Access: 2  
Nearest Intersections: Valley Drive & La Posada Lane

**PARKING REQUIREMENTS:**

The 2001 Las Cruces Zoning Code, as amended, requires one (1) automobile space for every 200-300 sq. ft. of Gross Floor Area (GFA) and one (1) bicycle parking space for every 2,000 sq. ft. of GFA for a gas station with a convenience store in the C-2 zoning district.

**IMPACT ANALYSIS:**

The site of the Holiday Chevron is located along a principal arterial roadway. Valley Drive is designed to accommodate moderate to heavy traffic and land uses such as gas stations with convenience stores. The subject property is located in the C-2 zoning district where a gas station with a convenience store is a permitted use. The applicant is requesting a transfer of location of a liquor license. In terms of a transportation and land use perspective, this seems an appropriate location and request.

**STATEMENT OF ZONING**

The property located at 2645 S. Valley Drive, and having Parcel ID Numbers of 02-07815, in Las Cruces, New Mexico, is zoned as follows:

**C-2 (Commercial Medium Intensity)**

The above described property located in the City of Las Cruces, New Mexico, has been reviewed and found to be zoned as indicated above in accordance with the Las Cruces Zoning Atlas. Accordingly, I do hereby approve and issue this Statement of Zoning.

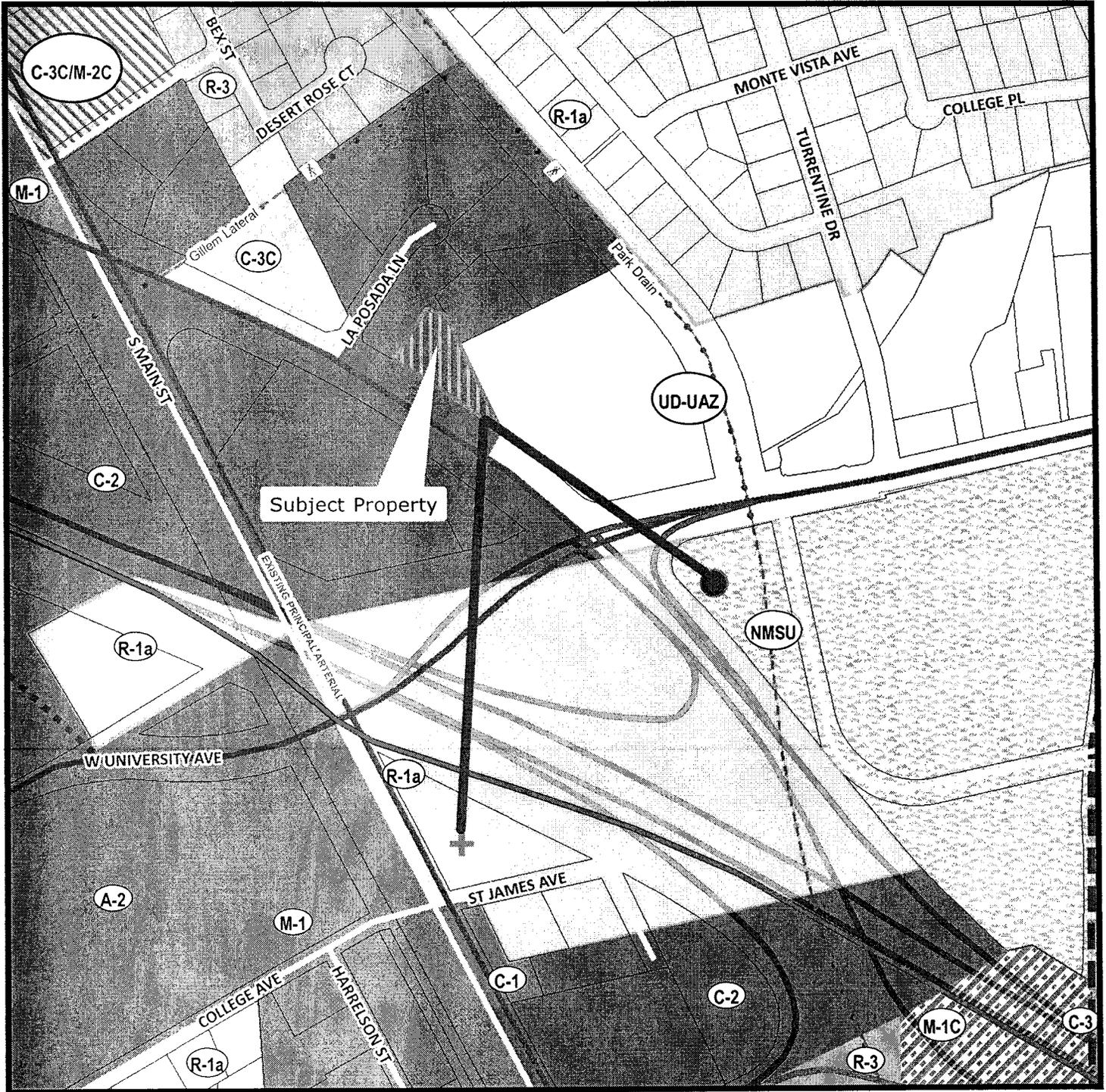
December 30, 2011  
Date

\_\_\_\_\_  
Lorenzo Vigil  
Planning Technician Senior

Comments: The C-2 district facilitates and encourages development of those uses which provide retail and service activities as a convenience to adjacent neighborhoods and whose use generally serves a population of 5,000 to 30,000. Retail packaged liquor sales is a permitted use in C-2 districts, provided all requirements as prescribed for liquor establishments by the State of New Mexico are met.

Please be advised that the information presented on this document is taken from the City of Las Cruces Zoning Atlas. Nothing shall prevent the City of Las Cruces from amending this information if review of the Zoning Ordinance shows the Atlas to be in error.

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**VICINITY MAP**



*This map was created by Community Development to assist in the administration of local zoning regulations. Neither the City of Las Cruces or the Community Development Department assumes any legal responsibilities for the information contained in this map. Users noting errors or omissions are encouraged to contact the City. (575) 528-3043.*

**2645 S. VALLEY DRIVE**  
**PARCEL ID#: 02-07815**  
**ZONING: C-2**  
**DISTANCE TO NEAREST SCHOOL: ~515 FEET (NMSU PROPERTY)**  
**DISTANCE TO NEAREST CHURCH: ~890 FEET**

**Community Development Department**  
 700 N Main St  
 Las Cruces, NM 88001  
 (575) 528-3222

-  **ZONING**
-  **SCHOOL**
-  **CHURCH**



**BUSINESS REGISTRATION REPORT – HOLIDAY CHEVRON**

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**From:** Lora Dunlap

Business Registration Certificate # 1699 renewed/issued 03/15/11 and expires 06/30/12.

Liquor License Certificate # 6724 renewed/issued 06/15/11 and expires 06/30/12.

Lora Dunlap  
Business Registrations  
Community Development  
City of Las Cruces  
P.O. Box 20000  
Las Cruces, NM 88004  
Office: 575-541-2287  
Fax: 575-528-3155

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**From:** Monica Campbell  
**Sent:** Tuesday, December 20, 2011 4:35 PM  
**To:** Lorenzo Vigil; Lora Dunlap  
**Cc:** Robert Kyle  
**Subject:** Liquor license report request-due Dec. 28

Attached is Alcohol and Gaming's preliminary approval letter and application for Holiday Chevron, 2645 S. Valley Drive.

Please review the letter and application and prepare the reports for zoning and for business registration.

In order to meet the time limits and publication deadlines imposed by law, the reports are due to my attention at the City Attorney's Office on or before **Wednesday, December 28, 2011**. The Council Action packet will be submitted for the January 17, 2012 City Council meeting.

Thank you.

Monica Campbell  
Legal Dept. Operations Analyst  
City of Las Cruces  
575-541-2014 / 575-541-2128  
Fax 575-541-2017



LAS CRUCES POLICE DEPARTMENT  
PO BOX 20000  
217 E. Picacho  
Las Cruces, New Mexico 88004

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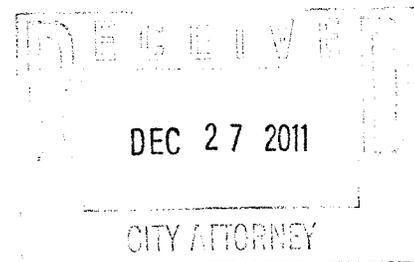
**DATE:** December 21, 2011  
**TO:** Pete Connelly, City Attorney  
**From:** Richard Williams, Chief of Police  
**Subject:** Holiday Chevron

I have reviewed all available statistical information obtained from the Las Cruces Police Department in reference to the attached liquor license application for Holiday Chevron located at 2645 S. Valley Drive Las Cruces, NM 88001.

No anomalies were found that would warrant denial of this license; therefore, I recommend the liquor license application for Holiday Chevron be approved.

A handwritten signature in black ink that reads 'Richard Williams'.

Richard Williams  
Chief of Police



## FIRE AND SAFETY COMPLIANCE REPORT – HOLIDAY CHEVRON

**From:** James VonSchriltz

I was assigned the inspection at 2645 S. Valley Dr.

I performed a fire inspection for the above location. The Chevron at this address had passed the LCFD's annual inspection with no issues.

I find no reasons to find this property or business out of compliance.

James VonSchriltz

**From:** Monica Campbell

**Sent:** Tuesday, December 20, 2011 4:33 PM

**To:** Travis Brown; Ted Sweetser; Billy Chaires

**Subject:** Liquor license report request-due Dec. 28

Attached is Alcohol and Gaming's preliminary approval letter and application for Holiday Chevron, 2645 S. Valley Drive.

Please review the letter and application and prepare the fire and safety compliance report.

In order to meet the time limits and publication deadlines imposed by law, the reports are due to my attention at the City Attorney's Office on or before **Wednesday, December 28, 2011**. The Council Action packet will be submitted for the January 17, 2012 City Council meeting.

Thank you.

Monica Campbell  
Legal Dept. Operations Analyst  
City of Las Cruces  
575-541-2014 / 575-541-2128  
Fax 575-541-2017