

13
City of Las Cruces[®]
 PEOPLE HELPING PEOPLE

Council Action and Executive Summary

Item # 2 Ordinance/Resolution# 12-029

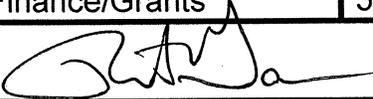
For Meeting of _____
 (Ordinance First Reading Date)

For Meeting of August 15, 2011
 (Adoption Date)

TITLE: A RESOLUTION AUTHORIZING THE LAS CRUCES TRANSIT SECTION TO ACCEPT \$617,500.00 FROM THE FEDERAL TRANSIT ADMINISTRATION, SECTION 5309 CAPITAL FUNDS WITH A CITY MATCH REQUIREMENT OF \$154,375.00 FOR THE PURPOSE OF CREATING AN ARCHITECTURAL AND ENGINEERING DESIGN FOR THE PROPOSED TRANSIT MAINTENANCE AND OPERATIONS FACILITY, TO RATIFY THE CITY MANAGER'S SIGNATURE ON THE GRANT ACCEPTANCE PACKAGE, AND TO ADJUST THE FY 2012 BUDGET.

PURPOSE(S) OF ACTION:

To accept grant and adjust budget.

COUNCIL DISTRICT: ALL		
<u>Drafter/Staff Contact:</u> Elizabeth Vega	<u>Department/Section:</u> Finance/Grants	<u>Phone:</u> 575-541-2717
<u>City Manager Signature:</u>		

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:

City staff have been planning for the eventual consolidation of City operational functions on a City-owned site on Motel Boulevard just east of the CNG Facility. Currently, construction of the City's Operations Facility is unfunded. It is projected that the Transit portion of the facility will cost approximately \$5.04 million. This Congressional earmark for the Transit portion of the facility is the only federal funding so far available for this project. This funding will be able to provide architectural and engineering design for the Transit portion of this facility. It is hoped that by completing this design, the Transit Maintenance and Operations Facility would eventually be eligible for future federal funding of "shovel-ready" projects.

This project is covered in the MPO Transportation Improvement Program (TIP) and is listed under the New Mexico Department of Transportation's current Statewide Transportation Improvement Program (STIP). The standard match for Federal Transit Administration awards is 80/20 (federal/local shares). On March 21, 2011, City Council approved Resolution No. 11-200 to apply for the section 5309 funds with the stipulated match requirement. The \$154,375 match amount for this award may be offset through the value of the City land, through gas tax revenues, and availability in the Transit FY 2012 budget.

(Continue on additional sheets as required)

SUPPORT INFORMATION:

1. Resolution.
2. Exhibit "A", Grant Acceptance Package.
3. Exhibit "B", Budget Adjustment.

SOURCE OF FUNDING:

Is this action already budgeted?	Yes	<input type="checkbox"/>	See fund summary below
	No	<input checked="" type="checkbox"/>	If No, then check one below:
	<i>Budget Adjustment Attached</i>	<input type="checkbox"/>	Expense reallocated from:
		<input checked="" type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)
		<input type="checkbox"/>	Proposed funding is from fund balance in the _____ Fund.
Does this action create any revenue?	Yes	<input checked="" type="checkbox"/>	Funds will be deposited into this fund: <u>5920 Transit Fund</u> in the amount of <u>\$ 617,500.00</u> for FY 2012.
	No	<input type="checkbox"/>	There is no new revenue generated by this action.

BUDGET NARRATIVE

Grant funds will be deposited into Fund #5920 (Transit) under project #24213 to be used by the Transit section to pay for contracting services related to the architectural and engineering design for the proposed transit maintenance and operations facility.

FUND EXPENDITURE SUMMARY:

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
Transit Fund	59685040-852100-24213	\$617,500.00	\$617,500.00*	\$0.00	N/A

*pending adjustment

OPTIONS / ALTERNATIVES:

1. Vote "Yes"; this will ratify the City Manager's signature to obligate grant funds from the Federal Transit Administration (FTA) to be used for architectural and engineering designs for the Transit Maintenance and Operations Facility. It will also adjust the FY 2012 budget.
2. Vote "No"; this will cause the Transit section to revert funds back to FTA.
3. Vote to "Amend"; this may cause FTA to withdraw the allocation.

(Continue on additional sheets as required)

4. Vote to "Table"; this will delay the obligation of the funds until the beginning of the next federal fiscal year.

REFERENCE INFORMATION:

The resolution(s) and/or ordinance(s) listed below are only for reference and are not included as attachments or exhibits.

1. Resolution No. 11-200

(Continue on additional sheets as required)

RESOLUTION NO. 12-029

A RESOLUTION AUTHORIZING THE LAS CRUCES TRANSIT SECTION TO ACCEPT \$617,500.00 FROM THE FEDERAL TRANSIT ADMINISTRATION, SECTION 5309 CAPITAL FUNDS WITH A CITY MATCH REQUIREMENT OF \$154,375.00 FOR THE PURPOSE OF CREATING AN ARCHITECTURAL AND ENGINEERING DESIGN FOR THE PROPOSED TRANSIT MAINTENANCE AND OPERATIONS FACILITY, TO RATIFY THE CITY MANAGER'S SIGNATURE ON THE GRANT ACCEPTANCE PACKAGE, AND TO ADJUST THE FY 2012 BUDGET.

The City Council is informed that:

WHEREAS, the Federal Transit Administration is providing funding to the City of Las Cruces Transit section in the amount of \$617,500.00 with a \$154,375.00 match; and

WHEREAS, the Las Cruces Transit section will use the funds to contract services for architectural and engineering designs for the Transit Maintenance and Operations Facility; and

WHEREAS, the production of architectural and engineering designs for the Transit Maintenance and Operations Facility will increase eligibility for future federal funding as a "shovel-ready" project.

NOW, THEREFORE, Be it resolved by the governing body of the City of Las Cruces:

(I)

THAT the Las Cruces Transit section is authorized to accept and obligate a grant in the amount of \$617,500.00 with a match requirement of \$154,375.00 from the Federal Transit Administration.

(II)

THAT the Council does ratify the City Manager's signature on the grant acceptance package to meet the grant submission deadline and to adjust the FY 2012 budget.

(III)

THAT City staff is hereby authorized to do all deeds as necessary in the accomplishment of the herein above.

DONE AND APPROVED this _____ day of _____, 2011.

APPROVED:

Mayor

ATTEST:

City Clerk

(SEAL)

Moved by _____

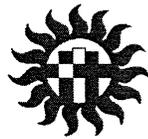
Seconded by _____

APPROVED AS TO FORM:

Ag. McBlennely
City Attorney

VOTE:

Mayor Miyagishima: _____
Councillor Silva: _____
Councillor Connor: _____
Councillor Pedroza: _____
Councillor Small: _____
Councillor Sorg: _____
Councillor Thomas: _____



¹⁸
City of Las Cruces
PEOPLE HELPING PEOPLE

GAO

**Financial Services Department
Grants Administration Office**

Grant Acceptance Package

Opportunity Title: FY09 Section 5309 Earmark

Offering Agency: Federal Transit Administration

Opportunity Number:

Award Amount: \$617,500

Receiving Department/Section: Public Services/Transit

GAO Grant Writer: Elizabeth Vega

OPTIONS

Approve acceptance of grant funding. Affirmed by signature below.

Disapprove request, funding will not be accepted.

SIGNATURES

Approved As to Form: 
Harry "Pete" Connelly, City Attorney

City Manager:  
Robert L. Garza, P.E.

Date: 

This signed form and packet is to be returned to the GAO, Grant Writer.

19

From: tony.ogboli@dot.gov
Sent: Wednesday, July 13, 2011 10:28 AM
To: Michael Bartholomew
Cc: Lori Grumet
Subject: Grant Award (NM-04-0023)

Mike,

Earmark grant # NM-04-0023 has been awarded by FTA, and you may execute grant.

Thanks,
Tony

**CITY OF LAS CRUCES
CONSTRUCTION OR CAPITAL IMPROVEMENT PROJECT REQUEST**

FY 2011-12

Architectural and Engineer for Transit Operations Center - est. \$771,875

1. Work to be done at:

Architectural and Engineering Design for Transit Operations Center on Motel Blvd.

Work In Process: N (Yes or NO) **Estimated Date Put In Service:** Unk
Estimated Start Date: Unk **Funding?** Yes

2. Description of work:

The City has been apportioned Federal Transit Administration funding to be used toward the construction of a Transit Maintenance and Operations facility on the Motel Blvd complex. We plan to use the amount funded so far for architectural design and engineering of this facility with the hopes that by doing this we have a "shovel ready" project when further funding opportunities arise. There is \$617,500 in federal funding available requiring a City match of \$154,375 for a total project of \$771,875. This facility will be part of the larger planner City Operations Center.

3. State the specific needs for and benefits to be derived from the Project:

This project will pay for the A & E design for the Transit portion of the City Operations Center.

4. Account Code	5. Estimated Expenditures
New account needed	617,500.00
FTA Match	154,375.00
Local Match	771,875.00
Total	

6. This work should be done during the month of: sometime in FY12

Because:

Complete the facility design soon will provide a "shovel ready" project when further federal funding becomes available

7. Work is to be done by and why:	In FY12
Department:	Facilities (Project Management)
Other Departments:	
Private Contractor:	Architectural and Engineering desing(TBD)
8. Is This Project Considered:	
Grant Funded:	Yes
Maintenance:	
Capital Improvements:	Yes

CITY OF LAS CRUCES
ADOPTED BUDGET FY 2011/2012

Page 1 of 2

FUND	DIVISION		FUND TYPE	
	Public Services		Enterprise	
Transit Fund 5920				
	FY 2010/11 Projected*	FY 2011/12 Adopted	FY 2011/12 Adjustment	FY 2011/12 Adjusted
RESOURCES				
Beginning Balance	\$ 602,164	577,181		577,181
REVENUES				
543711 NMSU Bus Subsidy	\$ 319,811	319,811		319,811
543712 Bus Fares	155,082	155,000		155,000
543714 Token Fares	13,173	9,000		9,000
543715 Bus Passes	43,922	45,000		45,000
543716 Mesilla Subsidy	17,585	17,600		17,600
543717 Advertising Revenues	27,000	27,000		27,000
543731 Dial A Ride Bus Fares	4,527	4,400		4,400
543732 Dial A Ride Bus Tokens	13,744	13,300		13,300
551004 Federal Transit Administration	1,288,075	1,288,075		1,288,075
551004 Federal Transit Capital	118,935	389,836	617,500	1,007,336
552007 Rideshare State Hwy	0	0		0
552008 NMEMNR - Rideshare	0	0		0
560046 Transit Donations Sr. Dial-A-Ride	0	0		0
592001 Other Reimbursed Expenses	3,932	0		0
59680020-551004-241S1 JARC Grant	2,714	0		0
59680020-551004-24109 FTA Grant	0	65,052		65,052
Total Revenues	\$ 2,008,500	2,334,074	617,500	2,951,574
Total Resources	\$ 2,610,664	2,911,255	617,500	3,528,755
EXPENDITURES				
Transit Department				
Administration 59685010				
Personnel	\$ 238,467	267,432		267,432
Operating	153,865	180,650		180,650
Capital	18,695	103,759		103,759
Depreciation	144,141	138,522		138,522
JARC Project - 241S1	2,714	0		0
Total - 59685010	\$ 557,882	690,363	0	690,363
Fixed Route 59685020				
Personnel	\$ 1,290,828	1,389,649		1,389,649
Operating	670,570	723,983		723,983
Capital	23,974	0		0
Depreciation	329,192	307,497		307,497
Total - 59685020	\$ 2,314,564	2,421,129	0	2,421,129
Dial-A-Ride 59685030				
Personnel	\$ 737,134	772,126		772,126
Operating	234,688	250,788		250,788
Capital	106,000	282,316		282,316
Depreciation	60,128	60,128		60,128
Total - 59685030	\$ 1,137,950	1,365,358	0	1,365,358

*Projected based on 8 months actual through February 28, 2011 and 4 months projected.

EXHIBIT "B" CONTINUED

**CITY OF LAS CRUCES
ADOPTED BUDGET FY 2011/2012**

Page 2 of 2

FUND	DIVISION		FUND TYPE	
Transit Fund 5920	Public Services		Enterprise	
	FY 2010/11 Projected*	FY 2011/12 Adopted	FY 2011/12 Adjustment	FY 2011/12 Adjusted
Bus Maintenance 59685040				
Personnel	\$ 295,196	303,623		303,623
Operating	66,177	68,000		68,000
Capital	0	197,300	771,875	969,175
Depreciation	1,491	1,491		1,491
Total - 59685040	\$ 362,864	570,414	771,875	1,342,289
Rideshare 59685050				
Personnel	\$ 0	0		0
Operating	0	0		0
Capital				0
Total - 59685050	\$ 0	0	0	0
Total Expenditures	\$ 4,373,260	5,047,264	771,875	5,819,139
OTHER FINANCING SOURCES (USES)				
Transfer from Fund 1000 - General Fund	\$ 1,262,559	1,262,559		1,262,559
Transfer from Fund 1200 - VAF Fund	0	44,425		44,425
Transfer from Fund 2171 - Older Americans Act Fund	73,885	73,885		73,885
Transfer from Fund 2810 - Gasoline Tax Fund	530,000	530,000		530,000
Total Other Financing Sources (Uses)	\$ 1,866,444	1,910,869	0	1,910,869
ENDING BALANCE With Non-Cash Expense	\$ 103,848	(225,140)	(154,375)	(379,515)
Plus: Non-Cash Expense	473,333	507,638	0	507,638
Adjustment due to change in accruals.				0
ENDING BALANCE	\$ 577,181	282,498	(154,375)	128,123

*Projected based on 8 months actual through February 28, 2011 and 4 months projected.