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City of Las Cruces[®]
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Council Action and Executive Summary

Item # 4 Ordinance/Resolution# 12-094

For Meeting of _____
 (Ordinance First Reading Date)

For Meeting of December 19, 2011
 (Adoption Date)

TITLE: A RESOLUTION APPROVING ROADRUNNER TRANSIT'S HOLIDAY SCHEDULE FOR THE 2012 CALENDAR YEAR.

PURPOSE(S) OF ACTION:

To set the RoadRUNNER Transit holiday service levels for the 2012 calendar year.

COUNCIL DISTRICT: ALL		
<u>Drafter/Staff Contact:</u> Margaret Hensley	<u>Department/Section:</u> Transportation/Transit	<u>Phone:</u> 575-541-2544
<u>City Manager Signature:</u>		

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:

Each year the Transit Section proposes RoadRUNNER Transit's holiday service schedule for the upcoming calendar year. The proposal for calendar year 2012 is consistent with service levels proposed in past years. The proposal for calendar year 2012 holiday service is presented in Exhibit "A".

The estimated cost for Transit service to operate holidays has been included in the Transit operating budget as in past years. Costs for holiday service include holiday pay for drivers, mechanics and dispatchers, as well as fuel and vehicle cleaning. The 2012 holidays falling in FY12 are currently budgeted. Holidays occurring in FY13 will have costs budgeted for in the FY13 budget.

SUPPORT INFORMATION:

1. Resolution.
2. Exhibit "A", Proposed Transit service levels for 2012.

(Continue on additional sheets as required)

SOURCE OF FUNDING:

Is this action already budgeted?	Yes	<input checked="" type="checkbox"/>	See fund summary below
	No	<input type="checkbox"/>	If No, then check one below:
	<i>Budget Adjustment Attached</i>	<input type="checkbox"/>	Expense reallocated from: _____
		<input type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)
		<input type="checkbox"/>	Proposed funding is from fund balance in the _____ Fund.
Does this action create any revenue?	Yes	<input checked="" type="checkbox"/>	Funds will be deposited into this fund: <u>5920 Transit</u> , in the amount of, <u>\$3,600</u> for <u>FY 2012</u> .
	No	<input type="checkbox"/>	There is no new revenue generated by this action.

BUDGET NARRATIVE

Estimated holiday fare revenue for calendar year 2012 is \$3,600.

FUND EXPENDITURE SUMMARY:

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
5920 (Transit)	Various operating and salary	FY12 \$25,000 FY13 \$25,000	\$25,000 TBD	0 N/A	N/A N/A

OPTIONS / ALTERNATIVES:

1. Vote "Yes"; this will officially align approved Transit holiday service for the 2012 calendar year with the entire city 2012 holiday schedule.
2. Vote "No"; this will make it more difficult to plan holiday service levels in a timely manner. Staff would request direction from Council whether holiday service should be provided.
3. Vote to "Amend"; this could increase or decrease the cost and level of service from what is proposed based on Council direction.
4. Vote to "Table"; Transit staff would provide Transit service as on previous holidays pending further Council direction.

REFERENCE INFORMATION:

N/A

RESOLUTION NO. 12-094

A RESOLUTION APPROVING ROADRUNNER TRANSIT'S HOLIDAY SCHEDULE FOR THE 2012 CALENDAR YEAR.

The City Council is informed that:

WHEREAS, the Transit section has proposed a holiday service schedule for the 2012 calendar year; and

WHEREAS, the Transit section is seeking Council approval for holiday service that will address public transportation needs for the calendar year 2012 including the New Year's Day holiday for 2013.

NOW, THEREFORE, Be it resolved by the governing body of the City of Las Cruces:

(I)

THAT the Transit holiday service schedule through January 1, 2013 is approved, attached hereto as Exhibit "A".

(II)

THAT City staff is hereby authorized to do all deeds necessary in the accomplishments of the herein above.

DONE AND APPROVED this _____ day of _____, 2011.

APPROVED:

Mayor

ATTEST:

City Clerk

(SEAL)

VOTE:

Mayor Miyagishima: _____
Councillor Silva: _____
Councillor Smith: _____
Councillor Pedroza: _____
Councillor Small: _____
Councillor Sorg: _____
Councillor Thomas: _____

Moved by: _____

Seconded by: _____

APPROVED AS TO FORM:



City Attorney

**CITY OF LAS CRUCES
2012 HOLIDAY SCHEDULE
Proposed Transit Service Levels**

January 3, 2012 through January 1, 2013

<u>HOLIDAY</u>	<u>DATE OF OBSERVANCE</u>	<u>SERVICE LEVEL</u>
Martin Luther King Day	Monday, January 16, 2012	1
Presidents Day	Monday, February 20, 2012	1
Memorial Day	Monday, May 28, 2012	2
Independence Day	Wednesday, July 4, 2012	2
Labor Day	Monday, September 3, 2012	2
Columbus Day	Monday, October 8, 2012	1
Veterans' Day (Observed)	Monday, November 12, 2012	1
Thanksgiving Day	Thursday, November 22, 2012	2
Thanksgiving Holiday	Friday, November 23, 2012	3
Winter Holiday	Monday, December 24, 2012	4
Christmas Day	Tuesday, December 25, 2012	2
New Year's Day	Tuesday, January 1, 2013	2

Service Levels:

- 1 = Regular service levels; Dial-a-Ride scheduler will be available by phone regular hours; administrative office will be closed.
- 2 = All service will be cancelled for these days.
- 3 = Saturday level of service offered (9:30 a.m. – 6:00 p.m.); Dial-a-Ride schedulers will be available by phone regular hours; administrative office will be closed.
- 4 = Fixed route and Dial-a-Ride will operate from 6:30 a.m. – 3:00 p.m.