



# City of Las Cruces<sup>®</sup>

PEOPLE HELPING PEOPLE

## Council Action and Executive Summary

Item # 3 Ordinance/Resolution# 12-093

For Meeting of \_\_\_\_\_  
(Ordinance First Reading Date)

For Meeting of December 19, 2011  
(Adoption Date)

**TITLE: A RESOLUTION TO AMEND THE TRANSIT HOLIDAY SCHEDULE FOR CALENDAR YEAR 2011 BY ADJUSTING ROADRUNNER TRANSIT SERVICE HOURS ON SATURDAY, DECEMBER 24, 2011 SO THAT DAY'S SERVICE HOURS WILL BE FROM 6:30 AM THROUGH 3:00 PM.**

### **PURPOSE(S) OF ACTION:**

To adjust holiday service on Saturday, December 24, 2011 to 6:30 am through 3:00 pm.

<b>COUNCIL DISTRICT: ALL</b>		
<b><u>Drafter/Staff Contact:</u></b> Margaret Hensley	<b><u>Department/Section:</u></b> Transportation/Transit	<b><u>Phone:</u></b> 575-541-2544
<b><u>City Manager Signature:</u></b>		

### **BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:**

The Transit section is requesting to adjust the 2011 Transit holiday service schedule for Saturday, December 24, 2011. This day, which is not an official city holiday, was not addressed in the original Resolution 11-151 that was approved by City Council on January 3, 2011.

Normal Saturday service hours are from 9:30 am through 6:00 pm. The Transit section is requesting that for December 24, 2011, the service hours be adjusted to 6:30 am through 3:00 pm. As approved last January, the Transit system will continue to provide service on Friday, December 23, (Winter Holiday) and will provide service on Monday, December 26, 2011, (Christmas Holiday) from 9:30 am through 6:00 pm.

This service adjustment will allow all Transit staff the opportunity to be with their friends and family on Christmas Eve and it will allow last minute shoppers an earlier opportunity that day to ride the bus.

This adjustment will have no budgetary impact and will allow Transit employees to work their full schedule with out having to account for shortened hours by using leave.

### **SUPPORT INFORMATION:**

1. Resolution.

(Continue on additional sheets as required)

**SOURCE OF FUNDING:**

Is this action already budgeted? N/A	Yes	<input type="checkbox"/>	See fund summary below
	No	<input type="checkbox"/>	If No, then check one below:
	Budget Adjustment Attached	<input type="checkbox"/>	Expense reallocated from: _____
		<input type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)
	<input type="checkbox"/>	Proposed funding is from fund balance in the _____ Fund.	
Does this action create any revenue? N/A	Yes	<input type="checkbox"/>	Funds will be deposited into this fund: _____ in the amount of \$_____ for FY_____.
	No	<input type="checkbox"/>	There is no new revenue generated by this action.

**BUDGET NARRATIVE**

N/A
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**FUND EXPENDITURE SUMMARY:**

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
N/A	N/A	N/A	N/A	N/A	N/A

**OPTIONS / ALTERNATIVES:**

1. Vote "Yes"; this will allow Transit employees to work their full schedule without using leave to compliment their hours, allow the Transit employees to start their holiday earlier, and allow bus patrons to finish up their last minute shopping earlier.
2. Vote "No"; this will make it more difficult for Transit employees to work their full schedules without using leave to compliment their hours and will not allow employees to be with friends and family on Christmas Eve.
3. Vote to "Amend"; this could increase or decrease the hours of service from what is proposed based on City Council direction.
4. Vote to "Table"; Transit staff would work the day as scheduled; the next council session would occur after December 24, 2011.

**REFERENCE INFORMATION:**

N/A

RESOLUTION NO. 12-093

**A RESOLUTION TO AMEND THE TRANSIT HOLIDAY SCHEDULE FOR CALENDAR YEAR 2011 BY ADJUSTING ROADRUNNER TRANSIT SERVICE HOURS ON SATURDAY, DECEMBER 24, 2011 SO THAT DAY'S SERVICE HOURS WILL BE FROM 6:30 AM THROUGH 3:00 PM.**

The City Council is informed that:

**WHEREAS**, City Council approved a holiday service schedule for RoadRUNNER Transit on January 3, 2011, in Resolution 11-151; and

**WHEREAS**, that schedule did not address service levels on Saturday, December 24, 2011, (Christmas Eve) which normally operates 9:30 am through 6:00 pm; and

**WHEREAS**, the Transit section requests to amend the approved holiday schedule so that transit services operate 6:30 am through 3:00 pm; and

**WHEREAS**, this adjustment will keep employee hours "whole" for this week and have no budgetary impact.

**NOW, THEREFORE**, Be it resolved by the governing body of the City of Las Cruces:

(I)

**THAT** the Transit section 2011 holiday service schedule be amended to operate service on Saturday, December 24, 2011, from 6:30 am through 3:00 pm.

(II)

**THAT** City staff is hereby authorized to do all deeds necessary in the accomplishments of the herein above.

**DONE AND APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

(SEAL)

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

APPROVED AS TO FORM:

  
\_\_\_\_\_  
City Attorney

VOTE:

Mayor Miyagishima: \_\_\_\_\_

Councillor Silva: \_\_\_\_\_

Councillor Smith: \_\_\_\_\_

Councillor Pedroza: \_\_\_\_\_

Councillor Small: \_\_\_\_\_

Councillor Sorg: \_\_\_\_\_

Councillor Thomas: \_\_\_\_\_