

City of Las Cruces[®]

PEOPLE HELPING PEOPLE

Council Action and Executive Summary

Item # 7 Ordinance/Resolution# 12-034

For Meeting of _____
(Ordinance First Reading Date)

For Meeting of August 15, 2011
(Adoption Date)

TITLE: A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES TO ACCEPT A GRANT AWARD FOR FISCAL YEAR 2011-2012 IN THE AMOUNT OF \$37,779 FROM THE CORPORATION FOR NATIONAL AND COMMUNITY SERVICE FOR THE RETIRED AND SENIOR VOLUNTEER PROGRAM AND TO ADJUST THE FISCAL YEAR 2011-2012 CITY BUDGET.

PURPOSE(S) OF ACTION: To accept grant and adjust budget.

| | | |
|---|---|---------------------------|
| COUNCIL DISTRICT: All | | |
| Drafter/Staff Contact: Shelley Modell | Department/Section: Public Services/ Senior Programs | Phone: 528-3001 |
| City Manager Signature: |  | |

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:

The Retired and Senior Volunteer Program (RSVP) was established to address critical community needs by engaging retired and semi-retired seniors, 55 years of age and older, in volunteer services. RSVP provides volunteers with the opportunity to share their lifetime talents, experiences, and skills to meet community needs. Volunteers serve in a diverse range of non-profit organizations, public agencies, and good-faith based groups.

In preparing the budget for Fiscal Year 2011, Senior Programs submitted a budget with \$0 federal dollars, in response to preliminary communication that the federal funding for RSVP was being considered for elimination. On June 15, 2011, notification was sent by the Corporation for National and Community Service, which is the federal agency overseeing RSVP, that the City of Las Cruces would receive a federal appropriation for Fiscal Year 2012, for a nine-month period beginning July 1, 2011, through March 31, 2012, in the amount of \$37,779.

As a result, a budget adjustment to the Fiscal Year 2011-2012 City budget is needed to reflect the grant award.

SUPPORT INFORMATION:

1. Resolution.
2. Exhibit "A", Corporation for National and Community Service Notice of Grant Award.
3. Exhibit "B", Budget Adjustment.

(Continue on additional sheets as required)

SOURCE OF FUNDING:

| | | | |
|---|--------------------------|-------------------------------------|---|
| Is this action already budgeted? | Yes | <input type="checkbox"/> | See fund summary below |
| | No | <input checked="" type="checkbox"/> | If No, then check one below: |
| | <i>Budget Adjustment</i> | <input type="checkbox"/> | Expense reallocated from: |
| | <i>Attached</i> | <input checked="" type="checkbox"/> | Proposed funding is from a new revenue source (i.e. grant; see details below) |
| | | <input type="checkbox"/> | Proposed funding is from fund balance in the _____ Fund. |
| Does this action create any revenue? | Yes | <input checked="" type="checkbox"/> | Funds will be deposited into this fund: 2173 in the amount of \$37,779 for FY 12. |
| | No | <input type="checkbox"/> | There is no new revenue generated by this action. |

BUDGET NARRATIVE

The Fiscal Year 11-12 grant award will be used to support the Retired and Senior Volunteer Program for a nine-month period from July 1, 2011, through March 31, 2012. The City's required contribution of \$24,438 is included in the Fiscal Year 11-12 City budget under project code #14000.

FUND EXPENDITURE SUMMARY:

| Fund Name(s) | Account Number(s) | Expenditure Proposed | Available Budgeted Funds in Current FY | Remaining Funds | Purpose for Remaining Funds |
|---|---------------------|----------------------|--|-----------------|--|
| 2173 - Retired Senior Volunteer Program | 2173-21205110-14000 | \$37,779 | \$37,779 | \$0 | RSVP expenditures. |
| 1000-General Fund (Match) | 10205060-14000 | \$24,428 | \$75,471 | \$51,033 | Senior Programs' expenditures to cover three months of (April-June) RSVP and other program-related expenses. |

OPTIONS / ALTERNATIVES:

- Vote "Yes"; this action will approve acceptance of the federal funding to provide volunteer services to persons qualifying under the Corporation for National and Community Service and will adjust the Fiscal Year 2011-2012 City Budget.

(Continue on additional sheets as required)

2. Vote "No"; this action will not approve acceptance of the funding and the RSVP will operate at a reduced level of service and/or suspend volunteer program services.
3. Vote to "Amend"; this action could result in operating services at a reduced level of service.
4. Vote to "Table"; this action could postpone volunteer program services.

REFERENCE INFORMATION:

N/A

RESOLUTION NO. 12-034

A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES TO ACCEPT A GRANT AWARD FOR FISCAL YEAR 2011-2012 IN THE AMOUNT OF \$37,779 FROM THE CORPORATION FOR NATIONAL AND COMMUNITY SERVICE FOR THE RETIRED AND SENIOR VOLUNTEER PROGRAM AND TO ADJUST THE FISCAL YEAR 2011-2012 CITY BUDGET.

The City Council is informed that:

WHEREAS, the Rio Grande Valley Retired and Senior Volunteer Program (RSVP) was established in 1973 to address critical community needs by engaging retired and semi-retired seniors, 55 years of age and older, in volunteer services; and

WHEREAS, in preparing the budget for Fiscal Year 2011, Senior Programs submitted a budget with \$0 federal dollars, in response to preliminary communication that the federal funding for RSVP was being considered for elimination; and

WHEREAS, on June 15, 2011, notification was sent by the Corporation for National and Community Service, which is the federal agency overseeing RSVP, that the City of Las Cruces would receive a federal appropriation for Fiscal Year 2012, for a nine-month period beginning July 1, 2011, through March 31, 2012, in the amount of \$37,779; and

WHEREAS, as a result, a budget adjustment to the Fiscal Year 2011-2012 City budget is needed to reflect the grant award.

NOW, THEREFORE, Be it resolved by the governing body of the City of Las Cruces:

(I)

THAT the Mayor is authorized to accept the grant award from the Corporation for National and Community Service for Fiscal Year 2011-2012 designated as Exhibit "A," attached hereto and made a part of this Resolution.

(II)

THAT the City of Las Cruces Fiscal Year 2011-2012 City budget is hereby adjusted as designated in Exhibit "B," attached hereto and made a part thereof.

(III)

THAT City staff is hereby authorized to do all deeds necessary in the accomplishment of the herein above.

DONE AND APPROVED this _____ day of _____, 2011.

APPROVED:

Mayor

ATTEST:

City Clerk

(SEAL)

Moved by: _____

Seconded by: _____

VOTE:

| | |
|---------------------|-------|
| Mayor Miyagishima: | _____ |
| Councillor Silva: | _____ |
| Councillor Connor: | _____ |
| Councillor Pedroza: | _____ |
| Councillor Small: | _____ |
| Councillor Sorg: | _____ |
| Councillor Thomas: | _____ |

APPROVED AS TO FORM:



City Attorney

Notice of Grant Award**Corporation for National and Community Service**

601 Walnut Street, Suite 876 E

Philadelphia, PA 19106-3323

Retired and Senior Volunteer Program**Grantee**

City of Las Cruces
700 N Main St PO Box 20000 Las Cruces NM 88001-1120

EIN: 856000147

Award Information

Agreement No.: 11SRWNM003 Project Period: 07/01/2011 - 03/31/2014
Amendment No.: 1 Budget Period: 07/01/2011 - 03/31/2012
CFDA No.: 94.002

Award Description

To correct BFL

Purpose

The purpose of this award is to assist the grantee in carrying out a national service program as authorized by the Domestic Volunteer Service Act of 1973, as amended (42 U.S.C., Chapter 22).

Funding Information

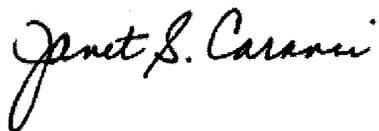
| Current Year | Previously Awarded This Year | This Award/ Amendment | Total Current Year |
|--|------------------------------|-----------------------|--------------------|
| Total Obligated by CNCS | \$37,779 | \$0 | \$37,779 |
| Grantee's Unobligated Balance (Carryover) | \$0 | \$0 | \$0 |
| Total Available | \$37,779 | \$0 | \$37,779 |
| Cumulative Funding for Project Period | | | |
| Total Awarded in Previous Years | | | \$0 |
| Total CNCS Funds Awarded to Date | | | \$37,779 |

Funding Source and Amount

Not applicable to this award.

Terms of Acceptance: By accepting funds under this grant, the Grantee agrees to comply with all terms and conditions of the grant that are on the Corporation's website at https://egrants.cns.gov/termsandconditions/RSVPTandC_Revised20101001.pdf, all assurances and certifications made in the Grant application, and all applicable federal statutes, regulations and guidelines. The Grantee agrees to administer the funded Program in accordance with the approved Grant application and budget(s), supporting documents, and other representations made in support of the approved Grant application.

Corporation for National and Community Service:

 06/20/2011

Signature

Date

Janet Caranci, 215-964-6315

Grants Official

Michelle Griffith, 505-988-6577

Program Official

Notice of Grant Award

601 Walnut Street, Suite 876 E
Philadelphia, PA 19106-3323

Retired and Senior Volunteer Program

Grantee

City of Las Cruces
700 N Main St PO Box 20000 Las Cruces NM 88001-1120

EIN: 856000147

Corporation for National and Community Service:

Janet Caranci

Name (typed)

Senior Grants Officer

Title

**CITY OF LAS CRUCES
ADOPTED BUDGET FY 2011/2012**

| FUND | DIVISION | | FUND TYPE | |
|--|--------------------------|-----------------------|-----------------|------------------------|
| Retired Senior Volunteer Program (RSVP) Fund 2173 | Public Services | | Special Revenue | |
| | FY 2010/11 Projected* | FY 2011/12 Adopted | Adjustment | FY 2011/12 Adjusted |
| RESOURCES | | | | |
| Beginning Balance | \$ 0 | 0 | | 0 |
| REVENUES | | | | |
| 551027 RSVP Federal Grant | \$ 42,468 | 0 | 37,779 | 37,779 |
| 552012 NM Aging and LT Services Dept. | 0 | | | 0 |
| 553002 Dona Ana County Grants | 0 | | | 0 |
| Total Revenues | \$ 42,468 | 0 | 37,779 | 37,779 |
| Total Resources | \$ 42,468 | 0 | 37,779 | 37,779 |
| EXPENDITURES | | | | |
| RSVP - 21205110 | | | | |
| Personnel | \$ 4,576 | 0 | 36,397 | 36,397 |
| Operating | 37,892 | 0 | 1,382 | 1,382 |
| Total Org 21205110 | \$ 42,468 | 0 | 37,779 | 37,779 |
| Total Expenditures | \$ 42,468 | 0 | 37,779 | 37,779 |
| ENDING BALANCE | \$ 0 | 0 | 0 | 0 |

*Projected based on 8 months actual through February 28, 2011 and 4 months projected.