



Council Action and Executive Summary

Item # 5 Ordinance/Resolution# 12-077

For Meeting of _____
(Ordinance First Reading Date)

For Meeting of November 7, 2011
(Adoption Date)

TITLE: A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES TO ACCEPT AWARDED FUNDING ON BEHALF OF THE THOMAS BRANIGAN MEMORIAL LIBRARY FROM THE NEW MEXICO STATE LIBRARY, GRANTS-IN-AID PROGRAM FY 2011/2012 IN THE AMOUNT OF \$8,965.92 WITH NO MATCH REQUIREMENT AND TO ADJUST THE FY 2012 BUDGET.

PURPOSE(S) OF ACTION:

To accept funds and adjust budget.

COUNCIL DISTRICT: ALL		
<u>Drafter/Staff Contact:</u> Elizabeth Vega	<u>Department/Section:</u> Finance/Grants	<u>Phone:</u> 575-541-2717
<u>City Manager Signature:</u>		

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:

The Thomas Branigan Memorial Library received notification from the New Mexico State Library of a funding award on its behalf in the amount of \$8,965.92, for uses to include library collections, library staff salaries, library staff professional development, library equipment, or other operational expenditures associated with the delivery of library services.

There is no cash or in-kind match requirement for this funding and all funds must be expended by June 30, 2012.

SUPPORT INFORMATION:

1. Resolution.
2. Exhibit "A", Award Agreement.
3. Exhibit "B", Budget Adjustment.

SOURCE OF FUNDING:

Is this action already budgeted?	Yes	<input type="checkbox"/>	See fund summary below
	No	<input checked="" type="checkbox"/>	If No, then check one below:
	<i>Budget Adjustment Attached</i>	<input type="checkbox"/>	Expense reallocated from: _____
		<input checked="" type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)
		<input type="checkbox"/>	Proposed funding is from fund balance in the _____ Fund.
Does this action create any revenue?	Yes	<input checked="" type="checkbox"/>	Funds will be deposited into this fund: <u>2760 State Operating Grant Fund</u> in the amount of <u>\$ 8,965.92</u> for FY 2012.
	No	<input type="checkbox"/>	There is no new revenue generated by this action.

BUDGET NARRATIVE

Grant funds will be deposited into Fund #2760 (State Operating Grant) to be used by the Thomas Branigan Memorial Library to supplement general operational expenses. Per NMSA 1978 Section 6-3-6, expenditures are restricted to 50% of budget before 12/31/11, therefore grant funds will be received as follows: 50% (\$4,482.96) November 2011 and 50% (\$4,482.96) after January 2012.

FUND EXPENDITURE SUMMARY:

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
State Operating Grant Fund	27205120- various- 21009	\$8,965.92	\$8,965.92*	\$0.00	N/A

*pending adjustment

OPTIONS / ALTERNATIVES:

1. Vote "Yes"; this will authorize the contract for funding from the New Mexico State Library, Grants-in-Aid Program to supplement operational expenses for the Thomas Branigan Memorial Library. It will also adjust the FY 2012 budget.
2. Vote "No"; this will prevent the Thomas Branigan Memorial Library from receiving supplemental funding for library operations and may result in elimination of some services or availability of some publications.
3. Vote to "Amend"; this could affect the Thomas Branigan Memorial Library's ability to receive funding.
4. Vote to "Table"; this not an option, as funding has already been allocated.

(Continue on additional sheets as required)

REFERENCE INFORMATION:

N/A

(Continue on additional sheets as required)

RESOLUTION NO. 12-077

A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES TO ACCEPT AWARDED FUNDING ON BEHALF OF THE THOMAS BRANIGAN MEMORIAL LIBRARY FROM THE NEW MEXICO STATE LIBRARY, GRANTS-IN-AID PROGRAM FY 2011/2012 IN THE AMOUNT OF \$8,965.92 WITH NO MATCH REQUIREMENT AND TO ADJUST THE FY 2012 BUDGET.

The City Council is informed that:

WHEREAS, the New Mexico State Library announced the award of funding to the Thomas Branigan Memorial Library through the State Grants-in-Aid to Public Library Statute; and

WHEREAS, the Thomas Branigan Memorial Library received notice of an award in the amount of \$8,965.92; and

WHEREAS, there is not a City match requirement; and

WHEREAS, per NMSA 1978 Section 6-3-6, expenditures are restricted to 50% of the budget before 12/31/11, therefore grant funds will be received as follows: 50% (\$4,482.96) November 2011 and 50% (\$4,482.96) after January 2012; and

WHEREAS, these awarded grant funds will be utilized to supplement library collections, library staff salaries, library staff professional development, library equipment, or other operational expenditures associated with delivery of library services.

NOW, THEREFORE, Be it resolved by the governing body of the City of Las Cruces:

(I)

THAT the City of Las Cruces is authorized to accept the awarded grant funding on behalf of the Thomas Branigan Memorial Library for \$8,965.92 from the New Mexico State Library Grants-in-Aid Program.

(II)

THAT the FY 2012 Adopted Budget is hereby adjusted as reflected in Exhibit "B" attached hereto and made a part of this resolution.

(III)

THAT City staff is hereby authorized to do all deeds as necessary in the accomplishment of the herein above.

DONE AND APPROVED this _____ day of _____, 2011.

APPROVED:

Mayor

ATTEST:

City Clerk

(SEAL)

Moved by _____

Seconded by _____

VOTE:

- Mayor Miyagishima: _____
- Councillor Silva: _____
- Councillor Connor: _____
- Councillor Pedroza: _____
- Councillor Small: _____
- Councillor Sorg: _____
- Councillor Thomas: _____

APPROVED AS TO FORM:



City Attorney

**New Mexico State Library
1209 Camino Carlos Rey
Santa Fe, NM 87507**

FY2012 STATE GRANTS-IN-AID AWARD NOTIFICATION

1.	Recipient Name and Address:	Thomas Branigan Memorial Library 200 E. Picacho Ave. Las Cruces, NM 88001-3499
2.	Remit to Name and Address:	City of Las Cruces, Thomas Branigan Mem Library 200 E Pichaco Ave Las Cruces, NM 88001
3.	State of NM Vendor #:	54342
4.	Project Title and Legal and Fiscal Data:	State Grants-in-Aid to Public Library Statute/Administrative Code NMSA 1978 Section 18-2-4 B, NMAC 4.5.2 Cost Center: 602000000
5.	State Library Contact:	Geraldine Hutchins Federal Programs Coordinator Phone: 505-476-9727 Email: geraldine.hutchins@state.nm.us
6.	Source of Funding:	<i>State of N.M. 49th Legislature – General Appropriation Act of 2011</i>
7.	Grant Type and Amount Received:	Public Library Grant: \$ 5,977.28 Branch(es) Grant: \$ 2,988.64 Total Grant: \$ 8,965.92
8.	Award Period:	November 1, 2011 – June 30, 2012 ALL FUNDS MUST BE SPENT BY JUNE 30, 2012.
9.	Terms and Conditions of Award:	The library grants program is intended to supplement and encourage local effort in providing local library service. Funds may be used for <ol style="list-style-type: none"> 1) library collections; 2) library staff salaries; 3) library staff training; 4) library equipment; 5) other operational expenditures associated with delivery of library services. Libraries must report on how funds were spent in the 2011/2012 Annual Report Library's local budget shall not be reduced by its governing body as a result of eligibility for the library grants program. Upon demonstrated evidence that such a reduction has occurred, the library shall be ineligible to receive funds from the library grants award for one year after the reduction has occurred.
10.	Date:	October 12, 2011

**CITY OF LAS CRUCES
ADOPTED BUDGET FY 2011/2012**

FUND	DIVISION		FUND TYPE	
State Operating Grants Fund 2760	Various		Special Revenue	
	FY 2010/11 Projected*	FY 2011/12 Adopted	Adjustment	FY 2011/12 Adjusted
RESOURCES				
Beginning Balance	\$ 48,603	48,603		48,603
REVENUES				
21002 NM State Library Aid 2008	\$ 0	0		0
21006 NM State Library Aid 2011	0	2,401		2,401
21009 Grants -In-Aid Program FY12	0	0	8,966	8,966
30705 Jardin de los Ninos 2010	0	0		0
17001 NM Dept. of Transportation	31,000	0		0
22004 Museum of Art 2010	0	0		0
22005 NM Dept of Humanities	1,230	0		0
22006 NM Dept. of Cultural Affairs	6,740	0		0
22009 NM Museum of Art	0	6,394		6,394
23003 NM Dept of Health Summer Food	109,155	0		0
Total Revenues	\$ 148,125	8,795	8,966	17,761
Total Resources	\$ 196,728	57,398	8,966	66,364
EXPENDITURES				
27205080	\$ 0	0		0
21002 Branigan Library State Aid	0	0		0
21006 Branigan Library State Aid	0	2,401		2,401
21009 Grants -In-Aid Program FY12	0	0	8,966	8,966
30705 Jardin de los Ninos 2010	0	0		0
17001 Rideshare Program	31,000	0		0
22004 Museum of Art 2010	0	0		0
22005 NM Humanities 2009	1,230	0		0
22006 New Mexico Arts	6,740	0		0
22009 NM Museum of Art	0	6,394		6,394
23003 NM Dept of Health Summer Food	109,155	0		0
23004 NM Diabetes 2008	0	0		0
Total Expenditures	\$ 148,125	8,795	8,966	17,761
ENDING BALANCE	\$ 48,603	48,603	0	48,603

*Projected based on 8 months actual through February 28, 2011 and 4 months projected.